



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

SEPTEMBER 19, 2023

Regularly Scheduled Board Meeting - 5:15PM

Closed Session to Precede the Regular Session – 4:45PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/89028286111?pwd=a1diNzBjc3BRYWdjSUtsZGZpU2gyQT09>

Zoom Link Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 890 2828 6111

Dial in Passcode: 866864

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER - ROLL CALL

President Brown _____, Vice-President Mauro _____,

Director Parker _____, Director Alcorn _____, and Director Buzzetta _____.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION @ 4:45PM

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel – Potential Litigation (§ 54956.9(b))

County of San Benito vs. SSCWD, (San Benito County Superior Court Case No. CU-20-00068) – General Update

REGULAR SESSION @ 5:15PM

D. PLEDGE OF ALLEGIANCE

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No action may be taken by the Board during the public comment period.

- H. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the

respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of August 15th, 2023 (page 1)
 2. Receive and Accept Allowance of Claims for Disbursements from August 1, 2023 Through August 31, 2023. (page 7)
 3. Associate Engineer Monthly Status Report – (August Report Not Available)
 4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 11)
 - b) Operation Summary (page 18)
 - c) Statement of Income (page 21)
 - d) Investment Summary (page 23)
 - e) Board Designated Reserves (page 24)
 5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 25)
 - b) City Meter Reading (page 33)
 - c) Groundwater Level Measurement (page 34)
 6. Receive and Accept General Manager Monthly Status Report. (page 35)
- I. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.
1. Authorize the General Manager to Execute a Contract with GreenLine to Hydroflush the Industrial Wastewater Transmission Pipeline for a Cost Not to Exceed \$22,000 (Not a project under CEQA per Article 20, Section 15378) (page 37)
 2. Approve the Capital Expenditure and Authorize the General Manager to Purchase a Quantity of 300 – 1” Water Meters and 600 – 5/8” Water Meters With Itron ERTs Transmitters in the Quantity of 600 Units, for a Total Cost not to Exceed \$250,000. (Not a project under CEQA per Article 20, Section 15378). (page 39)

3. Consider Identifying and Approving Board Members to Attend the Association of California Water Agencies Conference (ACWA) November 28 – November 30, 2023, In Person or Virtual Meeting, not to exceed \$2500 per Attendee (Not a project under CEQA per Article 20, Section 15378). (page 43)

J. STATUS REPORT

1. Governance Committee (JP, JB) – (No Meeting)
2. Water / Wastewater Committee (JP, JB) – (No Meeting)
3. Finance Committee (EM, MA) – (No Meeting)
4. Policy and Procedure Committee (JP, JB)– (No Meeting)
5. Personnel Committee (DB, EM) – (Meeting Held September 15th)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (No Meeting)

K. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Update, (Oral Report)

L. FUTURE AGENDA ITEMS:

1. City/SSCWD Sewer Treatment Agreement
2. Willow Landing Development Agreement
3. Fairview Corners Development Agreement
4. Gavilan College Development Agreement
5. San Benito County/SSCWD – Cielo Vista Sewer Collection Agreement

M. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – October 17, 2023 @ 5:15 p.m., District Office

AGENDA DEADLINE: October 11, 2023 @ 12:00 p.m.

Future Scheduled Committee Meetings

Water Resources Association of San Benito County – October 5th, 2023 @ 4pm

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
August 15th, 2023

A. CALL TO ORDER: The meeting was called to order at 5:15 p.m. by President Brown, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Dee Brown (DB), Vice President Edward Mauro (EM), Director Jerry Buzzetta (JB), Director James Parker (JP), Director Mike Alcorn (MA).

B. PLEDGE OF ALLEGIANCE: Director Buzzetta led those in attendance in the Pledge of Allegiance.

C. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Parker, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM), yes; (JB), yes; (DB), yes; the motion carried 5-0.

D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Finance/HR Manager Barry Kelly.

E. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of July 18th, 2023
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of July 1, 2023 through July 31, 2023, totaling \$1,240,817.02 which includes \$545,448.28 for payments to vendors, \$264,338.85 for Payroll, \$430,680.25 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$349.64 for customer refunds.

| <u>Date</u> | <u>Number</u> | <u>Name</u> | <u>Amount</u> |
|-------------|---------------|---|---------------|
| 07/03/2023 | 51442 | Ace Hardware (Johnson Lumber Co.) | \$76.64 |
| 07/03/2023 | 51443 | Brenntag Pacific, Inc. | \$19,485.76 |
| 07/03/2023 | 51444 | Bryan Mailey Electric, Inc | \$11,132.09 |
| 07/03/2023 | 51445 | Calgon Carbon Corporation | \$71,697.79 |
| 07/03/2023 | 51446 | Central Ag Supply LLC | \$446.61 |
| 07/03/2023 | 51447 | Community Printers, Inc. | \$3,180.20 |
| 07/03/2023 | 51448 | Hollister Auto Parts, Inc. | \$20.95 |
| 07/03/2023 | 51449 | Iconix Waterworks (US) Inc. | \$575.66 |
| 07/03/2023 | 51450 | Mission Uniform Service | \$379.68 |
| 07/03/2023 | 51451 | Postal Graphics | \$44.18 |
| 07/03/2023 | 51452 | Power Storage Solutions LLC | \$806.39 |
| 07/03/2023 | 51453 | Quinn Company | \$4,476.90 |
| 07/03/2023 | 51454 | State Water Resources Control Board-DWOCF | \$60.00 |
| 07/03/2023 | 51455 | True Value Hardware | \$41.46 |
| 07/03/2023 | 51456 | USA Blue Book | \$4,018.67 |
| 07/03/2023 | 51457 | Verizon Wireless | \$2,323.48 |
| 07/03/2023 | ACH2638 | CalPERS - Retirement | \$23.08 |
| 07/03/2023 | ACH2639 | CalPERS - Retirement | \$7,003.71 |
| 07/03/2023 | ACH2640 | CalPERS - Retirement | \$7,761.11 |
| 07/03/2023 | ACH2641 | Nationwide Retirements Solutions | \$9,156.61 |
| 07/05/2023 | ACH2642 | Principal | \$3,346.96 |

| | | | |
|------------|---------|---|--------------|
| 07/06/2023 | ACH2643 | P G & E | \$26,833.70 |
| 07/07/2023 | ACH2644 | Sterling Administration Health | \$185.00 |
| 07/10/2023 | 51458 | Ace Hardware (Johnson Lumber Co.) | \$130.53 |
| 07/10/2023 | 51459 | Anne Muraski | \$12,787.50 |
| 07/10/2023 | 51460 | Auto Tech Service Center, Inc. | \$70.00 |
| 07/10/2023 | 51461 | Bazilio Hernandez | \$207.56 |
| 07/10/2023 | 51462 | Brenntag Pacific, Inc. | \$14,409.24 |
| 07/10/2023 | 51463 | Brigantino Irrigation | \$625.20 |
| 07/10/2023 | 51464 | Bryan Mailey Electric, Inc | \$1,275.00 |
| 07/10/2023 | 51465 | Central Ag Supply LLC | \$83.24 |
| 07/10/2023 | 51466 | City of Hollister-Finance Dept | \$430,680.25 |
| 07/10/2023 | 51467 | Extreme Air, Inc. | \$1,950.00 |
| 07/10/2023 | 51468 | Juan Bautista Cruz Cruz | \$300.00 |
| 07/10/2023 | 51469 | Mission Uniform Service | \$416.29 |
| 07/10/2023 | 51470 | Monterey Bay Air Resources District | \$558.00 |
| 07/10/2023 | 51471 | Petty Cash | \$235.89 |
| 07/10/2023 | 51472 | San Benito Tire Pros & Automotive | \$25.00 |
| 07/10/2023 | 51473 | Simplot Grower Solutions | \$1,322.40 |
| 07/10/2023 | 51474 | Toro Petroleum Corp. | \$2,265.16 |
| 07/10/2023 | 51475 | U.S. Bank Corporate Payment Systems | \$1,481.27 |
| 07/10/2023 | 51476 | USA Blue Book | \$1,033.70 |
| 07/10/2023 | 51477 | Watersmart Software, Inc. | \$13,553.00 |
| 07/10/2023 | ACH2645 | iCloud | \$11,687.75 |
| 07/13/2023 | ACH2646 | Colonial Life | \$2,848.44 |
| 07/13/2023 | JN00449 | Net Pay | \$75,245.37 |
| 07/13/2023 | JN00449 | Total Tax | \$20,694.85 |
| 07/14/2023 | ACH2647 | Sterling Administration Health | \$134.00 |
| 07/14/2023 | ACH2648 | ADP | \$2,141.26 |
| 07/18/2023 | 51401 | NATALIE & MICHAEL KEAVENEY | \$127.70 |
| 07/18/2023 | 51482 | A-1 Services | \$403.00 |
| 07/18/2023 | 51483 | ACC Business | \$1,323.29 |
| 07/18/2023 | 51484 | Ace Hardware (Johnson Lumber Co.) | \$329.63 |
| 07/18/2023 | 51485 | ACWA/JPIA | \$12,877.42 |
| 07/18/2023 | 51486 | Anne Muraski | \$13,502.50 |
| 07/18/2023 | 51487 | Auto Tech Service Center, Inc. | \$500.00 |
| 07/18/2023 | 51488 | Brenntag Pacific, Inc. | \$38,776.95 |
| 07/18/2023 | 51489 | Brigantino Irrigation | \$11.01 |
| 07/18/2023 | 51490 | Calcon System, Inc. | \$6,745.50 |
| 07/18/2023 | 51491 | Carlson's Fire Extinguisher Sales & Serv | \$1,180.47 |
| 07/18/2023 | 51492 | Corbin Willits Systems, Inc. (MOM's) | \$150.00 |
| 07/18/2023 | 51493 | CWEA Membership- TCP | \$108.00 |
| 07/18/2023 | 51494 | CWEA Membership- TCP | \$207.00 |
| 07/18/2023 | 51495 | DiBuduo & DeFendis Insurance Brokers, LLC | \$105,948.35 |
| 07/18/2023 | 51496 | Diego Perez Bribiesca | \$250.00 |
| 07/18/2023 | 51497 | First Trust Alarm Company | \$120.00 |
| 07/18/2023 | 51498 | Iconix Waterworks (US) Inc. | \$1,996.44 |
| 07/18/2023 | 51499 | InfoSend | \$3,280.03 |
| 07/18/2023 | 51500 | John Smith Road Landfill | \$75.86 |
| 07/18/2023 | 51501 | Juan Bautista Cruz Cruz | \$300.00 |
| 07/18/2023 | 51502 | Meter, Valve & Control | \$34,920.85 |
| 07/18/2023 | 51503 | Mission Uniform Service | \$389.42 |
| 07/18/2023 | 51504 | Primex | \$6,857.80 |
| 07/18/2023 | 51505 | Recology San Benito County | \$326.68 |
| 07/18/2023 | 51506 | RJR Recycling | \$1,000.00 |
| 07/18/2023 | 51507 | Trans Union LLC | \$305.97 |
| 07/18/2023 | 51508 | Unified Truck Services | \$1,125.00 |
| 07/18/2023 | 51509 | KEVIN & DIANA HERBST | \$158.23 |
| 07/18/2023 | 51510 | JEFF DICKERSON | \$63.71 |

| | | | |
|------------|---------|-----------------------------------|-------------|
| 07/19/2023 | ACH2649 | Sterling Administration Health | \$150.00 |
| 07/20/2023 | ACH2650 | CalPERS - Retirement | \$23.08 |
| 07/20/2023 | ACH2651 | CalPERS - Retirement | \$7,926.92 |
| 07/20/2023 | ACH2652 | CalPERS - Retirement | \$8,569.27 |
| 07/20/2023 | ACH2653 | Nationwide Retirements Solutions | \$9,156.61 |
| 07/20/2023 | ACH2654 | CalPERS - Health Insurance | \$25,258.16 |
| 07/24/2023 | ACH2655 | Sterling Administration Health | \$150.00 |
| 07/25/2023 | 51512 | Ace Hardware (Johnson Lumber Co.) | \$121.83 |
| 07/25/2023 | 51513 | Bazilio Hernandez | \$150.00 |
| 07/25/2023 | 51514 | Brenntag Pacific, Inc. | \$67,615.61 |
| 07/25/2023 | 51515 | Calcon System, Inc. | \$2,300.73 |
| 07/25/2023 | 51516 | CM Analytical, Inc. | \$17,793.75 |
| 07/25/2023 | 51517 | CWEA Membership- TCP | \$237.00 |
| 07/25/2023 | 51518 | De Lay & Laredo | \$2,300.00 |
| 07/25/2023 | 51519 | EBCO Pest Control | \$69.00 |
| 07/25/2023 | 51520 | exceedio | \$3,205.12 |
| 07/25/2023 | 51521 | Grainger, Inc. | \$740.14 |
| 07/25/2023 | 51522 | Mc Master-Carr | \$89.56 |
| 07/25/2023 | 51523 | Mission Uniform Service | \$437.05 |
| 07/25/2023 | 51524 | O'Reilly Auto Parts | \$31.66 |
| 07/25/2023 | 51525 | SBC Chamber of Commerce | \$265.00 |
| 07/25/2023 | 51526 | Toro Petroleum Corp. | \$1,905.87 |
| 07/25/2023 | 51527 | USA Blue Book | \$1,654.56 |
| 07/25/2023 | 51528 | UWUA Local 820 | \$1,177.08 |
| 07/27/2023 | JN00450 | Net Pay | \$68,802.95 |
| 07/27/2023 | JN00450 | Total Tax | \$18,087.73 |

-\$1,240,817.02

3. Receive Associate Engineer Monthly Status Report. (July Report Not Available)
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Brown asked for public comment and upon receiving none, President Brown requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (EM), yes; (JB), yes; (MA), yes; (JP) yes; and (DB) yes; the motion carried 5-0.

F. NEW BUSINESS:

1. **Authorize The General Manager To Execute A Contract For Professional Services With LGDR -National Demographics Corporation, Not To Exceed \$40,000 (Not A Project Under CEQA Per Article 20, Section 15378).**

The district was served a demand letter from an out of town attorney who, under the California Voter Rights Act (CVRA), in February 2023 claimed racially polarized voting occurred in prior election cycles and the District's current "at-large" elections were a violation of CVRA. Upon board direction Mr. Lander identified a firm that was qualified to assist the district with demography services. Lapkoff and Gobalet, who recently

consolidated with LGDR- National Demographics Corporation provided a scope of services. Douglas Johnson, owner of National Demographics Corporation, attended the meeting virtually to speak on this matter. Mr. Johnson introduced himself and his firm before explaining how the recent consolidation has led to a larger array of experience in assisting in items such as this.

At the request of Director Parker the request for services was reduced to \$30,000, with the intention of the item coming back to the board if more funds become necessary.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve the item with the corrected stipulations. Director Buzzetta made a motion to Authorize The General Manager To Execute A Contract For Professional Services With LGDR -National Demographics Corporation, Not To Exceed \$30,000 This motion was seconded by Director Mauro for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

2. Under Statewide Procurement Contract 1-12-23-20 Authorize The General Manager To Purchase 2 Light Duty Trucks For A Combined Cost Not To Exceed \$100,000 And 1 Medium Duty Truck With Cargo Bed And 4 Ton Crane, Not To Exceed \$130,000 (Not A Project Under CEQA Per Article 20, Section 15378).

