



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

JUNE 20, 2023

Regularly Scheduled Board Meeting - 5:15PM

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/89028286111?pwd=a1diNzBjc3BRYWdjSUtsZGZpU2gyQT09>

Zoom Link Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 890 2828 6111

Dial in Passcode: 866864

### HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### *Mission Statement:*

*“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

**A. CALL TO ORDER - ROLL CALL**

President Brown \_\_\_\_\_, Vice-President Mauro \_\_\_\_\_,

Director Parker \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Buzzetta \_\_\_\_\_.

**REGULAR SESSION** @ 5:15PM

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

**D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No action may be taken by the Board during the public comment period.

**E. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of May 16<sup>th</sup>, 2023 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from May 1, 2023 Through May 31, 2023. (page 6)
3. Associate Engineer Monthly Status Report – (May Report Not Available)
4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 9)
  - b) Operation Summary (page 16)
  - c) Statement of Income (page 19)
  - d) Investment Summary (page 21)
  - e) Board Designated Reserves (page 22)

5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 23)
  - b) City Meter Reading (page 31)
  - c) Groundwater Level Measurement (page 32)
6. Receive and Accept General Manager Monthly Status Report. (page 33)

**F. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Approve the Capital Expenditure and Authorize the General Manager to purchase 300 Replacement 1” Diameter Water Meters with accompanying Itron ERTs for a Total Cost not to Exceed \$107,000. (Not a project under CEQA per Article 20, Section 15378) (page 35)
2. Authorize the General Manager to Purchase the Temetra Passive Data Colleciton Network Solution from Meter, Valve & Control for a Cost Not to Exceed \$412,000. (Categorically exempt from CEQA under Article 19, Section 15301 b) and d), and Article 19, Section 15302 c)) (page 36)
3. Consider Approval and Adoption of the District Budget for Fiscal Year 2023-24. (page 41)

**G. STATUS REPORT**

1. Governance Committee (JP, JB) – (No Meeting)
2. Water / Wastewater Committee (JP, JB) – (No Meeting)
3. Finance Committee (EM, MA) – (Meeting Held June 16<sup>th</sup>) Budget Planning
4. Policy and Procedure Committee (JP, JB)– (No Meeting)
5. Personnel Committee (DB, EM) – (No Meeting)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (Meeting Held June 1<sup>st</sup>) – Director Alcorn in attendance.

**H. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Report, (Oral Report)

**I. FUTURE AGENDA ITEMS**

**J. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting – July 18, 2023 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: July 12, 2023 @ 12:00 p.m.**

**Future Scheduled Committee Meetings**

Water Resources Association of San Benito County – August 3rd, 2023 @ 4pm

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

**MINUTES**  
**Regular Meeting of the Board of Directors**  
**of the**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**May 16<sup>th</sup>, 2023**

**A. CALL TO ORDER:** The meeting was called to order at 5:15 p.m. by President Brown, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

**ROLL CALL: Present in Person:** President Dee Brown (DB), Vice President Edward Mauro (EM), Director Jerry Buzzetta (JB), Director James Parker (JP), Director Mike Alcorn (MA).

**B. PLEDGE OF ALLEGIANCE:** Director Buzzetta led those in attendance in the Pledge of Allegiance.

**C. APPROVAL OF AGENDA:** Upon a motion made to approve the agenda by Director Alcorn, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (EM), yes; (JB), yes; (JP), yes; (MA), yes; (DB), yes; the motion carried 5-0.

**D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and recognized that remote access was available for public participation and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

**Staff Present for Open Session: In Person:** General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly.

**E. CONSENT AGENDA:**

1. Approval of Minutes of the Regular Board Meeting of April 18<sup>th</sup>, 2023
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of April 1, 2023 through April 30, 2023, totaling \$1,425,759.11 which includes \$346,803.91 for payments to vendors, \$258,352.00 for Payroll, \$434,091.96 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$2,239.73 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
04/04/2023	51166	Ace Hardware (Johnson Lumber Co.)	\$81.80
04/04/2023	51167	Calgon Carbon Corporation	\$143,986.84
04/04/2023	51168	City of Hollister-Finance Dept	\$426,065.92
04/04/2023	51169	David Dungan	\$300.00
04/04/2023	51170	Iconix Waterworks (US) Inc.	\$1,737.89
04/04/2023	51171	Itron, Inc.	\$9,200.50
04/04/2023	51172	Kevin Castro	\$250.00
04/04/2023	51173	Maggiora Bros. Drilling, Inc.	\$1,500.00
04/04/2023	51174	Mc Kinnon Lumber Co., Inc.	\$95.92
04/04/2023	51175	Mission Uniform Service	\$403.37
04/04/2023	51176	O'Reilly Auto Parts	\$7.16
04/04/2023	51177	Recology San Benito County	\$326.68
04/05/2023	ACH 2549	Sterling Administration Health	\$70.00
04/05/2023	ACH 2550	Principal	\$3,400.39
04/05/2023	ACH 2551	P G & E	\$18,844.47
04/06/2023	JN00384	Net Pay	\$69,399.79
04/06/2023	JN00384	Total Tax	\$17,738.25
04/07/2023	51201	GUILLERMO A ARIAS PADILLA	\$110.13

04/07/2023	ACH 2552	CalPERS - Retirement	\$23.08
04/07/2023	ACH 2553	CalPERS - Retirement	\$240.17
04/07/2023	ACH 2554	Sterling Administration Health	\$1,622.39
04/07/2023	ACH 2555	CalPERS - Retirement	\$3,997.58
04/07/2023	ACH 2556	CalPERS - Retirement	\$6,975.57
04/07/2023	ACH 2557	CalPERS - Retirement	\$7,852.50
04/07/2023	ACH 2558	iCloud	\$11,688.70
04/10/2023	ACH 2559	Sterling Administration Health	\$15.14
04/10/2023	ACH 2560	Sterling Administration Health	\$150.00
04/10/2023	ACH 2561	Nationwide Retirements Solutions	\$9,971.81
04/12/2023	51178	ACC Business	\$1,323.29
04/12/2023	51179	Ace Hardware (Johnson Lumber Co.)	\$96.09
04/12/2023	51180	AT&T	\$444.46
04/12/2023	51181	AT&T	\$532.80
04/12/2023	51182	Badger Meter, Inc.	\$1,968.59
04/12/2023	51183	Body Shop, The	\$5,556.28
04/12/2023	51184	Brigantino Irrigation	\$25.97
04/12/2023	51185	Central Ag Supply LLC	\$163.44
04/12/2023	51186	CM Analytical, Inc.	\$3,415.00
04/12/2023	51187	CWEA Membership- TCP	\$200.00
04/12/2023	51188	Employee Relations, Inc.	\$116.29
04/12/2023	51189	Eva Green Power	\$3,958.10
04/12/2023	51190	J M Electric	\$4,532.52
04/12/2023	51191	Mc Master-Carr	\$596.61
04/12/2023	51193	O'Reilly Auto Parts	\$7.64
04/12/2023	51194	Quinn Company	\$12,483.28
04/12/2023	51195	Simplot Grower Solutions	\$1,603.25
04/12/2023	51196	Star Concrete	\$522.22
04/12/2023	51197	State Water Resources Control Board-DWOCF	\$110.00
04/12/2023	51198	Toro Petroleum Corp.	\$2,546.33
04/12/2023	51199	U.S. Bank Corporate Payment Systems	\$4,002.89
04/12/2023	51200	USA Blue Book	\$50.25
04/12/2023	ACH 2562	Sterling Administration Health	\$443.08
04/12/2023	ACH 2563	Colonial Life	\$1,863.36
04/13/2023	51202	Monterey Bay Water Works Assoc. (MBWWA)	\$160.00
04/14/2023	ACH 2564	ADP	\$2,135.19
04/17/2023	ACH 2565	Sterling Administration Health	\$150.00
04/18/2023	51203	Peterson Trucks Inc.	\$12,592.30
04/18/2023	51203	Peterson Trucks Inc. Reversal	-\$12,592.30
04/18/2023	51204	Peterson Trucks Inc.	\$12,560.17
04/19/2023	51205	CAROLYN & CRAIG SHERRATT	\$136.40
04/19/2023	ACH 2566	Sterling Administration Health	\$148.00
04/19/2023	ACH 2567	Sterling Administration Health	\$150.00
04/20/2023	51206	A-1 Services	\$403.00
04/20/2023	51207	Ace Hardware (Johnson Lumber Co.)	\$79.60
04/20/2023	51208	ACWA/JPIA	\$10,752.16
04/20/2023	51209	Badger Meter, Inc.	\$10,951.91
04/20/2023	51210	Brenntag Pacific, Inc.	\$2,062.47
04/20/2023	51211	Brigantino Irrigation	\$154.50
04/20/2023	51212	Bryan Mailey Electric, Inc	\$8,633.34
04/20/2023	51213	Calcon System, Inc.	\$2,298.42
04/20/2023	51214	CM Analytical, Inc.	\$14,568.75
04/20/2023	51215	David Padilla	\$105.79
04/20/2023	51216	De Lay & Laredo	\$3,439.50
04/20/2023	51217	Edges Electrical Group, LLC	\$756.31

04/20/2023	51218	Judy's Gifts & Awards	\$63.54
04/20/2023	51219	Mission Uniform Service	\$814.79
04/20/2023	51220	San Benito County Water District	\$384,271.51
04/20/2023	51222	Sharp Engineering and Construction, Inc.	\$3,760.00
04/20/2023	51223	TPO	\$597.00
04/20/2023	51224	ULINE	\$376.33
04/20/2023	ACH 2568	Sterling Administration Health	\$190.30
04/20/2023	JN00385	Net Pay	\$69,016.83
04/20/2023	JN00385	Total Tax	\$17,791.06
04/24/2023	ACH 2569	CalPERS - Retirement	\$23.08
04/24/2023	ACH 2570	CalPERS - Retirement	\$7,046.94
04/24/2023	ACH 2571	CalPERS - Retirement	\$8,166.57
04/24/2023	ACH 2572	Nationwide Retirements Solutions	\$9,971.81
04/24/2023	ACH 2573	CalPERS - Health Insurance	\$25,261.67
04/25/2023	51225	ROSA ROMO	\$87.81
04/25/2023	51226	GABRIELLA & JOSE ORTIZ	\$67.10
04/25/2023	51227	ELENORA C/O JOSH HOOTON	\$674.02
04/25/2023	51228	ROSALEEN A SPEARS	\$211.38
04/25/2023	51229	EMILY & MICHAEL CAPODIECE	\$38.83
04/25/2023	51230	MICHEL & DAVID HORN	\$103.38
04/25/2023	51231	THOMAS JEGLUM	\$273.19
04/25/2023	51232	TRINCHERO CONSTRUCTION CO. INC.,	\$647.62
04/26/2023	ACH 2574	Sterling Administration Health	\$150.00
04/26/2023	ACH 2575	Sterling Administration Health	\$2,543.71
04/27/2023	51233	Ace Hardware (Johnson Lumber Co.)	\$30.78
04/27/2023	51234	Assoc. of Calif. Water Agencies (ACWA)	\$650.00
04/27/2023	51235	Assoc. of Calif. Water Agencies (ACWA)	\$465.00
04/27/2023	51236	AT&T	\$1,478.82
04/27/2023	51237	Auto Tech Service Center, Inc.	\$760.00
04/27/2023	51238	City of Hollister-Finance Dept	\$8,026.04
04/27/2023	51239	EBCO Pest Control	\$69.00
04/27/2023	51240	Edges Electrical Group, LLC	\$3,132.76
04/27/2023	51241	exceedio	\$3,205.12
04/27/2023	51242	Extreme Air, Inc.	\$2,610.00
04/27/2023	51243	Frisch Engineering Inc.	\$1,120.00
04/27/2023	51244	Grainger, Inc.	\$68.24
04/27/2023	51245	InfoSend	\$3,260.79
04/27/2023	51246	Maggiore Bros. Drilling, Inc.	\$1,729.67
04/27/2023	51247	Metropolitan Compounds Inc	\$3,703.29
04/27/2023	51248	Mission Uniform Service	\$415.75
04/27/2023	51249	Municipal Maintenance Equipment	\$888.49
04/27/2023	51250	Razzolink.com	\$76.95
04/27/2023	51251	San Benito Tire Pros & Automotive	\$846.64
04/27/2023	51252	Toro Petroleum Corp.	\$2,454.24
04/27/2023	51253	Trans Union LLC	\$169.46
04/27/2023	51254	Tyler Technologies, Inc.	\$195.00
04/27/2023	51255	USA Blue Book	\$4,222.41
04/27/2023	51256	UWUA Local 820	\$761.64
04/27/2023	51257	Verizon Wireless	\$571.26
04/27/2023	ACH 2576	Sterling Administration Health	\$35.00
04/28/2023	ACH 2577	Sterling Administration Health	\$61.53
04/28/2023	ACH 2578	Sterling Administration Health	\$339.46

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**-\$1,425,759.11**

3. Receive Associate Engineer Monthly Status Report. (April Report Not Available)
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Brown asked for public comment and upon receiving none, President Brown requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (JB), yes; (EM) yes; and (DB) yes; the motion carried 5-0.

#### F. NEW BUSINESS:

1. **Authorize The Board President To Sign a Resolution of Recognition Honoring Robert Hillebrecht for 8 Years of Employment with the Sunnyslope County Water District. (Not a project under CEQA per Article 20, Section 15378).**

This item was brought to the board to recognize the 8 years of service Robert Hillebrecht had put into the district. With Mr. Hillebrecht in attendance, General Manager Lander read the resolution to the board and wished Robert his best in his new career endeavors. All the directors also wished Mr. Hillebrecht well and thanked him for the time and enthusiasm he put into working for the district.

President Brown then asked for any public comment, to which Sunnyslope County Water District's Former Associate Engineer Robert Hillebrecht stood up and spoke, thanking the board and Sunnyslope staff for his time with the district.

After public comment, President Brown requested a motion to approve the resolution. Director Buzzetta made a motion to Authorize the Board President to Sign a Resolution of Recognition Honoring Robert Hillebrecht for 8 Years of Employment with the Sunnyslope County Water District. This motion was seconded by Director Parker for which President Brown then took a roll call vote as follows: (EM), yes; (JB), yes; (JP) yes; (MA) yes; and (DB) yes; the motion carried 5-0.

#### G. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No meeting)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (Meeting Held May 11<sup>th</sup>) Director Alcorn shared that this meeting was pertaining to the FY 23/24 Budget, which will be brought to the board for the June 2023 board meeting.
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting)

#### H. BOARD and STAFF REPORTS

1. **Directors:** President Brown reported that she was unable to attend the ACWA conference due to personal matters.



2. **District Counsel:** No Report.
3. **General Manager:** General Manager/Secretary Lander informed the board that the Associate Engineer position has been posted and the district is currently working towards finding the right applicant. Mr. Lander also expressed his gratitude that former Associate Engineer Robert Hillebrecht left a good outlay of the projects Sunnyslope is currently working on, since Mr. Lander has taken over inspections for the time being. Additionally, Mr. Lander gave a brief oral report on the 2023 ACWA Spring Conference he attended, May 9<sup>th</sup>-11<sup>th</sup>, focused on ground water storage & electrifying district assets. Lastly, Mr. Lander expressed that with the district planning to have both plants running we will need to increase our budget in order to accommodate treating 6,000 acre feet of water.

- I. **FUTURE AGENDA ITEMS:** Budget for fiscal year 2023/24.
- J. **ADJOURNMENT:** President Brown adjourned the meeting at 5:42 p.m.

**APPROVED BY THE BOARD:**

\_\_\_\_\_  
Dorothy J. L. Brown, President

**RESPECTFULLY SUBMITTED:**

\_\_\_\_\_  
Drew A. Lander, Secretary



# Sunnyslope Water District

## Disbursement Summary

May 1, 2023 through May 31, 2023

Date	Num	Name	Amount
05/01/2023	51059	MERITAGE HOMES OF CALIFORNIA,	\$5,150.60
05/01/2023	51278	PEARSON PROPERTIES	\$132.16
05/01/2023	51279	MICHELLE FELIX	\$87.11
05/01/2023	ACH2579	Sterling Administration Health	\$5.00
05/02/2023	ACH2580	Sterling Administration Health	\$150.00
05/04/2023	51258	Ace Hardware (Johnson Lumber Co.)	\$327.67
05/04/2023	51259	American AED	\$6,256.00
05/04/2023	51260	AT&T	\$417.12
05/04/2023	51261	AT&T	\$498.32
05/04/2023	51262	Auto Tech Service Center, Inc.	\$3,080.00
05/04/2023	51263	Brigantino Irrigation	\$131.01
05/04/2023	51264	CWEA Membership- TCP	\$105.00
05/04/2023	51265	Hach Company	\$1,063.19
05/04/2023	51266	Hollister Auto Parts, Inc.	\$240.81
05/04/2023	51267	Iconix Waterworks (US) Inc.	\$4,751.68
05/04/2023	51268	Itron, Inc.	\$8,553.60
05/04/2023	51269	Mc Kinnon Lumber Co., Inc.	\$169.79
05/04/2023	51270	Petty Cash	\$90.00
05/04/2023	51271	Recology San Benito County	\$326.68
05/04/2023	51272	San Benito Tire Pros & Automotive	\$25.00
05/04/2023	51273	State Water Resources Control Board-DWO	\$60.00
05/04/2023	51274	State Water Resources Control Board-DWO	\$60.00
05/04/2023	51275	State Water Resources Control Board-DWO	\$60.00
05/04/2023	51276	True Value Hardware	\$6.10
05/04/2023	51277	Tyler Technologies, Inc.	\$5,397.13
05/05/2023	ACH2581	Sterling Administration Health	\$2,094.00
05/05/2023	ACH2582	Principal	\$3,648.60
05/05/2023	JN00404	Net Pay	\$72,804.01
05/05/2023	JN00404	Total Tax	\$18,838.89
05/08/2023	51281	Jesse Mack Company Inc.	\$92,425.95
05/08/2023	ACH2583	CalPERS - Retirement	\$23.08
05/08/2023	ACH2584	CalPERS - Retirement	\$240.17
05/08/2023	ACH2585	CalPERS - Retirement	\$3,997.58
05/08/2023	ACH2586	Sterling Administration Health	\$686.00
05/08/2023	ACH2587	CalPERS - Retirement	\$7,014.40
05/08/2023	ACH2588	CalPERS - Retirement	\$8,284.36
05/08/2023	ACH2589	iCloud	\$11,150.95
05/08/2023	ACH2590	Nationwide Retirements Solutions	\$15,246.13
05/10/2023	ACH2591	Sterling Administration Health	\$275.78
05/10/2023	ACH2592	Sterling Administration Health	\$685.00
05/11/2023	51282	Ace Hardware (Johnson Lumber Co.)	\$40.55
05/11/2023	51283	Brenntag Pacific, Inc.	\$6,710.76
05/11/2023	51284	C & N Tractors	\$1,470.94
05/11/2023	51285	City of Hollister-Finance Dept	\$415,706.55

## Disbursement Summary

05/11/2023	51286	DKF Solutions Group, LLC	\$4,860.00
05/11/2023	51287	Edges Electrical Group, LLC	\$67.57
05/11/2023	51288	Mission Uniform Service	\$788.79
05/11/2023	51289	Palace Business Solutions	\$70.35
05/11/2023	51290	San Benito Tire Pros & Automotive	\$211.95
05/11/2023	51291	Toro Petroleum Corp.	\$2,088.08
05/11/2023	51292	Trans Union LLC	\$170.29
05/11/2023	51293	U.S. Bank Corporate Payment Systems	\$2,582.54
05/11/2023	51294	USA Blue Book	\$450.27
05/11/2023	51295	Veolia Water Technologies	\$14,877.15
05/11/2023	51296	Wallace Group	\$6,757.50
05/11/2023	ACH2593	Sterling Administration Health	\$50.00
05/11/2023	JN00405	Net Pay	\$11,699.36
05/11/2023	JN00405	Total Tax	\$5,262.62
05/12/2023	ACH2594	Sterling Administration Health	\$225.00
05/12/2023	ACH2595	ADP	\$2,135.19
05/15/2023	ACH2596	Sterling Administration Health	\$134.00
05/15/2023	ACH2597	Sterling Administration Health	\$151.27
05/15/2023	ACH2598	Colonial Life	\$1,863.36
05/17/2023	ACH2599	Sterling Administration Health	\$92.93
05/17/2023	ACH2600	Sterling Administration Health	\$1,093.00
05/18/2023	51297	ACC Business	\$1,323.29
05/18/2023	51298	Ace Hardware (Johnson Lumber Co.)	\$28.12
05/18/2023	51299	Brigantino Irrigation	\$61.91
05/18/2023	51300	CM Analytical, Inc.	\$14,366.25
05/18/2023	51301	De Lay & Laredo	\$2,933.00
05/18/2023	51302	Ebix, Inc.	\$466.98
05/18/2023	51303	Iconix Waterworks (US) Inc.	\$177.53
05/18/2023	51304	Michael Hidalgo obo Life CPR Training	\$2,500.00
05/18/2023	51305	Mission Uniform Service	\$373.04
05/18/2023	51306	Monterey Bay Air Resources District	\$5,123.00
05/18/2023	51307	San Benito County Water District	\$377,682.28
05/18/2023	51309	Star Concrete	\$599.24
05/18/2023	51310	UWUA Local 820	\$784.72
05/18/2023	ACH2601	Sterling Administration Health	\$360.00
05/18/2023	JN00406	Net Pay	\$67,396.59
05/18/2023	JN00406	Total Tax	\$17,369.21
05/19/2023	ACH2602	Sterling Administration Health	\$40.00
05/22/2023	51311	101 Trailer Sales	\$6,792.53
05/22/2023	ACH2603	CalPERS - Retirement	\$23.08
05/22/2023	ACH2604	Sterling Administration Health	\$150.00
05/22/2023	ACH2605	CalPERS - Retirement	\$6,977.10
05/22/2023	ACH2606	CalPERS - Retirement	\$8,345.22
05/22/2023	ACH2607	CalPERS - Health Insurance	\$25,261.67
05/23/2023	ACH2608	Nationwide Retirements Solutions	\$9,971.81
05/25/2023	51279	MICHELLE FELIX	\$115.32

