



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

MAY 16, 2023

Regularly Scheduled Board Meeting - 5:15PM

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/89028286111?pwd=a1diNzBjc3BRYWdjSUtsZGZpU2gyQT09>

Zoom Link Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 890 2828 6111

Dial in Passcode: 866864

### HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### *Mission Statement:*

*“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

**A. CALL TO ORDER - ROLL CALL**

President Brown \_\_\_\_\_, Vice-President Mauro \_\_\_\_\_,

Director Parker \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Buzzetta \_\_\_\_\_.

**REGULAR SESSION** @ 5:15PM

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

**D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No action may be taken by the Board during the public comment period.

**E. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of April 18, 2023 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from April 1, 2023 Through March 30, 2023. (page 9)
3. Associate Engineer Monthly Status Report – (April Report Not Available)
4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 12)
  - b) Operation Summary (page 19)
  - c) Statement of Income (page 22)
  - d) Investment Summary (page 24)
  - e) Board Designated Reserves (page 25)

5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 26)
  - b) City Meter Reading (page 32)
  - c) Groundwater Level Measurement (page 33)
6. Receive and Accept General Manager Monthly Status Report. (page 34)

**F. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Authorize the Board President to Sign a Resolution of Recognition Honoring Robert Hillebrecht for 8 Years of Employment with the Sunnyslope County Water District. (Not a project under CEQA per Article 20, Section 15378) (page 36)

**G. STATUS REPORT**

1. Governance Committee (JP, JB) – (No Meeting)
2. Water / Wastewater Committee (JP, JB) – (No Meeting)
3. Finance Committee (EM, MA) – (Meeting Held May 11<sup>th</sup>) Budget Planning
4. Policy and Procedure Committee (JP, JB)– (No Meeting)
5. Personnel Committee (DB, EM) – (No Meeting)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (No Meeting)

**H. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Report, (Oral Report)

**I. FUTURE AGENDA ITEMS**

1. FY 23/24 Budget Review and Approval

## J. ADJOURNMENT

*Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting** – June 20, 2023 @ 5:15 p.m., District Office

**AGENDA DEADLINE:** June 14, 2023 @ 12:00 p.m.

## Future Scheduled Committee Meetings

Water Resources Association of San Benito County – June 1<sup>th</sup>, 2023 @ 4pm

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<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

**MINUTES**  
**Regular Meeting of the Board of Directors**  
**of the**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**April 18<sup>th</sup>, 2023**

**A. CALL TO ORDER:** The meeting was called to order at 5:15 p.m. by President Brown, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

**ROLL CALL: Present in Person:** President Dee Brown (DB), Vice President Edward Mauro (EM), Director Jerry Buzzetta (JB), Director James Parker (JP), Director Mike Alcorn (MA)

**B. PLEDGE OF ALLEGIANCE:** Director Alcorn led those in attendance in the Pledge of Allegiance.

**C. APPROVAL OF AGENDA:** Upon a motion made to approve the agenda by Director Alcorn, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM), yes; (JB), yes; (DB), yes; the motion carried 5-0.

**D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public in attendance and recognized that remote access was available for public participation and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

**Staff Present for Open Session: In Person:** General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Associate Engineer Rob Hillebrecht, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly.

**E. CONSENT AGENDA:**

1. Approval of Minutes of the Regular Board Meeting of March 21<sup>st</sup>, 2023
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of March 1, 2023 through March 31, 2023, totaling \$4,619,259.18 which includes \$380,993.32 for payments to vendors, \$271,406.57 for Payroll, \$421,491.88 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$763.25 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
03/01/2023	51060	Ace Hardware (Johnson Lumber Co.)	\$43.61
03/01/2023	51061	AT&T	\$1,000.00
03/01/2023	51062	Don Chapin Co. Inc., The	\$255.00
03/01/2023	51063	EBCO Pest Control	\$69.00
03/01/2023	51064	Ferguson Enterprises, Inc.	\$84.25
03/01/2023	51065	InfoSend	\$7,489.07
03/01/2023	51066	Konica Minolta Premier Finance	\$416.76
03/01/2023	51067	Mark Nicholson, Inc.	\$48,196.47
03/01/2023	51068	MBS Business Systems	\$8,462.19
03/01/2023	51069	Mission Uniform Service	\$442.75
03/01/2023	51070	O'Reilly Auto Parts	\$66.31
03/01/2023	51071	Razzolink.com	\$76.95
03/01/2023	51072	Verizon Wireless	\$467.98
03/01/2023	51073	Wallace Group	\$6,054.25
03/02/2023	ACH 2519	ADP	\$21.45
03/02/2023	ACH 2520	Sterling Administration Health	\$150.68
03/03/2023	ACH 2521	Sterling Administration Health	\$100.00
03/03/2023	ACH 2522	Colonial Life	\$3,707.02

03/06/2023	ACH 2523	Sterling Administration Health	\$150.00
03/06/2023	ACH 2524	Principal	\$3,258.42
03/07/2023	ACH 2525	iCloud	\$11,232.60
03/08/2023	ACH 2526	Sterling Administration Health	\$534.80
03/09/2023	51059	MERITAGE HOMES OF CALIFORNIA,	\$26.52
03/09/2023	51074	Abel Alvarez	\$202.00
03/09/2023	51075	Ace Hardware (Johnson Lumber Co.)	\$165.89
03/09/2023	51076	AT&T	\$532.80
03/09/2023	51077	AT&T	\$444.46
03/09/2023	51078	Auto Tech Service Center, Inc.	\$120.00
03/09/2023	51079	Backflow Apparatus & Valve Co. (BAVCO)	\$126.40
03/09/2023	51080	Brigantino Irrigation	\$127.40
03/09/2023	51081	City of Hollister-Finance Dept	\$421,491.88
03/09/2023	51082	Frisch Engineering Inc.	\$185.00
03/09/2023	51083	Harbor Freight Tools	\$185.50
03/09/2023	51084	MBS Business Systems	\$1,415.64
03/09/2023	51085	Mission Uniform Service	\$373.04
03/09/2023	51086	O'Reilly Auto Parts	\$13.09
03/09/2023	51087	Recology San Benito County	\$326.68
03/09/2023	51088	Simplot Grower Solutions	\$1,259.25
03/09/2023	51089	Star Concrete	\$131.10
03/09/2023	51090	State Water Resources Control Board-DWOCP	\$65.00
03/09/2023	51091	State Water Resources Control Board-DWOCP	\$65.00
03/09/2023	51092	State Water Resources Control Board-DWPF	\$37,824.21
03/09/2023	51093	Toro Petroleum Corp.	\$1,861.28
03/09/2023	51094	Tyler Technologies, Inc.	\$65.00
03/09/2023	51095	U.S. Bank Corporate Payment Systems	\$4,773.54
03/09/2023	51096	Unified Truck Services	\$600.00
03/09/2023	51097	CHRIS & MONICA PRITCHETT	\$87.70
03/09/2023	51099	COLDWELL BANKER RESIDENTIAL	\$111.61
03/09/2023	JN00358	Net Pay	\$70,153.36
03/09/2023	JN00358	Total Tax	\$17,414.26
03/13/2023	ACH 2527	Sterling Administration Health	\$245.00
03/13/2023	ACH 2528	Nationwide Retirements Solutions	\$9,971.81
03/15/2023	ACH 2529	Sterling Administration Health	\$175.30
03/16/2023	51100	ACC Business	\$1,323.29
03/16/2023	51101	Ace Hardware (Johnson Lumber Co.)	\$120.42
03/16/2023	51102	American Water Works Assoc. CA-NV Section	\$100.00
03/16/2023	51103	Brenntag Pacific, Inc.	\$1,228.66
03/16/2023	51104	De Lay & Laredo	\$5,877.50
03/16/2023	51105	First Trust Alarm Company	\$5,591.00
03/16/2023	51106	Hach Company	\$179.26
03/16/2023	51107	Hollister Auto Parts, Inc.	\$58.46
03/16/2023	51108	Mission Uniform Service	\$538.11
03/16/2023	51109	O'Reilly Auto Parts	\$28.15
03/16/2023	51110	San Benito County Water District-Pumping	\$44,604.16
03/16/2023	51111	San Benito Tire Pros & Automotive	\$25.00
03/16/2023	51112	State Water Resources Control Board-DWOCP	\$60.00
03/16/2023	51113	Trans Union LLC	\$132.23
03/16/2023	ACH 2530	Sterling Administration Health	\$1,568.48
03/17/2023	ACH 2531	Sterling Administration Health	\$13.21
03/17/2023	ACH 2532	ADP	\$2,141.26
03/20/2023	ACH 2533	Sterling Administration Health	\$150.00
03/21/2023	51114	A-1 Services	\$403.00
03/21/2023	51115	Ace Hardware (Johnson Lumber Co.)	\$43.68

03/21/2023	51116	Auto Tech Service Center, Inc.	\$120.00
03/21/2023	51117	Central Ag Supply LLC	\$1,103.41
03/21/2023	51118	Eva Green Power	\$129,206.30
03/21/2023	51119	Extreme Air, Inc.	\$5,770.00
03/21/2023	51120	Ferguson Enterprises, Inc.	\$216.49
03/21/2023	51121	First Trust Alarm Company	\$698.00
03/21/2023	51122	Frank A Olsen Co.	\$10,467.08
03/21/2023	51123	Hach Company	\$5,690.11
03/21/2023	51124	InfoSend	\$3,271.87
03/21/2023	51125	Maggiore Bros. Drilling, Inc.	\$250.98
03/21/2023	51126	Mark Nicholson, Inc.	\$2,772.00
03/21/2023	51127	Metropolitan Compounds Inc	\$3,153.92
03/21/2023	51128	Mission Uniform Service	\$378.37
03/21/2023	51129	Primex	\$10,691.77
03/21/2023	51130	Raftelis Financial Consultants, Inc.	\$6,540.00
03/21/2023	51131	Toro Petroleum Corp.	\$3,083.89
03/21/2023	ACH 2534	Sterling Administration Health	\$130.50
03/22/2023	ACH 2535	Sterling Administration Health	\$155.00
03/23/2023	JN00359	Net Pay	\$66,815.68
03/23/2023	JN00359	Total Tax	\$16,604.03
03/24/2023	ACH 2536	CalPERS - Retirement	\$23.08
03/24/2023	ACH 2537	CalPERS - Retirement	\$23.08
03/24/2023	ACH 2538	CalPERS - Retirement	\$240.17
03/24/2023	ACH 2539	CalPERS - Retirement	\$3,997.58
03/24/2023	ACH 2540	CalPERS - Retirement	\$6,919.89
03/24/2023	ACH 2541	CalPERS - Retirement	\$7,043.62
03/24/2023	ACH 2542	CalPERS - Retirement	\$7,833.05
03/24/2023	ACH 2543	CalPERS - Retirement	\$7,868.23
03/24/2023	ACH 2544	Nationwide Retirements Solutions	\$9,971.81
03/24/2023	ACH 2545	CalPERS - Health Insurance	\$23,108.00
03/24/2023	ACH 2546	P G & E	\$26,331.41
03/27/2023	51059	MERITAGE HOMES OF CALIFORNIA,	\$32.86
03/27/2023	51158	CYNDI M KASTOR-ALLEN	\$187.21
03/27/2023	51159	S MORIN & KRISTINA/LUCAS LIRIANO	\$12.70
03/27/2023	51160	RUBY A & VICTOR D HASSTEDT	\$19.69
03/27/2023	51161	HERBERT BOWEN & MARLA DIANNE LYNN	\$194.49
03/27/2023	51163	JUNE & JIMMIE MILLER	\$7.01
03/27/2023	ACH 2547	Sterling Administration Health	\$150.00
03/30/2023	51132	Ace Hardware (Johnson Lumber Co.)	\$19.44
03/30/2023	51133	AT&T	\$4,619.94
03/30/2023	51134	Brenntag Pacific, Inc.	\$1,634.28
03/30/2023	51135	Brigantino Irrigation	\$177.87
03/30/2023	51136	Central Ag Supply LLC	\$222.76
03/30/2023	51137	CM Analytical, Inc.	\$7,860.00
03/30/2023	51138	EBCO Pest Control	\$69.00
03/30/2023	51139	Enterprise Electrical Services	\$120.00
03/30/2023	51140	exceedio	\$3,205.12
03/30/2023	51141	Frisch Engineering Inc.	\$185.00
03/30/2023	51142	J M Electric	\$1,397.50
03/30/2023	51143	MBS Business Systems	\$617.33
03/30/2023	51144	Mission Uniform Service	\$415.75
03/30/2023	51145	Municipal Maintenance Equipment	\$1,122.54
03/30/2023	51146	O'Reilly Auto Parts	\$148.86
03/30/2023	51147	Petty Cash	\$66.84
03/30/2023	51148	Pinnacle HealthCare	\$80.00

03/30/2023	51149	Quinn Company	\$2,480.42
03/30/2023	51150	Razzolink.com	\$76.95
03/30/2023	51151	San Benito County-Mosq Abate. Prgm	\$126.23
03/30/2023	51152	Tyler Technologies, Inc.	\$520.00
03/30/2023	51153	USA Blue Book	\$1,196.97
03/30/2023	51154	UWUA Local 820	\$738.56
03/30/2023	51155	Verizon Wireless	\$447.96
03/30/2023	51156	Wallace Group	\$3,312.50
03/30/2023	51157	Wright Bros. Indust. Supply	\$17.34
03/31/2023	51164	JAMIE HALL & ALEX PEDREGON	\$93.49
03/31/2023	51165	ESTHER BUENO	\$128.10
03/31/2023	ACH 2548	Sterling Administration Health	\$70.00
03/31/2023	JN00361	LAIF Investment	\$4,000,000.00
03/31/2023	JN00361	MM Transfer	-\$500,000.00

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**-\$4,619,259.18**

3. Receive Associate Engineer Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Brown asked for public comment and upon receiving none, President Brown requested a motion to approve the consent agenda. Upon a motion made by Director Mauro to approve the Consent Agenda, seconded by Director Parker, for which President Brown then took a roll call vote as follows: (JB), yes; (EM), yes; (JP), yes; (MA) yes; and (DB) yes; the motion carried 5-0.