General Manager Drew Lander spoke on this item, informing the board that it has come time to replace a couple of the District's vehicles. Mr. Lander explained that the District has been very efficient in maintaining vehicles, with a typical life of 20 years. Director Alcorn questioned what the typical yearly mileage is for one of the District's trucks. Mr. Lander answered it was typical for trucks to get 12-15k miles a year, but due to staying primarily in town the wear and tear is significant.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve the item. Director Alcorn made a motion to Authorize The General Manager To Purchase 2 Light Duty Trucks For A Combined Cost Not To Exceed \$100,000 And 1 Medium Duty Truck With Cargo Bed And 4 Ton Crane, Not To Exceed \$130,000. This motion was seconded by Director Parker for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

3. Authorize The General Manager To Contract With Exceedio Inc. For Integration Of New VOIP Telephone Services, Installation And Management for a set up cost of \$5378.13 and an annual maintenance cost of \$10,800.00 (Not A Project Under CEQA Per Article 20, Section 15378).

General Manager Lander spoke on this item, informing the board that moving to the VOIP system is the last piece to make the office ready in the event of an emergency. With the VOIP system you can plug in your computer monitor anywhere and be able to take incoming calls, eliminating the need for hard lines and making the office capable of being fully mobile. Mr. Lander also discussed the difference in pricing, suggesting that the VOIP lines won't be subject to the constant rate fluctuation of the hard lines.

After discussion the item was rephrased to include approving a 5-year contract not to exceed \$31,000.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve the item with the corrected stipulations.

Director Buzzetta made a motion to Authorize The General Manager To Contract With Exceedio Inc. For Integration of New VOIP Telephone Services, Installation and Management for a 5-year contract at a cost not to exceed \$31,000. This motion was seconded by Director Mauro for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

4. Authorize The General Manager To Surplus 1 District Vehicle And A 50hp Turbo Blower. (Not A Project As Defined By California Environmental Quality Act Per Article 20, Section 15378)

General Manager Lander explained that the District's 2002 GMC work truck needs around \$4,000 in repairs to become usable by employees, but with a resale value of \$6,000 it would be in the best interest of the District to replace the vehicle. Mr. Lander also described a 50hp HSI blower that is recommended for sale to make room for a rotary lobe blower which will decrease power and maintenance costs. Mr. Lander explained that San Benito Foods has already agreed to a sale price of \$50,000 for the HSI blower with an additional \$15,000 of incidental purchase expense to remove the blower from the SBR blower building.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve the resolution. Director Alcorn made a motion to Authorize The General Manager To Surplus 1 District Vehicle And A 50hp Turbo Blower. This motion was seconded by Director Buzzetta for which President Brown then took a roll call vote as follows: (JB), yes; (EM), yes; (JP) yes; (MA) yes; and (DB) yes; the motion carried 5-0.

5. Provide the General Manager Direction For Topics To Be Included In The Winter News Letter (Not A Project Under CEQA Per Article 20, Section 15378).

General Manager Lander brought this item to the board seeking topics to include in the District's Winter Newsletter. Directors had discussion and some topics they would like to see include an explanation of rate raises with a rate comparison and an explanation of the grant funding being utilized for our work with Best Road Mutual.

This item was brought to the board for discussion, no motions required.

G. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting Scheduled August 16th, 5 pm)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (No meeting)
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (Meeting Held August 4th, 2023) – Director Parker gave a brief report on the meeting, informing the board of the ongoing turf removal project and the desire to begin reaching out to schools soon to discuss water conservation.

H. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager Lander discussed a recent trip to San Justo Reservoir to better understand how the invasive zebra mussel population has invaded to

the point that it would be several million dollars to try to get rid of them, and the success rate to fully eradicate was low. Mr. Lander also discussed Cielo Vista reaching out requesting a meeting to discuss the district providing sewer services to them, to which he is requesting a board member attend. Director Buzzetta agreed to be present for the meeting with Cielo Vista. Lastly, Mr. Lander discussed the improved air quality from last year near the industrial ponds. Numerous reports of smell were being reported to the district in prior years, but this year the smell is much better contained with few reports of odor.

- I. **FUTURE AGENDA ITEMS:** FY23-24 Budget Tracking, Fall ACWA Conference, Timeline on Demographic Study.
- J. **ADJOURNMENT:** President Brown adjourned the meeting at 6:51 p.m.

APPROVED BY THE BOARD:

Dorothy J. L. Brown, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary

Sunnyslope County Water District

Disbursement Summary

August 1, 2023 through August 31, 2023

| Date | Num | Name | Amount |
|------------|---------|---|--------------|
| 08/01/2023 | 51529 | Ace Hardware (Johnson Lumber Co.) | \$600.91 |
| 08/01/2023 | 51530 | Brenntag Pacific, Inc. | \$57,797.25 |
| 08/01/2023 | 51531 | Corbin Willits Systems, Inc. (MOM's) | \$150.00 |
| 08/01/2023 | 51532 | Frisch Engineering Inc. | \$9,452.50 |
| 08/01/2023 | 51533 | Hach Company | \$217.59 |
| 08/01/2023 | 51534 | Iconix Waterworks (US) Inc. | \$5,161.92 |
| 08/01/2023 | 51535 | J M Electric | \$27,902.83 |
| 08/01/2023 | 51536 | Mission Uniform Service | \$1,594.19 |
| 08/01/2023 | 51537 | Razzolink.com | \$76.95 |
| 08/01/2023 | 51538 | San Benito Engineering & Surveying Inc. | \$6,240.00 |
| 08/01/2023 | 51539 | Tyler Technologies, Inc. | \$639.14 |
| 08/01/2023 | 51540 | Underground Service Alert North 811 | \$478.97 |
| 08/01/2023 | 51541 | USA Blue Book | \$116.49 |
| 08/01/2023 | 51542 | Veolia Water Technologies | \$7,025.43 |
| 08/01/2023 | 51543 | Verizon Wireless | \$2,402.10 |
| 08/01/2023 | 51544 | CASSIDY BLEICH | \$39.79 |
| 08/01/2023 | 51545 | HEATHER DRAEGER | \$31.03 |
| 08/01/2023 | 51546 | CYNTHIA TYREE & ROBERT ISAACSON J | \$67.40 |
| 08/01/2023 | ACH2657 | CalPERS - Retirement | \$7,843.73 |
| 08/01/2023 | ACH2658 | CalPERS - Retirement | \$8,569.29 |
| 08/01/2023 | ACH2659 | CalPERS - Retirement | \$23.08 |
| 08/02/2023 | ACH2675 | Sterling Administration Health | \$150.00 |
| 08/03/2023 | ACH2672 | Nationwide Retirements Solutions | \$9,156.61 |
| 08/03/2023 | ACH2673 | P G & E | \$31,798.79 |
| 08/07/2023 | ACH2674 | Principal | \$3,497.78 |
| 08/08/2023 | ACH2669 | iCloud | \$12,036.90 |
| 08/08/2023 | ACH2676 | Sterling Administration Health | \$145.00 |
| 08/09/2023 | 51547 | Ace Hardware (Johnson Lumber Co.) | \$228.96 |
| 08/09/2023 | 51548 | AT&T | \$961.14 |
| 08/09/2023 | 51549 | Brenntag Pacific, Inc. | \$31,409.80 |
| 08/09/2023 | 51550 | Brigantino Irrigation | \$1,437.18 |
| 08/09/2023 | 51551 | Calgon Carbon Corporation | \$71,697.79 |
| 08/09/2023 | 51553 | CM Analytical, Inc. | \$14,178.75 |
| 08/09/2023 | 51554 | Meter, Valve & Control | \$88,084.28 |
| 08/09/2023 | 51555 | Metropolitan Compounds Inc | \$797.50 |
| 08/09/2023 | 51556 | Mid Valley Supply | \$194.03 |
| 08/09/2023 | 51557 | Raftelis Financial Consultants, Inc. | \$2,405.00 |
| 08/09/2023 | 51558 | Recology San Benito County | \$342.91 |
| 08/09/2023 | 51559 | RJR Recycling | \$250.00 |
| 08/09/2023 | 51560 | San Benito County Water District | \$143.00 |
| 08/09/2023 | 51561 | San Benito County Water District | \$314.25 |
| 08/09/2023 | 51562 | San Benito County Water District | \$378.25 |
| 08/09/2023 | 51563 | San Benito County Water District | \$158.75 |
| 08/09/2023 | 51564 | San Benito County Water District | \$175.00 |
| 08/09/2023 | 51565 | San Benito County Water District | \$156.00 |
| 08/09/2023 | 51566 | San Benito County Water District | \$183,462.75 |

Sunnyslope County Water District

Disbursement Summary

| | | | |
|------------|---------|-------------------------------------|--------------|
| 08/09/2023 | 51568 | San Benito County Water District | \$276.50 |
| 08/09/2023 | 51569 | Toro Petroleum Corp. | \$2,237.38 |
| 08/09/2023 | 51570 | TPO | \$450.00 |
| 08/09/2023 | 51571 | True Value Hardware | \$83.21 |
| 08/09/2023 | 51572 | U.S. Bank Corporate Payment Systems | \$6,383.25 |
| 08/09/2023 | 51574 | Underground Service Alert North 811 | \$1,366.59 |
| 08/09/2023 | 51575 | USA Blue Book | \$321.42 |
| 08/09/2023 | 51576 | Wallace Group | \$4,027.50 |
| 08/09/2023 | 51577 | JOE TONASCIA | \$102.00 |
| 08/09/2023 | 51578 | SONYA AM NIJINSKY | \$236.59 |
| 08/09/2023 | 51579 | GABRIEL DEVAULT | \$97.91 |
| 08/09/2023 | 51580 | ANDREW W OBERMARK | \$197.31 |
| 08/09/2023 | 51581 | JOHN HOWARD HOWARD MANOR | \$160.89 |
| 08/09/2023 | 51582 | CENTURY COMMUNITIES OF CA LLC., | \$222.15 |
| 08/10/2023 | ACH2660 | CalPERS - Retirement | \$700.00 |
| 08/10/2023 | ACH2677 | Sterling Administration Health | \$1,525.00 |
| 08/10/2023 | JN00492 | Net Pay | \$78,804.09 |
| 08/10/2023 | JN00492 | Total Tax | \$21,065.44 |
| 08/11/2023 | ACH2656 | ADP | \$2,221.35 |
| 08/11/2023 | ACH2661 | CalPERS - Retirement | \$23.08 |
| 08/11/2023 | ACH2662 | CalPERS - Retirement | \$7,747.68 |
| 08/11/2023 | ACH2663 | CalPERS - Retirement | \$8,525.42 |
| 08/11/2023 | ACH2671 | Nationwide Retirements Solutions | \$9,156.61 |
| 08/14/2023 | ACH2668 | Colonial Life | \$1,898.96 |
| 08/15/2023 | 51583 | ACC Business | \$1,323.29 |
| 08/15/2023 | 51584 | Ace Hardware (Johnson Lumber Co.) | \$110.93 |
| 08/15/2023 | 51585 | Anderson Homes | \$33,996.09 |
| 08/15/2023 | 51586 | Bryan Mailey Electric, Inc | \$6,620.61 |
| 08/15/2023 | 51587 | Central Ag Supply LLC | \$216.48 |
| 08/15/2023 | 51588 | EBCO Pest Control | \$69.00 |
| 08/15/2023 | 51589 | Greenwood Chevrolet | \$1,257.86 |
| 08/15/2023 | 51590 | Mission Uniform Service | \$744.11 |
| 08/15/2023 | 51591 | Palace Business Solutions | \$211.06 |
| 08/15/2023 | 51592 | RJR Recycling | \$500.00 |
| 08/15/2023 | 51593 | Simplot Grower Solutions | \$1,450.00 |
| 08/15/2023 | 51594 | Star Concrete | \$652.22 |
| 08/15/2023 | 51595 | TPO | \$935.50 |
| 08/15/2023 | 51596 | Trans Union LLC | \$169.46 |
| 08/15/2023 | 51597 | True Value Hardware | \$62.37 |
| 08/15/2023 | 51598 | UWUA Local 820 | \$784.72 |
| 08/15/2023 | ACH2678 | Sterling Administration Health | \$134.00 |
| 08/16/2023 | ACH2683 | Sterling Administration Health | \$161.38 |
| 08/21/2023 | 51599 | A-1 Services | \$403.00 |
| 08/21/2023 | 51600 | Ace Hardware (Johnson Lumber Co.) | \$104.67 |
| 08/21/2023 | 51601 | Auto Tech Service Center, Inc. | \$250.00 |
| 08/21/2023 | 51602 | Brenntag Pacific, Inc. | \$8,535.97 |
| 08/21/2023 | 51603 | Calcon System, Inc. | \$6,035.48 |
| 08/21/2023 | 51604 | Central Ag Supply LLC | \$616.70 |
| 08/21/2023 | 51605 | City of Hollister-Finance Dept | \$429,510.25 |

Sunnyslope County Water District

Disbursement Summary

| | | | |
|------------|---------|--------------------------------------|-------------|
| 08/21/2023 | 51606 | City of Hollister-Finance Dept | \$455.42 |
| 08/21/2023 | 51607 | De Lay & Laredo | \$2,750.50 |
| 08/21/2023 | 51608 | exceedio | \$957.87 |
| 08/21/2023 | 51609 | Extreme Air, Inc. | \$175.00 |
| 08/21/2023 | 51610 | Grainger, Inc. | \$1,288.75 |
| 08/21/2023 | 51611 | Hach Company | \$35.78 |
| 08/21/2023 | 51612 | Iconix Waterworks (US) Inc. | \$160.81 |
| 08/21/2023 | 51613 | InfoSend | \$3,413.72 |
| 08/21/2023 | 51614 | John Smith Road Landfill | \$1,183.20 |
| 08/21/2023 | 51615 | Luis M. Vasquez-Herrera | \$213.03 |
| 08/21/2023 | 51616 | Mc Master-Carr | \$712.73 |
| 08/21/2023 | 51617 | RJR Recycling | \$500.00 |
| 08/21/2023 | 51618 | San Benito County-Assessor | \$102.70 |
| 08/21/2023 | 51619 | Star Concrete | \$543.52 |
| 08/21/2023 | 51620 | Toro Petroleum Corp. | \$2,648.91 |
| 08/21/2023 | 51621 | Unified Truck Services | \$1,252.15 |
| 08/21/2023 | 51622 | USA Blue Book | \$1,016.24 |
| 08/21/2023 | ACH2682 | Sterling Administration Health | \$959.50 |
| 08/23/2023 | ACH2681 | Sterling Administration Health | \$25.63 |
| 08/25/2023 | 51649 | DENGZHI ZHANG & DANJIAN WANG | \$197.53 |
| 08/25/2023 | 51650 | JOHN & LARA DERUOSI | \$140.80 |
| 08/25/2023 | 51651 | BRIAN & PAULANN BANTILAN | \$17.59 |
| 08/25/2023 | 51652 | KERRY TOBIAS | \$167.62 |
| 08/25/2023 | ACH2664 | CalPERS - Retirement | \$7,652.21 |
| 08/25/2023 | ACH2665 | CalPERS - Retirement | \$8,477.47 |
| 08/25/2023 | ACH2666 | CalPERS - Retirement | \$23.08 |
| 08/25/2023 | ACH2667 | CalPERS - Health Insurance | \$25,258.16 |
| 08/25/2023 | ACH2670 | Nationwide Retirements Solutions | \$9,156.61 |
| 08/25/2023 | JN00493 | Net Pay | \$68,708.74 |
| 08/25/2023 | JN00493 | Total Tax | \$18,156.95 |
| 08/29/2023 | 51623 | Ace Hardware (Johnson Lumber Co.) | \$485.28 |
| 08/29/2023 | 51624 | AT&T | \$1,492.86 |
| 08/29/2023 | 51625 | Auto Tech Service Center, Inc. | \$370.00 |
| 08/29/2023 | 51626 | Bracco's Towing | \$1,335.00 |
| 08/29/2023 | 51627 | Brenntag Pacific, Inc. | \$53,970.06 |
| 08/29/2023 | 51628 | Brigantino Irrigation | \$387.58 |
| 08/29/2023 | 51629 | Corbin Willits Systems, Inc. (MOM's) | \$150.00 |
| 08/29/2023 | 51630 | exceedio | \$3,205.12 |
| 08/29/2023 | 51631 | Extreme Air, Inc. | \$155.00 |
| 08/29/2023 | 51632 | Grainger, Inc. | \$153.94 |
| 08/29/2023 | 51633 | Hach Company | \$504.45 |
| 08/29/2023 | 51634 | Hollister Auto Parts, Inc. | \$98.68 |
| 08/29/2023 | 51635 | Iconix Waterworks (US) Inc. | \$908.97 |
| 08/29/2023 | 51636 | Mc Master-Carr | \$41.72 |
| 08/29/2023 | 51637 | Mission Uniform Service | \$382.36 |
| 08/29/2023 | 51638 | Municipal Maintenance Equipment | \$913.06 |
| 08/29/2023 | 51639 | Raftelis Financial Consultants, Inc. | \$18,558.75 |
| 08/29/2023 | 51640 | Rain for Rent | \$5,538.21 |
| 08/29/2023 | 51641 | Razzolink.com | \$76.95 |