## Disbursement Summary

05/25/2023 51312	A-1 Services	\$403.00
05/25/2023 51313	Ace Hardware (Johnson Lumber Co.)	\$483.26
05/25/2023 51315	American Water Works Association (AWWA	\$2,517.00
05/25/2023 51316	Bryan Mailey Electric, Inc	\$3,333.84
05/25/2023 51317	Central Ag Supply LLC	\$1,877.09
05/25/2023 51318	EBCO Pest Control	\$69.00
05/25/2023 51319	exceedio	\$3,205.12
05/25/2023 51320	Extreme Air, Inc.	\$360.00
05/25/2023 51321	Iconix Waterworks (US) Inc.	\$6,847.50
05/25/2023 51322	InfoSend	\$3,248.39
05/25/2023 51323	Luis M. Vasquez-Herrera	\$53.36
05/25/2023 51324	Mission Uniform Service	\$452.08
05/25/2023 51325	Pinnacle HealthCare	\$115.00
05/25/2023 51326	San Benito Tire Pros & Automotive	\$25.00
05/25/2023 51327	Sharp Engineering and Construction, Inc.	\$22,475.00
05/25/2023 51328	Toro Petroleum Corp.	\$1,936.05
05/25/2023 51329	Transene Company Inc (Shape Products)	\$153.10
05/25/2023 51330	True Value Hardware	\$6.12
05/25/2023 51331	USA Blue Book	\$1,383.75
05/25/2023 51332	Velodyne	\$3,693.14
05/25/2023 51333	Verizon Wireless	\$418.38
05/25/2023 51345	LISA CAMPISI	\$13.76
05/25/2023 51347	DUANE H DIBBLE	\$140.45
05/25/2023 51348	STEVE TAYLOR	\$382.59
05/25/2023 51349	BARRY J BRADY	\$161.70
05/25/2023 51350	LYDIA NUNEZ	\$182.46
05/25/2023 ACH2609	Sterling Administration Health	\$35.23
05/25/2023 ACH2610	P G & E	\$29,143.08
05/30/2023 ACH2611	Sterling Administration Health	\$140.00
05/31/2023 ACH2612	Sterling Administration Health	\$150.00
		<b>\$1,386,745.23</b>

**SUMMARY:**

Accounts Payable Paid to:

Vendors	\$296,205.80
Payroll - Employee	\$290,784.45
San Benito County	\$377,682.28
City of Hollister for City Billing Collected, Net of Fees	\$415,706.55
Customer Refunds & Returned Checks/ACH	\$6,366.15
Debt & Finance	\$0.00
<b>Total Disbursements</b>	<b>\$1,386,745.23</b>

# Staff Report

Agenda Item: E – 4a

**DATE:** June 9, 2023 (June 20, 2023 Meeting)

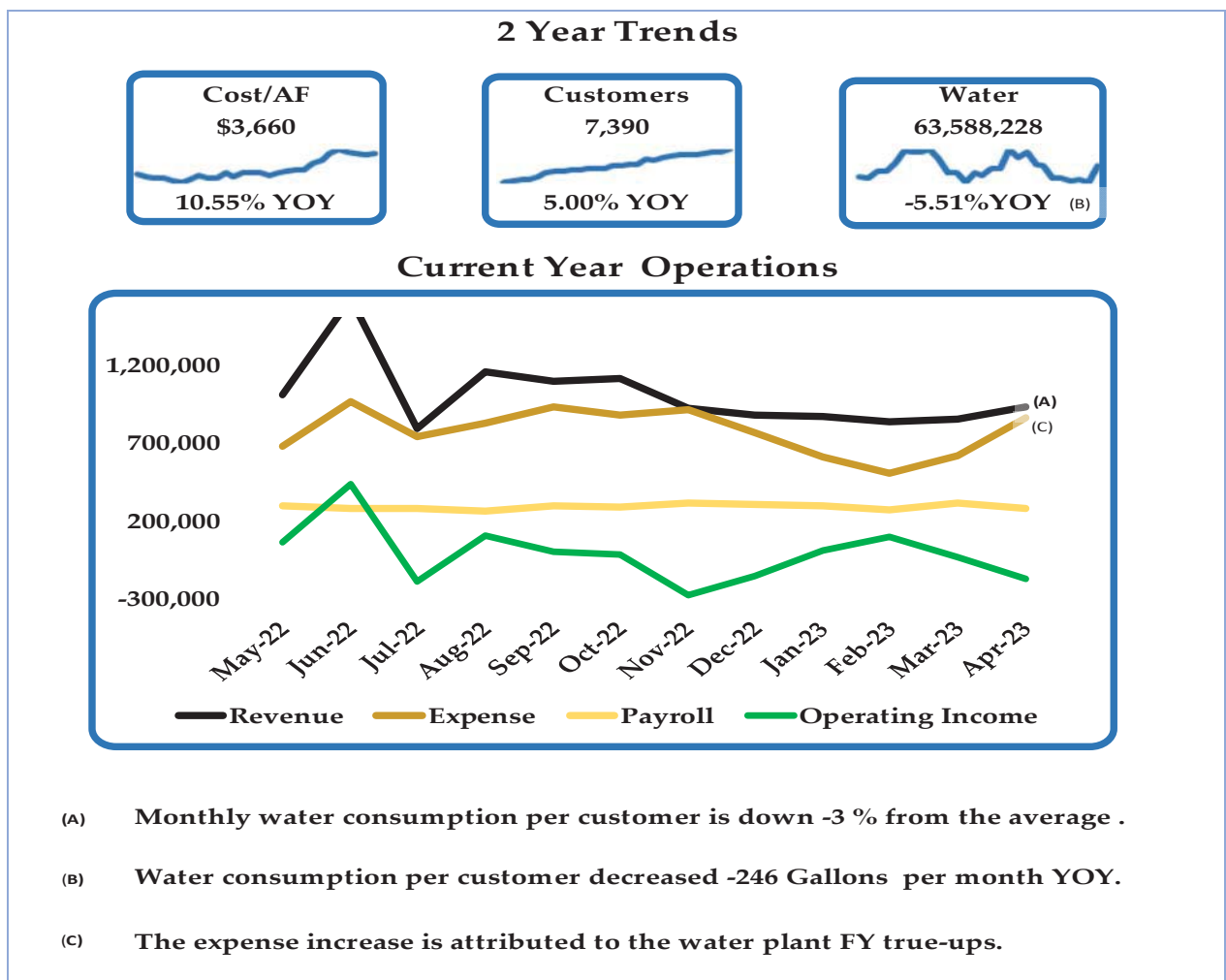
**TO:** Board of Directors

**FROM:** Finance & Human Resource Manager, Barry Kelly

**SUBJECT:** Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

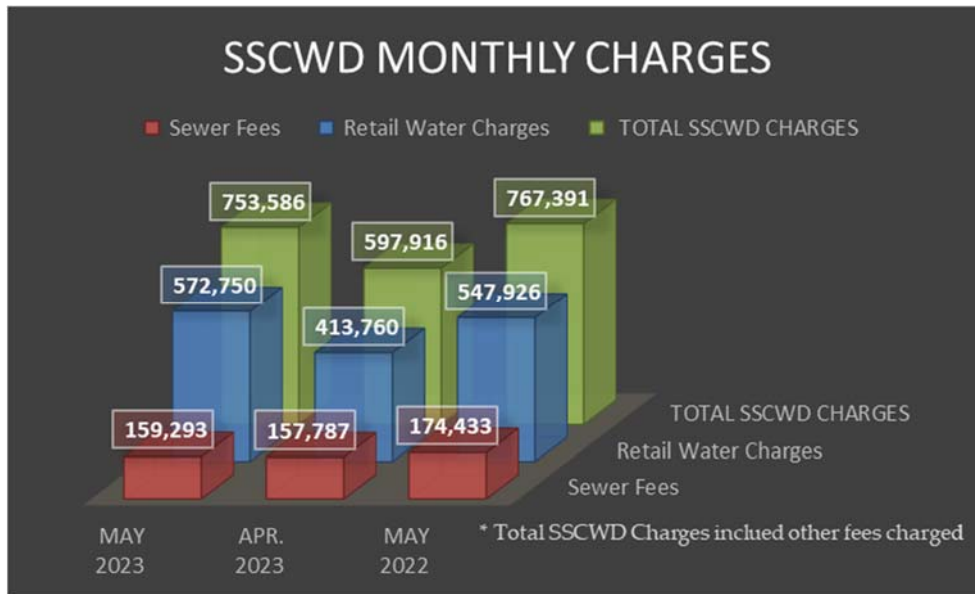
## OPERATION SUMMARY

(May 2023)



Connections increased by 76 accounts in FY23 thus far. Due to the high number of prepaid connection fees made in June, the total for the current year is estimated to be 100. We now serve 7,390 customers and 5,604 accounts utilize online services and electronic payments.

YTD Revenue for FY 23 has decreased 7.2% YOY but is projected to fall short of the budget by less than 1%. The budget assumes that water conservation efforts equal growth in accounts. Actual water consumption per customer is down 22% versus 4% growth in customers. This difference explains the projected shortfall. Billed Metered water YTD through was 651.8 MM gallons vs 710.8 MM in the prior year.



The percentage of past due accounts receivable through April 23 is 15%.

**STATEMENT OF INCOME**

(April 23)

YTD, we show an overall Net Operating loss of \$(590k) vs a gain of \$41k in the prior year. The variance is attributed to a 7% decrease in revenue and a 1.3% increase in costs. The projected FY2023 net income from operations exceeds the budget by 1,026k . The favorable performance is largely due to both water plants being shut down. The cost per Acre Foot of SSCWD water in FY 23 is \$3679 which is a 12% increase over FY22. Most of this increase is attributed to fixed operating costs combined with a 8.3% decrease in metered water sales.

### INVESTMENT SUMMARY

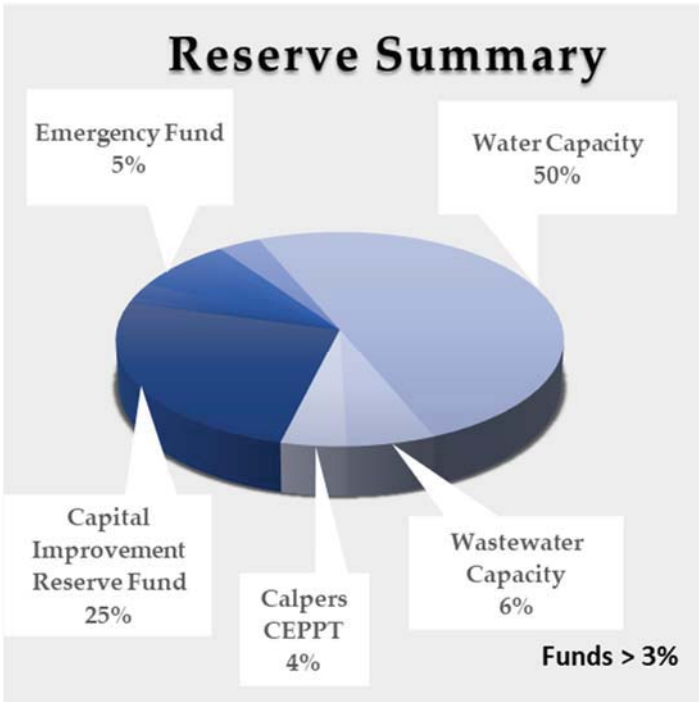
(April 2023)

Cash and invested funds total \$24.5 million. Funds invested at MBS now total 17.1million. The CD's purchased yield between 2.5% and 4.5%. By FY24 income from investments is projected to be 600k.

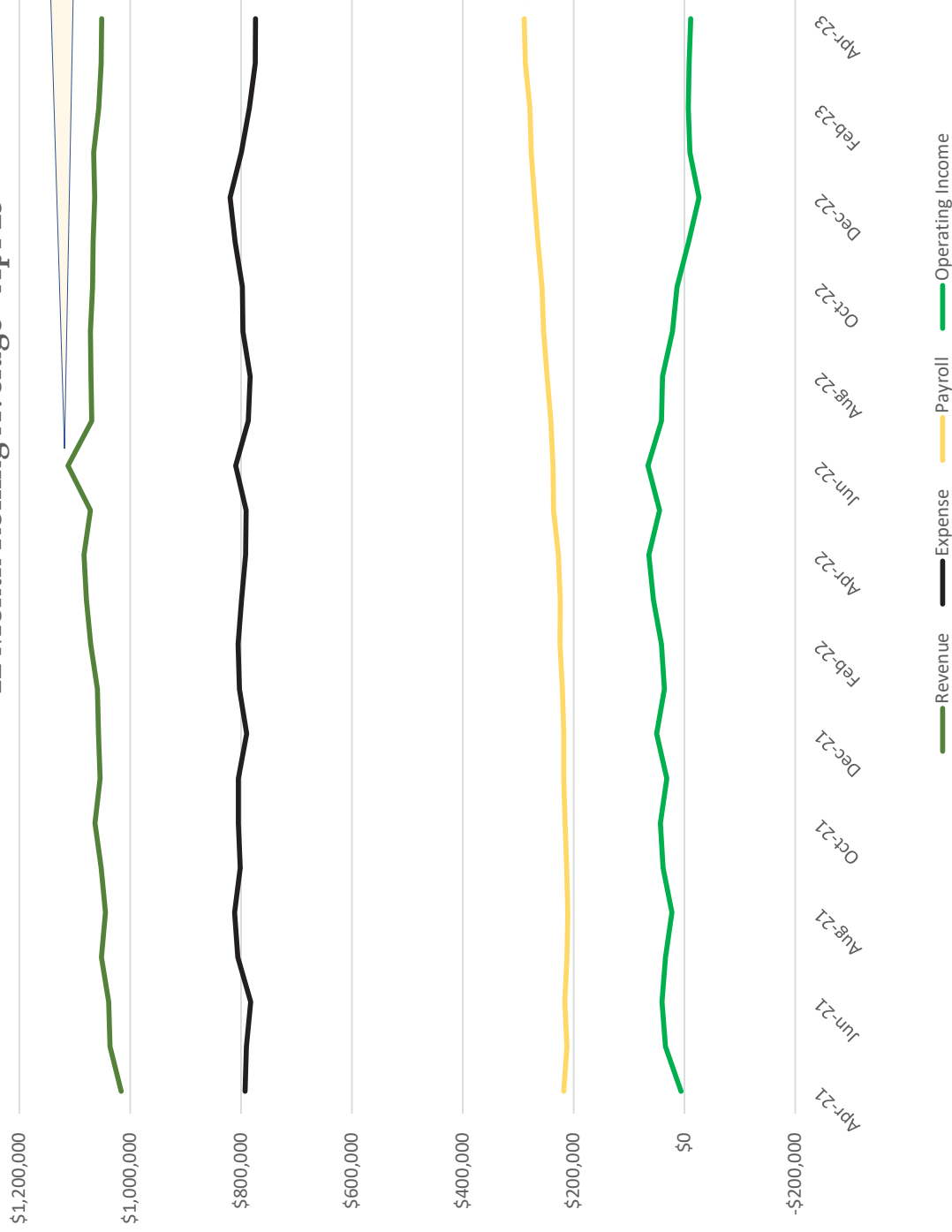
### RESERVES

( April 2023)

Reserves total \$22.9 million which equals 45% of capitalized assets. See the Board Designated Reserve report for a summary of the transactions and the status of actual expenditures per Board authorized expenditures.