#### F. NEW BUSINESS:

1. **Consider Adoption Of Resolution No. 589 Proclaiming May 2023, As "Water Awareness Month" (Not a Project Under CEQA per Article 20, Section 15378).**

Water Conservation Program Manager Shawn Novack from the Water Resources Association of San Benito County was in attendance to speak on the item. Mr. Novack proceeded to inform the board the May starts our irrigation season, where water use goes up dramatically with 50% of water use going towards landscaping. Mr. Novack informs the board that even though we currently have a good supply of water, it's important to continue conservation with the climate whiplash that can affect California.

President Brown then asked for any public comment. Upon receiving no public comment, Director Mauro made a motion to Approve Resolution No. 589 Proclaiming May 2023 as "Water Awareness Month". This motion was seconded by Director Alcorn for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (JB) yes; (EM) yes; and (DB) yes; the motion carried 5-0.



**2. Consider Adoption Of Resolution No. 590 Declaring The Current Drought And Water Supply Emergency Over And Adopting New Water Conservation Measures (Not a Project Under CEQA per Article 20, Section 15378).**

General Manager Lander was asked to speak on the item. Mr. Lander presented that reservoir levels are nearly full, snowpack levels in the Sierras are greater than 200% of normal, and California Governor Newsom signed an Executive Order that repeals the drought emergencies that were in place. General Manager Lander proceeds to explain that we'd be returning our water conservation methods back to HUAWMP (Hollister Urban Area Water Management Plan), but not repeal any of our construction water conservation guidelines to continue to be mindful of water conservation.

President Brown then asked for any public comment. Upon receiving no public comment, Director Alcorn made a motion to Approve Resolution No. 590 Declaring The Current Drought And Water Supply Emergency Over And Adopting New Water Conservation Measures. This motion was seconded by Director Buzzetta for which President Brown then took a roll call vote as follows: (JB), yes; (EM), yes; (JP) yes; (MA) yes; and (DB) yes; the motion carried 5-0.

**3. Consider Identifying And Approving Board Members To Attend The Association Of California Water Agencies Conference (ACWA) And The ACWA/Joint Powers Insurance Authority (JPIA) Meeting May 8 – May 11, 2023, In Person Or Virtual Meeting, Not To Exceed \$2500 Per Attendee (Not a Project Under CEQA per Article 20, Section 15378).**

This item was brought to the board in order to name one of the Directors as a representative of the District for the ACWA 2023 Spring Conference. Director Brown commented that she'd be able to attend a single day of the conference and General Manager Drew Lander expressed his interest in attending the full conference on behalf of the district.

President Brown then asked for any public comment. Upon receiving no public comment, Director Alcorn made a motion to approve President Dee Brown to attend a single day of the ACWA conference. This motion was seconded by Director Parker for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

**4. Consider Approval And Authorize The President To Sign An Agreement For Water Facilities And Service For The Annotti Landing Development (Categorically Exempt from CEQA pursuant to Section 15332 class 32).**

Associate Engineer Robert Hillebrecht presented this item. Mr. Hillebrecht proceeded to inform the board of the multi-family small development being referred to as the Annotti Landing. This development is 28 units spread across 6 lots and comes with a couple of advantages to the district. The advantages being an old 4-inch water main being replaced and, due to city requirements, each unit has to be individually metered. Mr. Hillebrecht explained that due to each unit needing to be individually metered, the district can look forward to 28 individual capacity fees. With the addition of a couple of landscape meters, there would be a total of 32 meters, which leads to about \$460,000 in capacity fees.

Director Parker had a question pertaining to the warranty period of the lines, wondering how long the warranty was going to be good for. Fellow director Jerry Buzzetta referred Director Parker to page 7 of the agreement where it states that a standard 1 year warranty

are the terms of the agreement. Due to the warranty only being valid for 1 year, Director Buzzetta commented that he would be voting no on the matter.

President Brown then asked for any public comment. Upon receiving no public comment, Director Alcorn made a motion to Approve And Authorize The President To Sign An Agreement For Water Facilities And Service For The Annotti Landing Development. This motion was seconded by Director Mauro for which President Brown then took a roll call vote as follows: (JB), no; (EM), yes; (JP) yes; (MA) yes; and (DB) yes; the motion carried 4 – 1.

**5. Authorize The General Manager To Purchase A New Green Climber LV300PRO And Flatbed Utility Vehicle Trailer At A Total Cost Not To Exceed \$116,000 (Not a Project Under CEQA per Article 20, Section 15378).**

General Manager Lander spoke on the item, stating that the city of Hollister owns a couple of Green Climber tracked rotary mowers and Sunnyslope has been able to see how beneficial of a purchase it's been to the city. The district has several vegetated easements that we've had to contract out to get mowed or have required countless employee hours to maintain. In addition to the mower, a new flatbed utility vehicle trailer would be utilized in moving the new equipment and multiple existing items the district already possess. Mr. Lander proceeds to inform the board that the purchase will be completed using Sourcewell public procurement pricing, which will guarantee the best pricing for the district.

Director Parker asked if the district could eliminate herbicides with the purchase of this mower. General Manager Lander emphasized that although this equipment would decrease the amount needed pertaining to herbicides it couldn't completely erase the district's need for them in some cases.

Director Alcorn opened a discussion regarding the equipment's warranty, wondering how long the warranty would be good for. General Manager Lander assured the board that the equipment would have a one-year warranty with typical annual maintenance estimated at \$1,000, to which Director Alcorn questioned whether there was an option for an extended warranty. General Manager Lander suggested an amendment to the purchase for an additional \$5,000 for the purchase of an extended warranty, with the understanding that if the extended warranty is more costly than \$5,000 the district would forego the extra warranty.

President Brown then asked for any public comment. Upon receiving no public comment, Director Buzzetta made a motion to Authorize the General Manager to Purchase a New Green Climber LV300PRO And Flatbed Utility Vehicle Trailer at a Total Cost Not to Exceed \$116,000; with the amendment for an additional \$5,000 for extended warranty. This motion was seconded by Director Alcorn for which President Brown then took a roll call vote as follows: (JB), yes; (EM), yes; (JP) yes; (MA) yes; and (DB) yes; the motion carried 5-0.

**6. Consider Adoption Of Resolution No. 591 Declaring Sunnyslope Water District's Intent To Pursue Local Water Systems Consolidation And Authorizing The General Manager To Contract With The Wallace Group To Perform Pipeline Design (Not a Project Under CEQA per Article 20, Section 15378).**

General Manager Lander spoke on this matter, detailing his work with Best Road Mutual and San Benito County regarding consolidating all small water systems along the East &

South sides of the district. The water districts that are seeking consolidation are Best Road Mutual Water Company, Venture Estates Mutual Water, Stonegate CSA No. 31, and Tres Pinos Water District. State funding pursued by Best Roads Mutual, with the intention of them consolidating with Sunnyslope, has already been obtained in the amount of \$2.2 million. In addition to the \$2.2 million, Stonegate and Tres Pinos water systems have received a \$13.2 million grant with a 3 year expenditure window.

Due to the time restrictions on the grants, Mr. Lander proceeded to explain the need to expedite the contract with the Wallace Group in order to begin the pipeline design of the John Smith Road transmission line. Mr. Lander explained that the district will bare these costs, not to exceed \$40,000, but if Best Roads Mutual decides not to proceed with the consolidation the work with Wallace Group would be terminated.

Director Buzzetta & Parker had questions regarding the assumption of risk the district would be taking on by consolidating with these water systems. General Manager Lander confirmed that although the district would be taking on these older systems there would be grant-funded inspections and the possibility for state assistance in the event of major issues discovered.

President Brown then asked for any public comment.

Julian Rogers, President of Best Roads Mutual Water Company, stepped up to make a public comment. Mr. Rogers expressed his desire for consolidation for the best interest of the 48 homes they are serving. Due to failing wells and the state getting more intense on regulations, Mr. Rogers believes that the consolidation is in the best interest of everyone.

Greg Bloom, Vice President of Best Roads Mutual Water Company, briefly spoke, expressing his desire for the consolidation and thanking the Board for their time in the matter.

After public comment, Director Alcorn made a motion to adopt Resolution No. 591 Declaring Sunnyslope Water District's Intent To Pursue Local Water Systems Consolidation And Authorizing The General Manager To Contract With The Wallace Group To Perform Pipeline Design. This motion was seconded by Director Buzzetta for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

#### **G. BOARD COMMITTEE and STATUS REPORTS**

1. **Governance Committee:** (No meeting)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (No meeting)
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (Meeting Held April 6th)- Director Alcorn gave a brief oral report on the topics of the meeting, which included discussing the new fiscal year budget, maintaining conservation efforts, and pursuing grants.

**H. BOARD and STAFF REPORTS**

1. **Directors:** No Report.

2. **District Counsel:** No Report.

3. **General Manager:** General Manager/Secretary Lander gave an oral report discussing meeting with Fairview Developers as we work towards getting the Gavilan College hooked up with sewer. Mr. Lander also gave an update on various projects around the office, including the solar project the district is currently working towards, which shows promise to be complete by November 2023. Mr. Lander expressed that West Hills Water Treatment plant should hopefully be back on by the end of the month, with the district planning to have both plants running due to our large water allocation for this year. Lastly, Mr. Lander discussed the fact that the district will be budgeting to run both plants, due to our allocation this year, which will look more costly than previous years but will provide better water quality and more water sales.

**I. FUTURE AGENDA ITEMS:** Update on the rate study.

**J. ADJOURNMENT:** President Brown adjourned the meeting at 7:02 p.m.

**APPROVED BY THE BOARD:**

\_\_\_\_\_  
Dorothy J. L. Brown, President

**RESPECTFULLY SUBMITTED:**

\_\_\_\_\_  
Drew A. Lander, Secretary



# Sunnyslope Water District

## Disbursement Summary

April 1, 2023 through April 30, 2023

Date	Num	Name	Amount
04/04/2023	51166	Ace Hardware (Johnson Lumber Co.)	\$81.80
04/04/2023	51167	Calgon Carbon Corporation	\$143,986.84
04/04/2023	51168	City of Hollister-Finance Dept	\$426,065.92
04/04/2023	51169	David Dungan	\$300.00
04/04/2023	51170	Iconix Waterworks (US) Inc.	\$1,737.89
04/04/2023	51171	Itron, Inc.	\$9,200.50
04/04/2023	51172	Kevin Castro	\$250.00
04/04/2023	51173	Maggiora Bros. Drilling, Inc.	\$1,500.00
04/04/2023	51174	Mc Kinnon Lumber Co., Inc.	\$95.92
04/04/2023	51175	Mission Uniform Service	\$403.37
04/04/2023	51176	O'Reilly Auto Parts	\$7.16
04/04/2023	51177	Recology San Benito County	\$326.68
04/05/2023	ACH 2549	Sterling Administration Health	\$70.00
04/05/2023	ACH 2550	Principal	\$3,400.39
04/05/2023	ACH 2551	P G & E	\$18,844.47
04/06/2023	JN00384	Net Pay	\$69,399.79
04/06/2023	JN00384	Total Tax	\$17,738.25
04/07/2023	51201	GUILLERMO A ARIAS PADILLA	\$110.13
04/07/2023	ACH 2552	CalPERS - Retirement	\$23.08
04/07/2023	ACH 2553	CalPERS - Retirement	\$240.17
04/07/2023	ACH 2554	Sterling Administration Health	\$1,622.39
04/07/2023	ACH 2555	CalPERS - Retirement	\$3,997.58
04/07/2023	ACH 2556	CalPERS - Retirement	\$6,975.57
04/07/2023	ACH 2557	CalPERS - Retirement	\$7,852.50
04/07/2023	ACH 2558	iCloud	\$11,688.70
04/10/2023	ACH 2559	Sterling Administration Health	\$15.14
04/10/2023	ACH 2560	Sterling Administration Health	\$150.00
04/10/2023	ACH 2561	Nationwide Retirements Solutions	\$9,971.81
04/12/2023	51178	ACC Business	\$1,323.29
04/12/2023	51179	Ace Hardware (Johnson Lumber Co.)	\$96.09
04/12/2023	51180	AT&T	\$444.46
04/12/2023	51181	AT&T	\$532.80
04/12/2023	51182	Badger Meter, Inc.	\$1,968.59
04/12/2023	51183	Body Shop, The	\$5,556.28
04/12/2023	51184	Brigantino Irrigation	\$25.97
04/12/2023	51185	Central Ag Supply LLC	\$163.44
04/12/2023	51186	CM Analytical, Inc.	\$3,415.00
04/12/2023	51187	CWEA Membership- TCP	\$200.00
04/12/2023	51188	Employee Relations, Inc.	\$116.29
04/12/2023	51189	Eva Green Power	\$3,958.10
04/12/2023	51190	J M Electric	\$4,532.52
04/12/2023	51191	Mc Master-Carr	\$596.61
04/12/2023	51193	O'Reilly Auto Parts	\$7.64
04/12/2023	51194	Quinn Company	\$12,483.28