Sunnyslope County Water District

Disbursement Summary

| | | | |
|------------|---------|---------------------------------------|-----------------------|
| 08/29/2023 | 51642 | Transene Company Inc (Shape Products) | \$147.75 |
| 08/29/2023 | 51643 | True Value Hardware | \$10.46 |
| 08/29/2023 | 51644 | Unified Truck Services | \$491.92 |
| 08/29/2023 | 51645 | USA Blue Book | \$443.18 |
| 08/29/2023 | 51646 | Verizon Wireless | \$548.66 |
| 08/29/2023 | 51647 | Wallace Group | \$26,100.38 |
| 08/29/2023 | 51648 | Wright Bros. Indust. Supply | \$25.96 |
| 08/29/2023 | ACH2680 | Sterling Administration Health | \$809.50 |
| 08/30/2023 | ACH2679 | Sterling Administration Health | \$150.00 |
| 08/31/2023 | 51578 | SONYA AM NIJINSKY | \$134.34 |
| 08/31/2023 | 51687 | JESSICA & MARCO RANGEL | \$50.41 |
| 08/31/2023 | 51688 | JOHN & DANA CAVANAUGH | \$215.90 |
| 08/31/2023 | 51689 | CLORINDA ZANELLA | \$115.05 |
| | | | \$1,507,000.21 |

SUMMARY:

Accounts Payable Paid to:

| | |
|---|--------------|
| Vendors | \$594,768.51 |
| Payroll - Employee | \$295,007.22 |
| San Benito County | \$185,064.50 |
| City of Hollister for City Billing Collected, Net of Fees | \$429,965.67 |
| Customer Refunds & Returned Checks/ACH | \$2,194.31 |
| Debt & Finance | \$0.00 |

Total Disbursements

\$1,507,000.21

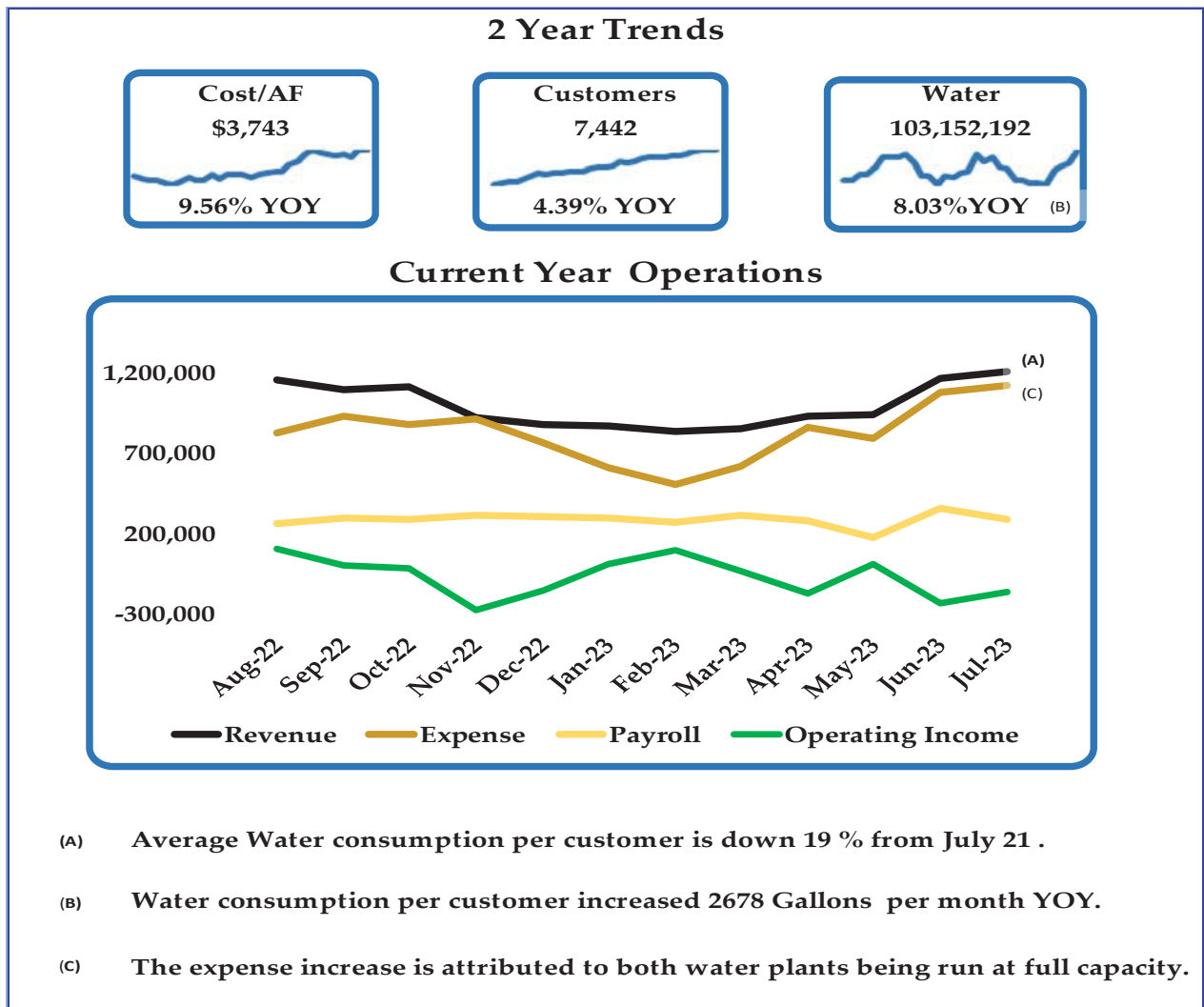
Staff Report

Agenda Item: **H – 4a**

DATE: September 11, 2023 (September 19, 2023 Meeting)
TO: Board of Directors
FROM: Finance & Human Resource Manager, Barry Kelly
SUBJECT: Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

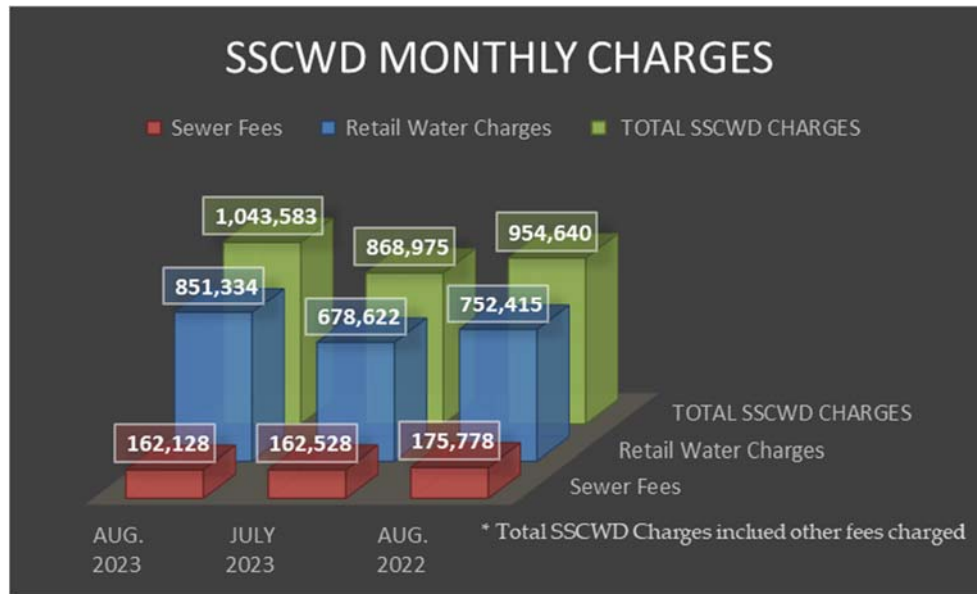
OPERATION SUMMARY

(August 2023)



Connections decreased by 1 accounts in July . We now serve 7,442 connections and 5,470 accounts utilize online services and electronic payments.

Revenue for FY24 YOY is budgeted to increase by less than 3%. The budget assumes that growth in accounts will offset water conservation and will not contribute significantly to a revenue increase. The impact of the rate study is factored in starting in the third quarter. Water consumption YTD per customer is up 7% from one year ago. Billed Metered water YTD through is 181.5 MM gallons vs 169.5 MM in the prior year.



The percentage of past due accounts receivable through Jul 23 down 2.6% to 15.11%

STATEMENT OF INCOME VS BUDGET

(July 23)

YTD, we show an overall Net Operating loss of \$(108k) vs a loss of \$(170k) in the prior year. The variance is attributed is attributed to a change in yearend accruals. The projected FY23 net income from operations is a loss of 2.7 million vs a budgeted loss of 2.3 MM. and an actual loss of \$799k in the previous fiscal year. The increased deficit is attributed to the cost of operating the plants at full capacity. The surface water blend averaged 34% in the prior year and was calculated at 90% in the month of July. The impact of operation at full water plant capacity this is the addition of \$93k to the actual loss for the month. This loss is attributed to the additional cost of purchased CVP water and additional chemical purchase.

INVESTMENT SUMMARY

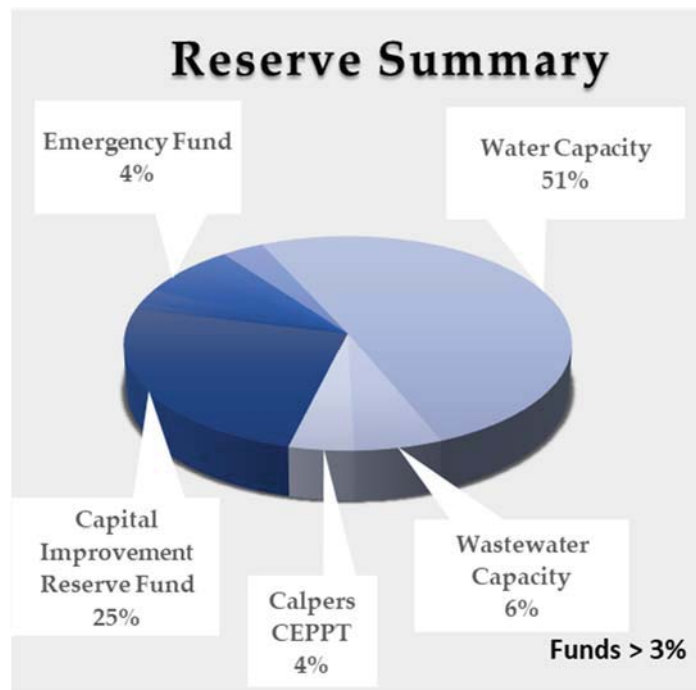
(July 2023)

Cash and invested funds total \$23.7 million. Funds invested at MBS now total 16.4 million. The CD's purchased yield between 2.5% and 4.5%. The FY24 income from investments is projected to be 550k.

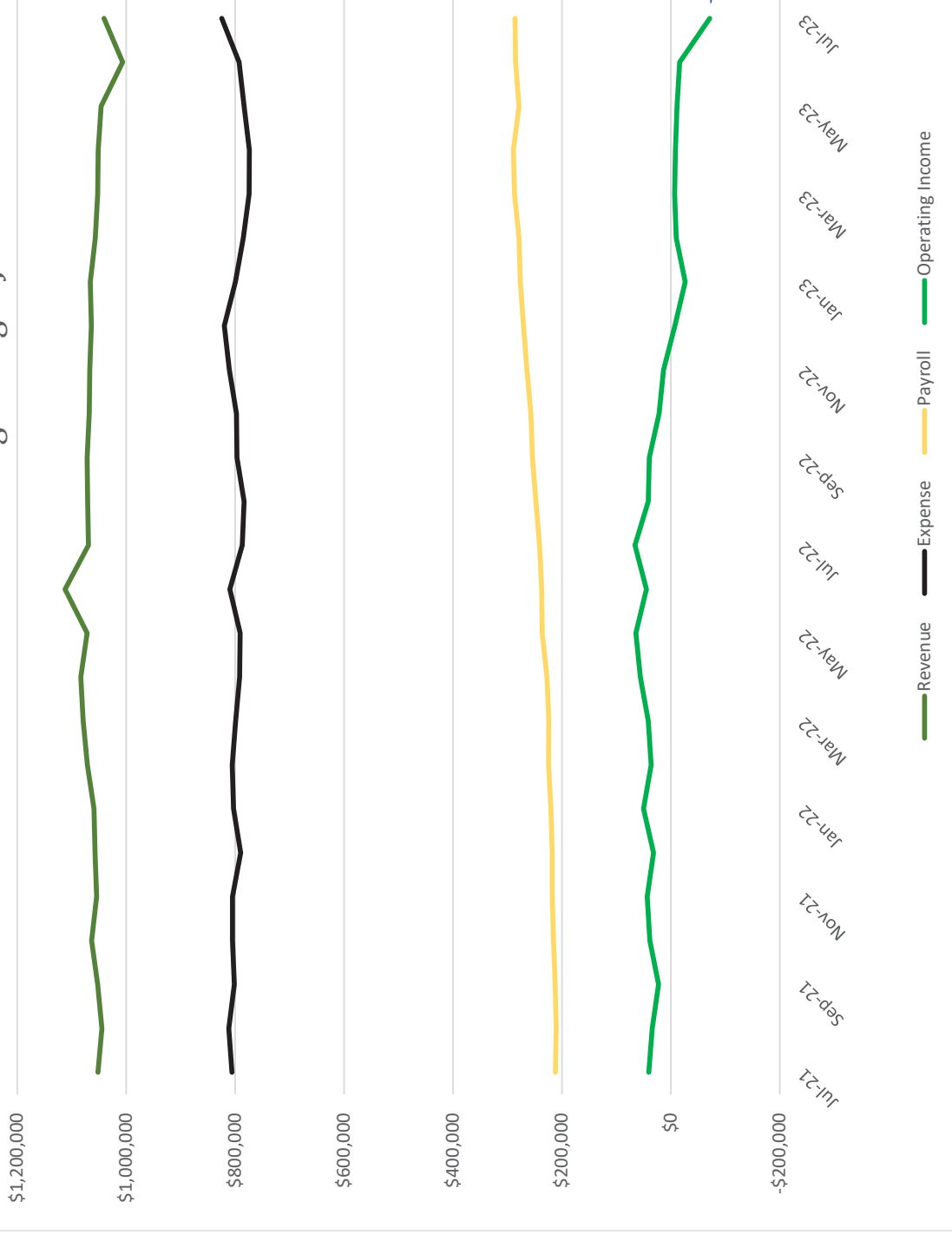
RESERVES

(July 2023)