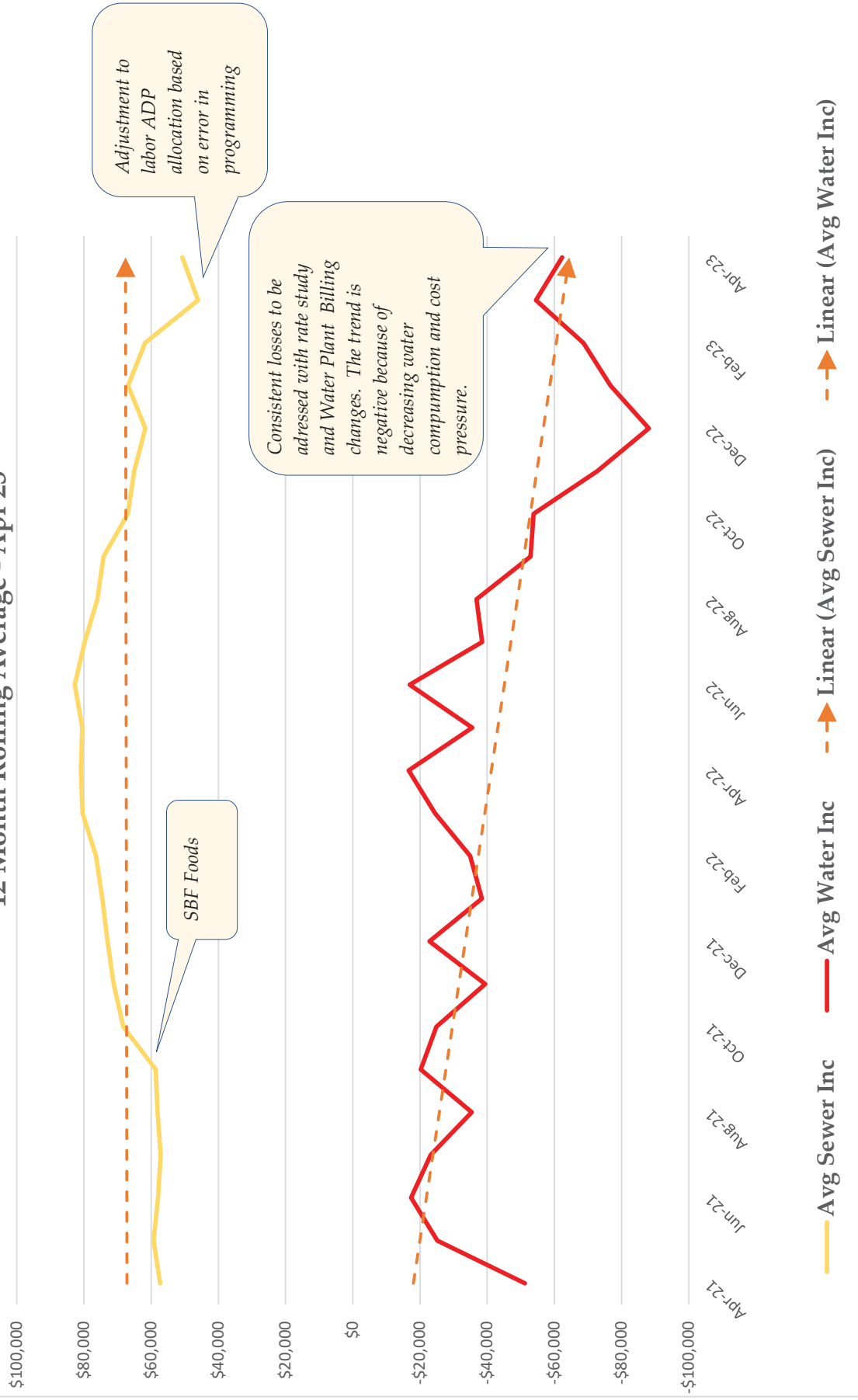


### Statement of Operating Income 12 Month Rolling Average - Apr 23

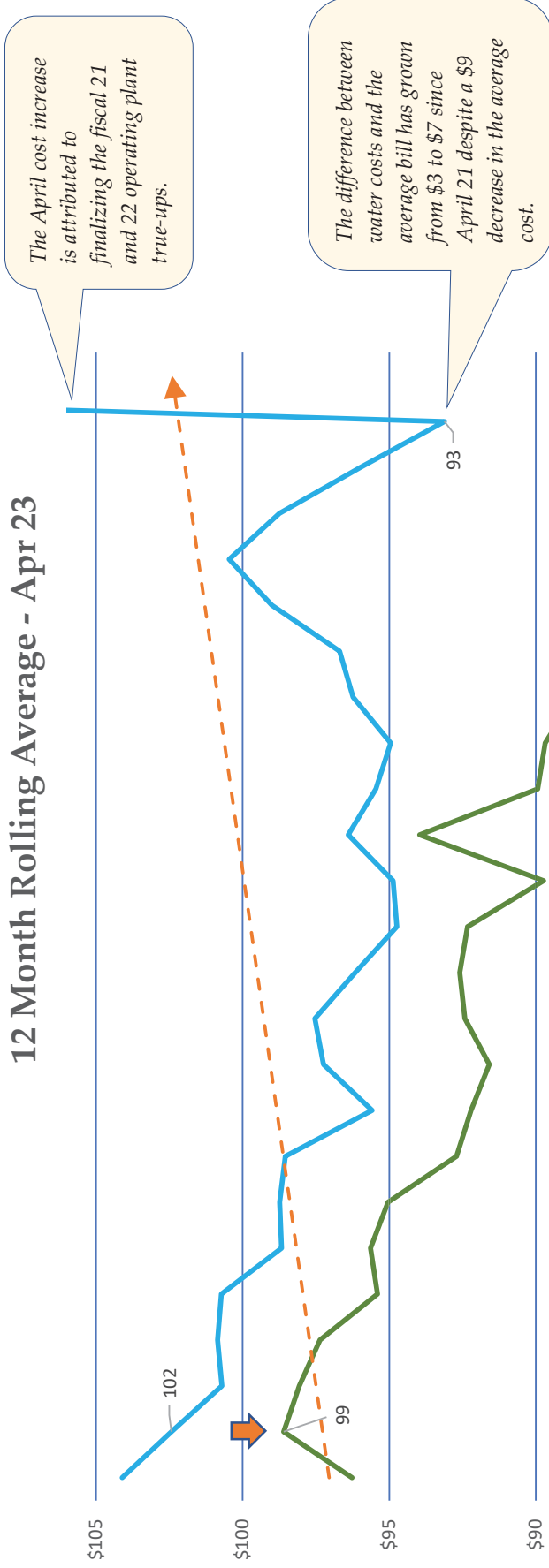




## Operating Income by Segment 12 Month Rolling Average - Apr 23



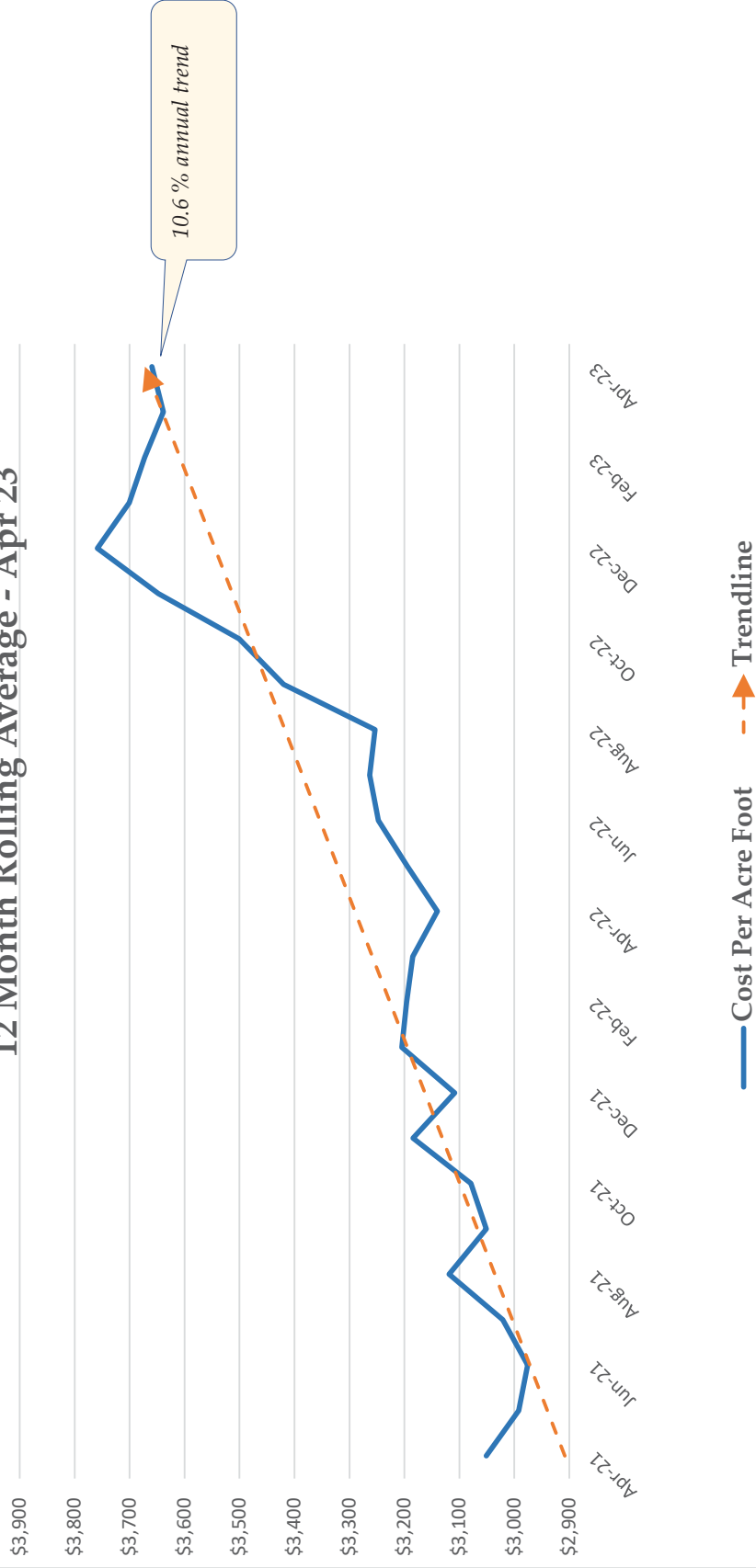
## Per Customer Water Charges 12 Month Rolling Average - Apr 23



The April cost increase is attributed to finalizing the fiscal 21 and 22 operating plant true-ups.

The difference between water costs and the average bill has grown from \$3 to \$7 since April 21 despite a \$9 decrease in the average cost.

### Cost Per Acre Foot 12 Month Rolling Average - Apr 23



**Sunnyslope County Water District**  
2022 / 2023  
OPERATION SUMMARY (This Year)

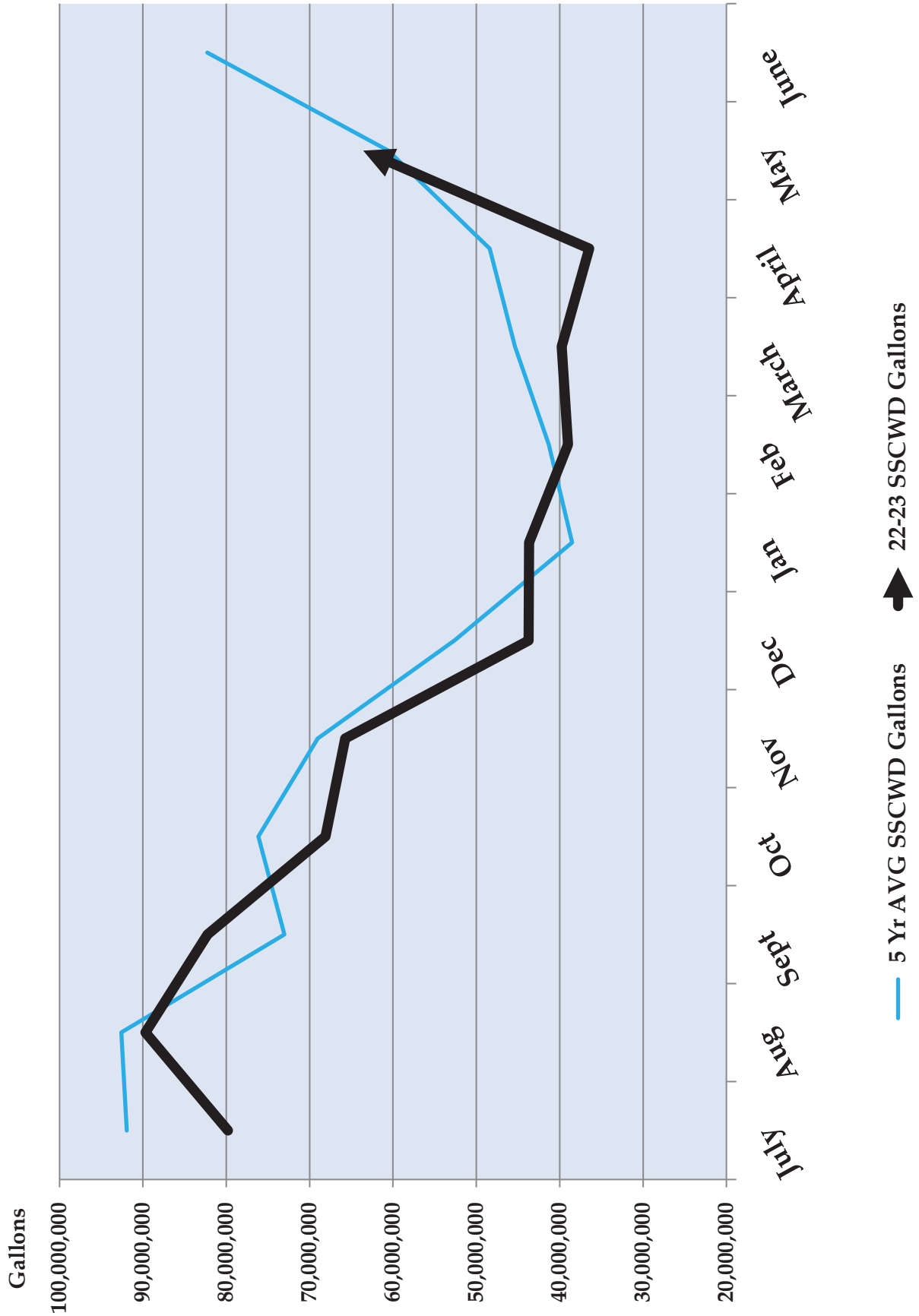
ITEMS	JULY 2022	AUG. 2022	SEPT. 2022	OCT. 2022	NOV. 2022	DEC. 2022	JAN. 2023	FEB. 2023	MAR. 2023	APR. 2023	MAY 2023	JUNE 2023	TOTALS
NO. WATER CAPACITY FEE RECD	-	5	14	-	1	7	5	2	18	16	8	-	76
NO. WW CAPACITY FEE RECD	-	5	14	-	1	7	5	2	18	16	8	-	76
<b>NO. WATER ACCOUNTS</b>	7,196	7,171	7,184	7,210	7,263	7,265	7,264	7,305	7,316	7,321	7,309	7,309	7,309
<b>NO. SSCWD SEWER ACCTS</b>	1,234	1,238	1,234	1,240	1,241	1,241	1,260	1,270	1,271	1,271	1,294	1,294	1,294
<b>NO. COH SEWER ACCTS</b>	4,638	4,675	4,692	4,709	4,757	4,748	4,771	4,790	4,790	4,807	4,834	4,834	4,834
<b>WaterSmart / Invoice Cloud</b>													
Auto Pay	3,308	3,340	3,014	3,370	3,445	3,474	3,431	3,445	3,468	3,504	3,529	3,529	3,529
Biller Portal	5	4	14	14	4	4	7	6	24	14	32	32	32
Cloud Store	59	47	57	32	40	38	29	29	31	31	50	50	50
Customer Portal	414	411	388	296	713	654	474	453	455	384	435	435	435
Express Payments	316	217	317	190	281	259	302	265	302	248	313	313	313
IVR	88	83	123	92	31	86	93	94	99	102	91	91	91
Mobile Express Payments	298	366	281	328	41	328	322	350	360	323	372	372	372
Mintime Bank Direct	613	594	642	590	581	580	582	582	582	582	482	482	482
Payment Card	27	20	25	17	6	54	59	28	40	40	49	49	49
Scheduled Payment	27	20	25	17	6	54	59	28	40	40	49	49	49
Shopping Card	266	240	255	238	142	200	159	165	170	168	206	206	206
ShopSmart / Invoice Cloud	5,616	5,274	5,264	5,115	4,979	5,683	5,410	5,402	5,533	5,350	5,604	5,604	5,604
<b>Total WaterSmart / Invoice Cloud</b>													
<b>NO. E-BILL Invoice Cloud (Paperless)</b>	1,711	1,774	1,792	1,837	1,910	1,842	1,910	1,959	2,008	2,023	2,043	2,043	2,043
<b>MONTHLY CHARGES</b>													
Retail Water Charges	\$ 453,214.18	\$ 752,415.08	\$ 699,038.85	\$ 604,203.62	\$ 581,689.21	\$ 452,124.65	\$ 454,761.20	\$ 426,471.03	\$ 436,572.59	\$ 413,759.79	\$ 572,749.61	\$ -	\$ 5,846,999.81
Sewer Fees	116,635.17	175,778.36	175,854.39	175,167.28	175,014.76	176,198.26	178,424.98	177,336.75	176,855.25	157,786.82	159,293.02	-	1,844,345.04
Installation Fees	-	405.00	7,290.00	-	880.00	2,835.00	2,025.00	1,090.00	77,290.00	6,480.00	3,240.00	-	31,535.00
Late Fees	8,935.54	11,140.54	12,190.06	12,659.14	-	1,460.65	7,198.64	6,649.18	5,754.48	5,700.23	4,823.88	-	76,512.34
Collection Fees, net	13,989.00	14,091.00	14,130.00	14,178.00	14,313.00	14,292.00	14,361.00	14,397.00	14,457.00	14,439.00	14,556.00	-	157,203.00
COH Bill Fees	680.00	810.00	980.00	650.00	1,170.00	1,010.00	1,042.80	890.00	532.70	597.916107	(1,076.08)	-	6,449.65
Other Misc. Fees	593,463.89	954,639.98	909,483.30	806,858.04	773,066.97	647,920.56	657,813.82	626,833.96	641,462.02	597,916.07	753,586.43	-	7,963,044.84
<b>TOTAL SSCWD CHARGES</b>	\$ 416,964.67	\$ 420,086.18	\$ 421,288.49	\$ 423,329.93	\$ 424,769.20	\$ 424,636.60	\$ 427,158.47	\$ 428,282.81	\$ 428,179.64	\$ 428,121.53	\$ 429,396.48	\$ -	\$ 4,672,214.00
<b>CITY OF HOLLISTER CHARGES</b>													
COH Sewer Fees	10,683.28	10,783.04	10,809.92	10,849.04	10,867.20	10,884.08	10,959.16	10,983.87	11,000.11	11,032.66	11,077.20	-	119,929.56
COH Street Sweeping	(1,246.20)	(1,286.40)	(1,306.50)	(1,326.60)	(1,326.60)	(1,306.50)	(1,321.41)	(1,346.70)	(1,326.60)	(1,366.80)	(1,386.90)	-	(14,547.21)
COH Senior Discount	426,401.75	429,582.82	430,791.91	432,852.37	434,309.80	434,214.18	436,796.22	437,919.98	437,853.15	437,787.39	439,086.78	-	4,777,596.35
Total COH Charges	\$ 426,401.75	\$ 429,582.82	\$ 430,791.91	\$ 432,852.37	\$ 434,309.80	\$ 434,214.18	\$ 436,796.22	\$ 437,919.98	\$ 437,853.15	\$ 437,787.39	\$ 439,086.78	\$ -	\$ 4,777,596.35
Late Fees	-	-	-	-	-	-	6,204.11	4,887.44	4,625.05	4,461.96	4,309.98	-	24,886.54
<b>TOTAL COH CHARGES</b>	\$ 426,401.75	\$ 429,582.82	\$ 430,791.91	\$ 432,852.37	\$ 434,309.80	\$ 434,214.18	\$ 443,000.33	\$ 442,807.42	\$ 442,478.20	\$ 442,439.35	\$ 443,396.76	\$ -	\$ 4,802,082.89
<b>ACCOUNTS RECEIVABLE - Aged</b>													
A/R for Sunnyslope Water**	\$ 948,794.59	\$ 1,011,469.90	\$ 975,756.28	\$ 975,438.28	\$ 947,830.97	\$ 785,518.99	\$ 792,811.27	\$ 766,980.93	\$ 820,686.60	\$ 741,591.25	\$ 866,661.71	\$ -	\$ 8,666,661.71
A/R for City of Hollister**	458,304.45	471,888.29	471,274.87	515,020.33	540,851.83	528,888.69	547,402.34	554,320.88	516,845.22	561,327.62	551,196.72	-	5,511,967.99
Unapplied Payments	\$ 1,407,099.04	\$ 1,483,358.19	\$ 1,447,031.15	\$ 1,490,458.61	\$ 1,488,682.80	\$ 1,314,407.68	\$ 1,283,600.43	\$ 1,260,121.73	\$ 1,275,965.83	\$ 1,242,888.07	\$ 1,354,858.44	\$ -	\$ 13,548,588.44
Outstanding Bills Owed	\$ 188,801.28	\$ 189,085.53	\$ 209,454.47	\$ 303,265.45	\$ 303,265.45	\$ 0.00%	\$ 233,774.16	\$ 179,217.49	\$ 252,565.58	\$ 261,448.31	\$ 198,606.12	\$ -	\$ 2,486,606.12
% Past Due	13.42%	12.75%	14.47%	20.35%	0.00%	0.00%	18.21%	14.22%	19.79%	21.03%	14.66%	-	14.66%

**Sunnyslope County Water District**  
2022 / 2023  
OPERATION SUMMARY (This Year)

ITEMS	JULY 2022	AUG. 2022	SEPT. 2022	OCT. 2022	NOV. 2022	DEC. 2022	JAN. 2023	FEB. 2023	MAR. 2023	APR. 2023	MAY 2023	JUNE 2023	TOTALS
<b>WATER METERED</b>													
Cubic Feet	10,668,300	11,991,600	10,996,600	9,102,500	8,788,100	5,845,300	5,839,700	5,201,300	5,315,900	4,885,500	8,501,100	8,501,100	87,135,900
Total SSCWD Gallons	79,798,884	89,697,168	82,254,568	68,086,700	65,734,988	43,722,844	43,680,956	38,905,724	39,762,932	36,543,540	63,588,228	63,588,228	651,776,532
<b>WATERSOURCE</b>													
Well #2 (Southside Road)	14,620,800	16,109,000	17,999,800	12,772,800	3,458,800	5,745,000	6,947,000	4,962,000	6,232,000	7,733,000	9,746,000	9,746,000	106,326,200
Well #5 (Ray Cir/Enterprise)	4,426,629	2,873,649	5,474,117	12,491,741	10,164,533	7,892,574	2,227,923	4,243,329	1,254,190	1,076,585	3,000,000	3,000,000	55,125,270
Well #7 (Enterprise Rd)	13,104,944	14,774,745	14,101,175	6,192,146	8,357,979	7,714,600	7,395,829	5,318,110	5,560,339	5,196,876	6,153,498	6,153,498	93,870,241
Well #8 (Ridgemark)	16,505,000	15,396,000	10,433,000	10,553,000	24,089,000	19,848,000	22,382,000	17,690,000	2,243,000	2,660,000	15,414,000	15,414,000	157,213,000
Well #11 (Southside Road)	23,613,000	28,949,000	24,292,000	18,279,000	16,165,000	17,775,000	18,236,000	15,228,000	13,301,000	11,070,000	16,960,000	16,960,000	203,868,000
TOTAL from Wells	72,270,373	78,102,394	72,300,092	60,288,687	62,235,312	58,975,174	57,186,752	47,441,439	28,590,529	27,756,461	51,273,498	51,273,498	616,802,711
Lessah W.T.P. I (High Zone)	-	-	-	-	-	-	-	-	21,008,000	22,515,000	23,096,000	23,096,000	66,619,000
Lessah W.T.P. I (Middle Zone)	-	-	360,000	-	-	-	-	-	-	945,000	11,823,000	11,823,000	13,128,000
West Hills W.T.P. (@ COH #2)	7,554,000	11,434,000	11,937,000	9,931,000	4,239,000	-	-	-	-	-	1,218,000	1,218,000	46,313,000
West Hills W.T.P. (@ COH #4)	10,714,000	15,648,000	14,613,000	14,188,000	14,211,000	14,211,000	-	-	-	-	2,773,000	2,773,000	72,147,000
West Hills W.T.P. (@ COH #5)	10,473,000	14,824,000	13,997,000	11,801,000	11,593,000	11,593,000	-	-	-	-	1,187,000	1,187,000	63,875,000
West Hills W.T.P. (@ Well #2)	12,203,000	15,694,000	12,456,000	11,640,000	11,006,000	-	-	-	-	-	1,593,000	1,593,000	64,592,000
West Hills W.T.P. (@ Well #11)	19,908,000	25,536,000	20,356,000	18,911,000	14,476,000	-	-	-	-	-	3,201,000	3,201,000	102,388,000
TOTAL Surface Water (Plant Production)	60,852,000	83,136,000	73,719,000	66,471,000	55,525,000	-	-	-	21,008,000	23,460,000	44,891,000	44,891,000	429,062,000
City Well Flow to SSCWD Gallons	190,200	163,000	143,200	79,000	216,500	-	-	-	-	113,600	-	-	793,900
City Surface Flow to SSCWD Gallons	10,170,000	12,474,000	10,469,000	10,250,000	12,300,000	-	100	-	200	(8,221,400)	(12,592,100)	(12,592,100)	(101,207,415)
City Surface Flow to COH Gallons	(9,983,200)	(12,474,000)	(10,469,000)	(10,250,000)	(12,300,000)	(7,464,145)	(7,781,400)	(5,910,600)	(6,121,000)	(8,221,400)	(12,592,100)	(12,592,100)	(101,207,415)
Surface Flow to COH Gallons	(4,672,919)	(6,053,117)	(2,849,503)	(3,281,157)	(3,969,120)	(3,969,120)	(159,315)	(578,720)	(1,121,626)	(1,570,626)	(3,871,557)	(3,871,557)	(28,127,717)
TOTAL from City Interties	(14,464,919)	(18,343,217)	(13,186,803)	(13,432,457)	(13,772,620)	(7,464,145)	(7,940,615)	(6,489,320)	(7,243,383)	(9,683,826)	(16,463,657)	(16,463,657)	(128,164,962)
City Gallons	48,649,000	67,442,000	60,903,000	54,831,000	44,519,000	-	-	-	42,355,146	41,512,635	8,379,000	8,379,000	284,723,000
SSCWD Gallons	70,008,454	75,453,177	71,949,289	58,496,230	59,468,692	51,511,029	49,248,137	40,952,119	42,355,146	41,512,635	71,321,841	71,321,841	632,276,749
TOTAL Water Source	118,657,454	142,895,177	132,852,289	113,327,230	103,987,692	51,511,029	49,248,137	40,952,119	42,355,146	41,512,635	79,700,841	79,700,841	916,899,749
Estimated Water Gain(Loss)	9,790,430	14,243,991	10,305,279	9,590,470	6,266,296	(7,788,185)	(5,567,181)	(2,046,395)	(2,592,214)	(4,969,095)	(7,733,613)	0	19,499,783
Percent Difference	8.25%	9.97%	7.76%	8.46%	6.03%	-15.12%	-11.30%	-5.00%	-6.12%	-11.97%	-9.70%	0	2.13%
Estimated SSCWD Plant Usage	28,79%	28.94%	27.71%	27.14%	24.38%	82.32%	82.32%	72.61%	72.61%	72.61%	55.48%	55.48%	38.19%
<b>Cost of Water Produced (Per Acre Foot)</b>													
Prior YTD Cost	2,666	2,445	3,115	3,970	4,342	5,073	4,324	3,128	3,406	3,903	3,312	2,865	3,679
	2,652	2,588	2,250	3,210	3,909	3,262	6,078	3,955	4,210	3,903	3,312	2,865	3,277

