

# Sunnyslope County Water District

## A G E N D A

DECEMBER 15, 2020

REGULAR BOARD MEETING: 5:15 PM

**CLOSED SESSION: WILL IMMEDIATELY FOLLOW THE REGULAR MEETING**

District Office Board Room



3570 Airline Hwy., Hollister, CA

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-25-20 PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

Join from PC, Mac, Linux, iOS or Android:

<https://meetings.ringcentral.com/j/1498471074?pwd=T2wwT2VxaGVSU2l4K0U2ZzFQYWlpQT09>

Password: SSCWD

Or Telephone: Dial +1(623)404-9000 and when prompted enter Meeting ID: 149 847 1074

Regular Board Room attendance will NOT be available.

Any members of the public requiring special accommodations may call the District office at (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### Mission Statement:

*"Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."*

#### A. CALL TO ORDER

**BOARD SWEARING IN CEREMONY** – Swearing-In Ceremony for Re-Elected Board of Directors: James F. Parker and Jerry T. Buzzetta, by Secretary Lander.

**B. ROLL CALL** – President James Parker, Vice-President Jerry Buzzetta, and Directors: Judi Johnson, Ann Ross, and Mike Alcorn.

### Regular Session

**C. PLEDGE OF ALLEGIANCE**

**D. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION HELD NOVEMBER 17, 2020**

**E. APPROVAL OF AGENDA**

**F. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

**G. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item G, and treated as a matter of new business, or moved to Item I, and discussed as a staff report. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes of the Regular Board Meeting of November 17, 2020.
2. Allowance of Claims for disbursements from November 1, 2020 through November 30, 2020.
3. Associate Engineer Monthly Status Report.
4. Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. General Manager Monthly Status Report.

**H. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item.

1. Take Appropriate Action to Elect a President and Vice-President of the Board of Directors, and President to Assign Director Duties to Standing District Committees for 2021. (Not a project under CEQA per Article 20, Section 15378).
2. Authorize the Capital Purchase and Installation of Video Security System Equipment for the Administration Office not to exceed \$10,000 (Not a project under CEQA per Article 20, Section 15378).
3. Authorize the General Manager to Expend no More than \$100 to Incentivize Public Participation in Paperless Billing and Automatic Payment; Authorize the District to Absorb the Surcharge and E-check Cost of Automatic Check Processing by Customers Who Use the Pay by Phone (IVR) Portal.
4. Review and Accept the Findings of the Employee Satisfaction Survey 2020

## **I. STATUS REPORTS**

1. Governance Committee – (No meeting)
2. Water / Wastewater Committee – (Meeting Held December 1, 2020)

3. Finance Committee – (No Meeting)
4. Policy and Procedure Committee – (No meeting)
5. Personnel Committee – (No meeting)
6. Water Resources Association of San Benito County – (Meeting Held December 3, 2020)

**J. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – COVID 19 Updated (Oral Report), SGMA TAC Report (Oral Report)

**K. FUTURE AGENDA ITEMS**

- L. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

## *Closed Session*

**M. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

1. **Conference with Legal Counsel – Pending Litigation (§ 54956.9):**  
*County of San Benito vs. SSCWD, San Benito County Superior Court Case No. CU-20-00068*
2. **Public Employee Performance Review (§ 54956.9)** – Title: General Manager

## *Regular Session*

**N. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

**O. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

*Next Regular Board Meeting* – January 19, 2020 @ 5:15 p.m., District Office

**AGENDA DEADLINE: January 13, 2020 @ 12:00 p.m.**

# *Future Scheduled Committee Meetings*

Water Resources Agency – February 4, 2020 @ 4:00 PM

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.