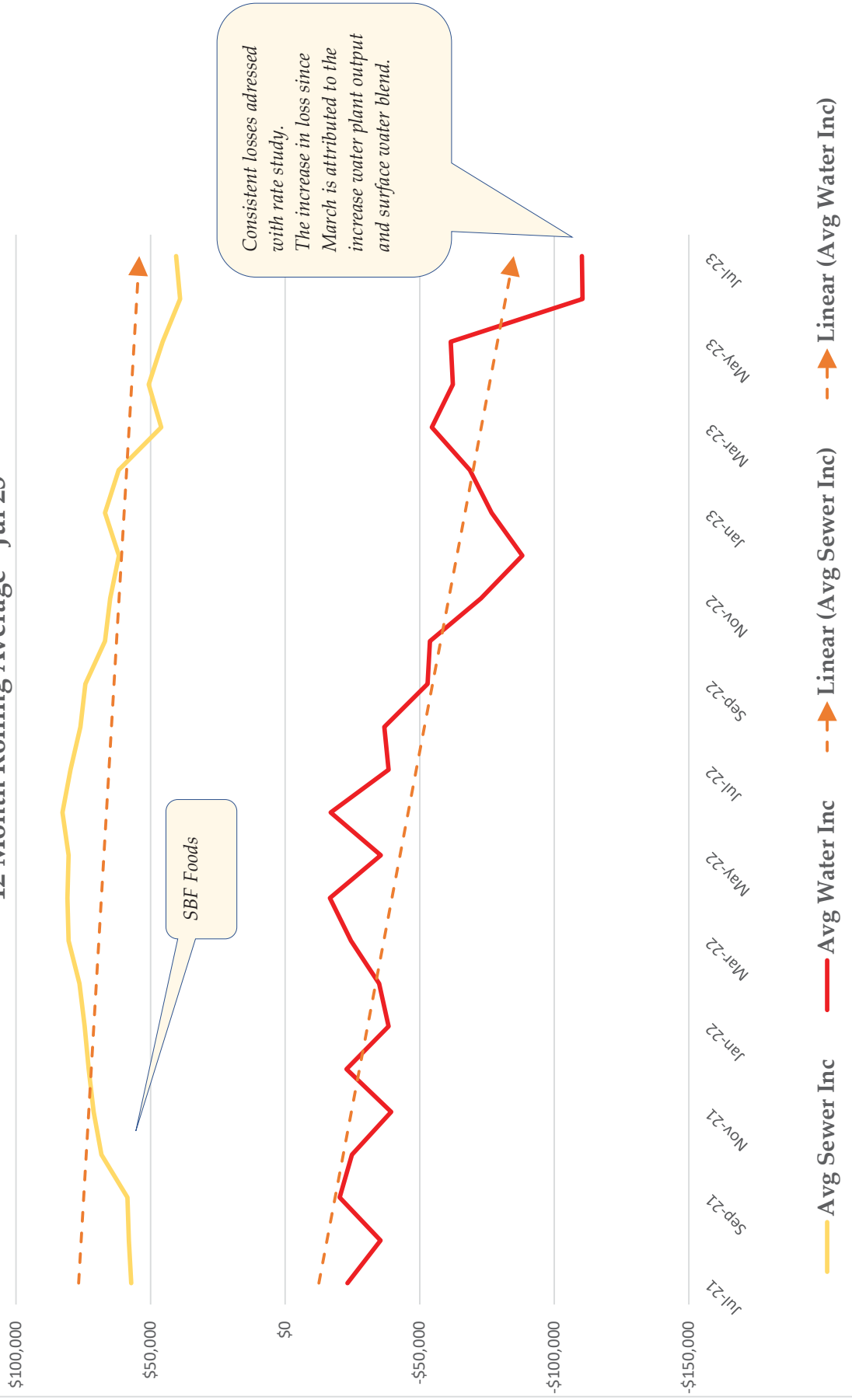
Reserves total \$23.6 million which equals 46% of capitalized assets. See the Board Designated Reserve report for a summary of the transactions and the status of actual expenditures per Board authorized expenditures.



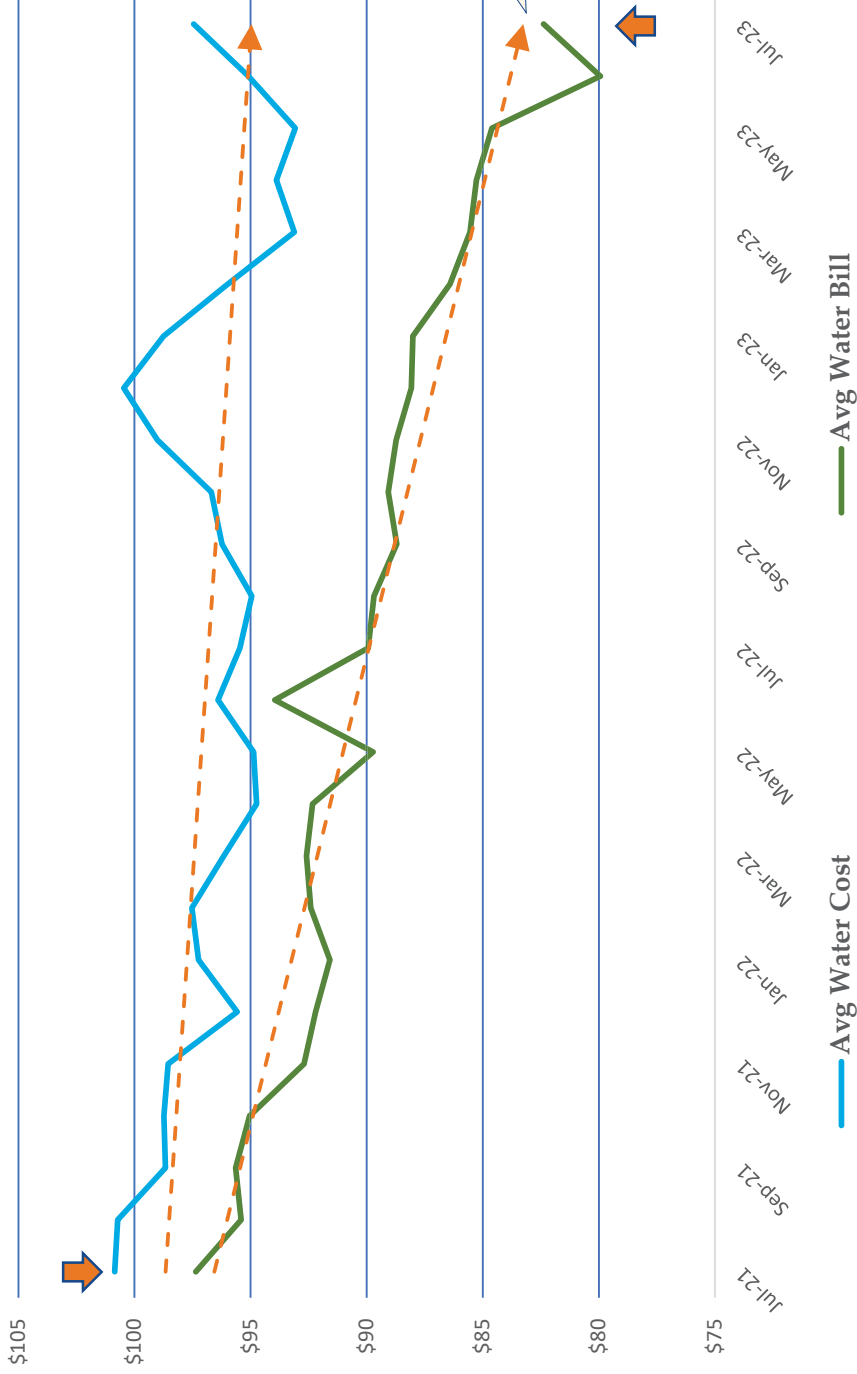
Statement of Operating Income 12 Month Rolling Average - Jul 23



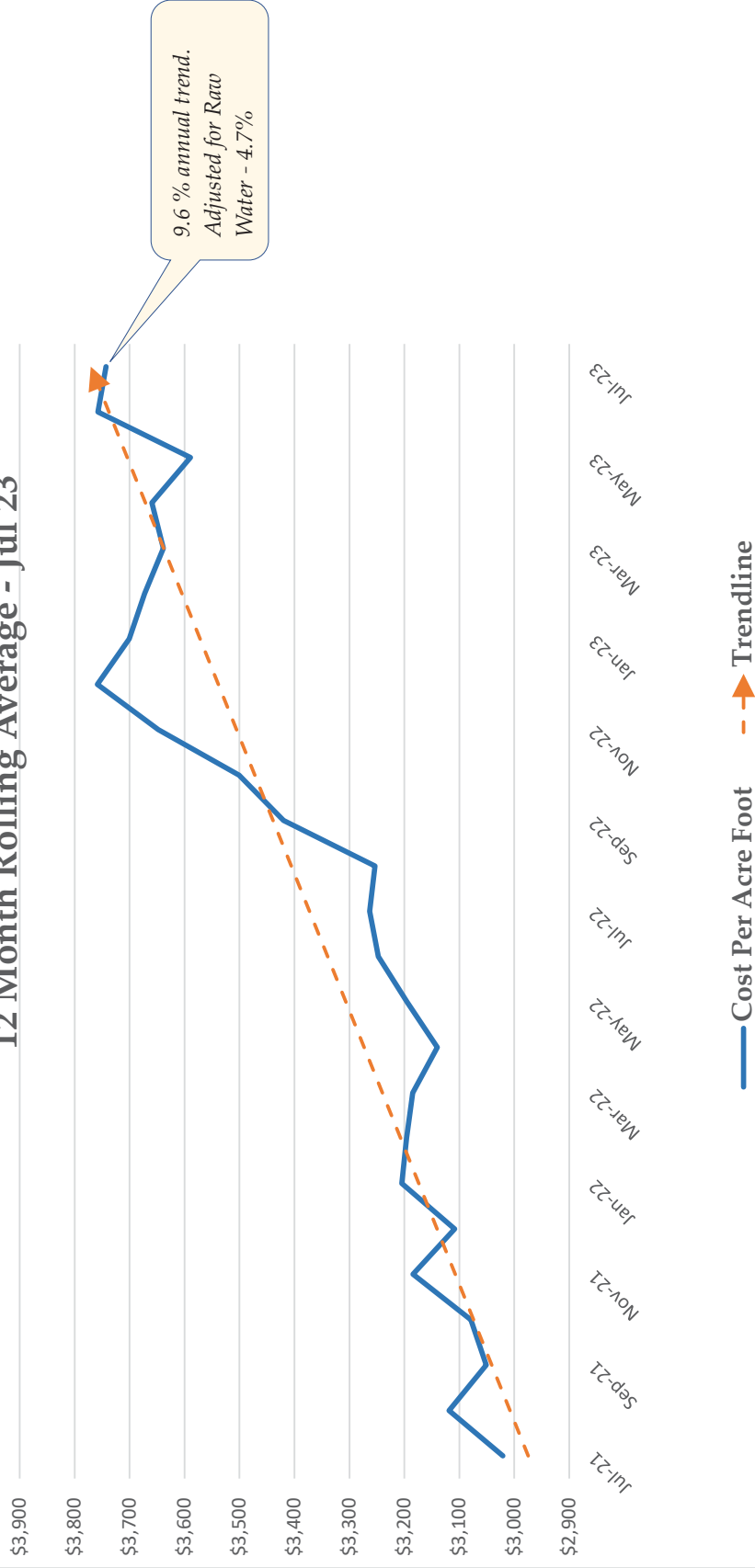
Operating Income by Segment 12 Month Rolling Average - Jul 23



Per Customer Water Charges 12 Month Rolling Average - Jul 23



Cost Per Acre Foot 12 Month Rolling Average - Jul 23



Sunnyslope County Water District
2023 / 2024
OPERATION SUMMARY (This Year)

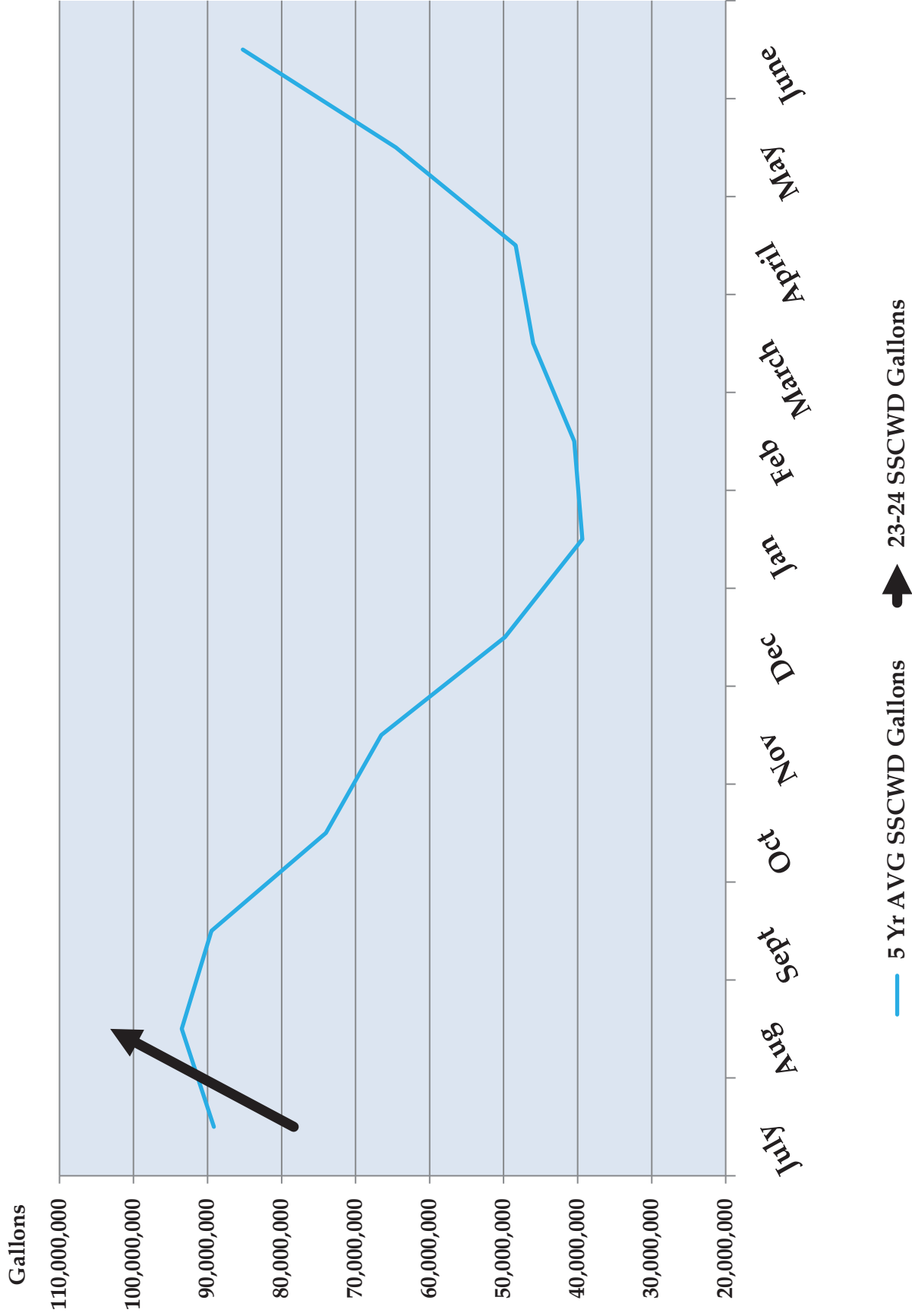
| ITEMS | JULY 2023 | AUG. 2023 | SEPT. 2023 | OCT. 2023 | NOV. 2023 | DEC. 2023 | JAN. 2024 | FEB. 2024 | MAR. 2024 | APR. 2024 | MAY 2024 | JUNE 2024 | TOTALS |
|--|----------------------|------------------------|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|------------------------|
| NO. WATER CAPACITY FEE RECD | 7 | - | 8 | | | | | | | | | | 15 |
| NO. WW CAPACITY FEE RECD | 5 | | | | | | | | | | | | 5 |
| NO WATER ACCOUNTS | 7,443 | 7,443 | 7,443 | | | | | | | | | | |
| NO. SSCWD SEWER ACCTS | 1,302 | 1,302 | 1,302 | | | | | | | | | | |
| NO. COH SEWER ACCTS | 4,877 | 4,884 | 4,884 | | | | | | | | | | |
| WaterSmart / Invoice Cloud | | | | | | | | | | | | | |
| Auto Pay | 3,581 | 3,616 | | | | | | | | | | | |
| Biller Portal | 35 | 29 | | | | | | | | | | | |
| Cloud Store | 38 | 50 | | | | | | | | | | | |
| Customer Portal | 462 | 461 | | | | | | | | | | | |
| Express Payments | 318 | 225 | | | | | | | | | | | |
| IVR | 100 | 101 | | | | | | | | | | | |
| Mobile Express Payments | 367 | 288 | | | | | | | | | | | |
| Online Bank Direct | 435 | 430 | | | | | | | | | | | |
| Payment Gateway | 67 | 29 | | | | | | | | | | | |
| Scheduled Payment | 40 | 48 | | | | | | | | | | | |
| Shopping Card | 191 | 173 | | | | | | | | | | | |
| Total WaterSmart / Invoice Cloud | 5,653 | 5,470 | | | | | | | | | | | |
| NO. E-BILL Invoice, Cloud (Paperless) | 2,090 | 2,119 | | | | | | | | | | | |
| MONTHLY CHARGES | | | | | | | | | | | | | |
| Retail Water Charges | \$ 678,622.03 | \$ 851,334.48 | | | | | | | | | | | \$ 1,529,956.51 |
| Sewer Fees | 162,527.70 | 162,127.99 | | | | | | | | | | | 324,655.69 |
| Installation Fees | 2,960.00 | 4,860.00 | | | | | | | | | | | 7,820.00 |
| Late Fees | 7,400.55 | 8,213.75 | | | | | | | | | | | 15,614.30 |
| Water Collection Fees, net | | | | | | | | | | | | | |
| COH Bill Fees | 14,679.00 | 14,721.00 | | | | | | | | | | | 29,400.00 |
| Other Misc. Fees | 2,785.48 | 2,325.39 | | | | | | | | | | | 5,110.87 |
| TOTAL SSCWD CHARGES | \$ 868,974.76 | \$ 1,043,582.61 | | | | | | | | | | | \$ 1,912,557.37 |
| CITY OF HOLLISTER CHARGES | | | | | | | | | | | | | |
| COH Sewer Fees | 439,232.35 | 440,073.98 | | | | | | | | | | | \$ 879,306.33 |
| COH Street Sweeping | 11,143.60 | 11,149.86 | | | | | | | | | | | 22,293.46 |
| COH Senior Discount | (1,427.10) | (1,407.00) | | | | | | | | | | | (2,834.10) |
| Total COH Charges | 448,948.85 | 449,816.84 | | | | | | | | | | | 898,765.69 |
| Late Fees ** | 5,371.85 | 5,635.57 | | | | | | | | | | | 11,007.42 |
| TOTAL COH CHARGES | \$ 454,320.70 | \$ 455,452.41 | | | | | | | | | | | \$ 909,773.11 |
| ACCOUNTS RECEIVABLE - Aged | | | | | | | | | | | | | |
| A/R for Sunnyslope Water** | \$ 994,039.75 | \$ 1,182,589.86 | | | | | | | | | | | |
| A/R for City of Hollister ** | 563,971.82 | 584,258.78 | | | | | | | | | | | |
| Unapplied Payments | (48,720.53) | (48,256.13) | | | | | | | | | | | |
| Outstanding Bills Owed | \$ 1,509,291.04 | \$ 1,718,592.51 | | | | | | | | | | | |
| Past Due | \$ 267,120.54 | \$ 259,706.29 | | | | | | | | | | | |
| % Past Due | 17.70% | 15.11% | | | | | | | | | | | |