Chart Includes: Only Water Metered to SSCWD Customers,  
Chart Does Not Include: COH Interties Wholesale Water Flow

# Total Water Metered to SSCWD Customers



**Sunnyslope County Water District**  
STATEMENT OF INCOME  
FOR THE FISCAL YEAR ENDING JUNE 30, 2023 (This Year)  
UN-AUDITED 5/31/2023

*** WATER ***	Mar-23		Apr-23		Variance Over / (Under) Prior Month	Mar-22		Apr-22		YEAR- TO-DATE	PRIOR YEAR-TO- DATE	PROJECTED 22/23 ACTUAL	FY 22/23 BUDGET
	Mar-23	Apr-23	Mar-23	Apr-23		Mar-22	Apr-22	Mar-22	Apr-22				
<b>OPERATING REVENUES</b>													
Water Sales	435,464	409,685	477,914	520,061	(25,779)					5,286,462	5,766,342	6,866,745	7,387,000
Contracted Services	209,947	209,947	228,312	228,312	-					2,099,470	2,291,811	2,556,094	2,518,770
Installation Fees	7,290	6,480	7,290	12,150	(810)					28,295	78,640	153,720	
Late Fees	4,527	4,489	7,564	7,046	(38)					57,119	73,149	77,295	
Other Revenue	10,502	136,509	11,787	10,686	126,008					266,424	140,856	303,480	140,000
<b>TOTAL OPERATING REVENUES</b>	<b>667,729</b>	<b>767,110</b>	<b>732,866</b>	<b>778,255</b>	<b>99,380</b>					<b>7,737,770</b>	<b>8,350,799</b>	<b>9,957,334</b>	<b>10,045,770</b>
<b>OPERATING EXPENSES</b>													
Salaries and Benefits	(108,425)	(257,336)	(178,463)	(224,159)	(148,911)					(2,361,332)	(2,573,347)	(2,809,885)	(3,315,612)
Operating Expenses	(517,172)	(757,310)	(682,083)	(707,794)	(240,138)					(6,410,021)	(6,367,027)	(7,859,277)	(8,344,748)
<b>TOTAL OPERATING EXPENSES</b>	<b>(625,597)</b>	<b>(1,014,646)</b>	<b>(860,546)</b>	<b>(931,953)</b>	<b>(389,049)</b>					<b>(8,771,353)</b>	<b>(8,940,374)</b>	<b>(10,669,162)</b>	<b>(11,660,360)</b>
<b>NET OPERATING INCOME</b>	<b>42,132</b>	<b>(247,536)</b>	<b>(127,680)</b>	<b>(153,698)</b>	<b>(289,668)</b>					<b>(1,033,583)</b>	<b>(589,575)</b>	<b>(711,828)</b>	<b>(1,614,590)</b>
<b>NON OPERATING INCOME &amp; (EXPENSES)</b>													
Capacity Fees	248,400	220,800	216,000	360,000	(27,600)					982,751	2,342,475	982,751	-
Donated Asset	649,390	266,990			(382,400)					3,356,028	-	3,356,028	-
Miscellaneous Income (Farm Labor Camp)					-					-	-	-	-
Adjust LAIF Investment to Fair Value					-					-	-	-	-
Interest Income	21,050	22,751	1,315	5,805	1,701					224,536	19,036	269,443	48,000
Allocated from G & A (Interest & Sale of Assets)	2,747	507	(636)	-	(2,240)					29,472	(5,841)	35,366	-
Other Non-Operational		6,460			6,460					4,437	(65,564)	5,325	-
<b>TOTAL NON OPERATING INCOME &amp; (EXPENSES)</b>	<b>921,587</b>	<b>517,508</b>	<b>216,679</b>	<b>365,805</b>	<b>(404,079)</b>					<b>4,597,224</b>	<b>2,290,106</b>	<b>4,648,913</b>	<b>48,000</b>
<b>NET WATER INCOME (LOSS)</b>	<b>\$ 963,719</b>	<b>\$ 269,972</b>	<b>\$ 88,999</b>	<b>\$ 212,107</b>	<b>(693,747)</b>					<b>\$ 3,563,641</b>	<b>\$ 1,700,530</b>	<b>\$ 3,937,085</b>	<b>\$ (1,566,590)</b>
<b>NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items</b>	<b>\$ 42,132</b>	<b>\$ (241,076)</b>	<b>\$ (127,680)</b>	<b>\$ (153,698)</b>	<b>(283,208)</b>					<b>\$ (1,029,145)</b>	<b>\$ (655,140)</b>	<b>\$ (706,503)</b>	<b>\$ (1,614,590)</b>

**Sunnyslope County Water District**

STATEMENT OF INCOME  
FOR THE FISCAL YEAR ENDING JUNE 30, 2023 (This Year)  
UN-AUDITED 5/31/2023

	Mar-23	Apr-23	Variance Over / (Under) Prior Month	Mar-22	Apr-22
<b>*** WASTEWATER ***</b>					
<b>OPERATING REVENUES</b>					
Sewer Sales	181,498	163,463	(18,035)	172,096	174,711
Contracted Services	35,154	35,154	-	29,213	29,213
Installation Fees					
Late Fees	1,264	1,272	8	1,891	1,761
Other Revenue	4,825	1,827	(2,999)	2,943	1,054
<b>TOTAL OPERATING REVENUES</b>	<b>222,741</b>	<b>201,715</b>	<b>(21,026)</b>	<b>206,143</b>	<b>206,739</b>
<b>OPERATING EXPENSES</b>					
Salaries and Benefits	(201,850)	(20,409)	181,441	(34,140)	(26,851)
Operating Expenses	(99,491)	(103,580)	(4,089)	(61,782)	(157,691)
<b>TOTAL OPERATING EXPENSES</b>	<b>(301,341)</b>	<b>(123,989)</b>	<b>177,352</b>	<b>(95,922)</b>	<b>(184,542)</b>
<b>NET OPERATING INCOME</b>	<b>(78,601)</b>	<b>77,725</b>	<b>156,326</b>	<b>110,221</b>	<b>22,197</b>
<b>NON OPERATING INCOME &amp; (EXPENSES)</b>					
Capacity Fees					
Miscellaneous Income					
Adjust LAIF Investment to Fair Value					
Interest Income	7,992	2,658	(5,333)	619	2,732
Allocated from G & A (Interest & Sale of Assets)				(159)	(730)
Other Non-Operational	1,262	864	(399)	(16,800)	(30,953)
<b>TOTAL NON OPERATING INCOME &amp; (EXPENSES)</b>	<b>9,254</b>	<b>3,522</b>	<b>(5,732)</b>	<b>(16,340)</b>	<b>(28,951)</b>
<b>NET WASTEWATER INCOME (LOSS)</b>	<b>(69,347)</b>	<b>81,247</b>	<b>150,594</b>	<b>93,881</b>	<b>(6,754)</b>
<b>NET WASTEWATER INCOME (LOSS)</b>	<b>\$ (77,338)</b>	<b>\$ 78,589</b>	<b>\$ 150,594</b>	<b>\$ 93,421</b>	<b>\$ (8,756)</b>
<i>Adjusted for Non Budgeted Items</i>					
<b>*** WATER &amp; WASTEWATER ***</b>					
<b>*** COMBINED INCOME (LOSS) WATER &amp; WASTEWATER***</b>	<b>894,373</b>	<b>351,219</b>	<b>(543,153)</b>	<b>182,880</b>	<b>205,353</b>
<b>*** COMBINED INCOME (LOSS) WATER &amp; WASTEWATER</b>	<b>\$ (35,206)</b>	<b>\$ (162,487)</b>	<b>\$ (127,281)</b>	<b>\$ (34,259)</b>	<b>\$ (162,454)</b>
<i>Adjusted for Non - Budgeted Items</i>					

YEAR-TO-DATE	PRIOR YEAR-TO-DATE	PROJECTED ACTUAL	FY 22/23 BUDGET
1,695,395	1,722,918	2,089,130	2,149,000
456,568	514,190	544,750	421,848
-	-	1,525	
15,647	18,287	19,575	35,000
31,784	26,734	37,537	2,605,848
2,199,394	2,282,129	2,692,517	
(529,685)	(361,293)	(658,269)	(784,542)
(1,234,979)	(1,101,631)	(1,323,998)	(1,225,103)
(1,764,663)	(1,462,924)	(1,982,267)	(2,009,645)
434,731	819,205	710,250	596,203
-	-	-	
-	-	-	
29,827	9,149	35,793	12,000
1,733	(1,459)	2,080	-
4,288	(120,106)	5,146	-
35,849	(112,416)	43,019	12,000
470,580	706,790	753,269	608,203
\$ 439,019	\$ 699,100	\$ 715,396	\$ 596,203

YEAR-TO-DATE	PRIOR YEAR-TO-DATE	PROJECTED ACTUAL	FY 22/23 BUDGET
4,034,221	2,407,320	4,690,354	(958,387)
\$ (590,126)	\$ 43,960	\$ 8,893	\$ (1,018,387)



**Sunnyslope County Water District**  
Investment Summary  
2022 / 2023 (This Year)

BANK ACCOUNT	INTEREST RATE	JULY 2022	AUGUST 2022	SEPTEMBER 2022	OCTOBER 2022	NOVEMBER 2022	DECEMBER 2022	JANUARY 2023	FEBRUARY 2023	MARCH 2023	APRIL 2023	JUNE 2022
<u>Heritage Bank of Commerce</u>												
CHECKING ACCOUNT	0	6,474,985	6,595,525	8,198,265	5,876,164	3,873,807	4,746,499	4,834,665	4,276,739	1,430,021	1,685,119	6,296,579
Operating - General Fund												
<b>CHECKING SUBTOTAL</b>		6,474,985	6,595,525	8,198,265	5,876,164	3,873,807	4,746,499	4,834,665	4,276,739	1,430,021	1,685,119	6,296,579
MONEY MARKET ACCT (MMA)	0.75%	4,082,888	4,085,316	4,086,491	4,087,880	2,088,588	2,089,275	589,971	590,310	90,491	90,543	4,082,888
Invested - General Fund												
<b>MMA SUBTOTAL</b>		4,082,888	4,085,316	4,086,491	4,087,880	2,088,588	2,089,275	589,971	590,310	90,491	90,543	4,082,888
<u>L.A.I.F.</u>												
(Local Agency Investment Fund)	As of: Mar 2022											
General Fund	2.77%	-10,115,844	-9,993,451	-9,898,728	-9,804,006	-9,818,425	-8,096,152	-8,096,152	-8,100,152	-4,104,152	-4,104,152	-10,115,844
Water Connect. Fee	2.77%	4,705,166	4,576,720	4,777,998	387,497	333,049	0	0	0	0	0	4,705,166
Sewer Connect. Fee	2.77%	1,320,135	1,320,135	1,320,135	1,328,357	1,328,357	0	0	0	0	0	1,320,135
SRF Loan Reserve	2.77%	760,000	760,000	760,000	760,000	760,000	760,000	760,000	760,000	765,564	765,564	760,000
Board Designated Reserves	2.77%	8,380,859	8,386,912	8,390,912	8,394,409	8,394,409	8,402,912	7,902,912	7,906,912	7,910,912	7,910,912	8,380,859
<b>L.A.I.F. SUBTOTAL</b>		5,050,316	5,050,316	1,050,316	1,066,257	997,390	1,066,760	566,760	566,760	4,572,324	4,572,324	5,050,316
<u>CEPPT</u>												
(CA Employee Pension Plan Trust)	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	640,401
Employee Pension Reserve												
<b>CEPPT SUBTOTAL</b>		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	640,401
<u>MBS Securities</u>												
(CD Brokerage - Water Capacity Funds)												
General Fund	4.00%	6,971,574	6,976,565	8,971,305	10,984,409	15,200,354	2,516,716	3,921,550	3,650,399	3,650,399	3,693,577	6,704,841
Board Designated Reserves	4.00%								505,029	505,943	506,944	
Water Connect. Fee	4.00%						11,389,421	11,250,548	11,420,159	11,590,509	11,577,492	
Sewer Connect. Fee	4.00%						1,333,920	1,337,780	1,340,511	1,342,938	1,345,596	
<b>MBS SUBTOTAL</b>		6,971,574	6,976,565	8,971,305	10,984,409	15,200,354	15,240,058	16,509,879	16,916,097	17,089,789	17,123,609	6,704,841
<b>GRAND TOTAL</b>		23,579,763	23,707,721	23,306,377	23,014,710	23,160,140	24,142,592	23,501,274	23,349,906	24,182,825	24,471,596	22,775,024
<b>* TOTAL INTEREST RECORDED</b>	YTD Total	17,038	6,283	5,915	30,937	40,654	40,391	44,796	34,747	36,968	33,874	44,848

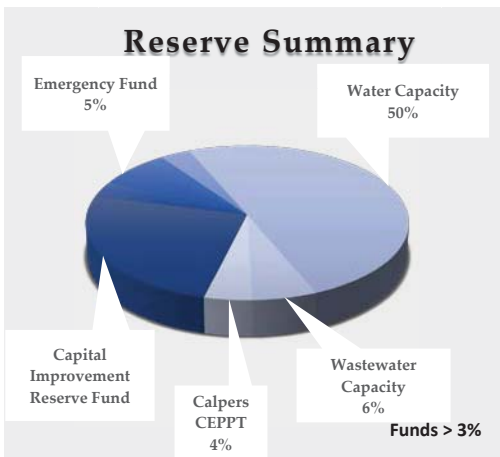
## Sunnyslope County Water District

### Reserve Summary As of April 30, 2023 (Policy #8600)

	<u>4/30/2023</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/2022</u>	<u>6/30/2021</u>	<u>Change</u>
1 Capital Improvement Reserve Fund	\$ 5,771,510		\$ 92,426	\$ 5,863,936	\$ 1,709,419	\$ 4,154,517
2 Rate Stabilization Fund	250,000		-	250,000	-	\$ 250,000
3 Drought Contingency Reserve	500,000			500,000	400,000	100,000
4 Emergency Fund	1,000,000			1,000,000	100,000	900,000
5 Vehicle Replacement Fund	386,132	38,054		348,078	197,549	150,529
6 Office and Misc. Equipment Replacement Fund	420,788	1,943		418,845	266,754	152,091
Board Designated Reserves	8,328,429	39,996	92,426	8,380,859	2,673,722	5,707,137
7 CSWRCB Loan	765,564	5,564		760,000	760,000	-
8 Water Capacity	11,507,465	1,084,685	987,227	11,410,006	6,732,709	4,677,298
9 Wastewater Capacity	1,342,938	22,803		1,320,135	21,125	1,299,010
10 Calpers CEPPT	1,000,000		(359,599)	640,401	-	640,401
Legally Restricted Reserves	14,615,967	1,113,052	627,627	14,130,542	7,513,834	6,616,708
<b>TOTAL</b>	<b>\$ 22,944,396</b>	<b>\$ 1,153,048</b>	<b>\$ 720,053</b>	<b>\$ 22,511,401</b>	<b>\$ 10,187,556</b>	<b>\$ 12,323,845</b>
Unreserved Cash & Invested Funds	\$548,318.87					
Percentage of Total Capital Assets	44.69%		-			

**Detailed Transactions:**

Depr. Expense	\$ 38,054		\$ 461,194
Board Authorized Changes to Policy #8600	\$ -		\$ 5,729,257
Interest	\$ 242,645		\$ 25,685
Debt Amortization		987,227	\$ (1,184,682)
Water Capacity Fees	872,350		\$ 6,087,125
Sewer Capacity Fees			\$ 1,299,000
CEPPT Funding			\$ 1,000,000
Fixed asset Additions	-	92,426	\$ (483,314)
Fair Market Value & Misc Adj		(359,599)	\$ (610,420)
	<b>\$ 1,153,048</b>	<b>\$ 720,053</b>	<b>\$ 12,323,845</b>



#### Board Approved Disbursement Analysis

Date:	Description:	Vendor	Resolution	Actual
1/19/2021	Audit (FY21, FY22 & FY 23)	Mc Gilloway	76,160	56,270
2/16/2021	Outsource Invoicing	Info Send	25,000	15,429
11/16/2021	Temetra	Meter Valve & Cc	30,000	10,640
2/15/2022	District Election	San Benito - Elect	60,000	400
2/21/2023	Rate Study	Raftelis	110,502	34,432
2/15/2022	Ignition SCADA part 2	Frisch & Calcon	127,000	168,119
8/16/2022	Fuel Trailer	LDJ Mfg	30,000	28,935
10/18/2022	Itron Meters	Meter Valve & Cc	156,849	78,956
11/15/2022	Promontory Amendment 2	Century Homes	110,000	0
4/18/2023	Green Climber Mower	Jesse Mack Co	116,000	92,426
4/18/2023	Best Road Initiative	Wallace Group	40,000	0
2/28/2023	Solar Project - SBR	Eva Green Power	1,300,000	148,964
2/28/2023	Solar Project - Lessalt	Eva Green Power	39,131	3,958

# Staff Report

Agenda Item: E – 5a

**DATE:** June 12, 2023 (June 20, 2023, Meeting)

**TO:** Board of Directors

**FROM:** Water/Wastewater Superintendent, Jose J. Rodriguez

**SUBJECT:** Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

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## **Narrative**

1. All three water reports were completed and submitted on time by May 10, 2023.
2. The Westhill Facility conducted the state approved Start-up plan. The plan consisted of super chlorinating various segments of the treatment plant and distribution pipelines. Required Coliform samples collected before Startup came back as Negative. The most basic test for bacterial contamination of a water supply is the test for total coliform bacteria. Total coliform counts give a general indication of the sanitary condition of a water supply, Total coliforms. Interpretation of Negative or ND (not detected) indicates that your water is safe for drinking. The State Water Resources Control Board (SWRCB) was notified of the results and subsequently gave permission for the plant to be put back online.
3. Additionally, the SWRCB requested that both the City of Hollister and Sunnyslope collect Disinfection-By-Products (DBP) samples in each distribution system.
4. The Westhills Water Treatment Plant received approval to begin water production into the distribution system on May 10, 2023. Currently the plant is producing 3.5 million gallons per day.
5. Additionally, the SWRCB requested that both the City of Hollister and Sunnyslope collect Disinfection-By-Products (DBP) samples in each distribution system and include results in the monthly report.
6. Westhills WTP and Lessalt WTP are now treating 3.5 MGD and 1.6 MGD respectively. In the month of May, Westhills WTP produced a total of 54.077 million gallons with Lessalt WTP producing 43.845 million gallons.
7. Various requested training courses were provided to staff. Topics presented covered CPR, Asbestos, Fire Hydrants review and New Green Climber Operation and Maintenance.
8. Both Lessalt WTP and Westhills WTP's continue to utilize the Computer Maintenance Management System (CMMS) to better manage treatment facilities equipment and document preventative maintenance activities. A total of 201 Work Orders were completed by Sunnyslope Staff between the two facilities.

**In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.**

**Water** (8) May 2023

1. Training on Asbestos Cement Pipe (ACP) pipe cutting and removal.
2. Ground maintenance was performed around district facilities. Weeds were removed using handheld string trimmer, walk behind trimmers and the Green Climber LV300 PRO.
3. Kevin Castro who is a district employee provided In-house training on fire hydrants. Kevin has over 15 years' experience rebuilding, replacing, and rehabilitating the districts hydrants reviewed various district hydrants parts, tools and tricks used while working on hydrants.
4. Chlorine injectors at all district Wells are routinely cleaned to prevent calcification from developing. Calcification can develop and prohibit chlorine from properly being injected for disinfection purposes. All injectors were inspected, cleaned and consumable parts were replaced as needed.
5. Health Education Services provided Heartsaver Total, Child/Infant CPR, First Aid and CPR AED training for all district staff. Training is required every 3 years.
6. Replaced leaking service line saddles at 1311, 1320, and 1321 Ramona Ave.
7. Cleaned, vacuumed and de-webbed well site buildings.
8. Started testing district backflow assemblies.

