

# Sunnyslope County Water District

## AMENDED AGENDA

MARCH 17, 2020

CLOSED SESSION: 4:30 PM

REGULAR & SPECIAL BOARD MEETING: 5:15 PM

District Office Board Room



3570 Airline Hwy., Hollister, CA

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-25-20 PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1485687932>

Or Telephone: Dial 1(773)2319226 and when prompted enter Meeting ID: 148 568 7932

Regular Board Room attendance will be available to members of the public wishing to attend in person at the District office located at 3570 Airline Highway.

### Mission Statement:

*“Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

#### A. CALL TO ORDER

B. ROLL CALL – President James Parker, Vice-President Jerry Buzzetta, and Directors: Judi Johnson, Ann Ross, and Mike Alcorn.

C. PUBLIC COMMENT ON CLOSED SESSION MATTERS – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

### Closed Session

#### D. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel – Anticipated Litigation, Gov. Code § 54956.9(b): – One case.
2. Labor Negotiation Discussion – Management Negotiations Update, Gov. Code §54957.6

District Negotiators: Drew Lander, General Manager

Employee Organization: Management Staff

### Regular Session

**E. PLEDGE OF ALLEGIANCE**

**F. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

**G. APPROVAL OF AGENDA**

**H. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment <sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

**I. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item J, and treated as a matter of new business, or moved to Item L, and discussed as a staff report. The public may address the Board <sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes of the Special Board Meeting of February 25, 2020.
2. Allowance of Claims for disbursements from February 19, 2020 through March 9, 2020.
3. Associate Engineer Monthly Status Report.
4. Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, and d. Investment Summary.
5. Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. General Manager Monthly Status Report.

**J. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.

1. Approve and Authorize the General Manager to Sign the Amendment to the Agreement for Water Facilities and Service for the Annotti Ranch Development. (Not a project under CEQA per Article 20, Section 15378).
2. Approve and Authorize the General Manager to Purchase 704 Replacement Water Meters for a Total Cost Not to Exceed \$207,000. (Not a project under CEQA per Article 20, Section 15378).
3. Receive, Discuss, and Consider Adoption of Proposed Updates to Policy # 8100-8130 Purchasing Policy, Policy # 8510-8520 Disposal of Surplus Property or Equipment Policy, and Policy # 8600 Reserve Policy. (Not a project under CEQA per Article 20, Section 15378).
4. Approve and Authorize the General Manager to sign an annual service contract for ADP Comprehensive Services for an amount not to exceed \$26,000. (Not a project under CEQA per Article 20, Section 15378).
5. ITEM ADDED March 13, 2020: Receive oral report from General Manager regarding the District COVID-19 response and emergency preparedness. Discuss implications and impacts of Governor Newsom’s Executive Order N-25-20 and provide direction to staff regarding public notification (Not a project under CEQA per Article 20, Section 15378).

**K. STATUS REPORTS**

1. Governance Committee – (No meeting)
2. Water / Wastewater Committee – (No meeting)
3. Finance Committee – (No meeting)
4. Policy and Procedure Committee – (No meeting)
5. Personnel Committee – (February 28<sup>th</sup>)
6. Water Resources Association of San Benito County – (No meeting)

**L. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. Associate Engineer
4. Finance & HR Manager
5. Water/Wastewater Superintendent
6. General Manager

**M. FUTURE AGENDA ITEMS**

**N. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

*Next Regular Board Meeting* – April 21, 2020 @ 5:15 p.m., District Office

**AGENDA DEADLINE: 12:00 p.m. April 15, 2020**

*Future Scheduled Committee Meetings*

Water Resources Agency – April 2, 2020 @ 4:00 PM

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step up to and speak at the podium.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.