Sunnyslope County Water District
2023 / 2024
OPERATION SUMMARY (This Year)

| ITEMS | JULY 2023 | AUG. 2023 | SEPT. 2023 | OCT. 2023 | NOV. 2023 | DEC. 2023 | JAN. 2024 | FEB. 2024 | MAR. 2024 | APR. 2024 | MAY 2024 | JUNE 2024 | TOTALS |
|---|--------------|--------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|--------------|
| WATER METERED | | | | | | | | | | | | | |
| Cubic Feet | 10,476,000 | 13,790,400 | - | - | - | - | - | - | - | - | - | - | 24,266,400 |
| Total SSCWD Gallons | 78,360,480 | 103,152,192 | - | - | - | - | - | - | - | - | - | - | 181,512,672 |
| WATER SOURCE | | | | | | | | | | | | | |
| Well #2 (Southside Road) | 3,216,000 | 4,438,000 | - | - | - | - | - | - | - | - | - | - | 7,654,000 |
| Well #5 (Ray Cir/Enterprise) | 1,258,700 | 1,445,061 | - | - | - | - | - | - | - | - | - | - | 2,703,761 |
| Well #7 (Enterprise Rd) | 1,975,951 | 1,045,825 | - | - | - | - | - | - | - | - | - | - | 3,021,776 |
| Well #8 (Ridgemark) | 5,779,000 | 12,885,000 | - | - | - | - | - | - | - | - | - | - | 18,574,000 |
| Well #11 (Southside Road) | 6,753,000 | 7,344,000 | - | - | - | - | - | - | - | - | - | - | 14,097,000 |
| Net Well Interflow | (9,713,600) | (8,573,700) | - | - | - | - | - | - | - | - | - | - | (18,287,300) |
| TOTAL from Wells | 9,229,051 | 18,594,186 | - | - | - | - | - | - | - | - | - | - | 27,783,237 |
| Lessah W.T.P. I (High Zone) | 30,051,000 | 41,453,000 | - | - | - | - | - | - | - | - | - | - | 71,504,000 |
| Lessah W.T.P. I (Middle Zone) | 13,037,000 | 16,620,000 | - | - | - | - | - | - | - | - | - | - | 29,657,000 |
| West Hills W.T.P. (@ Well #2) | 13,007,000 | 20,205,000 | - | - | - | - | - | - | - | - | - | - | 33,312,000 |
| West Hills W.T.P. (@ Well #11) | 25,764,000 | 31,979,000 | - | - | - | - | - | - | - | - | - | - | 57,743,000 |
| West Hills W.T.P. (@ COH #2) | 13,670,000 | 1,296,000 | - | - | - | - | - | - | - | - | - | - | 14,966,000 |
| West Hills W.T.P. (@ COH #4) | 22,709,000 | 14,146,000 | - | - | - | - | - | - | - | - | - | - | 36,855,000 |
| West Hills W.T.P. (@ COH #5) | 22,634,000 | 13,998,000 | - | - | - | - | - | - | - | - | - | - | 36,632,000 |
| Net Surface Interflow | 5,933,370 | 16,839,758 | - | - | - | - | - | - | - | - | - | - | 25,773,128 |
| TOTAL Surface Water (Plant Production) | 149,905,370 | 156,536,758 | - | - | - | - | - | - | - | - | - | - | 306,442,128 |
| SSCWD % of Plant Production | 54.67% | 70.44% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 62.73% |
| Estimated Water Gain(Loss) | (12,807,571) | (25,658,994) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (38,466,565) |
| Percent Difference | -8.05% | -14.65% | - | - | - | - | - | - | - | - | - | - | -11.51% |
| Water Consumption Per Customer | 10528 | 13861 | 679 | 678 | 697 | 674 | 673 | 672 | 634 | 643 | 631 | 609 | 87.38% |
| Blend - % Surface | 89.90% | 85.60% | 679 | 678 | 697 | 674 | 673 | 672 | 634 | 643 | 631 | 609 | 588 |
| Chemical, Carbon, Water PAF | 695 | 675 | 679 | 678 | 697 | 674 | 673 | 672 | 634 | 643 | 631 | 609 | 588 |
| Blend Budget Impact | 993,345 | \$110,216 | 679 | 678 | 697 | 674 | 673 | 672 | 634 | 643 | 631 | 609 | 588 |
| Cost of Water Produced (Per Acre Foot) | 3,526 | - | 3,115 | 3,970 | 4,342 | 5,073 | 4,324 | 3,128 | 3,406 | 7,175 | 3,740 | 4,649 | 18,264 |
| Prior YTD Cost | 2,666 | 2,445 | 3,115 | 3,970 | 4,342 | 5,073 | 4,324 | 3,128 | 3,406 | 7,175 | 3,740 | 4,649 | 3,795 |

Chart Includes: Only Water Metered to SSCWD Customers,
Chart Does Not Include: COH Interties Wholesale Water Flow

FY24 Metered Water



Sunnyslope County Water District

STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2024 (This Year)
UN-AUDITED 9/8/2023

| *** WATER *** | Jun-23 | Jul-23 | Variance Over / (Under) Prior Month | Jun-22 | Jul-22 | Year- To-Date | Prior Year-To- Date | PROJECTED 23/24 ACTUAL | FY 23/24 BUDGET |
|--|---------------------|---------------------|---|---------------------|---------------------|---------------------|---------------------------|------------------------------|-----------------------|
| OPERATING REVENUES | | | | | | | | | |
| Water Sales | 630,187 | 678,206 | 48,020 | 1,038,558 | 443,836 | 678,206 | 443,836 | 7,503,206 | 7,465,000 |
| Contracted Services | 209,947 | 399,271 | 189,324 | 228,312 | 228,312 | 399,271 | 228,312 | 4,261,000 | 4,261,000 |
| Installation Fees | 10,125 | 2,835 | (7,290) | 103,960 | - | 2,835 | - | 2,835 | - |
| Late Fees | 5,659 | 6,223 | 564 | 12,895 | 6,255 | 6,223 | 6,255 | 66,368 | - |
| Other Revenue | 137,716 | 13,902 | (123,814) | 11,619 | 11,947 | 13,902 | 11,947 | 470,242 | 228,220 |
| TOTAL OPERATING REVENUES | 993,633 | 1,100,436 | 106,803 | 1,395,343 | 690,350 | 1,100,436 | 690,350 | 12,303,651 | 11,954,220 |
| OPERATING EXPENSES | | | | | | | | | |
| Salaries and Benefits | (326,683) | (237,947) | 88,736 | (214,035) | (227,779) | (237,947) | (227,779) | (2,926,126) | (2,660,460) |
| Operating Expenses | (909,989) | (1,009,152) | (99,164) | (836,545) | (653,491) | (1,009,152) | (653,491) | (12,356,653) | (12,051,637) |
| TOTAL OPERATING EXPENSES | (1,236,672) | (1,247,099) | (10,428) | (1,050,581) | (881,270) | (1,247,099) | (881,270) | (15,282,779) | (14,712,097) |
| NET OPERATING INCOME | (243,038) | (146,663) | 96,375 | 344,763 | (190,920) | (146,663) | (190,920) | (2,979,128) | (2,757,877) |
| NON OPERATING INCOME & (EXPENSES) | | | | | | | | | |
| Capacity Fees | 344,999 | 97,050 | (247,949) | 3,084,050 | - | 97,050 | - | 97,050 | - |
| Donated Asset | 29 | - | (29) | - | - | - | - | - | - |
| Miscellaneous Income (Farm Labor Camp) | - | - | - | - | - | - | - | - | - |
| Adjust LAIF Investment to Fair Value | - | - | - | - | - | - | - | - | - |
| Interest Income | 30,788 | 34,052 | 3,264 | 12,616 | 16,674 | 34,052 | 16,674 | 34,052 | 500,000 |
| Allocated from G & A (Interest & Sale of Assets) | 8,800 | 46,286 | 46,286 | (129) | (129) | 46,286 | (129) | 46,286 | 21,000 |
| Other Non-Operational | - | - | (8,800) | - | - | - | - | - | - |
| TOTAL NON OPERATING INCOME & (EXPENSES) | 384,616 | 177,388 | (207,229) | 3,096,666 | 16,545 | 177,388 | 16,545 | 177,388 | 521,000 |
| NET WATER INCOME (LOSS) | \$ 141,578 | \$ 30,725 | (110,853) | \$ 3,441,428 | \$ (174,374) | \$ 30,725 | \$ (174,374) | \$ (2,801,740) | \$ (2,236,877) |
| NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items | \$ (234,238) | \$ (146,663) | 87,575 | \$ 344,763 | \$ (190,920) | \$ (146,663) | \$ (190,920) | \$ (2,979,128) | \$ (2,757,877) |

Sunnyslope County Water District
STATEMENT OF INCOME
FOR THE FISCAL YEAR ENDING JUNE 30, 2024 (This Year)
UN-AUDITED 9/8/2023

| | Jun-23 | | Jul-23 | | Variance Over / (Under) Prior Month | Jun-22 | | Jul-22 | | YEAR- TO-DATE | PRIOR YEAR-TO- DATE | PROJECTED ACTUAL | FY 23/24 BUDGET |
|---|---------------------|---------------------|-------------------|-------------------|---|---------------------|---------------------|-----------------------|-----------------------|------------------|---------------------------|---------------------|-----------------------|
| | Jun-23 | Jul-23 | Jun-23 | Jul-23 | | Jun-22 | Jul-22 | Jun-22 | Jul-22 | | | | |
| *** WASTEWATER *** | | | | | | | | | | | | | |
| OPERATING REVENUES | | | | | | | | | | | | | |
| Sewer Sales | 168,460 | 164,701 | (3,759) | 219,301 | 116,635 | 164,701 | 116,635 | 2,301,963 | 2,205,000 | | | | 2,205,000 |
| Contracted Services | 34,442 | 31,116 | (3,326) | 53,028 | 35,154 | 31,116 | 35,154 | 523,300 | 523,300 | | | | 523,300 |
| Installation Fees | | | - | 1,500 | | | | | | | | | |
| Late Fees | 1,574 | 1,346 | (228) | 2,107 | 2,680 | 1,346 | 2,680 | 9,123 | | | | | |
| Other Revenue | 2,749 | 3,168 | 419 | 2,748 | 2,667 | 3,168 | 2,667 | 43,976 | 56,880 | | | | 56,880 |
| TOTAL OPERATING REVENUES | 207,225 | 200,330 | (6,895) | 278,684 | 157,136 | 200,330 | 157,136 | 2,878,362 | 2,785,180 | | | | 2,785,180 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Salaries and Benefits | (31,730) | (51,188) | (19,458) | (64,575) | (50,776) | (51,188) | (50,776) | (626,180) | (843,040) | | | | (843,040) |
| Operating Expenses | (165,026) | (110,276) | 54,750 | (126,096) | (85,054) | (110,276) | (85,054) | (1,958,992) | (1,439,275) | | | | (1,439,275) |
| TOTAL OPERATING EXPENSES | (196,756) | (161,465) | 35,291 | (190,672) | (135,830) | (161,465) | (135,830) | (2,585,172) | (2,282,315) | | | | (2,282,315) |
| NET OPERATING INCOME | 10,469 | 38,866 | 28,397 | 88,013 | 21,306 | 38,866 | 21,306 | 293,190 | 502,865 | | | | 502,865 |
| NON OPERATING INCOME & (EXPENSES) | | | | | | | | | | | | | |
| Capacity Fees | | 124,625 | 124,625 | 1,299,000 | | 124,625 | | 124,625 | | | | | |
| Miscellaneous Income | | | - | - | | | | | | | | | |
| Adjust LAIF Investment to Fair Value | | | - | - | | | | | | | | | |
| Interest Income | 3,548 | 4,104 | 557 | 1,034 | 363 | 4,104 | 363 | 4,104 | 40,000 | | | | 40,000 |
| Allocated from G & A (Interest & Sale of Assets) | | 10,625 | 10,625 | (2) | (30) | 10,625 | - | 10,625 | 9,000 | | | | 9,000 |
| Other Non-Operational | 1,681 | | (1,681) | (84,037) | (30) | | (30) | | | | | | |
| TOTAL NON OPERATING INCOME & (EXPENSES) | 5,229 | 139,355 | 134,126 | 1,215,996 | 333 | 139,355 | 333 | 139,355 | 49,000 | | | | 49,000 |
| NET WASTEWATER INCOME (LOSS) | 15,698 | 178,220 | 162,522 | 1,304,008 | 21,639 | 178,220 | 21,639 | 432,545 | 551,865 | | | | 551,865 |
| NET WASTEWATER INCOME (LOSS) | \$ 12,150 | \$ 38,866 | \$ 162,522 | \$ 3,976 | \$ 21,276 | \$ 38,866 | \$ 21,276 | \$ 293,190 | \$ 502,865 | | | | \$ 502,865 |
| <i>Adjusted for Non Budgeted Items</i> | | | | | | | | | | | | | |
| *** WATER & WASTEWATER *** | | | | | | | | | | | | | |
| *** COMBINED INCOME (LOSS) WATER & WASTEWATER*** | 157,276 | 208,945 | 51,669 | 4,745,437 | (152,735) | 208,945 | (152,735) | (2,369,196) | (1,685,012) | | | | (1,685,012) |
| *** COMBINED INCOME (LOSS) WATER & WASTEWATER | \$ (222,088) | \$ (107,797) | \$ 114,291 | \$ 348,739 | \$ (169,644) | \$ (107,797) | \$ (169,644) | \$ (2,685,938) | \$ (2,255,012) | | | | \$ (2,255,012) |
| <i>Adjusted for Non - Budgeted Items</i> | | | | | | | | | | | | | |