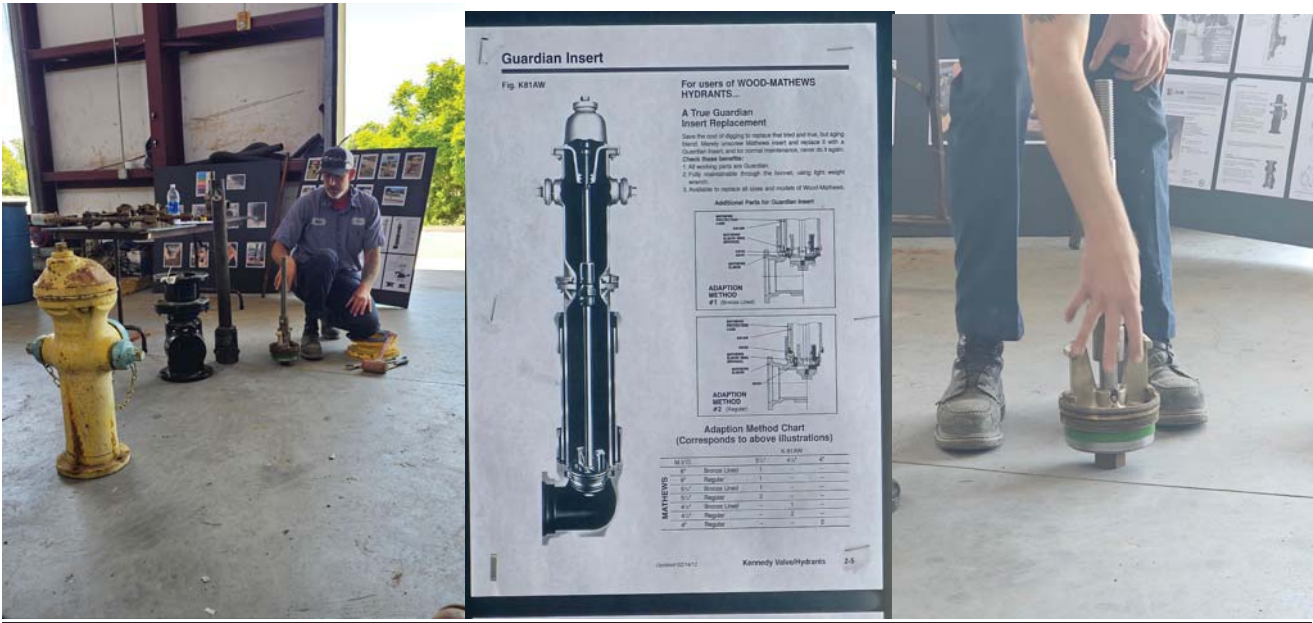


<b>Project Location</b>	<b>: Sunnyslope County Water District – District Office</b>
<b>Project</b>	<b>: Asbestos Cement Pipe (ACP) Training Provided by DKF Solutions Group</b>
<b>Department</b>	<b>: Water Department</b>
<b>Description</b>	<b>: Annual re-training must be provided in accordance with Section 1529(k)(9)(B). The annual refresher includes at least two hours of review of the important elements covered in the initial course, any changes in federal and state asbestos regulations,</b>

and the latest developments in state-of-the-art practices for work involving asbestos cement pipe. DKF Solution Group provided ACP training to district staff which covered the physical characteristics and health hazards of asbestos, safe practices, and procedures for minimizing asbestos exposures from operations involving asbestos cement pipe, review of general industry and construction safety orders relating to asbestos exposure and hands-on instruction using pipe and the tools and equipment employees will use in the workplace.



<b>Project Location</b>	<b>: Sunnyslope County Water District – Various district facilities</b>
<b>Project</b>	<b>: Green Climber LV300 PRO</b>
<b>Department</b>	<b>: Utilities/Maintenance Department</b>
<b>Description</b>	<b>: The district purchases and received the Green Climber LV300 PRO on May 8th. District staff immediately removed overgrown weeds around district facilities. Areas which would have taken several employees and several months to remove took just a few days.</b>



<b>Project Location</b>	<b>: Sunnyslope County Water District</b>
<b>Project</b>	<b>: In-house Training</b>
<b>Department</b>	<b>: Utilities/ Maintenance Department</b>
<b>Description</b>	<b>: Fifteen Year SSCWD employee Kevin Castro provided In-house fire hydrant training. He reviewed the type of hydrants in the district, maintenance techniques and common issues associated with hydrants. Tools frequently used were demonstrated and open discussions regarding past experiences.</b>

## **LESSALT Water Treatment Plant (7)**

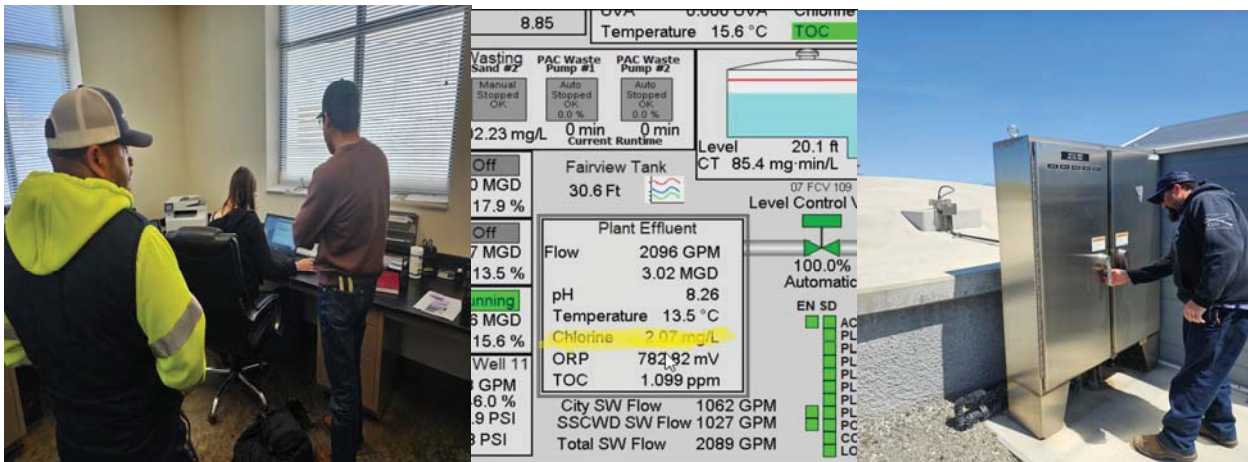
1. Cleaned and calibrated all turbidity meters. These analyzers measure the cloudiness or particles in the water stream. These analyzers must be maintained to ensure Membrane Filtration systems have not been compromised and as an indicator or problems arising.
2. Granular Activate Carbon (GAC) replaced in unit #2. The Lessalt Water Treatment Plant has now been in production for a couple of months and the activated carbon is being degraded with the increase of water production. Each unit is expected to last three months before it is required to be reactivated. Carbon is reactivated offsite and is replenished with 20% virgin carbon and 80% existing carbon.
3. Cleaned and calibrated Dissolved oxygen (DO) probe. DO is a measure of how much oxygen is dissolved in the water. The amount of DO throughout the treatment system can tell us a lot about its water quality and the treatment process.
4. Peroxide cleaned Total Organic Carbon (TOC) analyzers. TOC is a measure of the total amount of carbon in organic compounds in pure water and aqueous systems. TOC measurement is an important analytical technique used to determine how suitable a solution is for their processes. Unless it's ultrapure, water will naturally contain some organic compounds, understanding how much is key for the efficiency of the GAC system.
5. Spot sprayed weeds around the facility.
6. Cleaned and calibrated Oxygen Reduction Potential (ORP) probes. These Probes measure in millivolts. These probes measure the ability of a chemical substance to oxidize or reduce another chemical substance.
7. Solar company inspected roof and facility.

## **West Hills Water Treatment Plant (10)**

1. Worked with Primex to set new flow setting on SCADA for new CL17's. The new CVL17sc analyzer, which replaced the old CL17 analyzer, has a variety of new alarm features which previously did not exist. These alarms were not currently in the SCADA logic and were required to be added by a Primex Instrumentation Technician contracted through SBCWD.
2. Continued flushing surface distribution line until plant returned to operation.
3. Cleaned and calibrated all turbidity meters. Measuring turbidity is important when measuring the quality of water. Turbidity is used to indicate the presence of pathogens, bacteria, and other contaminants.
4. JM electrical installed a new surge protector in blower panel. The surge protector keeps the plant electronics from getting damaged in a power surge, usually from unexpected increases in voltage and directing it away from delicate equipment. Even smaller, less noticeable power spikes can shorten the life of your devices.
5. Calibrated influent and Actiflo pH probes. Optimal pH levels are an essential factor in maintaining water quality and increasing the effectiveness and efficiency of chemical used to

remove organics from the incoming water system Accurate pH testing helps keep drinking water safe and is also used for corrosion control in the distribution system.

6. Peroxide cleaned Total Organic Carbon (TOC) analyzers. The measurement of organic molecules in water is vital due to the impact they could have on the environment and human health. The TOC analyzers are used to determine the efficiency of the Powder Activated Carbon system which is ultimately captured during quarterly state required sampling in the distribution system.
7. JM electrical replaced Powder Activated Carbon (PAC) fluidizer.
8. Replaced the CL17sc in the treated water tank effluent sample lines. Four new CL17sc analyzers were replaced before start-up. The treated water CL17sc analyzer intermittently kept failing causing plant shutdowns. These alarms were false which required HACH to replace the whole unit.
9. Cleaned out drying beds, RJR hauled sludge to John Smith Landfill.
10. Atlas Copco changed out the auto flush valve on the PAC air dryer.



<b>Project Location</b>	<b>: Sunnyslope County Water District - Westhills Water Treatment Plant</b>
<b>Project</b>	<b>: Primex SCADA Programming</b>
<b>Department</b>	<b>: Water Department</b>
<b>Description</b>	<b>:Heavy rains entered the actuator vault pit causing extensive water damage. Over time water made its way through an open conduit and into the electrical compartment. Issues found will be repaired accordingly.</b>

## Wastewater (1)

1. Hydro jetting trouble spots in sewer system. Some of the segments that are routinely jetted are sections of sewer pipes that are known to have low spots or bellies, that will permit heavier solids to settle and to slowly choke the wastewater flow. Other sections of the distribution system can develop hydrogen sulfide due to long periods of standing water.



**Industrial Plant (2)**

- 1. Sharp Inc. cleared sludge from basins and started work on an aeration system.
- 2. Continued cutting, clearing, and spraying weeds around ponds.



<b>Project Location</b>	<b>: Industrial Wastewater Treatment Plant</b>
<b>Project</b>	<b>: Basin #2 sludge removal</b>
<b>Department</b>	<b>: Utilities/Maintenance Department</b>
<b>Description</b>	<b>: Sharp Eng. has begun removing sludge from Basin #2 and also trenching new pipeline for Return Activate sludge and electrical conduit.</b>

Completed This Month	Job Descriptions	Completed YTD 2022 – 2023 July 1 to June 30	Completed 2021 – 2022 July 1 to June 30	Completed 2020 – 2021 July 1 to June 30	Completed 2019 – 2020 July 1 to June 30
233	Work Orders	2212	2520	2469	2715
35	Temporary Manual Read Water Meters Installed in New Construction Accounts	N/A	292	368	256
0	Radio Read Meters & ERTs Installed in New Construction Accounts	0	1	21	0
43	Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts	N/A (Total = 7141)	300	282	191
15	Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs	N/A	309	322	304
7	Valves Exercised (Approx. 2674 in SSCWD System 3/2021)	454	487	721	319
43	Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021)	503	342	749	281
15	Meters on Repair List	N/A	335	326	449
10	Emergency Calls	148	161	174	156
200	Locates on our Water/Sewer Lines	1370	1816	1732	1037
0	Sewer Inspections	0	0	0	0
0	Shutoff Notices	0	0	0	112
0	Water Services Replaced	12 (Total = 946)	39	12	15

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



## Hollister/Sunnyslope Intertie Water Balance

Report Date: June 1, 2023		to May 15, 2023			
Current Consumption Period: April 12, 2022		to			
Intertie Location	Groundwater Flow to COH	Surface Flow to COH	Groundwater Flow to SSCWD	Surface Flow to SSCWD	to
	i n G a l l o n s				
Southside Road Intertie Water Total Flow	0	1,901,157			
Sunset & Memorial Water Total Flow	11,622,600	706,500	0		0
Sunnyslope & Memorial Water Total Flow	0	0	0		0
Hillcrest and Memorial Water Total Flow	58,200	36,400	0		0
Santa Ana & La Baig Water Total Flow	911,300	1,227,500			
<b>Intertie Sub-Total Water Flow</b>	<b>12,592,100</b>	<b>3,871,557</b>	<b>0</b>		<b>0</b>
<i>Total Combined Surface and Ground Water Intertie Flow</i>	<b>16,463,657</b>		<b>0</b>		
City of Hollister Well 2 Surface Water Total Flow (West Hills)		1,218,000			
City of Hollister Well 4 Surface Water Total Flow (West Hills)		2,773,000			
City of Hollister Well 5 Surface Water Total Flow (West Hills)		1,187,000			
Sunnyslope Well 2 Surface Water Total Flow (West Hills)				1,593,000	
Sunnyslope Well 11 Surface Water Total Flow (West Hills)				2,201,000	
Sunnyslope Surface Water Total Flow (LESSALT)				34,919,000	
<b>Surface Water Flow Sub-Totals</b>		<b>5,178,000</b>		<b>38,713,000</b>	
<b>Ground Water and Surface Water Flow Totals</b>	<b>12,592,100</b>	<b>9,049,557</b>	<b>0</b>		<b>38,713,000</b>
Current Period:	COH half of Surface Water Flow to Distribution (LESSALT & WH)		21,945,500		
	Net Ground/Surface Water Balance Owed to SSCWD (to COH)	12,592,100	-12,895,943		
	Beginning Water Balance Owed to SSCWD (to COH)	777,195,900	-347,560,256		
	Gallons Billed to COH thru Report Date April 1, 2023	0		Informational Last Month Net Total	429,635,644
	Sub-total Ending Water Balance Owed to SSCWD (to COH)	789,788,000	-360,456,199	Net Sub Total	429,331,801
	Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period			1,342,000	
	Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4				5,368,000.00
	<b>Ending Water Balance Owed to SSCWD (to COH)</b>	<b>784,420,000</b>	<b>-360,456,199</b>	<b>Net Total</b>	<b>423,963,801</b>

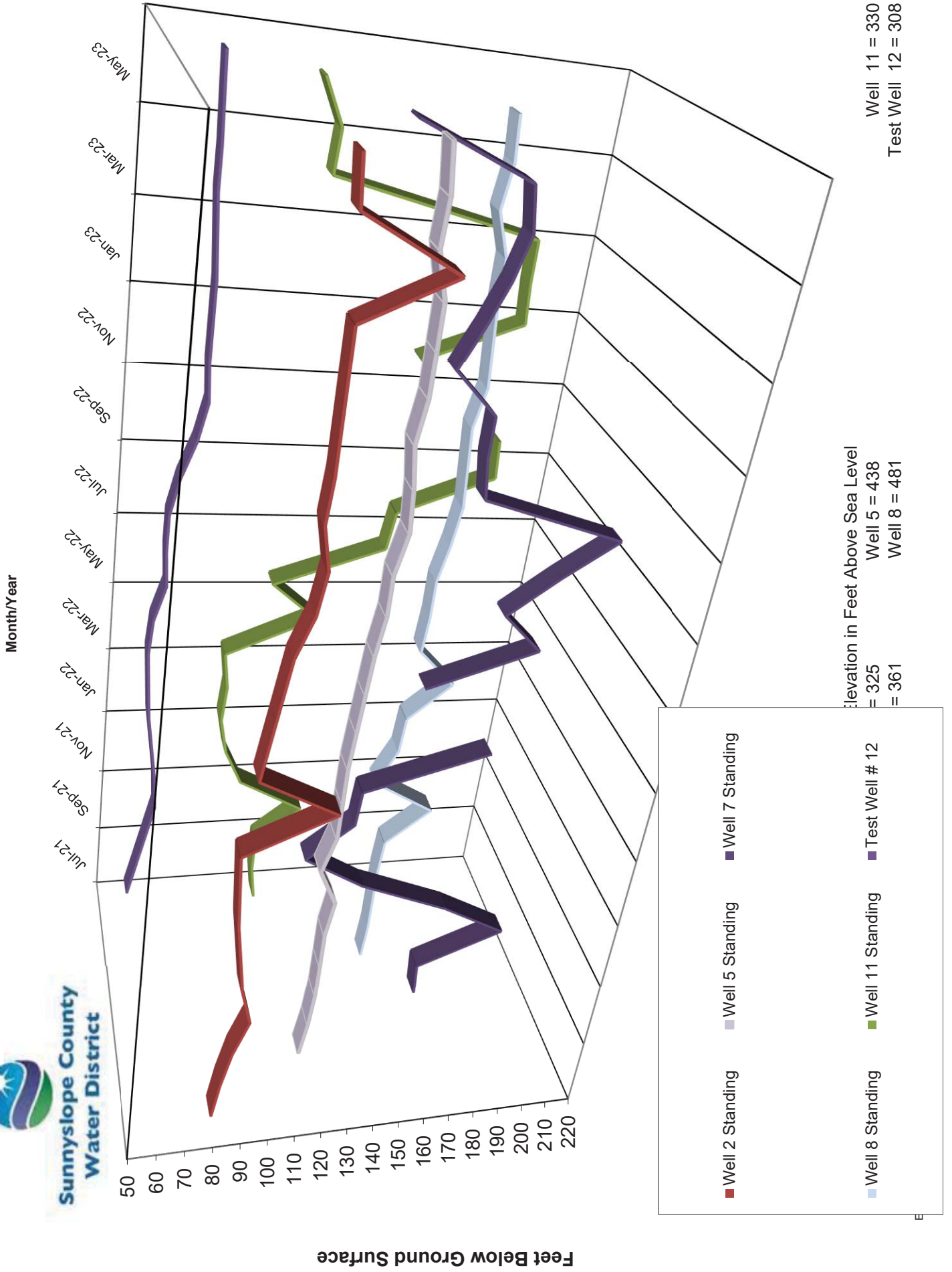
Current:	LESSALT WTP Total Flow to Distribution	34,919,000		
	Percent of LESSALT Surface Water Received	<b>COH</b>	<b>11.1%</b>	<b>SSCWD</b>
Current:	COH half of LESSALT Total Flow to Distribution	17,459,500		
	Intertie Net Surface Water Total Flow to COH	3,871,557		
	Intertie Net Ground Water Total Flow to COH	12,592,100		
Current:	West Hills WTP Total Flow to Distribution	8,972,000		
	Percent of Surface Water Received	<b>COH</b>	<b>57.7%</b>	<b>SSCWD</b>
Current:	COH half of West Hills WTP Total Flow to Distribution	4,486,000		
	West Hills WTP Surface Water Total Flow to COH	5,178,000		

From April 1, 2023 to Present					
YTD	LESSALT WTP Total Flow to Distribution	58,379,000			
	West Hills WTP Total Flow to Distribution	3,794,000			
	Surface WTPs Total Flow to Distribution	62,173,000			
	Total YTD Surface Flow to COH/SSCWD	<b>COH</b>	<b>5,328,583</b>	<b>SSCWD</b>	<b>56,844,417</b>
	Percent of Surface Water Received	<b>COH</b>	<b>8.6%</b>	<b>SSCWD</b>	<b>91.4%</b>

### Depth to Standing Water Level Below Ground Surface



**Sunnyslope County  
 Water District**



# Staff Report

Agenda Item: E – 6

**DATE:** June 18, 2023 (June 20, 2023 Meeting)

**TO:** Board of Directors

**FROM:** General Manager, Drew Lander P.E.

**SUBJECT:** General Manager Monthly Status Report

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## ACTIVE TASKS:

- 1. IWTP Season Preparation** – The 2023 tomato processing season is anticipated to begin in mid July. Last season was successful by producing the highest water treatment quality achieved to date at the ponds and by reducing power consumption by nearly 50%. Two weeks of notable odors were reported last season resulting in a staff evaluation and design plan for achieving the same benefits of last season without the odors. These improvements were outlined for SBF and have been approved by the cannery to be constructed prior to the start of the coming season. In preparation of this coming operating season the Operations Superintendent and General Manager developed a design plan to increase oxygen into the treatment ponds to reduce odors. Work is underway to construct these improvements.
- 2. Solar Field Design** – Long lead time items are being ordered to ensure a timely installation of this solar field.
- 3. Lessalt Treatment Plant** – Lessalt continues to operate near capacity. Maximizing production at the plant will provide a good operational cost baseline for this treatment plant.
- 4. Westhills Treatment Plant** – The Westhills Treatment plant has increased to a maximum output of 3.8 MGD. The replacement Hypochlorite tank installed last year has proven to have been a very beneficial improvement. Without the larger tank, staff would be required to schedule multiple deliveries of chemical weekly which would increase direct delivery expenses by \$25,000 annually.

5. **Office Technology and Public Access** – Staff met with Itron sales representatives and negotiated an installation plan to construct the radio read antenna project. This will come before the board for approval so construction may begin in the coming fiscal year.
6. **Permit Compliance** – Monthly water reports have been completed on time and no violations were reported.
7. **Staffing** – Advertising for the open Assistant/Associate Engineering position has continued into the month of June. TPO HR has been assisting to communicate this recruitment out to local candidates. The number of applications has been surprisingly few so the recruitment deadline has been extended until the end of July.

# Staff Report

Agenda Item: F-1

**DATE:** June 15, 2022

(June 20, 2022 Meeting)

**TO:** Board of Directors

**FROM:** General Manager, Drew Lander

**SUBJECT:** Approve the Capital Expenditure and Authorize the General Manager to purchase 300 Replacement 1" Diameter Water Meters with accompanying Itron ERTs for a Total Cost not to Exceed \$107,000. (Not a project under CEQA per Article 20, Section 15378)

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## **RECOMMENDATION:**

Authorize the General Manager to purchase 300 replacement 1" - water meters and transmitters for a total cost not to exceed \$107,000.

## **BACKGROUND:**

The District continues to replace water meters that are reaching the end of their service life and set new 1" water meters within new development projects. Lead times at manufacturing facilities are still an issue but some pressure has eased a bit. Meter manufacturers still require purchase requests be placed as early as possible so production may be planned. This request also includes the purchase of radio-read transmitters needed to ensure remote reading of all meters. Staff needs to place orders at this time to restock on 1" meters before supplies are reduced again. This request to replace inventory of meters is the same as last year because it only includes 1" meters at this time. The cost of meters has increased by approximately \$2000 total, for both meters and Electronic Read Transmitters (ERTs). This increase is less than 2% from YOY costs which is consistent with current inflation pressure. Staff is requesting authority to purchase, 300 – 1" meters.

The purchase of the meters is anticipated in the capital budget. Meters set for new development will be offset by meter set fees and staff anticipates 200 new meter sets this year.