## Disbursement Summary

04/12/2023 51195	Simplot Grower Solutions	\$1,603.25
04/12/2023 51196	Star Concrete	\$522.22
04/12/2023 51197	State Water Resources Control Board-DWO	\$110.00
04/12/2023 51198	Toro Petroleum Corp.	\$2,546.33
04/12/2023 51199	U.S. Bank Corporate Payment Systems	\$4,002.89
04/12/2023 51200	USA Blue Book	\$50.25
04/12/2023 ACH 2562	Sterling Administration Health	\$443.08
04/12/2023 ACH 2563	Colonial Life	\$1,863.36
04/13/2023 51202	Monterey Bay Water Works Assoc. (MBWW)	\$160.00
04/14/2023 ACH 2564	ADP	\$2,135.19
04/17/2023 ACH 2565	Sterling Administration Health	\$150.00
04/18/2023 51203	Peterson Trucks Inc.	\$12,592.30
04/18/2023 51203	Peterson Trucks Inc. Reversal	-\$12,592.30
04/18/2023 51204	Peterson Trucks Inc.	\$12,560.17
04/19/2023 51205	CAROLYN & CRAIG SHERRATT	\$136.40
04/19/2023 ACH 2566	Sterling Administration Health	\$148.00
04/19/2023 ACH 2567	Sterling Administration Health	\$150.00
04/20/2023 51206	A-1 Services	\$403.00
04/20/2023 51207	Ace Hardware (Johnson Lumber Co.)	\$79.60
04/20/2023 51208	ACWA/JPIA	\$10,752.16
04/20/2023 51209	Badger Meter, Inc.	\$10,951.91
04/20/2023 51210	Brenntag Pacific, Inc.	\$2,062.47
04/20/2023 51211	Brigantino Irrigation	\$154.50
04/20/2023 51212	Bryan Mailey Electric, Inc	\$8,633.34
04/20/2023 51213	Calcon System, Inc.	\$2,298.42
04/20/2023 51214	CM Analytical, Inc.	\$14,568.75
04/20/2023 51215	David Padilla	\$105.79
04/20/2023 51216	De Lay & Laredo	\$3,439.50
04/20/2023 51217	Edges Electrical Group, LLC	\$756.31
04/20/2023 51218	Judy's Gifts & Awards	\$63.54
04/20/2023 51219	Mission Uniform Service	\$814.79
04/20/2023 51220	San Benito County Water District	\$384,271.51
04/20/2023 51222	Sharp Engineering and Construction, Inc.	\$3,760.00
04/20/2023 51223	TPO	\$597.00
04/20/2023 51224	ULINE	\$376.33
04/20/2023 ACH 2568	Sterling Administration Health	\$190.30
04/20/2023 JN00385	Net Pay	\$69,016.83
04/20/2023 JN00385	Total Tax	\$17,791.06
04/24/2023 ACH 2569	CalPERS - Retirement	\$23.08
04/24/2023 ACH 2570	CalPERS - Retirement	\$7,046.94
04/24/2023 ACH 2571	CalPERS - Retirement	\$8,166.57
04/24/2023 ACH 2572	Nationwide Retirements Solutions	\$9,971.81
04/24/2023 ACH 2573	CalPERS - Health Insurance	\$25,261.67
04/25/2023 51225	ROSA ROMO	\$87.81
04/25/2023 51226	GABRIELLA & JOSE ORTIZ	\$67.10
04/25/2023 51227	ELENORA C/O JOSH HOOTON	\$674.02



## Disbursement Summary

04/25/2023 51228	ROSALEEN A SPEARS	\$211.38
04/25/2023 51229	EMILY & MICHAEL CAPODIECE	\$38.83
04/25/2023 51230	MICHEL & DAVID HORN	\$103.38
04/25/2023 51231	THOMAS JEGLUM	\$273.19
04/25/2023 51232	TRINCHERO CONSTRUCTION CO. INC.,	\$647.62
04/26/2023 ACH 2574	Sterling Administration Health	\$150.00
04/26/2023 ACH 2575	Sterling Administration Health	\$2,543.71
04/27/2023 51233	Ace Hardware (Johnson Lumber Co.)	\$30.78
04/27/2023 51234	Assoc. of Calif. Water Agencies (ACWA)	\$650.00
04/27/2023 51235	Assoc. of Calif. Water Agencies (ACWA)	\$465.00
04/27/2023 51236	AT&T	\$1,478.82
04/27/2023 51237	Auto Tech Service Center, Inc.	\$760.00
04/27/2023 51238	City of Hollister-Finance Dept	\$8,026.04
04/27/2023 51239	EBCO Pest Control	\$69.00
04/27/2023 51240	Edges Electrical Group, LLC	\$3,132.76
04/27/2023 51241	exceedio	\$3,205.12
04/27/2023 51242	Extreme Air, Inc.	\$2,610.00
04/27/2023 51243	Frisch Engineering Inc.	\$1,120.00
04/27/2023 51244	Grainger, Inc.	\$68.24
04/27/2023 51245	InfoSend	\$3,260.79
04/27/2023 51246	Maggiora Bros. Drilling, Inc.	\$1,729.67
04/27/2023 51247	Metropolitan Compounds Inc	\$3,703.29
04/27/2023 51248	Mission Uniform Service	\$415.75
04/27/2023 51249	Municipal Maintenance Equipment	\$888.49
04/27/2023 51250	Razzolink.com	\$76.95
04/27/2023 51251	San Benito Tire Pros & Automotive	\$846.64
04/27/2023 51252	Toro Petroleum Corp.	\$2,454.24
04/27/2023 51253	Trans Union LLC	\$169.46
04/27/2023 51254	Tyler Technologies, Inc.	\$195.00
04/27/2023 51255	USA Blue Book	\$4,222.41
04/27/2023 51256	UWUA Local 820	\$761.64
04/27/2023 51257	Verizon Wireless	\$571.26
04/27/2023 ACH 2576	Sterling Administration Health	\$35.00
04/28/2023 ACH 2577	Sterling Administration Health	\$61.53
04/28/2023 ACH 2578	Sterling Administration Health	\$339.46
		<b>\$1,425,759.11</b>

### SUMMARY: Accounts

#### Payable Paid to:

Vendors	\$346,803.91
Payroll - Employee	\$258,352.00
San Benito County	\$384,271.51
City of Hollister for City Billing Collected, Net of Fees	\$434,091.96
Customer Refunds & Returned Checks/ACH	\$2,239.73
Debt & Finance	\$0.00

#### Total Disbursements

**\$1,425,759.11**

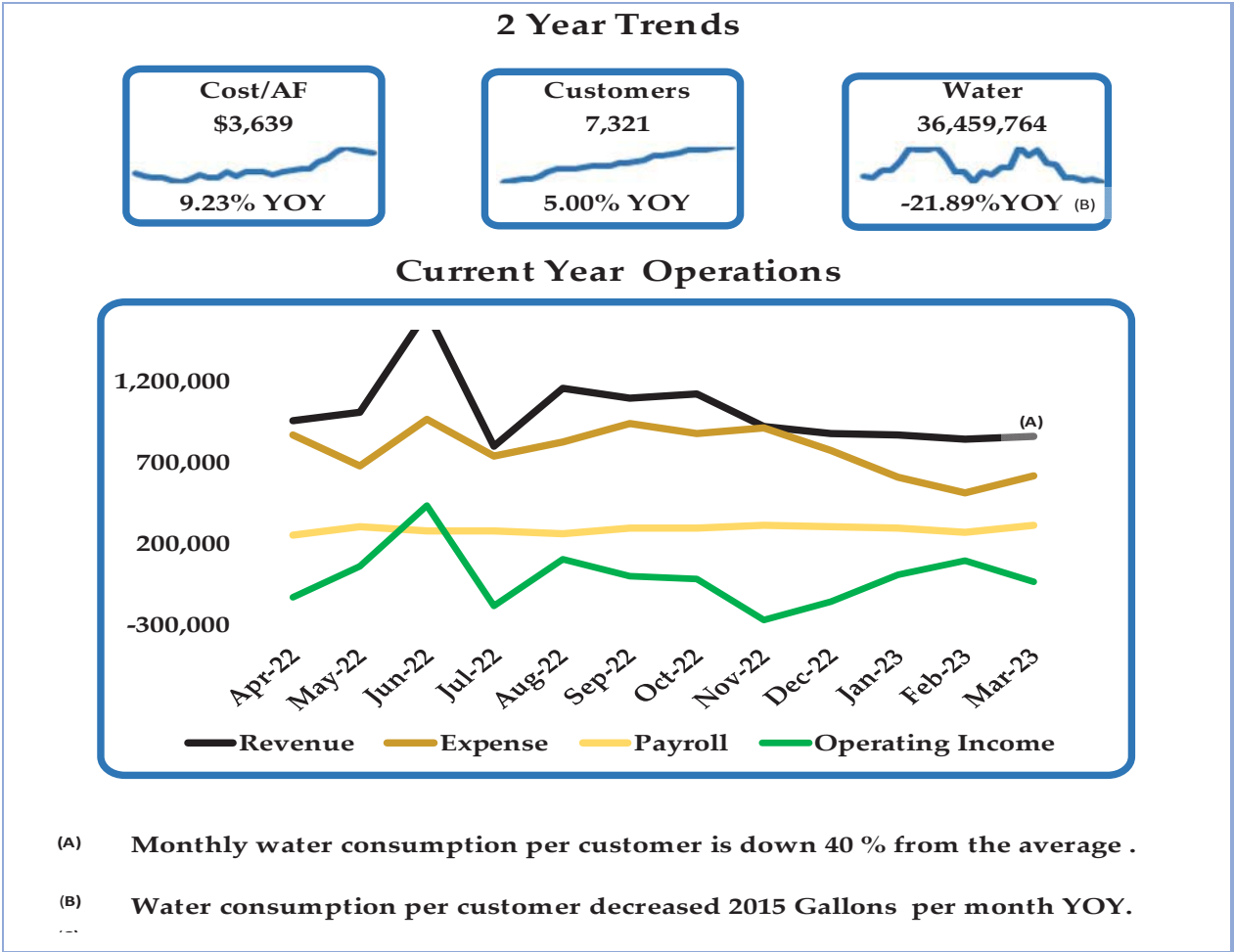
# Staff Report

Agenda Item: **F – 4a**

**DATE:** May 11, 2023 (May 16, 2023 Meeting)  
**TO:** Board of Directors  
**FROM:** Finance & Human Resource Manager, Barry Kelly  
**SUBJECT:** Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

## OPERATION SUMMARY

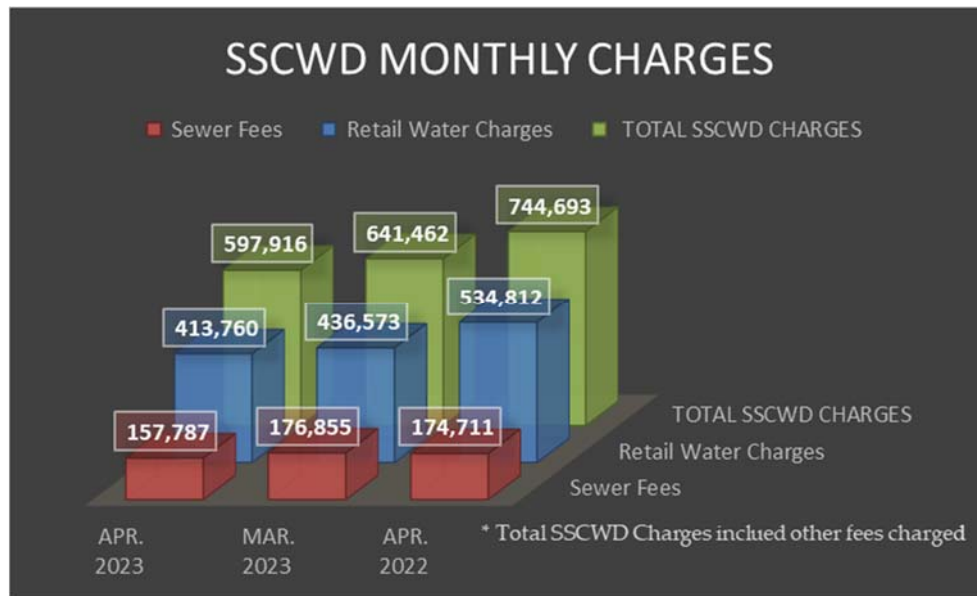
(April 2023)





Connections increased by 16 accounts in FY23 thus far. Due to the high number of prepaid connection fees made in June, the total for the current year is estimated to be 100. We now serve 7,321 customers and 5,550 accounts utilize online services and electronic payments.

YTD Revenue for FY 23 has decreased 7.7% YOY but is projected to fall short of the budget by less than 1%. The budget assumes that water conservation efforts will equal growth in accounts. Actual water consumption per customer is down 19% versus 5% growth in customers. This difference explains the projected shortfall. Billed Metered water YTD through was 588.1 MM gallons vs 649.9 MM in the prior year.



The percentage of past due accounts receivable through April 23 is 21%.

**STATEMENT OF INCOME**

(March 23)

YTD, we show an overall Net Operating loss of \$(427k) vs a gain of \$206k in the prior year. The variance is attributed to a 7% decrease in revenue and a 1.2% increase in costs. The projected FY2023 net income from operations exceeds the budget by 556k . The favorable performance is largely due to both water plants being shut down. The cost per Acre Foot of SSCWD water in February was \$3128. The 12 month average is 3626 which is up 1.6% over the average measured in the previous year. Most of this increase is attributed to a 9.6% decrease in metered water.