Sunnyslope County Water District
Investment Summary
2023 / 2024 (This Year)

| BANK ACCOUNT | INTEREST RATE | JULY 2023 | AUGUST 2023 | SEPTEMBER 2023 | OCTOBER 2023 | NOVEMBER 2023 | DECEMBER 2023 | JANUARY 2024 | FEBRUARY 2024 | MARCH 2024 | APRIL 2024 | MAY 2024 | JUNE 2024 | JUNE 2023 |
|---------------------------------------|------------------|------------|-------------|----------------|--------------|---------------|---------------|--------------|---------------|------------|------------|-----------|-----------|------------|
| <u>Heritage Bank of Commerce</u> | | | | | | | | | | | | | | |
| CHECKING ACCOUNT | 0 | 1,593,120 | | | | | | | | | | | | 2,040,106 |
| Operating - General Fund | | 1,593,120 | | | | | | | | | | | | 2,040,106 |
| CHECKING SUBTOTAL | | | | | | | | | | | | | | |
| MONEY MARKET ACCT (MMA) | 0.75% | 90,661 | | | | | | | | | | | | 90,661 |
| Invested - General Fund | | 90,661 | | | | | | | | | | | | 90,661 |
| MMA SUBTOTAL | | | | | | | | | | | | | | |
| <u>L. A. I. F.</u> | | | | | | | | | | | | | | |
| (Local Agency Investment Fund) | As of: Sep 2023 | | | | | | | | | | | | | |
| General Fund | 3.48% | -4,173,662 | | | | | | | | | | | | -4,104,152 |
| Water Connect. Fee | 3.48% | 0 | | | | | | | | | | | | 0 |
| Sewer Connect. Fee | 3.48% | 0 | | | | | | | | | | | | 0 |
| SRF Loan Reserve | 3.48% | 774,890 | | | | | | | | | | | | 774,890 |
| Board Designated Reserves | 3.48% | 7,910,911 | | | | | | | | | | | | 7,910,911 |
| L.A.I.F. SUBTOTAL | | | | | | | | | | | | | | |
| <u>CEPPT</u> | | | | | | | | | | | | | | |
| (CA Employee Pension Plan Trust) | | | | | | | | | | | | | | |
| Employee Pension Reserve | 0 | 1,000,000 | | | | | | | | | | | | 1,000,000 |
| CEPPT SUBTOTAL | | | | | | | | | | | | | | |
| <u>MBS Securities</u> | | | | | | | | | | | | | | |
| (CD Brokerage - Water Capacity Funds) | | | | | | | | | | | | | | |
| General Fund | 4.00% | 3,326,368 | | | | | | | | | | | | 3,442,907 |
| Board Designated Reserves | 4.00% | 436,010 | | | | | | | | | | | | 403,709 |
| Water Connect. Fee | 4.00% | 11,292,180 | | | | | | | | | | | | 11,259,801 |
| Sewer Connect. Fee | 4.00% | 1,485,983 | | | | | | | | | | | | 1,357,257 |
| MBS SUBTOTAL | | | | | | | | | | | | | | |
| GRAND TOTAL | | 23,736,460 | | | | | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 24,176,089 |
| * TOTAL INTEREST RECORDED | YTD Total | 49,929 | | | | | | | | | | | | 449,333 |

Sunnyslope County Water District

Reserve Summary As of July 31, 2023 (Policy #8600)

| | <u>6/30/2023</u> | <u>Increase</u> | <u>Decrease</u> | <u>6/30/2022</u> | <u>6/30/2021</u> | <u>Change</u> |
|---|----------------------|-------------------|------------------|----------------------|----------------------|-------------------|
| 1 Capital Improvement Reserve Fund | \$ 5,773,926 | \$ 1,302 | | \$ 5,772,624 | \$ 5,863,936 | \$ (91,312) |
| 2 Rate Stabilization Fund | 250,000 | | - | 250,000 | 250,000 | \$ - |
| 3 Drought Contingency Reserve | 500,000 | | | 500,000 | 500,000 | - |
| 4 Emergency Fund | 1,000,000 | | | 1,000,000 | 1,000,000 | - |
| 5 Vehicle Replacement Fund | 402,132 | 4,000 | | 398,132 | 348,078 | 50,054 |
| 6 Office and Misc. Equipment Replacement Fund | 420,864 | | | 420,864 | 418,845 | 2,019 |
| Board Designated Reserves | 8,346,921 | 5,302 | - | 8,341,620 | 8,380,859 | (39,239) |
| 7 CSWRCB Loan | 774,889 | | | 774,889 | 760,000 | 14,889 |
| 8 Water Capacity | 12,073,466 | 131,102 | 98,723 | 12,041,087 | 11,410,006 | 631,080 |
| 9 Wastewater Capacity | 1,496,757 | 128,729 | | 1,357,257 | 1,320,135 | 37,122 |
| 10 Calpers CEPPT | 904,805 | | | 904,805 | 640,401 | 264,404 |
| Legally Restricted Reserves | 15,249,917 | 259,831 | 98,723 | 15,078,037 | 14,130,542 | 947,495 |
| TOTAL | \$ 23,596,838 | \$ 265,133 | \$ 98,723 | \$ 23,419,657 | \$ 22,511,401 | \$ 908,256 |
| Unreserved Cash | \$139,621.68 | | | | | |
| Percentage of Total Capital Assets | 45.79% | | | | | |

Detailed Transactions:

| | | | | |
|--|----|---------|--------|--------|
| Depr. Expense | \$ | 4,000 | | |
| Board Authorized Changes to Policy #8600 | \$ | - | | |
| Interest | \$ | 39,458 | | |
| Debt Amortization | | | 98,723 | |
| Water Capacity Fees | | 97,050 | | |
| Sewer Capacity Fees | | 124,625 | | |
| CEPPT Funding | | | | |
| Fixed asset Additions | | - | | |
| Fair Market Value & Misc Adj | | | - | |
| | \$ | 265,133 | \$ | 98,723 |

Reserve Summary



Board Approved Disbursement Analysis

| Date: | Description: | Vendor | Resolution | # Actual |
|------------|---------------------------|------------------|------------|----------|
| 1/19/2021 | Audit (FY21,FY22 & FY 23) | Mc Gilloway | 76,160 | 56,270 |
| 2/21/2023 | Rate Study | Raftelis | 110,502 | 47,941 |
| 11/15/2022 | Promontory Amendment 2 | Century Homes | 110,000 | 0 |
| 4/18/2023 | Best Road Initiative | Wallace Group | 40,000 | 30,128 |
| 2/28/2023 | Solar Project - SBR | Eva Green Power | 1,300,000 | 148,964 |
| 2/28/2023 | Solar Project - Lessalt | Eva Green Power | 39,131 | 3,958 |
| 6/20/2023 | Itron Meters | Meter Valve & Cc | 107,000 | 0 |
| 6/20/2023 | Temetra | Meter Valve & Cc | 412,000 | 114,271 |
| 8/15/2023 | Demographics | LGDR | 40,000 | 0 |
| 8/15/2023 | Trucks | | 130,000 | 0 |

Staff Report

Agenda Item: **H – 5a**

DATE: September 13, 2023 (September 19, 2023, Meeting)

TO: Board of Directors

FROM: Water/Wastewater Superintendent, Jose J. Rodriguez

SUBJECT: Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.

Narrative

1. All three water reports were completed and submitted on time by August 10, 2023.
2. In the month of August, Westhills WTP produced a total of 81.185 million gallons with Lessalt WTP producing 51.841 million gallons. The total acre foot produced in August 2023 was 408.242-acre feet with a balance of 3,497.073-acre feet available for the 2023-2024 year.
3. District staff noticed abnormal water quality results at the start of the month and immediately conducted investigations on the cause. The water quality results remained below the State maximum allowable contaminant limits and did not trigger reporting, however district water operators take a proactive approach to minimizing exceedances. Additional monitoring and field adjustments were initiated to curtail any further issues. It was discovered that the Fairview tank mixer power system had failed. This mixer is on solar power and had lost battery function which caused the fault. This unit does not have an independent alarm which would alert staff to its alarm state. Procedures have been modified to include weekly inspection and an alarm will be installed on the unit to alert staff of future operation failure. The motor also has been converted to an AC power source versus DC power for reliability purposes.
4. The district continues to provide regular training to staff. This month training was both in-class and hands on. The trainings are meant to review routine responsibilities and better understanding of industry standards. The trainings are also intended to update staff on rule and procedure changes that may have been modified since the last time trainings were provided.
5. District staff assisted Sanco Pipeline's installation of the three-way valve cluster to provide water to the new Gavilan College on Fairview Road.
6. Lessalt WTP completed its monthly Granular Activated Carbon (GAC) exchange in August. With the water treatment plant production at near maximum capacity, GAC exchanges are required

monthly to maintain Total Organic Carbon as low as possible to minimize the production of TTHM's (unfavorable water quality) in the distribution systems.

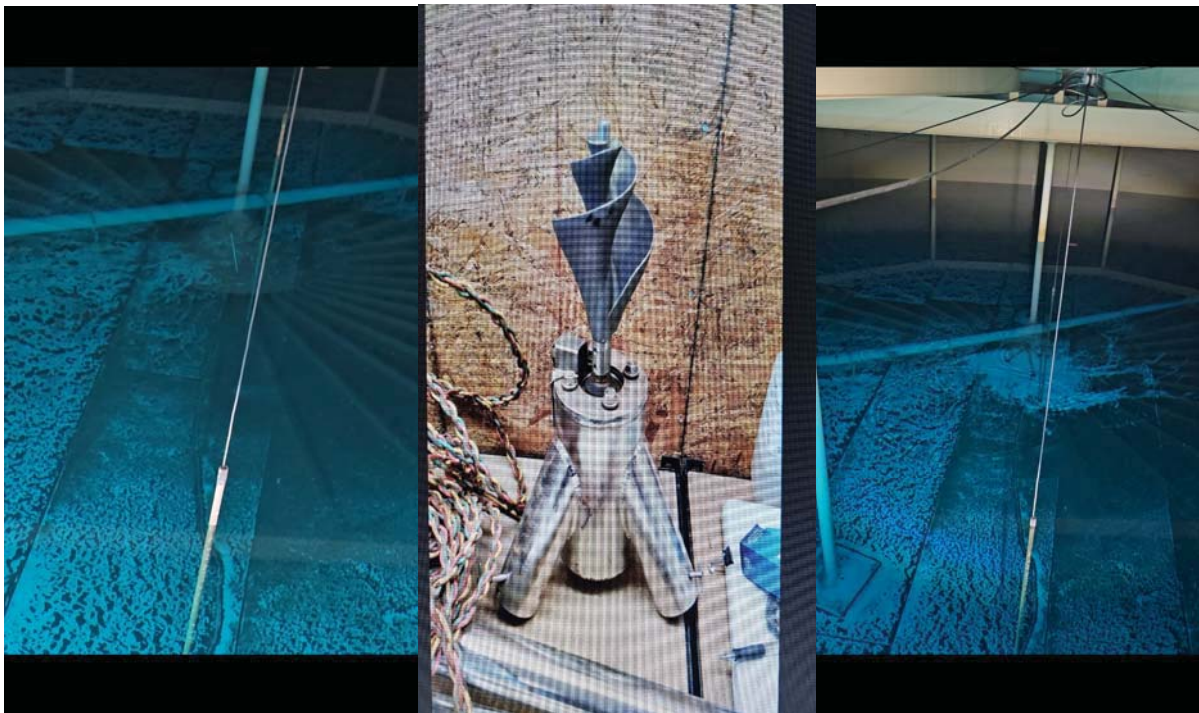
7. Both Lessalt WTP and Westhills WTP's continue to utilize the Computer Maintenance Management System (CMMS) to better manage treatment facilities equipment and document preventative maintenance activities. A total of 244 Work Orders were completed by Sunnyslope Staff between the two facilities in the month of August.
8. Neil Jones continued discharging into the Industrial Plant Wastewater Treatment Plant. Sunnyslope staff collected monthly sampling as required by Waste Discharge Requirements Order NO. R3-2004-0066. All client concerns were addressed upon notification and additional actions taken to mitigate future concerns. Staff continued to make plant adjustments as influent water quality changed, such as drastic flow fluctuations and BOD loading rates. District staff kept close communication with San Benito Foods staff to minimize any possibility of plant upset.

Water (11)

August 2023

1. Troubleshoot Fairview tank mixer and vent. Abnormal water quality results triggered staff to investigate mechanical equipment at the Fairview tank. Staff found that PAX Mixer was faulted due to solar panels not being able to hold its charge causing the mixer to fail. Staff converted the mixer from Direct Current (DC) to Alternating Current (AC) to keep power to mixer. The mixer gently stirs the water in the storage tank and prevents it from becoming stagnant and developing disinfection byproducts along with minimizing the potential of taste and odors issues.
2. A handful of staff members attended the South County Regional Wastewater Plant Tour. The tour highlighted their pretreatment process, oxidation ditch, clarifiers disinfection processes along with their new MBR upgrade which is currently in construction. The South County staff also shared preventative maintenance and safety practices.
3. Completed in-house forklift training. Staff had a refresher on safety practices and proper use associated with the use of the districts forklift. The district's Operation Crew Chief attended and completed a certified forklift class. This allowed him to become a "competent trainer" of others. By successfully completing the course he was able to provide the training in a classroom setting followed by a hands-on course for staff to complete before training could be deemed completed.
4. DKF Solutions Group provided a 6-hour Underground Utility Locating and Marking class. The in-class training reviewed proper industry practices and procedures. The training also allowed staff to ask for clarification on different scenarios encountered over the years. It is not known when the last formal training was conducted for district employees.
5. Continued clearing weeds around district facilities. The spring rains increased vegetation growth around various district buildings. Staff cleared all vegetation around each of the district Wells and buildings, the air relief vents, Interties and Clearwell's.
6. Assisted Sanco Pipeline with tie-in on Fairview Road for Gavilan College. District staff assisting in shutting down and securing water mains while contractor installed a valve cluster to the new Gavilan College extension.