## **FINANCIAL IMPACT:**

Meter purchase is a Capital expenditure. The fiscal impact of purchasing 300 water meters and transmitters is approximately \$107,000. This is approximately a 2% increase in cost from last year. The prior year price increase was 10%. The balance of the Capital fund is \$5.8M.

## **ENVIRONMENTAL IMPACT:**

The proposed action is not a project as defined by Article 20, Section 15378 of the CEQA guidelines.

# Staff Report

Agenda Item: **F – 2**

**DATE:** June 15, 2023 (June 20, 2023 Meeting)

**TO:** Board of Directors

**FROM:** Drew Lander, General Manager; Deej Burbank, Crew Chief

**SUBJECT:** Authorize the General Manager to Purchase the Temetra Passive Data Collection Network Solution from Meter, Valve & Control for a Cost Not to Exceed \$412,000. (Categorically exempt from CEQA under Article 19, Section 15301 b) and d), and Article 19, Section 15302 c))

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## **RECOMMENDATION:**

Staff recommends the Board authorize the General Manager to purchase the Temetra Passive Data Collection Network Solution including the installation of field antennas as identified by the propagation study, installation of on-premises software and integration of daily read data into Water Smart customer data portals for a cost not to Exceed \$412,000. This project is Categorically exempt from CEQA under Article 19, Section 15301 b) and d), and Article 19, Section 15302 c).

## **BACKGROUND:**

The district has been using radio read technology to reduce the time and effort needed to read individual water meters. Each year the district replaces hundreds of old meters with the newer technology with the anticipation of this future time when all meters can be read directly via permanently fixated antennas. Itron® is the company who has provided the meter transmitters and software to read them here at SSCWD. Meter, Valve and Control is the sole Itron regional vendor for the desired system.

Availability of equipment postponed this project for over a year. The vendor has now shipped all required hardware to SSCWD to confirm that all equipment is now available for us to proceed. All software will be hosted on-premises so that the district may continue to operate efficiently even when internet connectivity is reduced. The district will continue to be involved throughout the installation, but all antenna installations will be subcontracted out by the vendor and inspected by the district. A propagation study was completed to identify the locations of the antennas. A small number of antennas will be installed on City of Hollister light posts. A city encroachment permit will be obtained prior to installation in these locations.

Daily read data will result in improved customer water management and will allow Account Technician staff to obtain field meter data without the need to send field staff personnel out to physically read meters. Additionally, the monthly meter reading conducted by field staff currently driving through neighborhoods to read meters electronically will be reduced from 24 work hours to less than 8hrs per month.



**FISCAL IMPACT:**

The purchase and installation of a turnkey solution with all equipment is \$412,000. A monthly costs savings is estimated at a minimum of 16 field operator hours. Additional, staff will no longer be required to drive through neighborhoods to read meters. Wear and tear on vehicles, staff time reduction, and accurate meter data will all contribute to operational efficiency and reduction of expenses. Annual maintenance of equipment is minimal, and equipment life expectancy is 15-20 years.

**ENVIRONMENTAL IMPACT:**

The proposed action is categorically exempt from CEQA under Article 19, Section 15301 b) and d), and Article 19, Section 15302 c). Installation of all antennas will occur at existing facilities, they are not intrusive, they do not increase operating capacity and the proposed equipment is consistent with common use frequency transmission which accepts outside radio interference and does not require mitigation.

**ATTACHMENTS:**

1. Meter, Valve & Control Installation Cost Proposal
2. Meter, Valve & Control Equipment Invoice



Electric / Gas / Water  
 Information collection, analysis and application

2111 N. Molter Rd.  
 Liberty Lake, WA 99019  
 fax: 866-787-6910  
[www.itron.com](http://www.itron.com)

**Pricing Summary for**  
**For: Sunnyslope County Water District**  
 BMR# 25338-22 Ver1 Sept  
 September 2, 2022

Item	Part Number	Description	Qty	Unit Price	Extended Price	Notes
<b>Software</b>						
5	NSA	Data Collection Network Software Up to 10,000 Endpoints			\$4,000.00	(3)
<b>Software Total</b>					<b>\$4,000.00</b>	
<b>Professional Services</b>						
6	Services	Itron Professional Services - Fixed Fee - ChoiceConnect On Premise Implementation			\$252,039.82	(4)
7	Expenses	Estimated Travel & Expenses			\$13,930.00	
<b>Professional Services Total</b>					<b>\$265,969.82</b>	
<b>Installations</b>						
8	Installs	Mobilization and Site Walk	1	\$3,571.00	\$3,571.00	(5)
9	Installs	Install CCU direct on a new 55' Class 4 wood Planted Pole (to ac	1	\$8,326.00	\$8,326.00	
10	Installs	Install CCU direct on a utility owned water tank	1	\$9,000.00	\$9,000.00	
11	Installs	Install CCU Direct on a 3rd party owned Utility Pole	2	\$4,000.00	\$8,000.00	
12	Installs	Install Repeater Direct on a 3rd party owned Utility Pole	6	\$4,000.00	\$24,000.00	
13	Installs	Install Repeater direct on a new 40' Class 4 wood Planted Pole	1	\$9,000.00	\$9,000.00	
<b>Installation Total</b>					<b>\$61,897.00</b>	
<b>Fixed Network 100 System Total</b>					<b>\$331,866.82</b>	
<b>Annual Maintenance</b>						
15	Maintenance	Collector 100, Verizon, AC power with internal GPS, and direct mount antenna and mounting kits	4	\$162.00	\$648.00	
16	Maintenance	Repeater 100, AC power with internal GPS, and direct mount 5dBi antenna and mounting kits	7	\$120.00	\$840.00	
17	Maintenance	Data Collection Network Software Up to 10,000 Endpoints			\$1,000.00	(7)
<b>Annual Maintenance Total</b>					<b>\$2,488.00</b>	



Electric / Gas / Water  
Information collection, analysis and application

2111 N. Molter Rd.

Liberty Lake, WA 99019

fax: 866-787-6910

[www.itron.com](http://www.itron.com)

## Pricing Summary for Meter Valve & Control

For: Sunnyslope County Water District

BMR# 25338-22 Ver1 Sept

September 2, 2022

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### Notes and Assumptions

- (3) The software fees are based on 1 production environment. Pricing for on-premise software also includes 1 test environment. If additional environments are required additional fees would apply.
- (4) Itron's budgetary Professional services assumes a 6 month project duration.  
Pricing assumes a 2023 commencement/completion project. Should project extend into 2024, pricing may be subject to an inflation increase. Customer will need to provide Itron with meter data/asset information to perform a more accurate propagation study. Pricing is subject to change based on final network design.  
Itron Professional Services will be provided at a fixed fee. Statement of Work will determine agreed upon milestone payments similar to table below.
  - Project Kickoff
  - Network Design
  - Site Surveys
  - Build Fixed Network System: install/configure/test one production environment
  - Network installation
  - MDI Adaptor Set up and Training & System Integration with CIS
  - On Site Software Training
  - On Site Field Training
  - Transfer/Go Live/System Cutover/SupportCustomer is responsible for field installation of Network devices, Endpoints/meters and field mitigation. Customer is responsible for all permitting and Joint Use activities.  
Pricing includes Master Data Import (MDI) Adaptor set up and remote MDI output file training/workshop. If Distributor/Customer requires additional support, this will be billed at Time & Materials rate.  
Pricing includes an Interface Assessment to evaluate the Data Interfaces (e.g. MDI Adaptor XML formatted files) and file management are running as expected. Should additional requirements be identified during the assessment, a Change Order may apply.  
Project schedule is based upon 2 months for customer to integrate the CIS solution. The 2 month period commences upon completion of the requirements workshop. Delay of overall project schedule will result in additional fees.  
Pricing includes one production environment only.  
Estimated travel and expenses have been included and will be billed back to the Utility at actual and will include a 15% administrative expense to all travel costs
- (5) Network installation pricing is based on preliminary propagation study and is subject to change based on final network design.  
Customer will need to provide Itron with meter data/asset information to perform a more accurate propagation study. Pricing is subject to change based on final network design.  
Customer will be responsible for any ongoing lease fees for third-party sites. The actual agreement for placement of the equipment will be between the Utility and the third-party owner.  
Customer is responsible for obtaining permits and engineering drawings if required.  
Customer is responsible for any make ready work necessary.  
Network installation pricing assumes connection to existing power at site locations.
- (7) The maintenance commencement date for Itron software is the first day of the month following shipment or electronic delivery by Itron.
- (8) Hardware:  
Equipment Prices. Itron Equipment prices are fixed for one year from the agreement execution date.
- (9) Recurring Services (Maintenance)  
Recurring Services - Renewal Prices. Unless otherwise agreed by the parties Itron reserves the right to renew Recurring Services after the first year at the then current price list.
- (10) Pricing is based on existing agreements or Itron's standard terms and conditions.
- (11) Freight and taxes are not included. Prices are in US dollars. Quote is valid for 60 days.



**Meter, Valve & Control**

1499 SUNNYBROOK RD  
 ALAMO, CA 94507

**Sales Invoice**

Date	Invoice #
05/16/2023	INV-004725

Name / Address
SUNNYSLOPE COUNTY WATER DISTRICT 3570 AIRLINE HIGHWAY HOLLISTER CA 95023 United States 831-637-4670  drew@sunnyslopewater.org

Ship to
SUNNYSLOPE COUNTY WATER DISTRICT DREW LANDER 3570 AIRLINE HIGHWAY HOLLISTER CA 95023 United States

P.O. #	Payment Terms	Payment Due	Date Shipped	Ship Method	FOB	Freight Terms
TEMPLATE - CHOICE CONNECT FIXED NETWORK FN100 HARDWARE (CCU's/REPEATERS/CAR)	NET 30	06/15/2023	05/16/2023	BEST WAY	LIBERTY LAKE, WA (FACTORY)	INCLUDED

#	Item	Description	Tag	Qty	Rate	Amount
1	ME-CCU-6027-032	CCU100, Internal GPS/WAN Antenna, AC Powered, Verizon WAN	Incl. Direct Mount Antenna and Mounting Kits	4	8,053.78	32,215.12
2	ME-RPT-6000-125	Repeater 100, Internal GPS Antenna, AC	Incl. Direct Mount Antenna and Mounting Kits	7	5,919.73	41,438.11
3	WME-ETX-1988-003	Collector and Repeater Access Radio, Initiate WiFi Communication with the CCU		1	327.61	327.61

All returns must be accompanied by a pre-authorized RMA# within 90 days of invoice. Returns are subject to a 30% restocking charge and must be in good condition and in original packaging for MV&C evaluation. Special order items are non-refundable. Invoices not paid by the due date shown are subject to an interest charge of 1.5% per month.	<b>Subtotal</b>	73,980.84
	<b>Tax</b>	6,103.44
	<b>Total</b>	80,084.28
	<b>Payments</b>	0.00
	<b>Balance Due</b>	80,084.28

Phone #	Fax #	Sales Representative	Website
877-566-3837	(925) 407-2903	CHRIS HENRICH	www.mvandc.com

Invoice Memo:  
 Annual Maintenance Fees of Equipment Above Contained in Itron Proposal BMR# 25338-22 Ver1 Sept

# Staff Report

Agenda Item: **F – 3**

**DATE:** June 16, 2023 (June 20, 2023 Meeting)

**TO:** Board of Directors

**FROM:** General Manager, Drew Lander P.E.  
Finance and HR Manager, Barry Kelly

**SUBJECT:** Consider Approval and Adoption of the District Budget for Fiscal Year 2023-24

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## **RECOMMENDATION:**

District management and the Finance Committee (Vice President Mauro and Director Alcorn) are recommending the Board approve the budget for fiscal year 2023-24, effective July 1, 2024. The Finance Committee has approved bringing the FY 23-24 Proposed Budget to the full Board for discussion and approval.

The Fiscal Year 2023-24 Budget summary is attached.

## **SUMMARY:**

Following the COVID epidemic and throughout the past two years, Sunnyslope Water District (SSCWD) has seen significant increases in expenses as a result of post COVID inflation. The cost of materials, chemicals, contractual labor, electrical power, fuel, raw water, and employee healthcare have all experienced significant increases. It is true that the cost of energy is no longer skyrocketing, and many manufactured goods are beginning to come down slightly due to improved supply, however these operational increases have not yet been reflected in new rate projections. Capital purchase of equipment, staff training and diligent management have all improved efficiencies and prevented SSCWD deficits from running wild. Sunnyslope Water district staff continue to work with financial consultants to evaluate our current water rates and future needs. It is important to note that SSCWD has not increased water rates since 2019 and all inflation has been absorbed by the district in its entirety. We have worked tirelessly to manage expenditures without sacrificing service or maintenance needs of the district. And we have done this throughout the most challenging inflationary period since 1981. Our conversion to an improved financial enterprise resource planning software tool this past year is helping to provide data to clearly understand the water and wastewater operational costs. We are doing all of this to better plan for our future.

The budget that is presented includes anticipated increases for current costs and inflationary expectations to come. The closing year has seen another decrease in water sales as the cost per acre foot (acft) of water production has crept up. The end of the past year's drought measures has been welcomed and although SSCWD encourages all customers to continue to conserve water, there is the expectation that a small increase in water consumption will occur now that restrictions have been lifted. History has demonstrated that once public habits are modified to use less water during times of drought, these habits continue to reduce water consumption even when water becomes available once again.

Growth of new service connections is anticipated to be tempered by home loan interest rates now rising above 7%. Our growth expectation for next year remains relatively high, at 250 new connections based on input from representatives of progressing residential developments at this time. New connection fees will increase only 1.6% in July and are based on the construction cost index. This is in comparison to last year's connection fee increase of over 15%

Future droughts throughout the San Benito County region will continue to be a primary concern in planning our future. San Benito County Water District has notified SSCWD that the cost of imported raw water will be increasing again. We also are planning to operate both water treatment plants as close to their operating capacities as possible for most of the year. This is not intuitive because we plan to consume over 2000-acre feet more imported water this year than in prior years combined with higher raw water costs. This is a management decision, important in a year when a 100% water allocation has been provided. This sets our background water consumption for the California Valley Project (CVP) water imports. Our maximum allocation is 8500 acre feet and our treatment capacity presently totals 6000 acre feet. Using a maximum 6000 acre feet will accomplish two goals: 1) Water quality through the Hollister service areas will increase significantly and help to remind our customers that we have good water resources here in our service areas, and 2) Our historic usage can be increased so that in future droughts we will improve our CVP allocation quantities when cuts are being made. Managing our per acre foot cost of high-quality water will be our priority. The concluding year has been successful here at SSCWD. But the increase in imported water purchase is anticipated to cost SSCWD more than \$1M in direct water purchase expenses. To balance that, the Finance Committee met and recommended adjusting current reserves to purchase more water as planned and increase treatment volumes.

**This budget reflects the following noteworthy items:**

1. Operation of Westhills and Lessalt increase by \$2M as a result of maximizing output. The operational cost per acre foot has modest increases but the increase in chemical and expenses has increased significantly. The per acre foot cost of production at Weshills is estimated to

hover around \$700/acft and Lessalt is slightly more costly at \$930/acft. The difference is attributed to the different treatment processes at each plant. When expanded treatment capacity is needed, expansion of Westhills is most logical to keep costs lower. The overall cost per acre foot increase of total distributed water is 3.93%.

2. Water revenue budget proposed for the new fiscal year is approximately 2.0% higher than last year's budgeted water revenue. This minor increase in revenue is a result of both slower home construction and customers maintaining their conservation mindset. The adoption of potential new water rates this year are not factored into the budget because we do not plan on income based on agreements that are not yet legally in place. New connections are not budgeted in revenue as they are not anticipated until connections occur. Sewer revenue budget expectations are slightly up over last year's budget even with rates remaining flat, as FY23/24 usage calculations have increased. Both the Lessalt and West Hills WTP's revenue is based on the operating budgets, which have been submitted for approval to SBCWD. The total Lessalt revenue is expected to be up 56% over last year. Plant operation expenses decreased last year by 26% when the plant was placed into non-operation, and this year we are nearly doubling the FY21/22 production numbers so this expense is more reasonable than it initially appeared. The Westhills budget is also up significantly, due to planned increased water production.
  
3. The overall budget for FY 2023/24 reflects a net loss of (\$1,685,012) which is a greater loss than the anticipated last year's budgeted loss of (\$958,390). Last year's costs were actually reduced with Lessalt offline until March of 2023, and with Westhills also offline for half of the year as a result of the external electrical damage. Well water is less expensive to deliver, but the hard water which is pervasive to our system is also not as attractive to our consumers. This loss is heavily weighted by depreciation, and once again has no provision for non-operating revenues from capacity fees, miscellaneous fees, or interest income, the combination of which decrease this projected loss. To ensure that a short fall in operating funds is not realized, the Finance Committee met and proposed to take half of the Board designated reserve from the Rate Stabilization Fund, half of the Drought Contingency Reserve and half of the Emergency Fund, Totaling \$850,000, and move this money to our general operating fund. This move is needed because it is important to note that removing depreciation does not fully result in a positive income value for this year. The continued depreciation of assets will require further analysis and the development of a capital maintenance program is ongoing.

Operating costs have increased approximately \$2,000,000 over last year. The principal reason for the increase from prior year's budget is attributable to:

- a. Raw water increased expenses based on SBCWD fee increases.
- b. The O&M costs for the two water treatment plants increased to treat more water.

- c. Payroll and benefits are anticipated to increase as medical insurance, union benefits and CalPERS expenses increase.

### **Water Revenues Budget**

1. Water sales revenue is budgeted at \$7,465,000 for FY2023-24. This number is consistent with our anticipated end of year revenue for FY2022-23. Revenues will remain flat, due to water conservation and a slightly greater number of customers.
2. We budgeted to treat a total surface water allocation of 6000 acre feet.
3. We budgeted for the district's operations & maintenance of the West Hills WTP, and Lessalt WTP to run full time at maximum output, increasing overall water production costs by \$2M.

### **Salaries & Benefits Budget – All Departments**

1. The personnel costs are budgeted with a 3.0% COLA increase for union employees beginning July 1, 2023 and a 1.5% increase in the employee Classic PERS contribution; several step increases, an estimated 8% increase in health, with dental, vision, and life insurance costs increasing 4%; and a 3% increase in Worker's Compensation insurance premiums for the whole fiscal year.

### **Debt Service & Capital Expenditures**

1. The District has five borrowings which require principal repayments, the San Benito County Water District's Tranche 1 (Lessalt WTP upgrades), Tranche 2 and Tranche 3 (West Hills WTP construction), and the SRF Loan (RMK WWTP upgrades).
2. Capital Expenditures – The 5yr capital purchases and projects list has been updated and is attached. The total capital expenditure budget for FY 23/24 is \$2,283,000 and includes approximately \$300,000 of capital projects pushed forward from last year's budget. Projects delayed by supply chain issues are now moving forward again. The Well#5 improvements were once again pushed forward another fiscal year.

### **Reserve Policy**

1. The Board approved a revision to the Reserve Policy #8600 on March 17, 2020. A reserve policy recommendation as discussed by the Finance committee is as follows:
  - a. Increase the Capital Reserves to \$6000k,
  - b. Set Rate Stabilization Fund will be reduced by ½ to \$125k,
  - c. The Drought Contingency Reserve will be reduced by ½ to \$250k,
  - d. The Emergency Fund to \$500k,
  - e. Vehicle reserve will fully fund based on vehicle depreciation schedule
  - f. Office and Misc. Equipment Replacement fund will be fully fund based on depreciation schedule,
  - g. SRF Loan remains equal to one year of dept service, approximately \$760k,



- h. Connections-Water Capacity reserve set at \$600k and funds as new connection fees are received or as modified by the Board,
- i. Connections-Wastewater Capacity set at \$40k and funds as new wastewater connection fees are received or as modified by the Board,
- j. Calpers Retirement prefunding – CEPPT will remain at \$1000k.

Funds b), c), and d) are all related to stabilizing our water costs. The Finance committee recommends reducing these funds to ensure operating revenues are adequate.

**Environmental Impact:**

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.