# INVESTMENT SUMMARY

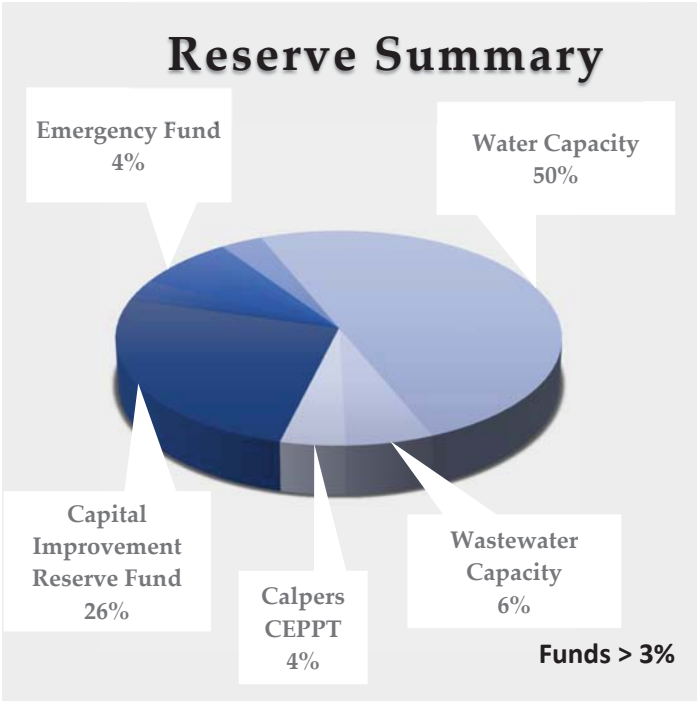
(March 2023)

Cash and invested funds total \$24.2 million. Reserved funds invested at MBS now total 17.1million. The CD's purchased yield between 2.5% and 4.5% By FY24 income from investments is projected to be 600k.

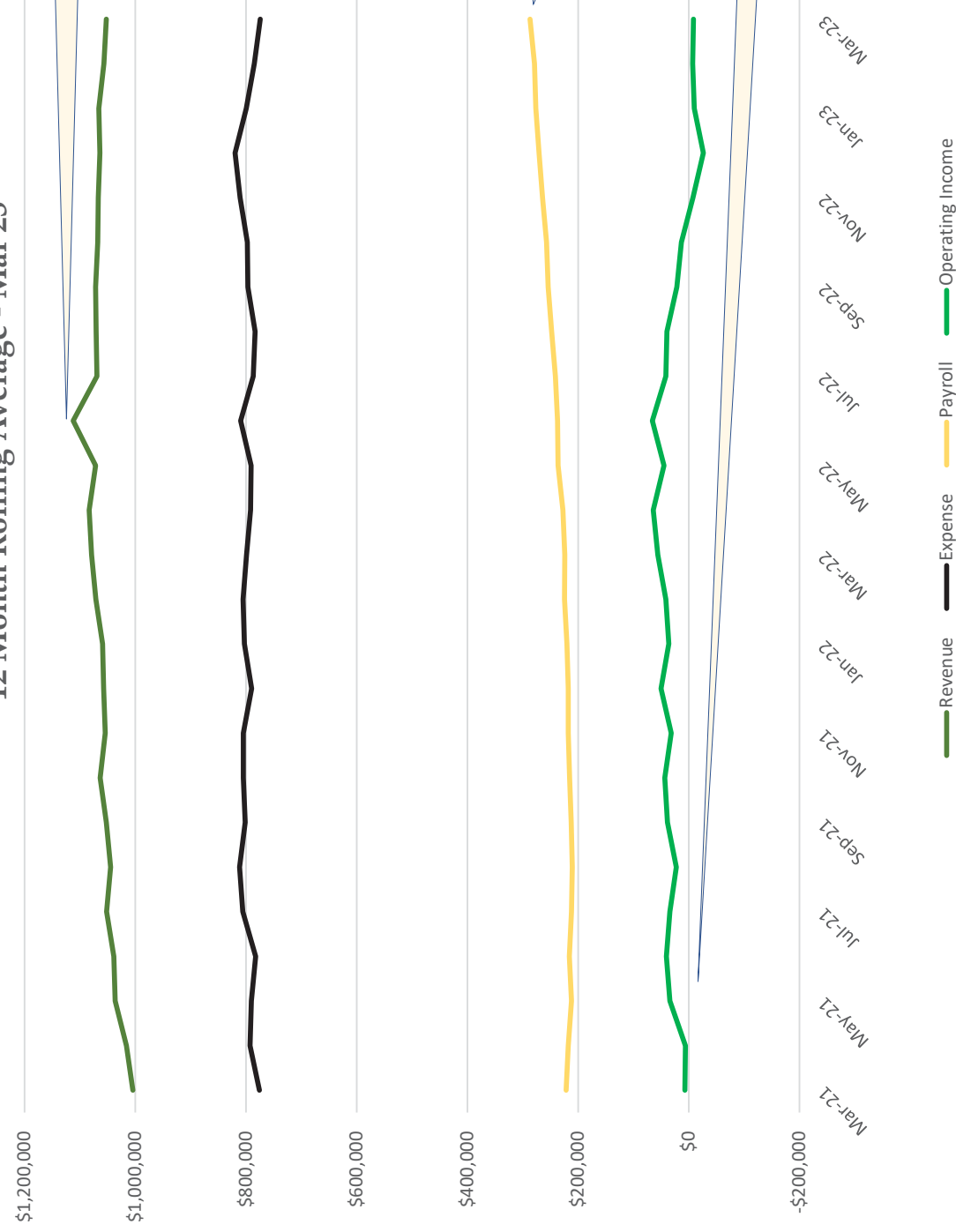
# RESERVES

( March 2023)

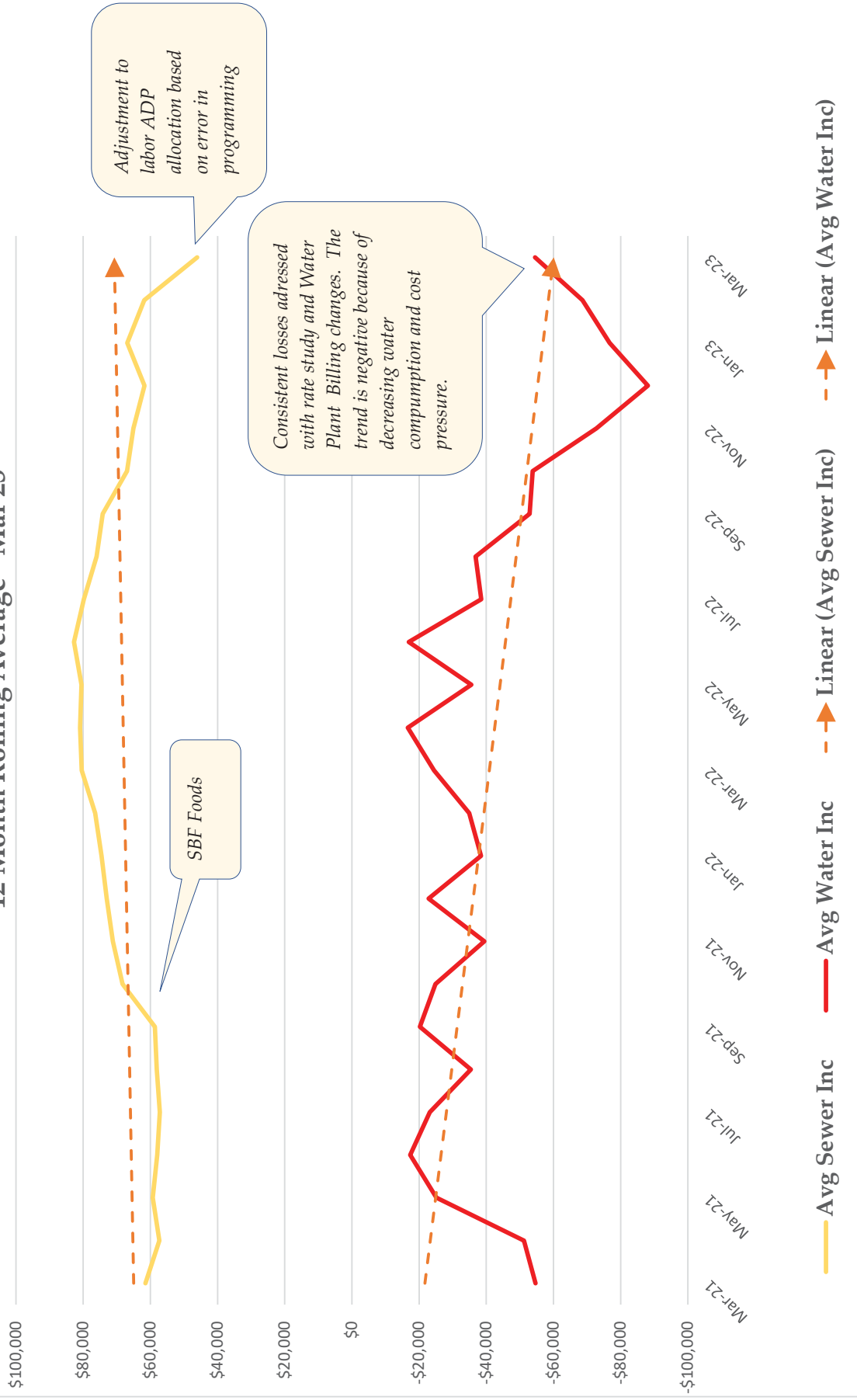
Reserves in total \$23.0 million which equals 45% of capitalized assets. See the Board Designated Reserve report for a summary of the transactions and the status of actual expenditures per Board authorized expenditures.



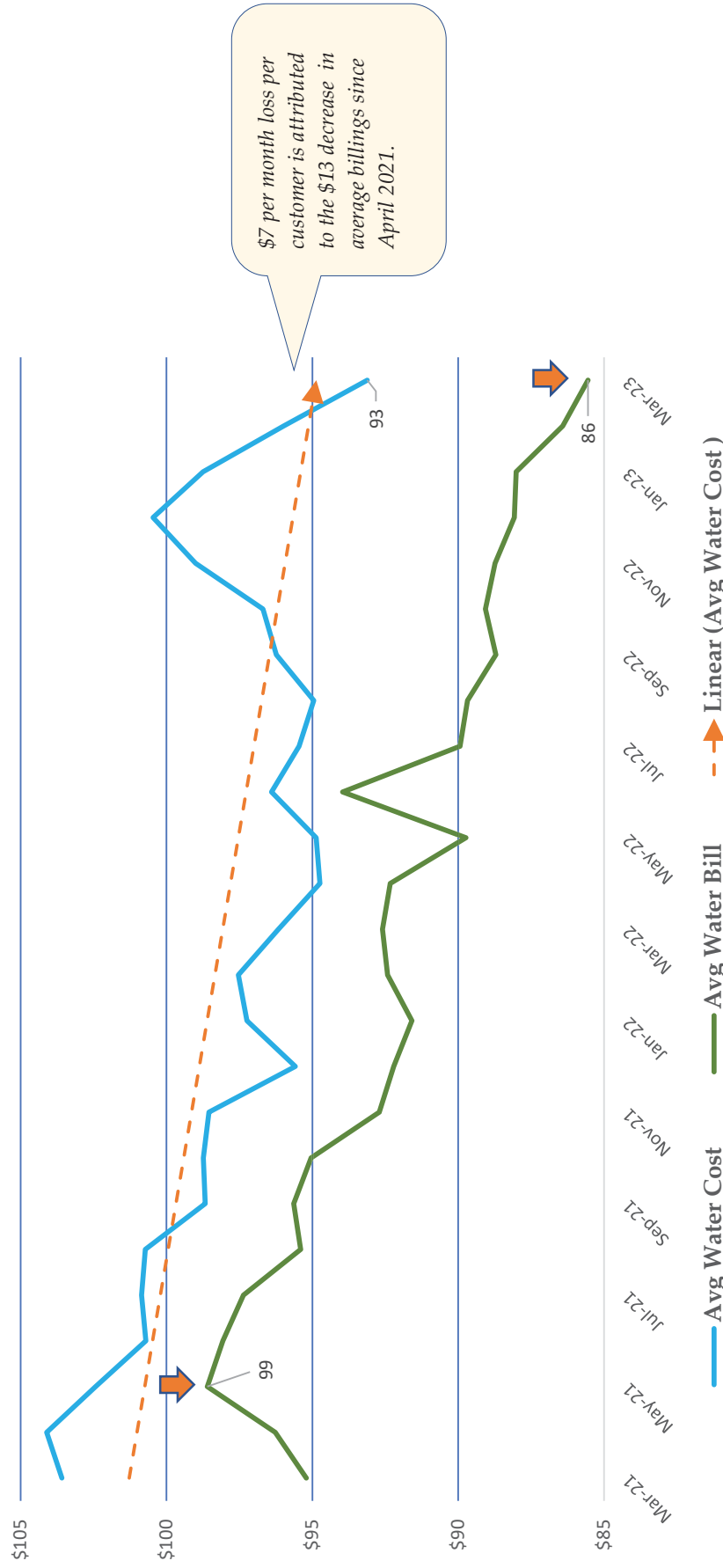
### Statement of Operating Income 12 Month Rolling Average - Mar 23