7. Replaced leaking service line at 862 Oak Canyon Court. Service line leak was unidentified for several weeks. Staff diligently searched for the origin of the leak. After staff relentless efforts to locate the leak, staff conducted an emergency dig and successfully located the line failure. Service line was removed, replaced and service returned to normal.
8. Repaired leaking service line at 1517 Santana Ranch Drive.
9. Extreme Air serviced HVAC systems at Well #2 and #11.
10. Repaired 2" PRV valve at Oak Creek Drive.
11. Completed Division of Drinking Water (DDW) required sampling for Lead and Copper. The district is required to conduct Lead and Copper sampling for at least 32 sample locations every 3 years.



| | |
|-------------------------|---|
| Project Location | : Ridgemark Storage Tanks |
| Project | : Fairview Storage Tank |
| Department | : Utilities/Maintenance Department |
| Description | : Fairview Tank Mixer in tank used to evenly mix water to prevent unpleasant taste and odor from stagnant water and other disinfection byproducts from developing failed due to DC power shortcomings. Mixer was converted to AC power to minimize faults. |

LESSALT Water Treatment Plant (6)

1. Acid cleaned all CL17 mixing chambers.
2. Fixed and replaced various leaking fittings. The plant is running at near capacity which has caused various fittings to become stressed and developing small leaks. Staff have continuously identified them and repaired as needed.
3. Performed Clean in Place (CIP) on all Membrane Filters (MF) units. Depending on usage, production efficiencies, permeability rate, or run times CIP's are required per the Operation and Maintenance schedule. CIP's are performed to keep membrane integrity, reliability and life of the units.
4. A&B fire replaced fire flow switch on fire line. During a routine preventative maintenance task, staff found that the Fire system switch was not initiating a required call for emergency response. Outside contractor was called to investigate reason and changed relay switch which completes call out sequence with phone system.
5. Replaced and calibrated old, treated water Ph probe.
6. Granular Activated Carbon (GAC) #2 media exchange Calgon Carbon. Since the plant is now operating near capacity the carbon in the filters is being degraded at a faster rate which now requires exchanges on a monthly basis. The exchange is a 7 to 8 hours process which requires several tanker trucks to remove old carbon, staff then verifies that interior of filter is clean, followed by a second tanker truck to insert virgin carbon. Staff then is required to condition the filter before putting it back online.

West Hills Water Treatment Plant (7)

1. Removed sludge from drying bed #1, RJR hauled sludge to John Smith Landfill.
2. Hach performed annual service on all CL17's. This is done to validate that the units are operating properly, and that water quality is satisfactory and compliant with state requirements.
3. Replaced air handler filter.
4. Greased all Actiflo motors.
5. Fixed and repaired various leaking fittings. Westhills WTP operates at a higher flow rate which adds additional stress to fittings causing small leaks throughout the plant piping system. These are normal consumable items and tasks which are repaired quickly by staff upon discovery.
6. Accurate Air performed semi-annual maintenance on air compressors.
7. JM Electric replaced the relay on the Auto-Strainer.

Wastewater (2)

1. Pulled, cleaned, and inspected pumps at Paullus lift station.
2. Started hydro-jetting collection system. The district performs a complete cleaning of the collections system twice per year. District staff uses the newly purchased PipeHunter Jetter Trailer to completely clean pipe interior and remove any debris within the interior walls of the collection system. This practice minimizes the probability of any blockages from developing causing sanitary sewer overflows.

Industrial Wastewater Treatment Plant (10)

1. San Benito Foods (Neil Jones) began industrial waste discharge late July and continued uninterrupted all of the month of August. Staff made various treatment process changes to increase effluent water quality while minimizing any odors from developing.
2. The Industrial Wastewater Treatment Plant received a total of 62.09 million gallons for the month and discharged 49.74 million gallons to the adjacent percolation ponds.
3. Monthly and weekly samples were collected as described by the permit.
4. Monterey Bay Air Resources District (MBARD) received three (3) complaints in the month of August regarding odors. A MBARD representative met with SSCWD staff on each occasion and did not detect any nuisance odors in the surrounding neighborhood. MBARD verified that the permit requirements were being met, including DO testing requirements. No action was taken.
5. SSCWD staff met several times with San Benito Foods staff to discuss operational strategies, objectives, odors concerns and power conservation goals.
6. Continued cutting, clearing, and spraying weeds around ponds.
7. Jetted lines from headworks to Pond #1. To minimize potential odors, staff jetted bypassed lines to prevent old sludge from becoming septic and potentially causing obnoxious odors.
8. Set up 6" electric pump from Rain-for-Rent. A second pump was installed to ease recirculation flow rates from the effluent pump back to the concrete basins. Recirculation now has a dedicated pump returning upwards of 3.0 million gallons to the concrete basins to help in bacteriological treatment of the incoming waste.
9. Calcon calibrated analyzers. All analyzers in the treatment plant were calibrated by an outside company to validate data collected.
10. Sharp Eng. moved effluent pump from smaller barge to a bigger more reliable platform.





| | |
|-------------------------|---|
| Project Location | : Industrial Wastewater Treatment Plant |
| Project | : Industrial Wastewater Treatment Plant Operations |
| Department | : Utilities/Maintenance Department |
| Description | : San Benito Foods discharged tomatoes waste to the Industrial ponds. Staff monitored permitted requirements including Dissolved oxygen readings, flow received and discharged. Odors concerns were immediately addressed. |

| Completed This Month | Job Descriptions | Completed YTD 2023 – 2024 July 1 to June 30 | Completed 2022 – 2023 July 1 to June 30 | Completed 2021 – 2022 July 1 to June 30 | Completed 2020 – 2021 July 1 to June 30 |
|----------------------|---|---|---|---|---|
| 289 | Work Orders | 587 | 2480 | 2520 | 2469 |
| 4 | Temporary Manual Read Water Meters Installed in New Construction Accounts | 11 | 287 | 292 | 368 |
| 0 | Radio Read Meters & ERTs Installed in New Construction Accounts | 0 | 3 | 1 | 21 |
| 19 | Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts | 19 (Total = 7211) | 268 | 300 | 282 |
| 9 | Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs | 38 | 247 | 309 | 322 |
| 90 | Valves Exercised (Approx. 2674 in SSCWD System 3/2021) | 117 | 528 | 487 | 721 |
| 49 | Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021) | 79 | 537 | 342 | 749 |
| 36 | Meters on Repair List | 65 | 250 | 335 | 326 |
| 16 | Emergency Calls | 32 | 158 | 161 | 174 |
| 157 | Locates on our Water/Sewer Lines | 262 | 1512 | 1816 | 1732 |
| 0 | Sewer Inspections | 0 | 0 | 0 | 0 |
| 0 | Shutoff Notices | 0 | 0 | 0 | 0 |
| 1 | Water Services Replaced | 4 (Total = 950) | 15 | 39 | 12 |

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



Hollister/Sunnyslope Intertie Water Balance

| Report Date: September 1, 2023 | | to | | August 16, 2023 | |
|--|---|---------------------|---------------------------|------------------------------------|--------------------|
| Current Consumption Period: July 12, 2023 | | to | | August 16, 2023 | |
| Intertie Location | Groundwater Flow to COH | Surface Flow to COH | Groundwater Flow to SSCWD | Surface Flow to SSCWD | to |
| | i n G a l l o n s | | | | |
| Southside Road Intertie Water Total Flow | 0 | 3,009,558 | | | |
| Sunset & Memorial Water Total Flow | 8,189,800 | 11,890,500 | 0 | | 0 |
| Sunnyslope & Memorial Water Total Flow | 0 | 0 | 0 | | 0 |
| Hillcrest and Memorial Water Total Flow | 43,300 | 0 | 900 | | 5,200 |
| Santa Ana & La Baig Water Total Flow | 341,500 | 1,934,500 | | | |
| Intertie Sub-Total Water Flow | 8,574,600 | 16,834,558 | 900 | | 5,200 |
| <i>Total Combined Surface and Ground Water Intertie Flow</i> | 25,409,158 | | 6,100 | | |
| City of Hollister Well 2 Surface Water Total Flow (West Hills) | | 1,296,000 | | | |
| City of Hollister Well 4 Surface Water Total Flow (West Hills) | | 14,146,000 | | | |
| City of Hollister Well 5 Surface Water Total Flow (West Hills) | | 13,998,000 | | | |
| Sunnyslope Well 2 Surface Water Total Flow (West Hills) | | | | 20,205,000 | |
| Sunnyslope Well 11 Surface Water Total Flow (West Hills) | | | | 31,979,000 | |
| Sunnyslope Surface Water Total Flow (LESSALT) | | | | 58,073,000 | |
| Surface Water Flow Sub-Totals | | 29,440,000 | | 110,257,000 | |
| Ground Water and Surface Water Flow Totals | 8,574,600 | 46,274,558 | 900 | | 110,262,200 |
| Current Period: | COH half of Surface Water Flow to Distribution (LESSALT & WH) | | 69,848,500 | | |
| | Net Ground/Surface Water Balance Owed to SSCWD (to COH) | 8,573,700 | -23,579,142 | | |
| | Beginning Water Balance Owed to SSCWD (to COH) | 790,827,500 | -365,979,770 | | |
| | Gallons Billed to COH thru Report Date July 1, 2023 | 0 | | Informational Last Month Net Total | 424,847,730 |
| | Sub-total Ending Water Balance Owed to SSCWD (to COH) | 799,401,200 | -389,558,912 | Net Sub Total | 409,842,288 |
| | Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period | | | 1,708,000 | |
| | Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4 | | | | 6,832,000.00 |
| | Ending Water Balance Owed to SSCWD (to COH) | 792,569,200 | -389,558,912 | Net Total | 403,010,288 |

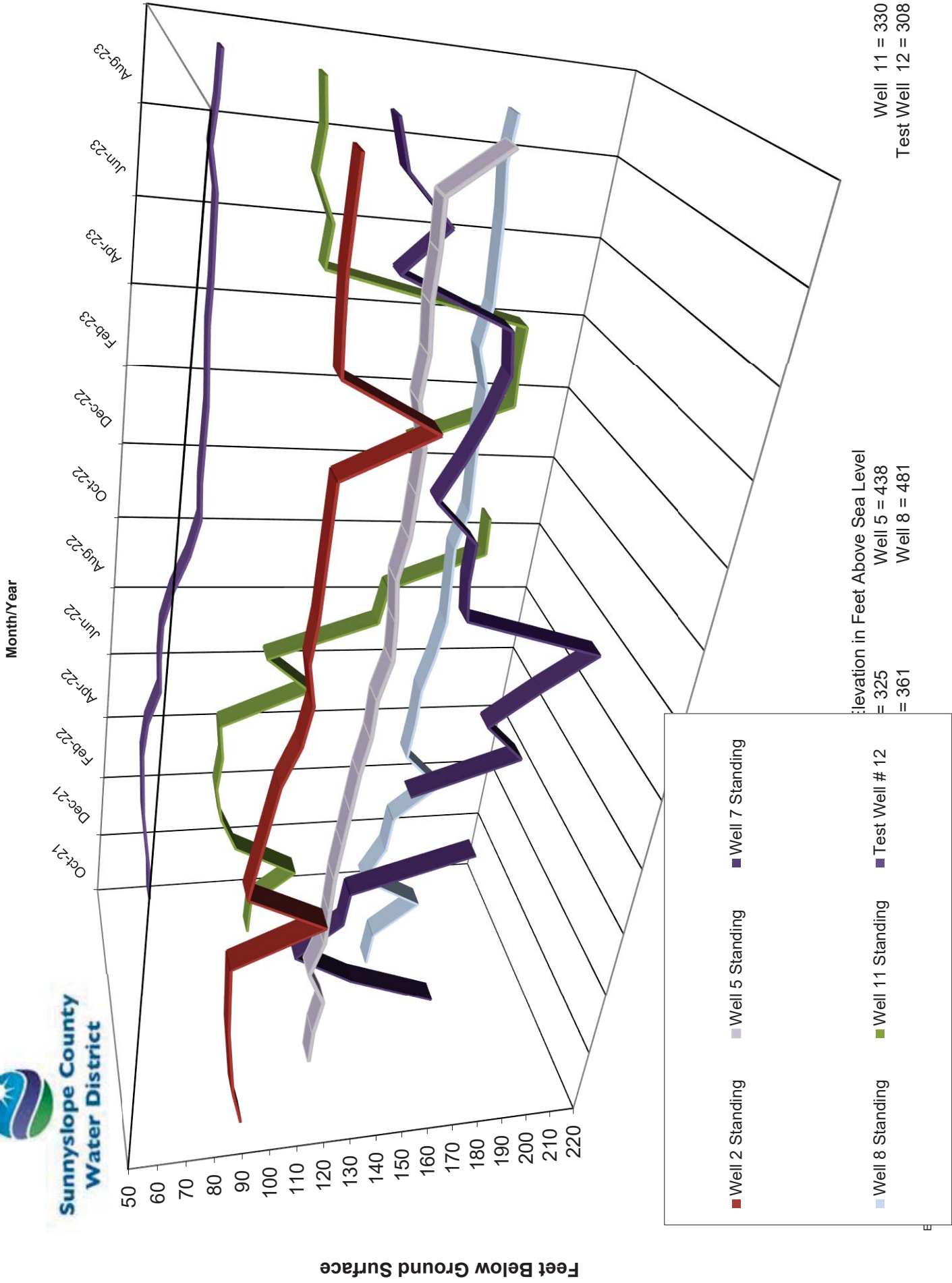
| | | | | | |
|----------|---|------------|--------------|--------------|--------------|
| Current: | LESSALT WTP Total Flow to Distribution | 58,073,000 | | | |
| | Percent of LESSALT Surface Water Received | COH | 29.0% | SSCWD | 71.0% |
| Current: | COH half of LESSALT Total Flow to Distribution | 29,036,500 | | | |
| | Intertie Net Surface Water Total Flow to COH | 16,829,358 | | | |
| | Intertie Net Ground Water Total Flow to COH | 8,573,700 | | | |
| Current: | West Hills WTP Total Flow to Distribution | 81,624,000 | | | |
| | Percent of Surface Water Received | COH | 36.1% | SSCWD | 63.9% |
| Current: | COH half of West Hills WTP Total Flow to Distribution | 40,812,000 | | | |
| | West Hills WTP Surface Water Total Flow to COH | 29,440,000 | | | |

| From April 1, 2023 to Present | | | | | |
|-------------------------------|--|-------------|--------------------|--------------|--------------------|
| YTD | LESSALT WTP Total Flow to Distribution | 199,175,000 | | | |
| | West Hills WTP Total Flow to Distribution | 279,516,000 | | | |
| | Surface WTPs Total Flow to Distribution | 478,691,000 | | | |
| | Total YTD Surface Flow to COH/SSCWD | COH | 187,073,870 | SSCWD | 291,617,130 |
| | Percent of Surface Water Received | COH | 39.1% | SSCWD | 60.9% |

Depth to Standing Water Level Below Ground Surface



**Sunnyslope County
 Water District**



Elevation in Feet Above Sea Level
 Well 5 = 438
 Well 8 = 481
 Well 11 = 330
 Test Well 12 = 308

Staff Report

Agenda Item: H-6

DATE: September 13, 2023 (September 19, 2023 Meeting)

TO: Board of Directors

FROM: General Manager, Drew Lander P.E.

