



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

FEBRUARY 21, 2023

Regularly Scheduled Board Meeting - 5:15PM

**Closed Session to Precede the Regular Session – 4:15**

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/89028286111?pwd=a1diNzBjc3BRYWdjSUtsZGZpU2gyQT09>

Zoom Link Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 890 2828 6111

Dial in Passcode: 866864

### HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### *Mission Statement:*

*“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

**A. CALL TO ORDER - ROLL CALL**

President Brown \_\_\_\_\_, Vice-President Mauro \_\_\_\_\_,

Director Parker \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Buzzetta \_\_\_\_\_.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

**CLOSED SESSION** @ 4:15PM

**C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

**1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):**

1. *County of San Benito vs. SSCWD*, San Benito County Superior Court  
Case No. CU-20-00068, Change of Council and Update

**REGULAR SESSION** @ 5:15PM

**D. PLEDGE OF ALLEGIANCE**

**E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

- D. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

- F. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters

needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of January 17, 2023 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from January 1, 2023 Through January 31, 2023. (page 6)
3. Associate Engineer Monthly Status Report (page 9)
4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 11)
  - b) Operation Summary (page 18)
  - c) Statement of Income (page 21)
  - d) Investment Summary (page 23)
  - e) Board Designated Reserves (page 24)
5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 25)
  - b) City Meter Reading (page 29)
  - c) Groundwater Level Measurement (page 30)
6. Receive and Accept General Manager Monthly Status Report. (page 31)

**G. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Approve And Authorize A Capacity Fee Credit In The Amount Of \$33,996.09 To Anderson Homes For The Installation Of A Pressure Reducing Station In The Santana Ranch Development. (EIR Certified By San Benito County Resolutions 2010-10 And 2010-11 Complying With CEQA). (page 33)
2. Receive And Discuss Six-Month Budget Reivew Of District’s Finanical Performance From July 1, 2022 Thru December 31, 2022. (Not A Project Under CEQA Per Article 20, Section 15378). (page 41)

3. Approve Resolution #585 Ratifying Emergency Expenditure Per District Policy 8100.1 Subsection D And Action Taken By The General Manager To Prevent Sanitary Sewer Overflow On Fred's Lane. (Categorically Exempt From CEQA Under Article 19, Section 15301 B) And D), And Article 19, Section 15302 C)) (page 47)
4. Authorize The General Manager To Cancel Amendment 1 Approved By The Board On December 15, 2022 And Approve General Manager To Execute A Revised Contact Amendment #2 For Professional Services With Raftelis Financial Consultants For The Development Of Water And Sewer Rates As Needed To Include The Best Road Mutual Water Company Into The District For An Amount Not To Exceed \$18,000. (Not A Project Under CEQA Per Article 20, Section 15378). (page 51)
5. Authorize The Sale Of Surplus Office Equipment Per District Policy 8510. (Not A Project Under CEQA Per Article 20, Section 15378). (page 55)
6. Provide The General Manager Direction For Topics To Be Included In The Summer News Letter (Not A Project Under CEQA Per Article 20, Section 15378). (page 58)
7. General Manager To Provide Oral Update Regarding EVA Green Power Progress For Ridgmark WWTP Solar Desgin And Recieve Direction From The Board. (None)

#### **H. STATUS REPORT**

1. Governance Committee (JP, JB) – (No Meeting)
2. Water / Wastewater Committee (JP, JB) – (Meeting Held Feb. 7<sup>th</sup>)
  - a. Minutes of the Water/Wastewater Committee, Feb. 7, 2023 (page 59)
3. Finance Committee (EM, MA) – (No Meeting)
4. Policy and Procedure Committee (JP, JB)– (Meeting Feb. 7<sup>th</sup>)
  - a. Minutes of the Policy & Procedures Committee, Feb. 7, 2023 (page 61)
5. Personnel Committee (DB, EM) – (Meeting Feb. 17<sup>th</sup>)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (Meeting Held February 2<sup>nd</sup>.)

#### **I. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Report, (Oral Report)

**J. FUTURE AGENDA ITEMS**

**K. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting – March 21, 2023 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: March 15, 2023 @ 12:00 p.m.**

**Future Scheduled Committee Meetings**

Water Resources Association of San Benito County – April 6<sup>th</sup>, 2023 @ 4pm

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.