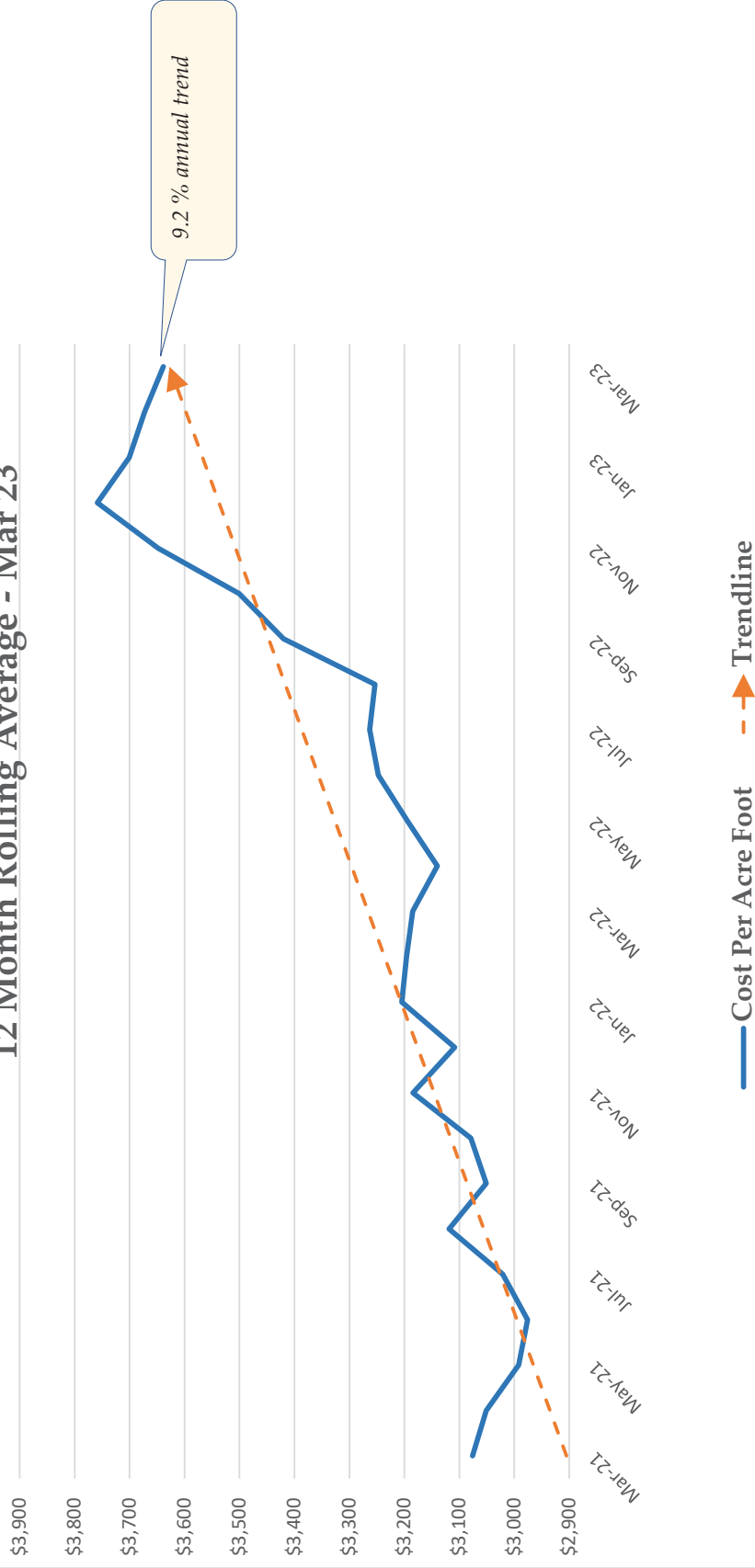
## Operating Income by Segment 12 Month Rolling Average - Mar 23



## Per Customer Water Charges 12 Month Rolling Average - Mar 23



## Cost Per Acre Foot 12 Month Rolling Average - Mar 23



**Sunnyslope County Water District**  
2022 / 2023  
OPERATION SUMMARY (This Year)

ITEMS	JULY 2022	AUG. 2022	SEPT. 2022	OCT. 2022	NOV. 2022	DEC. 2022	JAN. 2023	FEB. 2023	MAR. 2023	APR. 2023	MAY 2023	JUNE 2023	TOTALS
NO. WATER CAPACITY FEE RECD		5	14		1	7	5	2	18	16			68
NO. MW CAPACITY FEE RECD													
NO. WATER ACCOUNTS	7136	7171	7184	7210	7252	7255	7264	7305	7316	7321			7321
NO. SEWER ACCOUNTS	1234	1258	1256	1240	1211	1261	1261	1270	1272	1272			1272
NO. CASH RECEIPTS	4638	4673	4692	4709	4757	4748	4771	4790	4790	4807			4807
WaterSmart Invoice Cloud													
Auto Pay	3,308	3,340	3,014	3,370	3,445	3,474	3,431	3,445	3,468	3,504			3,504
Biller Portal	5	4	14	15	4	4	7	6	24	14			14
Cloud Store	59	47	57	32	40	38	41	29	50	31			31
Customer Portal	414	411	388	296	713	654	474	453	455	384			384
Express Payments	316	217	317	190	1	259	281	265	302	102			102
IVR	88	83	123	92	31	86	93	99	99	102			102
Mobile Express Payments	442	298	366	281	41	328	322	350	360	323			323
Online Bank Direct	613	564	647	560	541	530	501	510	507	474			474
Pay By Text	78	50	58	17	1	56	59	57	58	60			60
Scheduled Payment	27	20	25	24	24	54	42	28	40	40			40
Shopping Cart	266	240	255	238	142	200	159	165	170	168			168
Total WaterSmart/ Invoice Cloud	5616	5274	5264	5115	4979	5683	5410	5402	5553	5350			5350
NO. EBILL Invoice Cloud (Paperless)	1711	1774	1792	1837	1837	1842	1910	1959	2008	2023			2023
<b>MONTHLY CHARGES</b>													
Retail Water Charges	\$ 453,214.18	\$ 752,415.08	\$ 699,038.85	\$ 604,203.62	\$ 581,689.21	\$ 452,124.65	\$ 454,761.20	\$ 426,471.03	\$ 436,572.59	\$ 413,759.79			\$ 5,274,250.20
Sewer Fees	116,635.17	175,778.36	175,854.39	175,167.28	175,014.76	176,198.26	178,424.98	177,336.75	176,855.25	157,786.82			1,685,052.02
Installation Fees	-	405.00	7,290.00	12,659.14	880.00	2,635.00	1,090.00	1,090.00	7,290.00	6,480.00			28,295.00
Late Fees	8,935.54	11,140.54	12,190.06	12,659.14	-	1,460.65	7,198.64	6,649.18	5,754.48	5,700.23			71,688.46
Admin. Collection Fees, net	13,989.00	14,091.00	14,130.00	14,178.00	14,313.00	14,292.00	14,361.00	14,397.00	14,457.00	14,439.00			142,647.00
COH Billing Fees	690.00	810.00	980.00	650.00	1,170.00	1,010.00	1,042.80	890.00	532.70	(249.77)			7,525.73
Other Misc. Fees	593,463.89	954,639.98	909,483.30	806,858.04	773,066.97	647,920.56	657,813.62	626,833.96	641,462.02	597,916.07			7,209,458.41
<b>TOTAL SSCWD CHARGES</b>	\$ 416,964.67	\$ 420,086.18	\$ 421,288.49	\$ 423,329.93	\$ 424,769.20	\$ 424,636.60	\$ 427,158.47	\$ 428,282.81	\$ 428,179.64	\$ 428,121.53			\$ 4,282,817.52
COH Street Sweeping	10,683.28	10,783.04	10,809.92	10,849.04	10,867.20	10,884.08	10,959.16	10,983.87	11,000.11	11,032.66			108,852.36
COH Curbside	12,466.20	12,566.00	12,592.00	12,618.00	12,644.00	12,670.00	12,696.00	12,722.00	12,748.00	12,774.00			127,556.00
COH Curb Discout	42,640.17	42,938.22	43,079.91	43,285.37	43,436.80	43,744.18	43,769.41	43,794.68	43,819.95	43,845.22			438,409.57
Late Fees	-	-	-	-	-	-	-	-	-	-			-
<b>TOTAL COH CHARGES</b>	\$ 426,401.75	\$ 429,582.82	\$ 430,791.91	\$ 432,852.37	\$ 434,309.80	\$ 434,214.18	\$ 443,003.33	\$ 442,807.42	\$ 442,476.20	\$ 442,243.35			\$ 4,358,683.13
<b>ACCOUNTS RECEIVABLE - Aged</b>													
A/R for Sunnyslope Water**	\$ 948,794.59	\$ 1,011,469.90	\$ 975,756.28	\$ 975,438.28	\$ 947,830.97	\$ 785,518.99	\$ 792,811.27	\$ 766,980.93	\$ 820,686.60	\$ 741,591.28			\$ 7,415,912.88
A/R for City of Hollister **	458,304.45	471,888.29	471,274.87	515,020.33	540,851.83	528,888.69	547,402.34	554,320.88	516,845.22	561,327.62			5,613,272.62
Unapplied Payments	1,407,099.04	1,483,358.19	1,447,031.15	1,490,458.61	1,488,682.80	1,314,407.68	1,260,121.73	1,260,121.73	1,275,965.83	1,292,988.07			(59,930.83)
Outstanding Bills Owed	188,801.28	189,085.53	209,454.47	303,265.45	303,265.45	303,265.45	303,265.45	303,265.45	303,265.45	303,265.45			3,032,654.45
Past Due	13.42%	12.75%	14.47%	20.35%	0.00%	0.00%	18.21%	14.22%	19.79%	21.03%			261,448.31
% Past Due													N/A

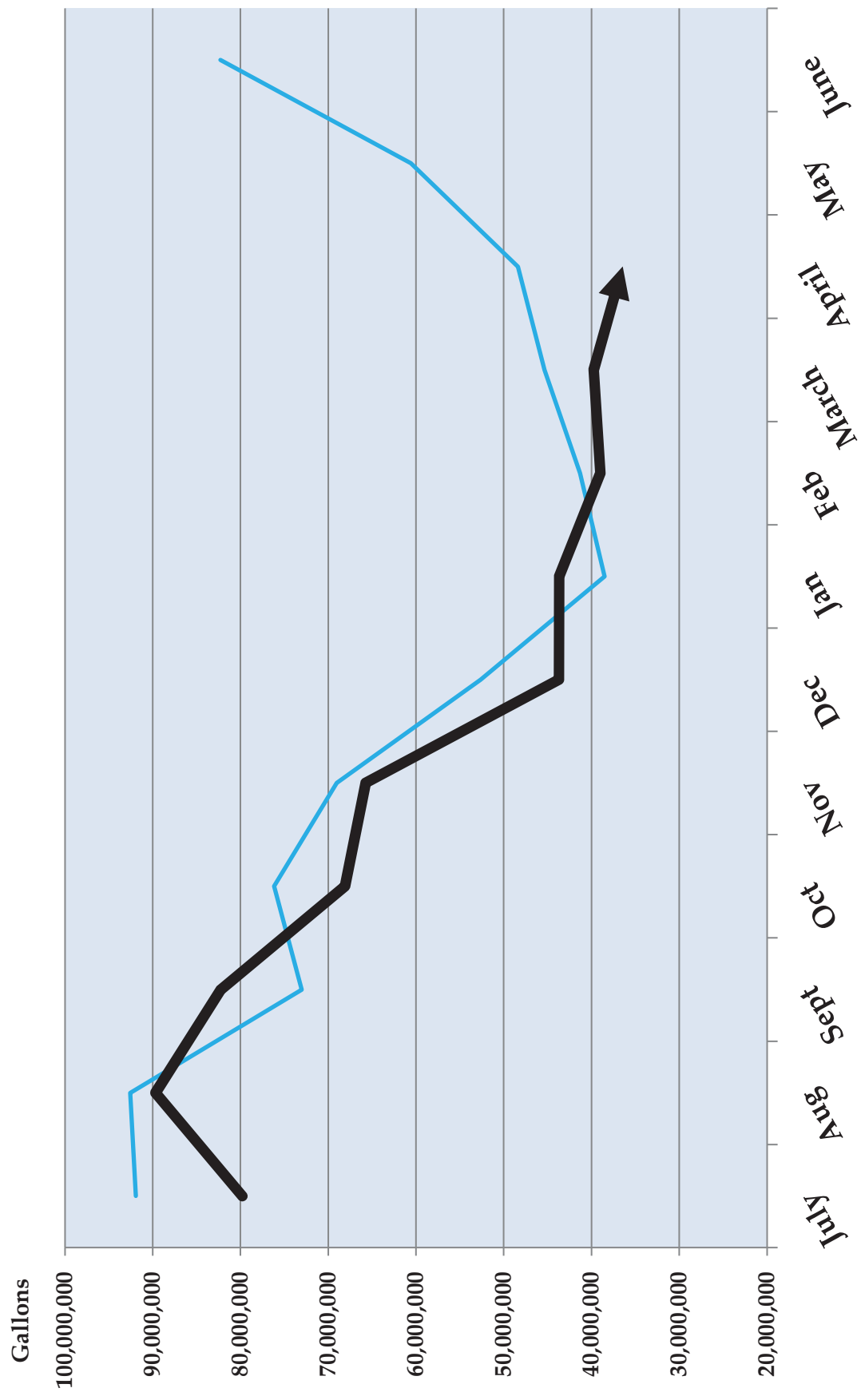
**Sunnyslope County Water District**  
2022 / 2023  
OPERATION SUMMARY (This Year)