# Sunnyslope County Water District

## Fiscal 24 Budget Summary

Category	Distribution		Production		Lessalt		West Hills	
	23 Budget	24 Budget	23 Budget	24 Budget	23 Budget	24 Budget	23 Budget	24 Budget
Revenue	-7,465,750	-7,645,820	-61,250	-47,400	-770,390	-1,702,000	-1,748,380	-2,559,000
Cost of Goods	1,836,660	1,389,160	504,000	326,700	438,504	474,000	536,448	470,600
Expenses	1,217,163	1,643,525	1,397,782	671,625	1,827,081	3,561,803	3,902,722	6,174,684
Other	-27,000	-513,500	-21,000	-7,500	0	0	0	0
<b>Grand Total</b>	<b>-4,438,927</b>	<b>-5,126,635</b>	<b>1,819,532</b>	<b>943,425</b>	<b>1,495,195</b>	<b>2,333,803</b>	<b>2,690,790</b>	<b>4,086,284</b>
Total Cost	9,141,590	10,451,097						
Projected Gallons	765,000,000	841,500,000						
Acre Feet	2,348	2,582						
Cost Per Acre Feet	3,894	4,047						
Percent Increase		3.93%						
<b>Total Profit(Loss)</b>	<b>-1,566,590</b>	<b>-2,236,877</b>			<b>-4,185,985</b>	<b>-6,420,087</b>		

# Sunnyslope County Water District

## Fiscal 24 Budget Summary

Category	Treatment		Collection		SBF		Total 23 Budget	Total 24 Budget
	23 Budget	24 Budget	23 Budget	24 Budget	23 Budget	24 Budget		
Revenue	-17,500	-28,440	-2,166,500	-2,233,440	-421,845	-523,300	-12,651,615	-14,739,400
Cost of Goods	318,000	378,720	231,000	291,020	235,542	173,300	4,100,154	3,503,500
Expenses	533,900	796,500	504,900	292,775	186,303	350,000	9,569,851	13,490,912
Other	-6,000	-4,500	-6,000	-44,500		0	-60,000	-570,000
<b>Grand Total</b>	<b>828,400</b>	<b>1,142,280</b>	<b>-1,436,600</b>	<b>-1,694,145</b>	<b>0</b>	<b>0</b>	<b>958,390</b>	<b>1,685,012</b>
Total Cost								
Projected Gallons								
Acre Feet								
Cost Per Acre Feet								
Percent Increase								
<b>Total Profit(Loss)</b>	<b>608,200</b>	<b>551,865</b>					<b>958,390</b>	<b>1,685,012</b>

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference		
C S	Revenue	4330	Reconnection Fees			-500	0	
		4350	Bad Check Fees			-5,000	0	
		4360	Administrative Collection Fees - Water			-600	0	
		4361	Property Lien Filing Fee - Water			-500	0	
		4370	Credit Report Application Fee - Water			-2,000	0	
		4550	Revenue Allocation		175,000	183,600	0	
		<b>Revenue Total</b>			<b>175,000</b>	<b>175,000</b>	<b>0</b>	
		Cost of Goods	5200	Wages	Budget Correction	260,000	186,000	-74,000
			5205	Overtime	Budget Correction	35,000	80,000	45,000
			5220	Vacation		35,000	25,000	0
			5230	Taxes		5,000	5,000	0
			5300	Health	Budget Correction	39,000	7,000	-32,000
			5310	Dental		5,000	5,000	0
			5320	Vision		500	600	0
			5330	Life Insurance		500	400	0
			5340	Worker's Compensation		4,000	1,500	0
			5350	NRS ER 457b Contribution		30,000	31,000	0
			5380	Uniforms		1,000	500	0
			5400	PEPRA ER Contribution		14,000	30,000	0
			5410	Classic Member ER Paid Contribution		30,000	7,000	0
			5420	Service Credit ER			6,000	0
			5600	Labor Allocation	Chg allocation %	-459,000	-385,000	74,000
		<b>Cost of Goods Total</b>			<b>0</b>	<b>0</b>	<b>13,000</b>	
		Expenses	6210	Telephone		5,000	13,000	0
			6215	Cellular Services			0	0
			6216	Internet		15,000	15,000	0
			6399	Other Repairs & Maintenance			1,000	0
			6400	Small Tools & Equipment			0	0
			6450	Dues, Fees, Permits		7,000	5,000	0
			6500	Fuel			200	0
			6555	Office Equipment Maintenance		20,000	6,000	0
			6599	Other Outside Services	Coding Change	3,000	149,000	146,000
			6619	Contract/Professional Services		1,000	25,000	0
			6650	Supplies & Other		1,000	0	0
			6651	(blank)		1,000	0	0
		6660	(blank)		5,000	3,000	0	
		6664	Map & Blueprints		5,000	0	0	
		6670	Billing Forms & Envelopes		15,000	10,100	0	
		6700	Postage		32,000	20,000	0	
		6705	(blank)		1,000	0	0	
		6950	Depreciation			500	0	
		7830	Expense Allocation	Chg allocation %	-111,000	-247,800	-136,800	
	<b>Expenses Total</b>			<b>0</b>	<b>0</b>	<b>9,200</b>		
	Other	8540	Non-Op Allocation				0	
	<b>Other Total</b>						<b>0</b>	
<b>C S Total</b>				<b>175,000</b>	<b>175,000</b>	<b>22,200</b>		
Hollister	Revenue	4810	City of Hollister Sewer Billing Fees			-175,000	0	
	<b>Revenue Total</b>			<b>-175,000</b>	<b>-175,000</b>	<b>0</b>		
<b>Hollister Total</b>				<b>-175,000</b>	<b>-175,000</b>	<b>0</b>		

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference		
G A	Revenue	4520	Other Operating Revenue			-6,000	0	
		4550	Revenue Allocation			6,000	0	
	<b>Revenue Total</b>					<b>0</b>	<b>0</b>	
	<b>Cost of Goods</b>	5200	Wages	Budget Correction	629,000	475,000	-154,000	
		5205	Overtime	Budget Correction	105,000	50,000	-55,000	
		5220	Vacation		72,000	50,000	0	
		5230	Taxes		16,000	13,000	0	
		5300	Health		92,000	70,000	0	
		5310	Dental		16,000	9,200	0	
		5320	Vision		2,000	1,500	0	
		5330	Life Insurance		3,000	2,000	0	
		5340	Worker's Compensation		25,000	5,000	0	
		5350	NRS ER 457b Contribution		45,000	47,500	0	
		5360	Cell Phone Allowance		3,000	1,500	0	
		5380	Uniforms		7,000	25,000	0	
		5385	Boot Allowance		2,000	1,000	0	
		5390	Benefits Administrative Costs		10,000	25,000	0	
		5400	PEPRA ER Contribution		69,000	55,000	0	
		5410	Classic Member ER Paid Contribution		5,000	300	0	
		5420	Service Credit ER		1,000	0	0	
		5430	ER Survivor Contribution		1,000	600	0	
		5490	Retiree Health Insurance		12,000	12,000	0	
		5495	Labor Benefits			0	0	
		5500	CALPERS Pension Expense - Other		25,000	45,000	0	
		5600	Labor Allocation	Chg allocation %	-1,140,000	-888,600	251,400	
		6810	(blank)			0	0	
	<b>Cost of Goods Total</b>				<b>0</b>	<b>0</b>	<b>42,400</b>	
	<b>Expenses</b>	6200	Electrical Services		1,000	5,000	0	
		6215	Cellular Services		1,000	3,000	0	
		6216	Internet	Coding Change	87,000	12,000	-75,000	
		6315	Equipment Repair			5,000	0	
		6317	Generator Repair		1,000	1,000	0	
		6320	Building Repair		9,000	3,000	0	
		6325	Pest Control		2,000	7,000	0	
		6400	Small Tools & Equipment		2,000	25,000	0	
		6410	Testing Supplies		1,000	6,500	0	
		6420	Facility Supplies		10,000	22,000	0	
		6450	Dues, Fees, Permits		10,000	5,000	0	
		6515	Vehicle Repair	Coding Change	14,000	120,900	106,900	
		6555	Office Equipment Maintenance		20,000	5,000	0	
		6560	Security Service		2,000	1,500	0	
		6565	Payroll Services		20,000	28,000	0	
		6599	Other Outside Services		20,000	2,000	0	
		6600	Information Technology (IT)	Coding Change	4,000	80,000	76,000	
		6601	Legal		40,000	30,000	0	
		6603	Accounting		43,000	40,000	0	
		6604	Website (Streamline)			0	0	
		6606	Insurance		92,000	100,000	0	
		6610	Public Outreach		4,000	3,500	0	
		6611	Newsletters		38,000	60,000	0	
		6619	Contract/Professional Services	Budget Correction		33,400	33,400	
		6650	Supplies & Other			5,000	0	
		6651	(blank)			0	0	
		6659	Janitorial		7,000	6,000	0	
		6660	(blank)		4,000	0	0	
		6664	Map & Blueprints			0	0	
		6700	Postage		2,000	15,000	0	
		6705	(blank)		3,000	0	0	
		6710	Subscriptions			2,000	0	
		6800	Meeting Expenses		2,000	5,000	0	
		6900	Travel, Registration, Tuition		8,000	6,000	0	
		6950	Depreciation	Budget Correction		146,000	146,000	
		6951	Depreciation - Donated			0	0	
		7830	Expense Allocation	Chg allocation %	-447,000	-783,800	-336,800	
	<b>Expenses Total</b>				<b>0</b>	<b>0</b>	<b>-49,500</b>	
	<b>Other</b>	8100	Interest Income	MBS	60,000	-40,000	-100,000	
		8120	Gain/Loss on Investments			0	0	
		8125	Fair Market Value Adjustment			0	0	
		8520	Non-Operating Costs			10,000	0	
		8540	Non-Op Allocation	Chg allocation %	-60,000	30,000	90,000	
	<b>Other Total</b>				<b>0</b>	<b>0</b>	<b>-10,000</b>	
	<b>G A Total</b>				<b>0</b>	<b>0</b>	<b>-17,100</b>	
	Directors	<b>Cost of Goods</b>	5200	Wages		21,550	22,000	0
			5205	Overtime		15,393	0	0
			5230	Taxes		226	1,700	0
5340			Worker's Compensation			100	0	
5600			Labor Allocation		-37,168	-23,800	0	
<b>Cost of Goods Total</b>					<b>0</b>	<b>0</b>	<b>0</b>	
<b>Directors Total</b>				<b>0</b>	<b>0</b>	<b>0</b>		

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference	
Distribution	Revenue	4100 Residential Sales	10% Inc, 1/2 vol, 1/2 rate	-7,387,000	-7,465,000	-78,000	
		4200 Fire Prevention			0	0	
		4220 Installation & Inspect Fees	Not Budgeted Last Year		-75,000	-75,000	
		4310 Late Fees - Water			0	0	
		4330 Reconnection Fees			-500	0	
		4340 Call-Out Fees			-500	0	
		4370 Credit Report Application Fee - Water			-2,500	0	
		4510 Labor Billed to Subdivision			-15,000	0	
		4520 Other Operating Revenue			-2,000	0	
		4550 Revenue Allocation			-78,750	-85,320	0
		<b>Revenue Total</b>			<b>-7,465,750</b>	<b>-7,645,820</b>	<b>-153,000</b>
		Cost of Goods	5200 Wages	Budget Correction	643,067	440,000	-203,067
			5205 Overtime	Budget Correction	175,000	75,000	-100,000
			5210 On Call Duty		15,000	16,000	0
			5220 Vacation	Budget Correction	20,000	60,000	40,000
			5230 Taxes		21,000	15,000	0
			5300 Health	Budget Correction	120,000	45,000	-75,000
		5310 Dental		5,000	4,500	0	
		5320 Vision		1,000	1,000	0	
		5330 Life Insurance		1,000	500	0	
		5340 Worker's Compensation		16,000	25,000	0	
		5350 NRS ER 457b Contribution		55,000	60,000	0	
		5360 Cell Phone Allowance		4,000	3,000	0	
		5370 Meal Premium		3,000	2,000	0	
		5380 Uniforms		7,000	1,500	0	
		5385 Boot Allowance		2,000	2,500	0	
		5400 PEPRA ER Contribution	Budget Correction	30,000	85,000	55,000	
		5410 Classic Member ER Paid Contribution	Budget Correction	88,000	20,000	-68,000	
		5490 Retiree Health Insurance			0	0	
		5510 Unfunded Pension Liability			0	0	
		5600 Labor Allocation	Chg allocation %	630,593	533,160	-97,433	
		6810 (blank)			0	0	
	<b>Cost of Goods Total</b>			<b>1,836,660</b>	<b>1,389,160</b>	<b>-448,500</b>	
	Expenses	6110 Quality Testing		40,000	41,000	0	
		6200 Electrical Services		2,000	1,500	0	
		6215 Cellular Services		1,000	1,000	0	
		6216 Internet		27,000	26,000	0	
		6300 SCADA	Chg allocation %	10,000	35,000	25,000	
		6315 Equipment Repair		1,000	2,000	0	
		6317 Generator Repair		2,000	1,000	0	
		6325 Pest Control		2,000	0	0	
		6332 Tank Maintenance - Ridgemark Tanks		7,000	5,000	0	
		6333 Street Repair		85,000	70,000	0	
		6390 Equipment Rental			1,000	0	
		6399 Other Repairs & Maintenance		48,000	40,000	0	
		6400 Small Tools & Equipment		5,000	0	0	
		6405 ERT Repair Kits		1,000	1,000	0	
		6410 Testing Supplies		2,000	1,500	0	
		6420 Facility Supplies		10,000	0	0	
		6450 Dues, Fees, Permits		87,910	70,000	0	
		6480 Pumping - Monthly Zone 3 Fees		10,000	3,500	0	
		6500 Fuel		4,000	2,000	0	
		6515 Vehicle Repair	Chg allocation %	37,000	10,000	-27,000	
		6540 Water Conservation	Swag	120,000	150,000	30,000	
		6550 Sludge Removal			0	0	
		6555 Office Equipment Maintenance		6,000	1,000	0	
		6619 Contract/Professional Services	Budget Correction	42,000	2,000	-40,000	
		6664 Map & Blueprints		2,500	2,000	0	
		6710 Subscriptions		2,000	2,500	0	
		6750 Bad Debt			500	0	
		6900 Travel,Registration,Tuition		1,000	2,000	0	
		6950 Depreciation	Chg allocation %	490,000	900,000	410,000	
		7830 Expense Allocation	Chg allocation %	171,753	272,025	100,272	
	<b>Expenses Total</b>			<b>1,217,163</b>	<b>1,643,525</b>	<b>498,272</b>	
	Other	8100 Interest Income	MBS		-500,000	-500,000	
		8110 Gain/Loss on Asset Disposal			0	0	
		8200 Connection Fees			0	0	
		8210 Developer Capital Asset Contribution			0	0	
		8540 Non-Op Allocation		-27,000	-13,500	0	
	<b>Other Total</b>			<b>-27,000</b>	<b>-513,500</b>	<b>-500,000</b>	
<b>Distribution Total</b>				<b>-4,438,927</b>	<b>-5,126,635</b>	<b>-603,228</b>	

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference
Production						
Revenue	4550	Revenue Allocation		-61,250	-47,400	0
<b>Revenue Total</b>				<b>-61,250</b>	<b>-47,400</b>	<b>0</b>
Cost of Goods	5200	Wages			10,000	0
	5205	Overtime		1,000	4,000	0
	5220	Vacation		17,500	2,000	0
	5230	Taxes			500	0
	5300	Health		3,000	3,000	0
	5310	Dental		1,000	3,500	0
	5320	Vision		500	1,000	0
	5330	Life Insurance			500	0
	5340	Worker's Compensation		1,500	1,000	0
	5380	Uniforms		2,000	1,500	0
	5385	Boot Allowance		500	2,000	0
	5400	PEPRA ER Contribution		1,500	1,000	0
	5410	Classic Member ER Paid Contribution		1,500	500	0
	5490	Retiree Health Insurance			0	0
	5510	Unfunded Pension Liability			0	0
	5600	Labor Allocation	Chg allocation %	474,000	296,200	-177,800
	6810	(blank)			0	0
<b>Cost of Goods Total</b>				<b>504,000</b>	<b>326,700</b>	<b>-177,800</b>
Expenses	6000	Sodium Hydroxide		10,000	26,000	0
	6006	Polymer, Citric Acid and Other		2,000	0	0
	6110	Quality Testing		10,000	10,000	0
	6200	Electrical Services	Solar & Surface Water savings	466,000	250,000	-216,000
	6216	Internet			2,000	0
	6300	SCADA		1,000	0	0
	6315	Equipment Repair		1,000	1,000	0
	6317	Generator Repair		2,000	1,000	0
	6325	Pest Control		1,000	1,000	0
	6390	Equipment Rental			1,000	0
	6399	Other Repairs & Maintenance		17,000	17,000	0
	6400	Small Tools & Equipment		4,000	0	0
	6410	Testing Supplies		1,000	1,000	0
	6420	Facility Supplies	Coding Change	29,000	0	-29,000
	6450	Dues, Fees, Permits	Coding Change	91,800	25,000	-66,800
	6480	Pumping - Monthly Zone 3 Fees		6,000	0	0
	6485	Pumping - Semi-Annual		100,000	100,000	0
	6500	Fuel		3,000	1,500	0
	6515	Vehicle Repair		29,000	10,000	0
	6599	Other Outside Services		2,000	2,000	0
	6710	Subscriptions		1,000	1,000	0
	6900	Travel,Registration,Tuition		2,000	1,000	0
	6950	Depreciation	Budget Correction	485,000	70,000	-415,000
	7830	Expense Allocation		133,982	151,125	0
<b>Expenses Total</b>				<b>1,397,782</b>	<b>671,625</b>	<b>-726,800</b>
Other	8100	Interest Income			0	0
	8540	Non-Op Allocation		-21,000	-7,500	0
<b>Other Total</b>				<b>-21,000</b>	<b>-7,500</b>	<b>0</b>
<b>Production Total</b>				<b>1,819,532</b>	<b>943,425</b>	<b>-904,600</b>



Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference	
Lessalt	Revenue	4410	O&M Revenue	Full Allocation	-770,390	-1,702,000	-931,610
		4550	Revenue Allocation				0
	<b>Revenue Total</b>				<b>-770,390</b>	<b>-1,702,000</b>	<b>-931,610</b>
	<b>Cost of Goods</b>	5200	Wages		195,000	186,800	0
		5205	Overtime		21,200	25,000	0
		5210	On Call Duty		4,000	15,400	0
		5220	Vacation		16,000	30,000	0
		5230	Taxes		4,000	5,000	0
		5300	Health		25,000	17,000	0
		5310	Dental		6,000	5,000	0
		5320	Vision		1,000	1,000	0
		5330	Life Insurance		500	500	0
		5340	Worker's Compensation			1,500	0
		5350	NRS ER 457b Contribution		22,000	35,000	0
		5360	Cell Phone Allowance		1,000	1,000	0
		5370	Meal Premium		500	500	0
		5380	Uniforms		1,500	0	0
		5385	Boot Allowance		500	500	0
		5400	PEPRA ER Contribution	Budget Correction	7,000	35,000	28,000
		5410	Classic Member ER Paid Contribution		27,000	8,500	0
		5600	Labor Allocation		106,304	106,300	0
	<b>Cost of Goods Total</b>				<b>438,504</b>	<b>474,000</b>	<b>28,000</b>
	<b>Expenses</b>	6000	Sodium Hydroxide			20,000	0
		6001	Sodium Hypochlorite	Full Allocation	1,000	36,500	35,500
		6002	Sodium Permanganate			21,500	0
		6003	Ferric Chloride			8,000	0
		6004	Sulfuric Acid			8,000	0
		6006	Polymer, Citric Acid and Other		1,500	8,000	0
		6100	GAC Media Replacement	Full Allocation	165,000	880,000	715,000
		6110	Quality Testing		12,000	27,000	0
		6162	Administrative Fee		30,000	25,000	0
		6163	Direct Costs		20,000	22,000	0
		6164	Replacement Reserve		60,000	79,800	0
		6170	Cost of Raw Water	Price & Volume Increase	478,000	753,000	275,000
		6171	Cost of Raw Water - Power	Coding Change		134,000	134,000
		6173	True-Up Annual Raw Water Cost & Power			0	0
		6174	Operations & Maintenance	Full Allocation	385,195	851,000	465,805
		6200	Electrical Services	Price & Volume Increase	11,000	74,900	63,900
		6215	Cellular Services		3,000	7,000	0
		6380	Chemical Removal Costs	Budget Correction	40,000	0	-40,000
		6399	Other Repairs & Maintenance	GM input	4,000	133,000	129,000
		6415	Lab Supplies		3,500	11,000	0
		6420	Facility Supplies			3,000	0
		6450	Dues, Fees, Permits		1,000	5,000	0
		6485	Pumping - Semi-Annual			0	0
		6599	Other Outside Services			5,000	0
		6619	Contract/Professional Services		20,000	2,000	0
		6660	Supplies & Other		700	1,603	0
		6710	Subscriptions		1,000	0	0
		6900	Travel,Registration,Tuition		2,000	0	0
		6950	Depreciation			3,000	0
		6955	Amortization	Budget Correction		162,500	162,500
		7830	Expense Allocation		63,186	47,800	0
		8500	Interest Expense	Budget Correction	525,000	232,200	-292,800
	<b>Expenses Total</b>				<b>1,827,081</b>	<b>3,561,803</b>	<b>1,647,905</b>
	<b>Other</b>	8540	Non-Op Allocation			0	0
	<b>Other Total</b>					<b>0</b>	<b>0</b>
	<b>Lessalt Total</b>				<b>1,495,195</b>	<b>2,333,803</b>	<b>744,295</b>