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<b>WATER METERED</b>													
Cubic Feet	10,668,300	11,991,600	10,996,600	9,102,500	8,788,100	5,845,300	5,839,700	5,201,300	5,315,900	4,874,300	-	-	78,623,600
SSCWD Gallons	79,798,884	89,697,168	82,254,568	68,086,700	65,734,988	43,722,844	43,680,956	38,905,724	39,762,932	36,459,764	-	-	588,104,528
Well Flow to COH Gallons	9,983,400	12,467,500	10,469,400	10,240,500	10,034,800	7,464,145	7,781,400	5,910,600	6,121,900	8,226,800	-	-	88,710,445
Surface Flow to COH Gallons	4,672,919	6,053,117	2,849,503	3,281,157	3,969,120	7,464,145	159,315	578,720	1,121,683	1,570,626	-	-	24,256,160
<b>TOTAL METERED</b>	<b>94,465,203</b>	<b>108,217,785</b>	<b>95,573,471</b>	<b>81,608,357</b>	<b>79,738,908</b>	<b>51,186,989</b>	<b>51,621,671</b>	<b>45,395,044</b>	<b>47,006,515</b>	<b>46,257,190</b>	<b>-</b>	<b>-</b>	<b>701,071,133</b>
<b>WATER SOURCE</b>													
Well #2 (Southside Road)	14,620,800	16,109,000	17,999,800	12,772,800	3,458,800	5,745,000	6,947,000	4,962,000	6,232,000	7,733,000	-	-	96,580,200
Well #5 (Ray City/Enterprise)	4,426,629	2,873,649	5,474,117	12,491,741	10,164,533	7,892,574	2,227,923	4,243,329	1,254,190	1,076,585	-	-	52,125,270
Well #7 (Enterprise Rd)	13,104,944	14,774,745	14,101,175	6,192,146	8,357,979	7,714,600	7,395,829	5,318,110	5,560,339	5,196,876	-	-	87,716,743
Well #8 (Ridgemark)	16,505,000	15,396,000	10,433,000	10,553,000	24,089,000	19,848,000	22,382,000	17,690,000	2,243,000	2,660,000	-	-	141,799,000
Well #11 (Southside Road)	26,813,000	28,949,000	24,492,000	18,279,000	16,165,000	16,275,000	16,238,000	15,228,000	15,801,000	17,070,000	-	-	186,908,000
TOTAL from Wells	72,470,373	78,102,394	72,500,092	60,286,687	62,235,312	56,975,174	57,188,752	47,441,439	28,590,529	27,736,461	-	-	563,129,213
Lessalt W.T.P. 1 (High Zone)	-	-	-	-	-	-	-	-	21,008,000	22,515,000	-	-	43,523,000
Lessalt W.T.P. 1 (Middle Zone)	-	-	360,000	-	-	-	-	-	-	945,000	-	-	1,305,000
West Hills W.T.P. (@ Well #2)	12,203,000	15,694,000	12,456,000	11,640,000	11,006,000	-	-	-	-	-	-	-	62,999,000
West Hills W.T.P. (@ Well #11)	19,908,000	25,536,000	20,356,000	18,911,000	14,476,000	-	-	-	-	-	-	-	99,187,000
TOTAL from Surface Water	32,111,000	41,230,000	33,172,000	30,551,000	25,482,000	-	-	-	21,008,000	23,460,000	-	-	207,014,000
City Well Flow to SSCWD Gallons	190,200	163,000	143,200	79,000	218,500	1,227,310	2,776,500	3,156,200	3,080,400	5,703,400	-	-	16,737,410
City Surface Flow to SSCWD Gallons	11,200	14,400	8,900	10,200	12,800	1,227,310	2,776,600	3,156,200	3,080,600	5,816,700	-	-	171,400
TOTAL from City Interties	201,400	177,400	152,100	89,200	231,300	1,227,310	2,776,600	3,156,200	3,080,600	5,816,700	-	-	16,908,810
<b>TOTAL PUMPED</b>	<b>104,582,773</b>	<b>119,509,794</b>	<b>105,624,192</b>	<b>90,928,887</b>	<b>87,948,612</b>	<b>60,202,484</b>	<b>59,965,352</b>	<b>50,597,639</b>	<b>52,679,129</b>	<b>57,013,161</b>	<b>-</b>	<b>-</b>	<b>789,052,023</b>
Estimated Water Loss	10,117,570	11,292,009	10,050,721	9,370,530	8,209,704	9,015,495	8,343,681	5,202,595	5,672,614	10,755,971	-	-	87,980,890
Water Loss %	9.67%	9.44%	9.51%	10.25%	9.33%	14.97%	13.91%	10.28%	10.76%	18.86%	0.00%	0.00%	11.15%
Estimated Water Gain	-	-	-	-	-	-	-	-	-	-	-	-	-
Water Gain %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Net Water Loss	-	-	-	-	-	-	-	-	-	-	-	-	-
Cost of Water Produced (Per Acre Foot)	2.666	2.445	3.115	3.970	4.342	5.073	4.324	3.128	3.406	3.903	-	-	3.626
Prior YTD Cost	2.652	2.588	2.250	3.210	3.909	3.262	6.078	3.955	4.210	3.312	2.865	2.865	3.277



Chart Includes: Only Water Metered to SSCWD Customers,  
Chart Does Not Include: COH Interferties Wholesale Water Flow

## Total Water Metered to SSCWD Customers



**Sunnyslope County Water District**

STATEMENT OF INCOME  
FOR THE FISCAL YEAR ENDING JUNE 30, 2023 (This Year)  
UN-AUDITED 4/24/2023

*** WATER ***	Feb-23		Mar-23		Variance Over / (Under) Prior Month	Feb-22		Mar-22		YEAR- TO-DATE	PRIOR YEAR-TO- DATE	PROJECTED 22/23 ACTUAL	FY 22/23 BUDGET
<b>OPERATING REVENUES</b>													
Water Sales	426,471	435,464	8,993	490,028	477,914					4,876,777	5,246,281	6,977,121	7,387,000
Contracted Services	209,947	209,947	-	237,005	228,312					1,889,523	2,063,499	2,574,459	2,518,770
Installation Fees	1,090	7,290	6,200	11,745	7,290					21,815	66,490	159,390	
Late Fees	5,208	4,527	(681)	6,867	7,564					52,630	66,103	79,852	
Other Revenue	10,611	10,502	(110)	33,257	11,787					129,915	130,170	177,657	140,000
<b>TOTAL OPERATING REVENUES</b>	<b>653,327</b>	<b>667,729</b>	<b>14,402</b>	<b>778,902</b>	<b>732,866</b>					<b>6,970,660</b>	<b>7,572,544</b>	<b>9,968,479</b>	<b>10,045,770</b>
<b>OPERATING EXPENSES</b>													
Salaries and Benefits	(226,185)	(108,425)	117,760	(863,949)	(178,463)					(2,103,996)	(2,349,188)	(2,776,708)	(3,315,612)
Operating Expenses	(357,250)	(517,172)	(159,922)	(6,262)	(682,083)					(5,652,711)	(5,659,233)	(7,809,762)	(8,344,748)
<b>TOTAL OPERATING EXPENSES</b>	<b>(583,435)</b>	<b>(625,597)</b>	<b>(42,162)</b>	<b>(870,210)</b>	<b>(860,546)</b>					<b>(7,756,707)</b>	<b>(8,008,421)</b>	<b>(10,586,470)</b>	<b>(11,660,360)</b>
<b>NET OPERATING INCOME</b>	<b>69,892</b>	<b>42,132</b>	<b>(27,760)</b>	<b>(91,309)</b>	<b>(127,680)</b>					<b>(786,047)</b>	<b>(435,877)</b>	<b>(617,991)</b>	<b>(1,614,590)</b>
<b>NON OPERATING INCOME &amp; (EXPENSES)</b>													
Capacity Fees	41,476	248,400	206,924	348,000	216,000					761,951	1,982,475	761,951	-
Donated Asset	246,881	649,390	402,509							3,089,038	-	3,089,038	-
Miscellaneous Income (Farm Labor Camp)			-							-	-	-	-
Adjust LAIF Investment to Fair Value			-							-	-	-	-
Interest Income	23,281	21,050	(2,231)	744	1,315					201,785	13,231	269,047	48,000
Allocated from G & A (Interest & Sale of Assets)	6,185	2,747	(3,438)	(509)	(636)					28,965	(5,841)	38,620	-
Other Non-Operational			-							(2,023)	(65,564)	(2,697)	-
<b>TOTAL NON OPERATING INCOME &amp; (EXPENSES)</b>	<b>317,822</b>	<b>921,587</b>	<b>603,765</b>	<b>348,236</b>	<b>216,679</b>					<b>4,079,716</b>	<b>1,924,301</b>	<b>4,155,959</b>	<b>48,000</b>
<b>NET WATER INCOME (LOSS)</b>	<b>\$ 387,714</b>	<b>\$ 963,719</b>	<b>\$ 576,005</b>	<b>\$ 256,927</b>	<b>\$ 88,999</b>					<b>\$ 3,293,669</b>	<b>\$ 1,488,423</b>	<b>\$ 3,537,968</b>	<b>\$ (1,566,590)</b>
<b>NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items</b>	<b>\$ 69,892</b>	<b>\$ 42,132</b>	<b>(27,760)</b>	<b>\$ (91,309)</b>	<b>\$ (127,680)</b>					<b>\$ (788,069)</b>	<b>\$ (501,442)</b>	<b>\$ (620,688)</b>	<b>\$ (1,614,590)</b>

**Sunnyslope County Water District**  
STATEMENT OF INCOME  
FOR THE FISCAL YEAR ENDING JUNE 30, 2023 (This Year)  
UN-AUDITED 4/24/2023

	Feb-23	Mar-23	Variance Over / (Under) Prior Month	Feb-22	Mar-22
<b>*** WASTEWATER ***</b>					
<b>OPERATING REVENUES</b>					
Sewer Sales	176,820	181,498	4,678	171,948	172,096
Contracted Services	35,154	35,154	-	29,213	29,213
Installation Fees					
Late Fees	1,440	1,264	(177)	1,717	1,891
Other Revenue	4,876	4,825	(50)	3,016	2,943
<b>TOTAL OPERATING REVENUES</b>	<b>218,290</b>	<b>222,741</b>	<b>4,451</b>	<b>205,894</b>	<b>206,143</b>
<b>OPERATING EXPENSES</b>					
Salaries and Benefits	(43,354)	(201,850)	(158,497)	(45,151)	(34,140)
Operating Expenses	(149,383)	(99,491)	49,892	(74,079)	(61,782)
<b>TOTAL OPERATING EXPENSES</b>	<b>(192,736)</b>	<b>(301,341)</b>	<b>(108,605)</b>	<b>(119,230)</b>	<b>(95,922)</b>
<b>NET OPERATING INCOME</b>	<b>25,554</b>	<b>(78,601)</b>	<b>(104,154)</b>	<b>86,664</b>	<b>110,221</b>
<b>NON OPERATING INCOME &amp; (EXPENSES)</b>					
Capacity Fees					
Miscellaneous Income					
Adjust LAIF Investment to Fair Value					
Interest Income	2,780	7,992	5,212	350	619
Allocated from G & A (Interest & Sale of Assets)				604	(159)
Other Non-Operational	2,842	1,262	(1,580)	(16,800)	(16,800)
<b>TOTAL NON OPERATING INCOME &amp; (EXPENSES)</b>	<b>5,622</b>	<b>9,254</b>	<b>3,632</b>	<b>(15,846)</b>	<b>(16,340)</b>
<b>NET WASTEWATER INCOME (LOSS)</b>	<b>31,175</b>	<b>(69,347)</b>	<b>(100,522)</b>	<b>70,818</b>	<b>93,881</b>
<b>NET WASTEWATER INCOME (LOSS)</b>	<b>\$ 28,395</b>	<b>\$ (77,338)</b>	<b>(100,522)</b>	<b>\$ 69,864</b>	<b>\$ 93,421</b>
<i>Adjusted for Non Budgeted Items</i>					
<b>*** WATER &amp; WASTEWATER ***</b>					
<b>*** COMBINED INCOME (LOSS) WATER &amp; WASTEWATER***</b>	<b>418,890</b>	<b>894,373</b>	<b>475,483</b>	<b>327,745</b>	<b>182,880</b>
<b>*** COMBINED INCOME (LOSS) WATER &amp; WASTEWATER</b>	<b>\$ 98,288</b>	<b>\$ (35,206)</b>	<b>\$ (133,494)</b>	<b>\$ (21,445)</b>	<b>\$ (34,259)</b>
<i>Adjusted for Non - Budgeted Items</i>					

YEAR-TO-DATE	PRIOR YEAR-TO-DATE	PROJECTED ACTUAL	FY 22/23 BUDGET
1,531,933	1,548,207	2,100,378	2,149,000
421,415	484,977	538,809	421,848
-	-	1,525	
14,375	16,526	20,064	
29,957	25,680	36,764	35,000
<b>1,997,680</b>	<b>2,075,390</b>	<b>2,697,540</b>	<b>2,605,848</b>
(509,275)	(334,442)	(664,711)	(784,542)
(1,131,399)	(943,940)	(1,378,109)	(1,225,103)
(1,640,674)	(1,278,382)	(2,042,820)	(2,009,645)
357,006	797,008	654,720	596,203
-	-	-	
-	-	-	
27,169	6,417	36,225	12,000
1,733	(729)	2,311	-
3,424	(89,153)	4,566	-
32,327	(83,465)	43,102	12,000
389,332	713,544	697,822	608,203
<b>\$ 360,430</b>	<b>\$ 707,856</b>	<b>\$ 659,286</b>	<b>\$ 596,203</b>

YEAR-TO-DATE	PRIOR YEAR-TO-DATE	PROJECTED ACTUAL	FY 22/23 BUDGET
3,683,002	2,201,967	4,235,790	(958,387)
<b>\$ (427,639)</b>	<b>\$ 206,414</b>	<b>\$ 38,598</b>	<b>\$ (1,018,387)</b>

**Sunnyslope County Water District**  
Investment Summary  
2022 / 2023 (This Year)

BANK ACCOUNT	INTEREST RATE	JULY 2022	AUGUST 2022	SEPTEMBER 2022	OCTOBER 2022	NOVEMBER 2022	DECEMBER 2022	JANUARY 2023	FEBRUARY 2023	MARCH 2023	JUNE 2022
<u>Heritage Bank of Commerce</u>											
CHECKING ACCOUNT	0	6,474,985	6,595,525	8,198,265	5,876,164	3,873,807	4,746,499	4,834,665	4,276,739	1,430,021	6,296,579
Operating - General Fund											
<b>CHECKING SUBTOTAL</b>		6,474,985	6,595,525	8,198,265	5,876,164	3,873,807	4,746,499	4,834,665	4,276,739	1,430,021	6,296,579
MONEY MARKET ACCT (MMA)	0.75%	4,082,888	4,085,316	4,086,491	4,087,880	2,088,588	2,089,275	589,971	590,310	90,491	4,082,888
Invested - General Fund											
<b>MMA SUBTOTAL</b>		4,082,888	4,085,316	4,086,491	4,087,880	2,088,588	2,089,275	589,971	590,310	90,491	4,082,888
<b>L.A.I.F.</b>											
<u>(Local Agency Investment Fund)</u>	As of: Mar 2022										
General Fund	2.77%	-10,115,844	-9,898,728	-9,804,006	-9,818,425	-8,096,152	-8,096,152	-8,096,152	-8,100,152	-4,104,152	-10,115,844
Water Connect. Fee	2.77%	4,705,166	4,576,720	477,998	387,497	333,049	0	0	0	0	4,705,166
Sewer Connect. Fee	2.77%	1,320,135	1,320,135	1,328,357	1,328,357	0	0	0	0	0	1,320,135
SRF Loan Reserve	2.77%	760,000	760,000	760,000	760,000	760,000	760,000	760,000	760,000	765,564	760,000
Board Designated Reserves	2.77%	8,380,859	8,386,912	8,390,912	8,394,409	8,394,409	8,402,912	7,902,912	7,906,912	7,910,912	8,380,859
<b>L.A.I.F. SUBTOTAL</b>		5,050,316	5,050,316	1,050,316	1,066,257	987,390	1,066,760	566,760	566,760	4,572,324	5,050,316
<b>CEPPT</b>											
<u>(CA Employee Pension Plan Trust)</u>											
Employee Pension Reserve	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	640,401
<b>CEPPT SUBTOTAL</b>		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	640,401
<b>MBS Securities</b>											
<u>(CD Brokerage - Water Capacity Funds)</u>											
General Fund	4.00%	6,971,574	6,976,565	8,971,305	10,984,409	15,200,354	2,516,716	3,921,550	3,650,399	3,650,399	6,704,841
Board Designated Reserves	4.00%								505,029	505,943	
Water Connect. Fee	4.00%						11,389,421	11,250,548	11,420,159	11,590,509	
Sewer Connect. Fee	4.00%						1,333,920	1,337,780	1,342,938	1,342,938	
<b>MBS SUBTOTAL</b>		6,971,574	6,976,565	8,971,305	10,984,409	15,200,354	15,240,058	16,509,879	16,916,097	17,089,789	6,704,841
<b>GRAND TOTAL</b>		23,579,763	23,707,721	23,306,377	23,014,710	23,160,140	24,142,592	23,501,274	23,349,906	24,182,625	22,775,024
<b>* TOTAL INTEREST RECORDED</b>	YTD Total	17,038	6,283	5,915	30,937	40,654	40,391	44,796	34,747	36,968	44,848

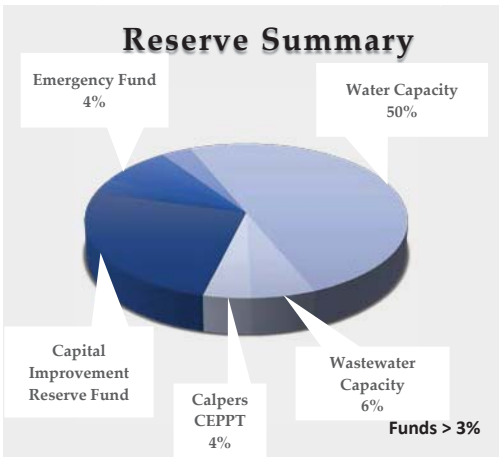
## Sunnyslope County Water District

### Reserve Summary As of March 31, 2023 (Policy #8600)

	<u>3/31/2023</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/2022</u>	<u>6/30/2022</u>	<u>Change</u>
1 Capital Improvement Reserve Fund	\$ 5,863,936			\$ 5,863,936	\$ 1,709,419	\$ 4,154,517
2 Rate Stabilization Fund	250,000		-	250,000	-	\$ 250,000
3 Drought Contingency Reserve	500,000			500,000	400,000	100,000
4 Emergency Fund	1,000,000			1,000,000	100,000	900,000
5 Vehicle Replacement Fund	382,132	34,054		348,078	197,549	150,529
6 Office and Misc. Equipment Replacement Fund	420,788	1,943		418,845	266,754	152,091
Board Designated Reserves	8,416,855	35,996	-	8,380,859	2,673,722	5,707,137
7 CSWRCB Loan	765,564	5,564		760,000	760,000	-
8 Water Capacity	11,495,787	974,285	888,504	11,410,006	6,732,709	4,677,298
9 Wastewater Capacity	1,342,938	22,803		1,320,135	21,125	1,299,010
10 Calpers CEPPT	1,000,000		(359,599)	640,401	-	640,401
Legally Restricted Reserves	14,604,290	1,002,652	528,905	14,130,542	7,513,834	6,616,708
<b>TOTAL</b>	<b><u>\$ 23,021,145</u></b>	<b><u>\$ 1,038,648</u></b>	<b><u>\$ 528,905</u></b>	<b><u>\$ 22,511,401</u></b>	<b><u>\$ 10,187,556</u></b>	<b><u>\$ 12,323,845</u></b>
Unreserved Cash & Invested Funds	\$471,570.21					
Percentage of Total Capital Assets	45.15%		-			

**Detailed Transactions:**

Depr. Expense	\$ 34,054		\$ 461,194
Board Authorized Changes to Policy #8600	\$ -		\$ 5,729,257
Interest	\$ 242,645		\$ 25,685
Debt Amortization		888,504	\$ (1,184,682)
Water Capacity Fees	761,950		\$ 6,087,125
Sewer Capacity Fees			\$ 1,299,000
CEPPT Funding			\$ 1,000,000
Fixed asset Additions	-	-	\$ (483,314)
Fair Market Value & Misc Adj		(359,599)	\$ (610,420)
	<b><u>\$ 1,038,648</u></b>	<b><u>\$ 528,905</u></b>	<b><u>\$ 12,323,845</u></b>



Board Approved Disbursement Analysis					
Date:	Description:	Vendor	Resolution	Actual	
1/19/2021	Audit (FY21, FY22 & FY 23)	Mc Gilloway	76,160	56,270	
2/16/2021	Outsource Invoicing	Info Send	25,000	15,429	
11/16/2021	Temetra	Meter Valve & Cc	30,000	10,640	
2/15/2022	District Election	San Benito - Elect	60,000	400	
2/21/2023	Rate Study	Raftelis	110,502	34,432	
2/15/2022	Ignition SCADA part 2	Frisch & Calcon	127,000	168,119	
8/16/2022	Fuel Trailer	LDJ Mfg	30,000	28,935	
10/18/2022	Itron Meters	Meter Valve & Cc	156,849	78,956	
11/15/2022	Promontory Amendment 2	Century Homes	110,000	0	
4/18/2023	Green Climber Mower	Jesse Mack Co	116,000	0	
4/18/2023	Best Road Initiative	Wallace Group	40,000	0	
2/28/2023	Solar Project	Eva Green Power	1,300,000	148,964	

# Staff Report

Agenda Item: F – 5a

**DATE:** May 10, 2023 (May 16, 2023, Meeting)

**TO:** Board of Directors

**FROM:** Water/Wastewater Superintendent, Jose J. Rodriguez

**SUBJECT:** Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

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## Narrative

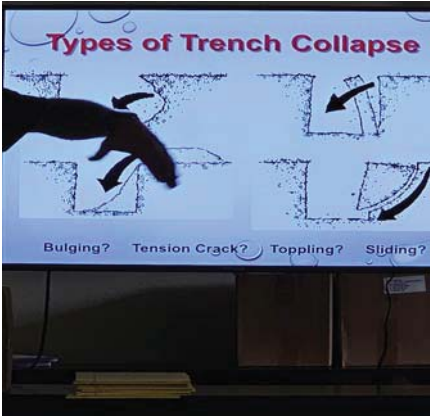
1. All three water reports were completed and submitted on time by April 10, 2023.
2. DKF Solution Group provided CalOSHA required Excavation Competent Person in-person training. Training reviewed various topics ranging from heat safety, equipment maintenance, identification of confined space, recognizing trench hazards, soil types and much more.
3. On April 2<sup>nd</sup> the Fire department responded to a 3:15 am structure fire. While using the fire hydrant they noticed a large amount of water coming from the base of the hydrant. Sunnyslope staff was called out to assess the issues. Sunnyslope staff repaired and replaced hydrant berry, spool, and reinstalled hydrant. Hydrant operation was verified for proper operation and placed back in service.
4. The Lessalt Water Treatment Facility produced 26.580 million (MG) in February. Staff continuously monitored water quality, analyzer calibrations and made chemical adjustments to sustain permit requirements.
5. Westhills WTP has begun Start-up plan procedures. The plan will disinfect various treatment processes throughout the treatment plant and will be followed by bacteriological sampling before distribution in the system.
6. Industrial Wastewater Treatment Plant Preventative Maintenance of all mechanical aerators and Motor Control Panels (MCC) are being performed. Staff have continued removing vegetation from plant grounds.

**In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.**

## Water (7) April 2023

1. Training on Excavation, Trenching and Shoring safety.
2. Rebuilt fire hydrant @ 1260 Meadow Way Circle.
3. Weed whacked and sprayed around district facilities.

- 4. Training on water storage facilities and equipment.
- 5. Replaced fire hydrant @ 1410 Atla Vista Drive.
- 6. Replaced leaking service lines @ 824 & 832 Helen Drive.
- 7. RCAC training.



<b>Project Location</b>	<b>: Sunnyslope County Water District</b>
<b>Project</b>	<b>: OSHA Training</b>
<b>Department</b>	<b>: Water/Wastewater Utilities Department</b>
<b>Description</b>	<b>: OSHA has established standards and policies to require a competent person who is capable of identifying and eliminating hazards to be present at every excavation site. It can also help Sunnyslope spot hazards and improve the current safety while performing excavation activities.</b>

## LESSALT Water Treatment Plant (2)

1. Cleaned and calibrated all ORP probes.
2. Fisher Electrical Integration installed a new chlorine tank level transmitter.

## West Hills Water Treatment Plant (7)

1. JM electrical and Brian Mailey continue to make electrical repairs.
2. Replaced leaking caustic discharge tubing from the isolation valve to the pull box in the ferric containment area.
3. Repaired jockey pump and connected the plumbing.
4. JM electrical replaced Poly VFD.
5. Replaced leaking chlorine tank fill line.
6. Replaced two PAC level sensors.
7. Started plant to check operation and to dose chlorine for disinfection.





<b>Project Location</b>	<b>: Westhill Water Treatment Plant</b>
<b>Project</b>	<b>: Plant Start Up</b>
<b>Department</b>	<b>: Water Department</b>
<b>Description</b>	<b>: Westhills plant start up began and experienced several additional setbacks. Staff worked diligently to repair issues. Some assistance from Primex was required to secure proper communication. The distribution system was heavily chlorinated to ensure initial disinfection as requested by the Department of Drinking Water Offices.</b>

## Wastewater (1)

1. Hydro jetting trouble spots in sewer system.

## Industrial Plant (3)

1. Sharp Engineering and Construciton Inc. poured cement wall to cover piping from basin #2 to Pond #2.
2. Continued cutting, clearing, and spraying weeds around ponds.
3. Pumped down basins to dry out sludge.