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference	
West Hills	Revenue	4410	O&M Revenue	Full Allocation	-1,748,380	-2,559,000	-810,620
		4550	Revenue Allocation			0	0
	<b>Revenue Total</b>				<b>-1,748,380</b>	<b>-2,559,000</b>	<b>-810,620</b>
	<b>Cost of Goods</b>	5200	Wages	Budget Correction	203,000	228,900	25,900
		5205	Overtime		42,000	20,000	0
		5210	On Call Duty		8,000	6,000	0
		5220	Vacation		38,000	30,000	0
		5230	Taxes		5,400	4,000	0
		5300	Health		38,000	30,000	0
		5310	Dental		6,000	4,000	0
		5320	Vision		1,000	700	0
		5330	Life Insurance		500	500	0
		5340	Worker's Compensation			2,000	0
		5350	NRS ER 457b Contribution		24,000	12,000	0
		5360	Cell Phone Allowance		1,000	1,000	0
		5370	Meal Premium		500	200	0
		5400	PEPRA ER Contribution		14,000	22,000	0
		5410	Classic Member ER Paid Contribution		25,000	3,000	0
		5600	Labor Allocation		130,048	106,300	0
	<b>Cost of Goods Total</b>				<b>536,448</b>	<b>470,600</b>	<b>25,900</b>
	<b>Expenses</b>	6000	Sodium Hydroxide	Full Allocation	510,000	798,000	288,000
		6001	Sodium Hypochlorite	Full Allocation	55,000	120,000	65,000
		6002	Sodium Permanganate	Full Allocation	70,000	100,000	30,000
		6003	Ferric Chloride	Full Allocation	70,000	372,000	302,000
		6004	Sulfuric Acid	Full Allocation	105,000	146,000	41,000
		6006	Polymer, Citric Acid and Other		15,000	33,000	0
		6105	PAC Media Replacement	Full Allocation	150,000	240,000	90,000
		6110	Quality Testing		31,000	40,000	0
		6162	Administrative Fee		3,000	3,000	0
		6163	Direct Costs		25,000	30,000	0
		6164	Replacement Reserve		160,000	181,500	0
		6170	Cost of Raw Water	Price & Volume Increase	615,000	1,506,000	891,000
		6171	Cost of Raw Water - Power	Budget Correction	40,000	80,400	40,400
		6173	True-Up Annual Raw Water Cost & Power			0	0
		6174	Operations & Maintenance	Full Allocation	874,190	1,279,500	405,310
		6200	Electrical Services	Budget Correction		75,000	75,000
		6210	Telephone		1,000	0	0
		6215	Cellular Services			4,000	0
		6380	Chemical Removal Costs			0	0
		6399	Other Repairs & Maintenance	Full Allocation	50,000	85,500	35,500
		6415	Lab Supplies		10,000	13,000	0
		6420	Facility Supplies			500	0
		6430	Capital Equipment (Non Budgeted)			0	0
		6550	Sludge Removal		25,000	20,000	0
		6599	Other Outside Services			0	0
		6619	Contract/Professional Services		30,000	40,000	0
		6660	Supplies & Other		1,200	3,000	0
		6900	Travel, Registration, Tuition		5,500	2,084	0
		6955	Amortization	Budget Correction		503,700	503,700
		7830	Expense Allocation		76,832	71,500	0
		8500	Interest Expense	Budget Correction	980,000	427,000	-553,000
	<b>Expenses Total</b>				<b>3,902,722</b>	<b>6,174,684</b>	<b>2,213,910</b>
	<b>Other</b>	8540	Non-Op Allocation			0	0
	<b>Other Total</b>					<b>0</b>	<b>0</b>
	<b>West Hills Total</b>				<b>2,690,790</b>	<b>4,086,284</b>	<b>1,429,190</b>

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference
Treatment						
Revenue	4550	Revenue Allocation		-17,500	-28,440	0
<b>Revenue Total</b>				<b>-17,500</b>	<b>-28,440</b>	<b>0</b>
Cost of Goods	5200	Wages	Budget Correction	85,566	125,000	39,434
	5205	Overtime		26,000	35,000	0
	5210	On Call Duty		2,000	1,000	0
	5220	Vacation		10,000	10,000	0
	5230	Taxes		3,000	1,500	0
	5300	Health		14,000	9,000	0
	5310	Dental		2,000	800	0
	5320	Vision		1,000	200	0
	5330	Life Insurance		1,000	200	0
	5340	Worker's Compensation		4,000	3,500	0
	5350	NRS ER 457b Contribution		6,000	7,500	0
	5360	Cell Phone Allowance		1,000	500	0
	5370	Meal Premium			300	0
	5380	Uniforms		2,000	500	0
	5385	Boot Allowance		1,000	500	0
	5400	PEPRA ER Contribution		10,000	5,000	0
	5410	Classic Member ER Paid Contribution		7,000	500	0
	5490	Retiree Health Insurance			0	0
	5510	Unfunded Pension Liability			0	0
	5600	Labor Allocation	Chg allocation %	142,434	177,720	35,286
<b>Cost of Goods Total</b>				<b>318,000</b>	<b>378,720</b>	<b>74,720</b>
Expenses	6110	Quality Testing	Budget Correction	12,000	47,000	35,000
	6200	Electrical Services		49,000	55,000	0
	6210	Telephone		7,000	7,500	0
	6216	Internet			1,500	0
	6315	Equipment Repair			20,000	0
	6317	Generator Repair			1,000	0
	6390	Equipment Rental		1,000	2,000	0
	6399	Other Repairs & Maintenance		40,000	30,000	0
	6400	Small Tools & Equipment		1,000	0	0
	6410	Testing Supplies			5,500	0
	6420	Facility Supplies		9,000	0	0
	6450	Dues, Fees, Permits		45,900	40,000	0
	6500	Fuel		1,000	500	0
	6515	Vehicle Repair		8,000	5,000	0
	6550	Sludge Removal			3,500	0
	6599	Other Outside Services			1,500	0
	6619	Contract/Professional Services		4,000	1,000	0
	6900	Travel,Registration,Tuition		1,000	500	0
	6950	Depreciation	Budget Correction	245,000	400,000	155,000
	7830	Expense Allocation	Chg allocation %	38,000	0	-38,000
	8500	Interest Expense	MBS	72,000	175,000	103,000
<b>Expenses Total</b>				<b>533,900</b>	<b>796,500</b>	<b>255,000</b>
Other	8100	Interest Income			0	0
	8540	Non-Op Allocation		-6,000	-4,500	0
<b>Other Total</b>				<b>-6,000</b>	<b>-4,500</b>	<b>0</b>
<b>Treatment Total</b>				<b>828,400</b>	<b>1,142,280</b>	<b>329,720</b>

Sunnyslope County Water District  
 Fiscal 24 Budget Detail Analysis

Category	Tyler Base	Account	Comment	23 Budget	24 Budget	Difference	
SBF	Revenue	4410	O&M Revenue	To Be Determined	-421,845	-523,300	-101,455
		4550	Revenue Allocation			0	0
	<b>Revenue Total</b>				<b>-421,845</b>	<b>-523,300</b>	<b>-101,455</b>
	Cost of Goods	5200	Wages	To Be Determined	133,186	50,000	-83,186
		5205	Overtime			12,000	0
		5230	Taxes			300	0
		5300	Health		20,000	7,000	0
		5310	Dental		2,000	200	0
		5320	Vision		1,000	100	0
		5330	Life Insurance		1,000	200	0
		5340	Worker's Compensation		4,000	1,000	0
		5350	NRS ER 457b Contribution		3,000	200	0
		5400	PEPRA ER Contribution		7,000	1,800	0
		5410	Classic Member ER Paid Contribution		10,000	500	0
		5600	Labor Allocation	To Be Determined	54,356	100,000	45,644
	<b>Cost of Goods Total</b>				<b>235,542</b>	<b>173,300</b>	<b>-37,542</b>
	Expenses	6174	Operations & Maintenance		50,271	75,000	0
		6430	Capital Equipment (Non Budgeted)	To Be Determined		125,000	125,000
		6619	Contract/Professional Services		99,795	90,000	0
		7830	Expense Allocation		36,237	60,000	0
	<b>Expenses Total</b>				<b>186,303</b>	<b>350,000</b>	<b>125,000</b>
	Other	8540	Non-Op Allocation			0	0
	<b>Other Total</b>				<b>0</b>	<b>0</b>	<b>0</b>
	<b>SBF Total</b>				<b>0</b>	<b>0</b>	<b>-13,997</b>
	Collection	Revenue	4100	Residential Sales	5% Increase	-2,149,000	-2,205,000
		4220	Installation & Inspect Fees			0	0
		4310	Late Fees			0	0
		4550	Revenue Allocation		-17,500	-28,440	0
<b>Revenue Total</b>					<b>-2,166,500</b>	<b>-2,233,440</b>	<b>-56,000</b>
Cost of Goods		5200	Wages		49,566	40,000	0
		5205	Overtime		5,000	11,000	0
		5220	Vacation		7,000	20,000	0
		5230	Taxes		1,000	500	0
		5300	Health		11,500	33,000	0
		5310	Dental		2,000	2,700	0
		5320	Vision		500	500	0
		5330	Life Insurance			100	0
		5340	Worker's Compensation		1,500	3,000	0
		5380	Uniforms		1,500	500	0
		5400	PEPRA ER Contribution		6,000	1,500	0
		5410	Classic Member ER Paid Contribution		3,000	500	0
		5490	Retiree Health Insurance			0	0
		5510	Unfunded Pension Liability			0	0
		5600	Labor Allocation	Chg allocation %	142,434	177,720	35,286
<b>Cost of Goods Total</b>					<b>231,000</b>	<b>291,020</b>	<b>35,286</b>
Expenses		6005	Amonum Nitrate		17,000	20,000	0
		6200	Electrical Services		26,000	26,000	0
		6216	Internet			500	0
		6317	Generator Repair		1,000	500	0
		6325	Pest Control		500	0	0
		6333	Street Repair	Budget Correction		50,000	50,000
		6390	Equipment Rental			500	0
		6399	Other Repairs & Maintenance		16,000	10,000	0
		6400	Small Tools & Equipment		2,500	4,000	0
		6410	Testing Supplies			500	0
		6420	Facility Supplies		5,000	500	0
		6450	Dues, Fees, Permits	Coding Change	45,900	10,000	-35,900
		6500	Fuel		1,000	500	0
		6515	Vehicle Repair		9,000	5,000	0
	6599	Other Outside Services	Budget Correction	97,000	30,000	-67,000	
	6750	Bad Debt			100	0	
	6900	Travel,Registration,Tuition		1,000	2,000	0	
	6950	Depreciation	Budget Correction	245,000	42,000	-203,000	
	7830	Expense Allocation	Chg allocation %	38,000	90,675	52,675	
<b>Expenses Total</b>				<b>504,900</b>	<b>292,775</b>	<b>-203,225</b>	
Other	8100	Interest Income	MBS		-40,000	-40,000	
	8200	Connection Fees			0	0	
	8540	Non-Op Allocation		-6,000	-4,500	0	
<b>Other Total</b>				<b>-6,000</b>	<b>-44,500</b>	<b>-40,000</b>	
<b>Collection Total</b>				<b>-1,436,600</b>	<b>-1,694,145</b>	<b>-263,939</b>	
<b>Grand Total</b>				<b>958,390</b>	<b>1,685,012</b>	<b>722,541</b>	

Sunnyslope County Water District  
West Hills WTP O&M Costs  
Fiscal Year 2022/23

	Jul-22	Aug-22	Sept-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 22/23 PROJECTED	FY 22/23 BUDGET	Change	Plus	FY 23/24 PROPOSED BUDGET	Full Allocation	FY 23/24 Revised Budget	
Water Treat. Plant O&M Revenue	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	1,748,980.00	1,748,980.00			2,094,916.00		2,094,916.00	
Total	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	145,748.00	1,748,980.00	1,748,980.00			2,094,916.00		2,094,916.00	
West Hills WTP O&M Costs																				
6000 Sodium Hydroxide	74,635.42	68,492.58	66,196.46	59,674.06	29,590.80															798,000.00
6001 Sodium Hypochlorite	5,275.11	9,008.96	10,683.23	20,200.94																90,000.00
6002 Sodium Permanganate		8,590.16	16,374.69		8,221.99	8,346.45														25,000.00
6003 Ferric Chloride	31,800.96		15,291.34	19,404.70																75,000.00
6004 Sulfuric Acid	10,714.20		11,534.49	17,638.53																280,000.00
6006 Polymer Chloric Acid and Other				6,799.18																110,000.00
6105 PAC Media Replacement						54,708.94			1,000.00											182,000.00
6108 Quality Testing		4,862.50		2,460.00	2,481.25	2,665.00			1,098.75											30,000.00
6174 Operations & Maintenance																				2,300.00
6200 Electrical Services																				45,000.00
6215 Cellular Services	56.58		113.09	56.40	56.40	1,198.68	56.32	56.34	1,200.00											4,000.00
6399 Other Repairs & Maintenance	4,965.16	1,057.67	9,114.32	7,771.48	290.55	466.28	152.32	285.50	3,000.00											50,000.00
6415 Lab Supplies	23.53	550.20	1,850.51	652.92		861.84														8,000.00
6420 Facility Supplies	8.29																			2,000.00
6450 Dues																				500.00
6550 Sludge Removal	2,813.80		261.00	995.70																15,000.00
6619 Contract/Professional Services	3,930.31	671.86	631.66	5,301.31	975.00	531.66	1,842.42	364.66	2,000.00											30,000.00
6660 Other Office Supplies						175.61														2,000.00
6900 Professional Development																				2,000.00
Total	134,229.36	109,675.08	132,550.79	141,175.21	41,415.99	68,954.46	3,149.81	1,519.00	7,200.00	103,500.00	103,500.00	166,200.00	1,007,569.70	1,131,200.00			1,551,000.00	599,000.00	2,060,000.00	
O&M Direct Labor & Benefits	36,704.36	54,475.99	44,805.33	39,907.30	35,595.19	29,940.05	18,168.14	10,956.33	20,000.00	35,000.00	35,000.00	35,000.00	395,552.69	406,400.00			364,283.00		364,283.00	
Management Overhead (Avg. Management Salary, 1/2 person)	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	106,600.09	130,048.00			106,276.00		106,276.00	
Vehicle Operation Pass Thru	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	24,000.00	24,000.00			24,000.00		24,000.00	
General & Administrative Pass Thru @ 13% of Direct Labor	4,771.57	7,081.88	5,824.69	5,187.95	4,627.37	3,892.21	2,361.86	1,424.32	2,600.00	4,550.00	4,550.00	4,550.00	51,421.85	52,832.00			47,357.00		47,357.00	
Total Expenses	186,586.63	182,116.29	194,064.16	197,153.80	92,521.89	113,670.06	34,563.15	24,282.99	47,883.34	197,433.34	197,433.34	322,833.34	1,585,144.33	1,748,980.00			2,094,916.00		2,094,916.00	
Net (Over) Under Budget	(40,340.63)	(36,369.29)	(48,316.16)	(51,405.80)	53,236.11	32,077.94	111,184.85	120,965.01	97,864.66	(51,685.34)	(51,685.34)	(177,085.34)	163,831.67	0.00			0.00		0.00	

Sunnyslope County Water District  
Lessalt WTP O&M Costs  
Fiscal Year 2022/23

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	June-23	FY 22 / 23 TODATE	FY 22 / 23 PROJECTED	FY 22 / 23 BUDGET	Change	Plus	FY 23 / 24 PROPOSED BUDGET	Full Allocation	FY 23 / 24 Revised Budget
Water Treat. Plant O&M Revenue	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	770,388.00	770,388.00	770,388.00			1,394,397.00		1,996,120.80
Total	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	64,199.00	770,388.00	770,388.00	770,388.00			1,394,397.00		1,996,120.80
Lessalt WTP O&M Costs																				
6000 Sodium Hydroxide																				
6001 Sodium Hypochlorite						7,064.99			1,500.00	1,500.00	1,500.00	1,500.00	13,064.99	13,064.99	25,000.00		1500	15,000.00	5000	20,000.00
6002 Sodium Permanganate							8,506.12		1,500.00	1,500.00	1,500.00	1,500.00	14,506.12	14,506.12	25,000.00		1500	16,500.00	5000	36,500.00
6003 Ferric Chloride									300.00	300.00	300.00	300.00	1,200.00	1,200.00	5,000.00		500	6,000.00	2000	8,000.00
6004 Sulfuric Acid									300.00	300.00	300.00	300.00	1,200.00	1,200.00	5,000.00		500	6,000.00	2000	8,000.00
6006 Polymer, Citric Acid and Other									300.00	300.00	300.00	300.00	1,200.00	1,200.00	5,000.00		500	6,000.00	2000	8,000.00
6100 Gac Filter									30,000.00	30,000.00	30,000.00	30,000.00	50,000.00	50,000.00	150,000.00		58000	630,000.00	230000	880,000.00
6110 Quality Testing									600.00	600.00	600.00	600.00	5,820.00	5,820.00	10,000.00		14000	20,000.00	7000	27,000.00
6174 Operations & Maintenance									60.00	60.00	60.00	60.00	734.76	734.76	1,000.00		5000	6,000.00	2000	8,000.00
6200 Electrical Services									0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
6399 Lab Supplies									240.00	240.00	240.00	240.00	6,107.73	6,107.73	4,000.00		1000	7,000.00	2500	7,000.00
6415 Other Repairs & Maintenance									600.00	600.00	600.00	600.00	4,685.46	4,685.46	10,000.00		9500	100,000.00	25000	125,000.00
6420 Facility Supplies									270.00	270.00	270.00	270.00	1,811.86	1,811.86	4,500.00		6000	8,000.00	3000	11,000.00
6450 Permits									42.00	42.00	42.00	42.00	249.80	249.80	700.00		2000	2,000.00	1000	3,000.00
6550 Sludge Removal									90.00	90.00	90.00	90.00	1,202.00	1,202.00	1,500.00		4000	5,000.00	2000	5,000.00
6599 Other Outside Services									120.00	120.00	120.00	120.00	1,571.18	1,571.18	2,000.00		3000	5,000.00	2000	5,000.00
6619 Contract/Professional Services									1,080.00	1,200.00	1,200.00	1,200.00	5,938.64	5,938.64	18,000.00		-4000	2,000.00	0.00	2,000.00
6900 Professional Development													0.00	0.00	0.00		2000	2,000.00	0.00	2,000.00
Total	1,347.52	2,013.04	773.35	1,894.28	1,488.20	9,594.15	12,222.11	2,410.66	7,002.00	7,122.00	7,122.00	57,122.00	109,811.31	109,811.31	285,700.00			864,000.00	313,000.00	1,177,000.00
O&M Direct Labor & Benefits	26,572.56	23,952.56	17,731.55	15,722.48	15,838.21	18,947.69	44,312.55	44,036.46	30,000.00	30,000.00	30,000.00	30,000.00	327,106.16	327,106.16	332,200.00			367,363.72		367,363.72
Management Overhead (Avg Management Salary 1/2 person)	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	8,883.34	106,600.09	106,600.09	106,304.00			106,276.20		106,276.20
Vehicle Operation Pass Thru	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	24,000.00	24,000.00	20,000.00			24,000.00		24,000.00
General & Administrative Pass Thru @13% of Direct Labor	3,454.43	3,113.83	2,303.80	2,043.94	2,058.97	2,463.20	5,760.63	5,725.01	3,900.00	3,900.00	3,900.00	3,900.00	42,523.81	42,523.81	43,186.00			47,737.08		47,737.08
Total Expenses	42,257.86	39,802.78	31,682.05	30,544.14	29,968.72	41,888.38	73,178.63	63,057.46	58,787.34	59,027.34	59,027.34	159,027.34	610,041.37	610,041.37	770,388.00			1,394,397.00		1,996,120.80
Net (Over) Under Budget	21,941.14	24,236.22	32,516.93	33,654.86	34,230.28	22,310.62	68,979.63	1,141.54	5,411.66	5,171.66	5,171.66	(94,283.34)	160,346.63	160,346.63	0.00			0.00		0.00

5yr Capital Budget Outlay  
 FY2023-24

SSCWD CAPITAL		FY 2023/24 thru 2027/28						
Project #	PROJECT	22/23	23/24	24/25	25/26	26/27	27/28	Unscheduled
CAPITAL PROJECTS - Administration		Completed						
1	Replace Carpet and Modify Floor Electrical		\$ 68,000					
2	Roof Repair/Gutter Replacment		\$ 15,000		\$ 15,000			
CAPITAL PURCHASE - Administration								
A	Replacement Electronic Devices/Desktop Computers	\$ 10,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000		
Administation Total		\$ 10,000	\$ 98,000	\$ 10,000	\$ 25,000	\$ 10,000	\$ -	
CAPITAL PROJECTS - Water Distribution								
1	Well #5 Irrigation Line Improvements		\$ 300,000	\$ 400,000				
2	Water Meter Replacement	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000		
3	ITRON Automatic Meter Read Project		\$ 412,000					
4	ASR Pilot Project			\$ 500,000	\$ 500,000	\$ 1,000,000		
5	Union Road Pressure Reducing Station				\$ 75,000			
6	New Enterprise Booster Station			\$ 100,000	\$ 335,000			
7	Irrigation Line - Fairview Road Extension		\$ 300,000					
8	Promontory Landscape Pipeline		\$ 60,000					
9	Fairview Water Tank #2 Rehabilitation							\$ 1,250,000
10	Enterprise Road Garage Facility @ Well #7						\$ 320,000	
CAPITAL PURCHASE - Water Distribution								
A	Hydro Excavator							\$ 700,000
B	Electric Truck		\$ 75,000					
C	Electric Truck		\$ 80,000					
D	Crane Truck, Diesel		\$ 98,000					
E	Well Rehabilitation							\$ 150,000
F	Fuel Trailer	\$ 30,000						
G	Green Climber Mower	\$ 116,000						
Water Distribution Total		\$ 396,000	\$ 1,575,000	\$ 1,250,000	\$ 1,160,000	\$ 1,250,000	\$ 320,000	\$ 2,100,000
CAPITAL PROJECTS - Sewer Treatment								
1	Aeration Basin Blower Replacement		\$ 60,000					
2	Basin #2 Diffuser Rehabilitation	\$30,000						
3	Main Lift Station Rehabilitation						\$ 1,000,000	
4	Marks Drive Sewer line Upsizing	\$500,000						
CAPITAL PURCHASE - Sewer Treatment								
A	-							
B	-							
C	-							
Sewer Treatment Total		\$530,000	\$60,000	\$0	\$0	\$0	\$1,000,000	\$0
CAPITAL PROJECTS - Sewer Collection								
1	Sewer Line Spot Repair Rehabilitation Program	\$50,000	\$ 50,000					
2	Force Main Rehabilitation and Pipe Bridge	\$200,000						
3	Vista Del Calabria Pumpstation Cost share	\$150,000	\$ 200,000					
2	Pump Station Control Panels		\$ 300,000	\$200,000	\$150,000			
CAPITAL PURCHASE - Sewer Collection								
A	-							
B	-							
C	-							
Sewer Collection Total		\$400,000	\$ 550,000	\$200,000	\$150,000	\$0	\$0	\$0
Annual Total =		\$ 1,336,000	\$ 2,283,000	\$ 1,460,000	\$ 1,335,000	\$ 1,260,000	\$ 1,320,000	\$ 2,100,000

Average 5yr Annual Capital Expenditure = \$ 1,531,600

Capital Assets Total = \$ 50,000,000

3% Capital Expenditure Goal = \$ 1,500,000