<b>Project Location</b>	<b>: Industrial Wastewater Treatment Plant</b>
<b>Project</b>	<b>: Modification to Basin #2 and Vegetation removal</b>
<b>Department</b>	<b>: Sanitation Department</b>
<b>Description</b>	<b>: Additional modification has been done to Basin #2 to limit seepage of partially treated water from entering Pond #1. Sunnyslope staff has been working on removing vegetation throughout plant grounds. .</b>

Completed This Month	Job Descriptions	Completed YTD 2022 – 2023 July 1 to June 30	Completed 2021 – 2022 July 1 to June 30	Completed 2020 – 2021 July 1 to June 30	Completed 2019 – 2020 July 1 to June 30
263	Work Orders	1979	2520	2469	2715
26	Temporary Manual Read Water Meters Installed in New Construction Accounts	N/A	292	368	256
0	Radio Read Meters & ERTs Installed in New Construction Accounts	0	1	21	0
18	Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts	N/A (Total = 7098)	300	282	191
26	Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs	N/A	309	322	304
22	Valves Exercised (Approx. 2674 in SSCWD System 3/2021)	447	487	721	319
58	Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021)	460	342	749	281
26	Meters on Repair List	N/A	335	326	449
12	Emergency Calls	138	161	174	156
119	Locates on our Water/Sewer Lines	1170	1816	1732	1037
0	Sewer Inspections	0	0	0	0
0	Shutoff Notices	0	0	0	112
2	Water Services Replaced	12 (Total = 946)	39	12	15

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



## Hollister/Sunnyslope Intertie Water Balance

Report Date: May 1, 2023		Current Consumption Period: March 15, 2022		to		April 12, 2023	
Intertie Location	Groundwater Flow to COH	Surface Flow to COH	Groundwater Flow to SSCWD	Surface Flow to SSCWD			
	i n G a l l o n s						
Southside Road Intertie Water Total Flow	0	911,926					
Sunset & Memorial Water Total Flow	6,964,100	47,400	400		0		
Sunnyslope & Memorial Water Total Flow	500	0	5,702,500		113,500		
Hillcrest and Memorial Water Total Flow	22,200	9,800	200		100		
Santa Ana & La Baig Water Total Flow	1,240,000	601,500					
<b>Intertie Sub-Total Water Flow</b>	<b>8,226,800</b>	<b>1,570,626</b>	<b>5,703,100</b>		<b>113,600</b>		
<i>Total Combined Surface and Ground Water Intertie Flow</i>	<b>9,797,426</b>		<b>5,816,700</b>				
City of Hollister Well 2 Surface Water Total Flow (West Hills)		0					
City of Hollister Well 4 Surface Water Total Flow (West Hills)		0					
City of Hollister Well 5 Surface Water Total Flow (West Hills)		0					
Sunnyslope Well 2 Surface Water Total Flow (West Hills)					0		
Sunnyslope Well 11 Surface Water Total Flow (West Hills)					0		
Sunnyslope Surface Water Total Flow (LESSALT)					23,460,000		
<b>Surface Water Flow Sub-Totals</b>		<b>0</b>			<b>23,460,000</b>		
<b>Ground Water and Surface Water Flow Totals</b>	<b>8,226,800</b>	<b>1,570,626</b>	<b>5,703,100</b>		<b>23,573,600</b>		
Current Period:	COH half of Surface Water Flow to Distribution (LESSALT & WH)		11,730,000				
	Net Ground/Surface Water Balance Owed to SSCWD (to COH)	2,523,700	-10,272,974				
	Beginning Water Balance Owed to SSCWD (to COH)	785,120,200	-337,287,282				
	Gallons Billed to COH thru Report Date March 1, 2023	0		Informational Last Month Net Total	447,832,938		
	Sub-total Ending Water Balance Owed to SSCWD (to COH)	787,643,900	-347,560,256	Net Sub Total	440,083,644		
	Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period			2,612,000			
	Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4				10,448,000.00		
	<b>Ending Water Balance Owed to SSCWD (to COH)</b>	<b>777,195,900</b>	<b>-347,560,256</b>	<b>Net Total</b>	<b>429,635,644</b>		

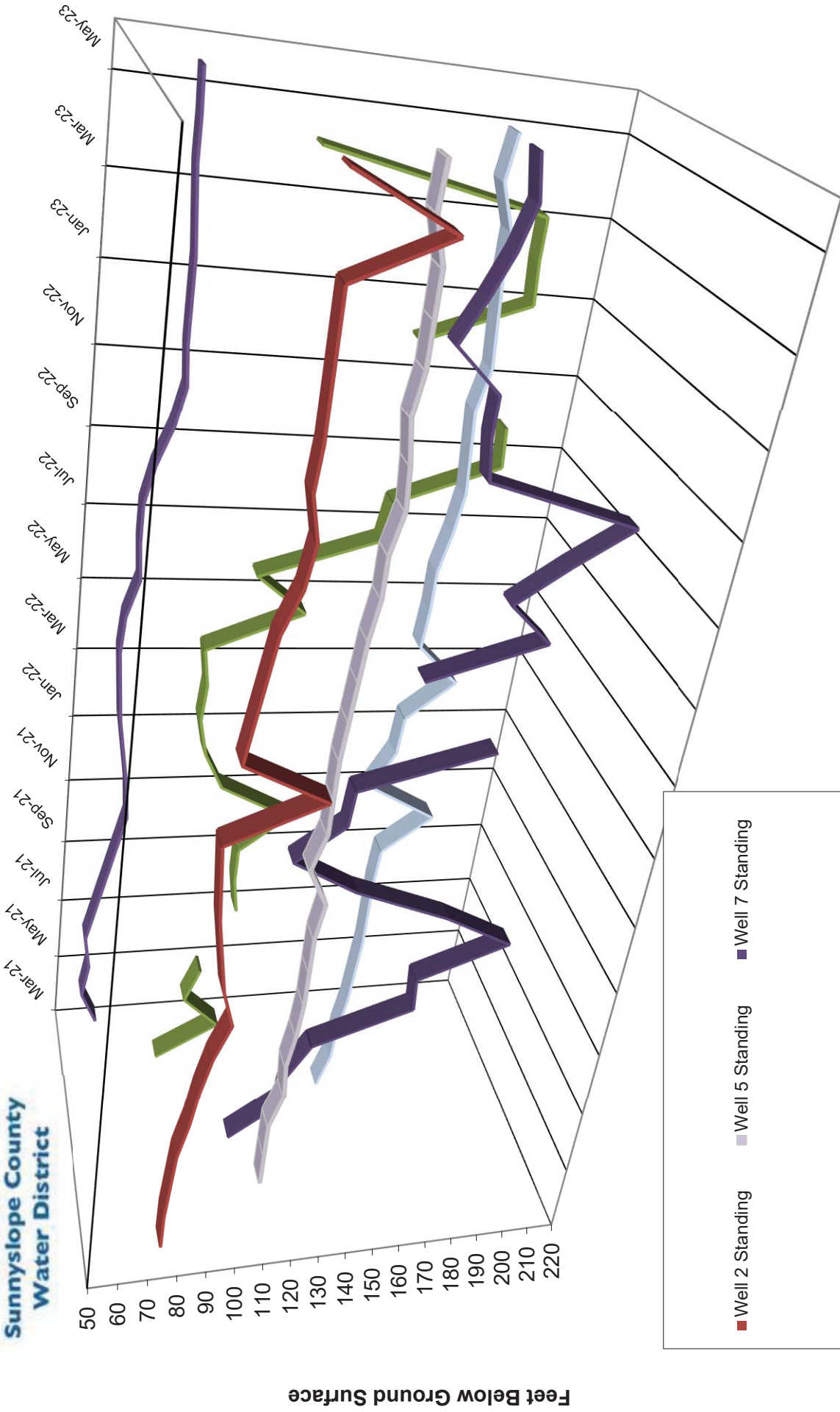
Current:	West Hills WTP Total Flow to Distribution	0			
	Percent of Surface Water Received	<b>COH</b>	<b>#DIV/0!</b>	<b>SSCWD</b>	<b>#DIV/0!</b>
Current:	COH half of West Hills WTP Total Flow to Distribution	0			
	West Hills WTP Surface Water Total Flow to COH	0			

From April 1, 2023 to Present					
YTD	LESSALT WTP Total Flow to Distribution	23,460,000			
	West Hills WTP Total Flow to Distribution	0			
	Surface WTPs Total Flow to Distribution	23,460,000			
	Total YTD Surface Flow to COH/SSCWD	<b>COH</b>	<b>300,060,171</b>	<b>SSCWD</b>	<b>248,353,829</b>
	Percent of Surface Water Received	<b>COH</b>	<b>1279.0%</b>	<b>SSCWD</b>	<b>1058.6%</b>

### Depth to Standing Water Level Below Ground Surface



Month/Year



Elevation in Feet Above Sea Level  
 = 325  
 Well 5 = 438  
 Well 8 = 481

Well 11 = 330  
 Test Well 12 = 308

- Well 2 Standing
- Well 5 Standing
- Well 7 Standing
- Well 8 Standing
- Well 11 Standing
- Test Well # 12

# Staff Report

Agenda Item: E – 6

**DATE:** May 11, 2023 (May 16, 2023 Meeting)

**TO:** Board of Directors

**FROM:** General Manager, Drew Lander P.E.

**SUBJECT:** General Manager Monthly Status Report

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## ACTIVE TASKS:

- 1. CVP Water Allocation** – Water management discussions between SBCWD and SSCWD have developed further since last month’s report. Future CVP water allocations will be based on the delivered water consumption in the fully allocated water year. This means that it is important for Sunnyslope and the City of Hollister to receive the maximum volume of treated water that can be delivered in this water year. Budget planning has been reworked to estimate the additional cost associated with delivering more high-quality water.
- 2. Solar Field Design** – The Ridgemark plant solar design payout and initial connection plans have been received for review and comment by the district.
- 3. Lessalt Treatment Plant** – Lessalt has been operating well for the past few months and staff have been planning to increase production to maximum output, which will greatly improve water quality delivered to customers.
- 4. Westhills Treatment Plant Accident Update:** The Westhills Treatment plant was approved by the Department of Drinking Water to deliver water once again on May 10<sup>th</sup>. All damage associated with the November power surge has been repaired. Water treatment will be increased to full production over the next three weeks.
- 5. Office Technology and Public Access** – The remaining two upgrades to be completed within the office upgrade plan presented in 2021 will be the phone conversion to VOIP and the installation of the antennas to read water meters daily. These projects are in the design and contracting phase and will be presented to the board for discussion as soon as project scopes are completed.

6. **Permit Compliance** – Monthly water reports have been completed on time and no violations were reported.
  
7. **Staffing** – The district associate engineer, Rob Hillebrecht, as accepted a new employment position with San Benito County Water District as a Deputy District Engineer. Although the SSCWD will greatly miss Rob’s contributions, this next step in his career is important for his progression. We wish him well. His position was vacated on May 12<sup>th</sup> and advertisement is being pursued with applications being accepted through the end of the month for initial review.

# Staff Report

Agenda Item: F-4

DATE: May 12, 2023 (May 16, 2023 meeting)

TO: Board of Directors

FROM: Drew Lander, General Manager

SUBJECT: Authorize the Board President to Sign a Resolution of Recognition Honoring Robert Hillebrecht for 8 Years of Employment with the Sunnyslope County Water District. (Not a project under CEQA per Article 20, Section 15378)

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## RECOMMENDATION:

Authorize the Board President to sign the accompanying resolution of recognition #592 honoring Robert Hillebrecht for his service to SSCWD.

## BACKGROUND:

Robert Hillebrecht has served SSCWD for 8 years, starting in 2015. Rob started his career with Sunnyslope after graduating from California Polytechnic State University in San Luis Obispo. During his tenure he completed his Professional Engineering License in Civil Engineering and has continued to develop a rigorous understanding of the Water and Wastewater industries by completing state certifications as a Water Operator Grade 2, a Water Distribution Operator Grade 2 and certification through CWEA as a Collections System operator Grade 1. These licenses demonstrate his continued professional development in the water field. Rob has effectively managed many daily engineering operations of the district. He has worked with developers collaboratively to ensure that new construction meets the district standards and specifications, and Rob has performed the daily field inspection of water infrastructure and wastewater facilities that will become the District's upon completion. His management of District permits, hazard training and planning of Capital Improvement projects has helped to keep SSCWD operating efficiently.

Rob's last day in the office was May 12<sup>th</sup>. Staff have expressed their appreciation for Rob and his contributions have been valued. The resolution before the board will record the appreciation that the board and management express for the service he has given to the district.

## FISCAL IMPACT:

None



ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

ATTACHMENTS:

1. Resolution of Recognition #592

**RESOLUTION No. 592**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE  
SUNNYSLOPE COUNTY WATER DISTRICT  
HOLLISTER CALIFORNIA  
RECOGNIZING THE CONTRIBUTIONS OF ROBERT HILLEBRECHT  
FOR 8 YEARS OF HONORABLE SERVICE**

*WHEREAS, Robert Hillebrecht has throughout his tenure of eight years of employment with the Sunnyslope County Water District (SSCWD), demonstrated dedication and loyalty to the Sunnyslope County Water District; and*

*WHEREAS, Rob began his engineering career with the District and has demonstrated significant engineering expertise and professional understanding; and*

*WHEREAS, Rob's personality, attentiveness and professionalism, have served the customers of the District honorably and without failing; and*

*WHEREAS, Rob has established himself as a competent and knowledgeable professional in the field of Water and Wastewater Engineering by obtaining State of California licensing as a Professional Civil Engineer, a Water Treatment Operator Grade 2, a Water Distribution Grade 2 and Collection system Grade 1.*

*NOW, THEREFORE, BE IT RESOLVED that The Board of Directors of the SSCWD takes great pleasure in recognizing the important professional achievements of Robert Hillebrecht; and herewith expresses its sincere gratitude and appreciation for the contributions he has made and for the 8 years of service to SSCWD.*

*BE IT FURTHER RESOLVED that the Board of Directors extends its best wishes for his future endeavors and career aspirations and that this resolution be spread upon the permanent minutes of the Board.*

**The above Resolution was passed by the following vote of the Board of Directors of the Sunnyslope County Water District, at a regular meeting of said Board held on May 16, 2023.**

**AYES: Directors -**  
**NOES: None**  
**ABSENT: None**

**Signed: \_\_\_\_\_**  
**Dee Brown, President**

**(Seal)**

**ATTEST:**

**By \_\_\_\_\_**  
**Drew A. Lander, Secretary of Board of Directors**