SUBJECT: General Manager Monthly Status Report

ACTIVE TASKS:

1. **IWTP Season Operation** – Field operations have been going well this season. No outstanding issues to report at this time.
2. **Solar Field Design** – The solar panels were delivered to the Ridgemark SBR treatment plant. The contractor is preparing for installation of the solar field beginning at the end of the month. The electrical switch gear will arrive in December to completed the installation before the end of the year.
3. **Permit Compliance** – Monthly water reports have been completed on time and no violations were reported.
4. **Staffing** – The Assistant/Associate Engineering position remains open until filled. This month the Billing/Public Relations Specialist position will also be vacated unexpectedly. We appreciated Veronica’s help in the office for the past 5 months and we are saddened by her sudden departure as she is leaving to pursue another opportunity. Prior applicants for the position have been contacted in hopes of filling this position quickly.
5. **City Sewer Contract** – City, County and Sunnyslope staff continue to pursue a contract that can come before the Board and City Council to allow contractual sewer services to be provided for the Gavilan College project. Timing is tight but achievable. A special Board meeting may be required in the first week of October to review and approve the contract conditions. Once the contract has been reviewed and approved between both the City and Sunnyslope an application for review will be presented to

LAFCO. With approval from LAFCO the Fairview Corners development will be able to move forward with sewer connection through the Cielo Vista subdivision. Gavilan College requests that sewer service be installed and operational in one year from today. County and Sunnyslope agreements are also being pursued simultaneously to the City contract to allow sewer service to be extended to the residents of Cielo Vista. Many pieces are in motion to make these improvements which will benefit many levels of the community.

Staff Report

Agenda Item: I-1

DATE: September 15, 2023 (September 19, 2023 Special Meeting)

TO: Board of Directors

FROM: General Manager, Drew A. Lander P.E.

SUBJECT: Authorize the General Manager to Execute a Contract with GreenLine to Hydroflush the Industrial Wastewater Transmission Pipeline for a Cost Not to Exceed \$22,000 (Not a project under CEQA per Article 20, Section 15378)

RECOMMENDATION:

Staff recommends the Board authorize the General Manager to execute a Contract with GreenLine to hydro clean the industrial wastewater transmission pipeline for a cost not to exceed \$22,000.

BACKGROUND:

Sunnyslope Water District continues to contract operate of the Hollister Industrial Wastewater Treatment Plant (IWTP) under a contract with San Benito Foods (SBF) for the 2023 season. The tomato canning season will soon be complete October 15th for SBF and preparations are being made to turn the IWTP facility over to the City of Hollister for the winter in accordance with the agreement between San Benito Foods and the City of Hollister. As a condition of the agreement San Benito Foods is required to clean the 7,000 foot long transmission pipeline from the cannery facility to the IWTP to remove any cannery wastewater residual. This work must be completed before November 15th as this pipeline serves as a storm drain for the city during the winter. Last year, Greenline successfully performed this work. This year Greenline prevailed as the lowest bid received. Video inspection is not included in this season's flushing project as historic sediment prevents effective operation of the video tractors.

The bid request was setup to identify the lowest per unit cost for line cleaning as both water usage and potential dumping of material are variable depending on the material in the pipe at the end of the season. Greenline has provided the lowest unit cost bid.

FISCAL IMPACT:

No direct fiscal impact to Sunnyslope County Water District is anticipated as all these costs (including any Sunnyslope staff labor) will be invoiced to San Benito Foods in accordance with the IWTP Operations Contract. The IWTP operation budget assumed a cost of \$20,000 for the cleaning of this transmission pipeline. A contingency of 10% has been added to the quoted price

by GreenLine of \$20,298 to allow for minor changes to the job scope as may be necessary during the course of the work.

ENVIRONMENTAL IMPACT:

This action is not a project under CEQA per Article 20, Section 15378.

Staff Report

Agenda Item: I-2

DATE: September 12, 2023 (September 19, 2023 Meeting)

TO: Board of Directors

FROM: General Manager, Drew A. Lander P.E.

SUBJECT: Approve the Capital Expenditure and Authorize the General Manager to Purchase a Quantity of 300 – 1” Water Meters and 600 – 5/8” Water Meters With Itron ERTs Transmitters in the Quantity of 600 Units, for a Total Cost not to Exceed \$250,000. (Not a project under CEQA per Article 20, Section 15378)

RECOMMENDATION:

Authorize the General Manager to pre-order the purchase of a quantity of 300 – 1” water meters and 600 – 5/8” water meters and 600 transmitters for a total cost not to exceed \$250,000.

BACKGROUND:

The district continues to replace water meters that are reaching the end of their service life and set new water meters within new development projects. Lead times at manufacturing facilities have once again become critical. In October of 2022 the Board authorized the purchase of 400 – 5/8” meters and in June of 2023 the board authorized the purchase of 300 – 1” meters. These were the expected purchases for the 2023 operational year and these meters will be installed this year. The request before the board at this time is to approve the purchase of meters that will not be delivered until July of 2024. In order for meter manufacturers to command manufacturing of cast meters and to order the appropriate computer chips for the electronic read transmitters they need orders to be placed up to 10 months in advance. This is a sad reality in the post COVID world. This request also includes the purchase of radio-read transmitters needed to ensure remote reading of all meters. Staff needs to place orders at this time to improve our position and priority for on time delivery. Pre-ordering also allows the district to lock in pricing prior to additional cost increases.

FINANCIAL IMPACT:

Meter purchase is a Capital expenditure. The fiscal impact of purchasing the identified water meters and transmitters is approximately \$250,000 and the full purchase is not expected until the end of summer. The balance of the Capital fund is \$5.8M.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by Article 20, Section 15378 of the CEQA guidelines.



Meter, Valve & Control

1499 SUNNYBROOK RD
 ALAMO, CA 94507

Quote

| | |
|------------|-----------|
| Date | Quote # |
| 08/21/2023 | SO-007508 |

| |
|--|
| Name / Address |
| SUNNYSLOPE COUNTY WATER DISTRICT 3570 AIRLINE HIGHWAY HOLLISTER CA 95023 United States |
| deej@sunnyslopewater.org |

| |
|--|
| Ship to |
| SUNNYSLOPE COUNTY WATER DISTRICT DEEJ BURBANK 3570 AIRLINE HIGHWAY HOLLISTER CA 95023 United States |

| Reference | Payment Terms | FOB | Lead Time |
|--------------------------------------|---------------|----------------|--------------|
| (600) ITRON ENDPOINTS 2 PORT ENCODER | NET 30 | ALAMO CA 94507 | SEE COMMENTS |

| Item | Description | Qty | Cost | Comment | Amount |
|------------------|--|-----|--------|--------------------|-----------|
| WME-ERW-1300-402 | ITRON 100W+ WATER METER ENDPOINT (ENCODER), PIT SET, 2-PORT WITH INTEGRAL CONNECTOR AND ANTENNA CONNECTOR PORTS (24 PER BOX) | 600 | 103.27 | EST AVAIL 10/20/23 | 61,962.00 |

| Item | Description | Qty | Cost | Comment | Amount |
|-------------------|--|-----|------|---------|--------|
| SHIPPING-CUSTOMER | SHIPPING & HANDLING CHARGES - CUSTOMER | 1 | 0.00 | ALLOWED | 0.00 |

| | | |
|--|-----------------|------------------|
| Prices are firm for 30 days, subject to change without notice after 30 days. Returns are subject to a 30% restocking charge and must be in good condition and in original packaging for MV&C evaluation. | Subtotal | 61,962.00 |
| | Tax | 5,111.87 |
| | Total | 67,073.87 |

| Phone # | Fax # | Sales Representative | Website |
|--------------|----------------|----------------------|----------------|
| 877-566-3837 | (925) 407-2903 | CHRIS HENRICH | www.mvandc.com |

Quote Memo:



Badger Meter Inc.
 4545 W Brown Deer Road Milwaukee WI 53223
 PO Box 245036 Milwaukee WI 53224-9536

Created Date 08-11-2023
Customer ID 00023852

To SUNNYSLOPE COUNTY WATER DISTRICT
 SUNNYSLOPE COUNTY WATER DISTRICT
 3570 AIRLINE HWY
 SAN BENITO COUNTY
 California 95023

Effective Dates 08-11-2023 - 02-09-2024

| Salesperson | Proposal Subject | Shipping Terms / INCO Terms | Payment Terms |
|-----------------------|------------------|---|---------------|
| 005307 KATHY RICHARDS | E25/ILC/FT3 | PREPAY/NO CHARGE For SHIPMENTS > \$35,000 FCA FACTORY | NET 30 DAYS |

| Line # | Description | Qty | Unit Net Price USD | Line Totals USD |
|--------|---|-----|--------------------|-----------------|
| 1 | BMI Part No.: 105-1021 Cat String: EB-EAC-PXTX-E5-CC-19FD-K1Y2-XXCF-XX-B0A Description: E-Series B-Alloy, 5/8"x3/4"(7-1/2), Thk Wshr, Enc, 4CXN2 Itron, 9D-0.001 FT3, TS-568, SN Yr 9D & PBB, ILC-5ft, BMI STD, | 500 | 197.00 | 98,500.00 |

| | |
|--------------------------|-----------|
| Subtotal - USD | 98,500.00 |
| Total Price - USD | 98,500.00 |

Notes and Assumptions

If applicable, sales tax and freight, if included on the proposal, is an estimate and will be recalculated based on rates and tax status in effect at the time of invoicing.

Actual lead time to be provided at time of order.

To aid in processing your order, please include the Quote number on the PO that is submitted for this proposal.

Badger Meter provides certification files to help manage meter and endpoint inventory and to maintain meter accuracy data. The standard method of delivery for this format is via electronic mail. Any deviations from our standard format, or any custom file formats, will be considered on a time and material basis.

Due to continuous improvements and redesign of Badger Meter products and technology solutions, Badger Meter reserves the right to provide our newest product solutions as an alternative to the proposed products provided they are in conformance with the requirements of the specifications and do not exceed the prices quoted.

If you would like to place an order, please contact us at Utilitymke@badgermeter.com or by calling 1-800-876-3837 Option 1.

Thank you for your business!

Estimated ship dates subject to change based upon component availability, as a result of global supply chain constraints, or credit review. This acknowledgment is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>



Badger Meter Inc.
 4545 W Brown Deer Road Milwaukee WI 53223
 PO Box 245036 Milwaukee WI 53224-9536

Created Date 08-11-2023
Customer ID 00023852

To SUNNYSLOPE COUNTY WATER DISTRICT
 SUNNYSLOPE COUNTY WATER DISTRICT
 3570 AIRLINE HWY
 SAN BENITO COUNTY
 California 95023

Effective Dates 08-11-2023 - 02-09-2024

| Salesperson | Proposal Subject | Shipping Terms / INCO Terms | Payment Terms |
|-----------------------|---------------------|---|---------------|
| 005307 KATHY RICHARDS | 1" E-Series/ILC/FT3 | PREPAY/NO CHARGE For SHIPMENTS > \$35,000 FCA FACTORY | NET 30 DAYS |

| Line # | Description | Qty | Unit Net Price USD | Line Totals USD |
|--------|--|-----|--------------------|-----------------|
| 1 | BMI Part No.: 109-2359 Cat String: EB-ECA-PXTX-E5-CC-19FD-K3Y2-XXCF-XX-B0A Description: E-Series B-Alloy, 1"(10-3/4), Thk Wshr, Enc, 4CXN2 Itron, 9D-0.001 FT3, TS-766, SN Yr 9D & PBB, ILC-5ft, BMI STD, | 300 | 249.00 | 74,700.00 |

| | |
|--------------------------|-----------|
| Subtotal - USD | 74,700.00 |
| Total Price - USD | 74,700.00 |

Notes and Assumptions

If applicable, sales tax and freight, if included on the proposal, is an estimate and will be recalculated based on rates and tax status in effect at the time of invoicing.

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Staff Report

Agenda Item: I – 3

DATE: September 13, 2023 (September 19, 2023 Meeting)

TO: Board of Directors

FROM: General Manager, Drew A. Lander P.E.

SUBJECT: Consider Identifying and Approving Board Members to Attend the Association of California Water Agencies Conference (ACWA) November 28 – November 30, 2023, In Person or Virtual Meeting, not to exceed \$2500 per Attendee (Not a project under CEQA per Article 20, Section 15378).

RECOMMENDATION:

Approve a motion to authorize specified Board Members to attend the Association of California Water Agencies Conference (ACWA) November 28 to November 30, 2022, in Indian Wells California, for a cost not to exceed \$2500.00

BACKGROUND:

Last year registration closed early as the conference filled up quickly. To avoid missing the best pricing it is important that registration be completed sooner than later. The ACWA winter Conference is being held in Indian Wells California. Early registration this year includes participation in all ACWA meal functions. Registration before November 11 for the three-day conference including provided meals is \$815 per person. The total per attendee expenditure for attending the conference is estimated at \$2,480 per person including all registration fees and meals with anticipated travel and lodging. The Board of Directors by a majority must approve any Director's participation when representing the District in any official capacity and for them to receive expense reimbursement for any eligible expenses under District policy.

FISCAL IMPACT:

The proposed budgeted expense of in person attendance is \$2500 per person including full conference attendance, meals, travel and lodging and the Director stipend for meeting attendance.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

ATTACHMENTS:

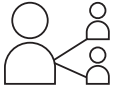
- 1) ACWA-PRICING-SHEET

REGISTRATION, MEALS AND HOTEL INFORMATION SHEET



REGISTER ONLINE

Register online by **November 17, 2023** at www.acwa.com to take advantage of the advance pricing.



REGISTER ON SOMEONE'S BEHALF

Select from a list of people affiliated with your company in your account. If the registrant is not listed, you will need to create a Portal profile for the registrant through the ACWA website before registering.

GROUP SAVINGS! Register 5 individuals from the same organization, receive a 6th registration free!
(Subject to [terms and conditions](#).) Contact Teresa Taylor at TeresaT@acwa.com for more information **before registering**.

| REGISTRATION OPTIONS <i>Advantage pricing applies to ACWA public agency members, associates & affiliates. Standard pricing applies to non-members of ACWA.</i> | ADVANCE DEADLINE: 11/17/23 | | ONSITE | |
|---|-------------------------------|----------|-----------|----------|
| | ADVANTAGE | STANDARD | ADVANTAGE | STANDARD |
| Full Conference Registration Includes access to Tuesday ACWA Committee meetings, all ACWA conference programs, ACWA meal functions*, ACWA Exhibit Hall, ACWA hosted receptions and access to on-demand designated conference recordings after the live conference. *ACWA meal functions include: Wednesday Continental Breakfast, Wednesday Networking BBQ Lunch, Thursday Continental Breakfast and Thursday Closing Lunch | \$815 | \$1,225 | \$845 | \$1,255 |
| Tuesday Committee Meetings Only (complimentary - must register to attend) Includes Tuesday Committee Box Lunch. Committee meetings are not recorded. Virtual participation is not available. | \$0 | \$0 | \$0 | \$0 |
| One-Day Conference Registration Wednesday, Nov. 29: Includes access to all Wednesday ACWA conference programs, Tue. ACWA Welcome Reception in the Exhibit Hall, Wed. ACWA Reception in the Exhibit Hall, Wed. ACWA Continental Breakfast and Wed. ACWA Networking BBQ Lunch. On-demand designated conference recordings are NOT included. Thursday, Nov. 30: Includes access to all Thursday ACWA conference programs, Thur. ACWA Continental Breakfast and Thur. ACWA Closing Lunch. On-demand designated conference recordings are NOT included. | \$475 | \$715 | \$505 | \$745 |
| Guest Conference Registration Guest registration is not available to anyone with a professional reason to attend. Includes access to ACWA hosted receptions. | \$125 | \$125 | \$125 | \$125 |
| PRE-ORDER: On-Demand Designated Conference Recordings Only Includes on-demand access to designated conference recordings after the live conference. Video recordings will only be available for the Main Stage presentations. All other designated educational programs will only have audio recordings on-demand and PDFs of presentations made available. See preliminary agenda for details. | \$230 | \$345 | \$230 | \$345 |

HOTEL INFORMATION

You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rates. **Conference special rates are available August 21 - November 6**, based on availability.

HOTEL & ROOM RATES

Renaissance Esmeralda \$215 per night* + \$10 discounted resort fee

Hyatt Regency \$209 per night* (resort fee waived)

Miramonte \$209 per night* (resort fee waived) reserve by Oct. 13

* Plus applicable state/local taxes & fees

HEALTH & SAFETY

Please check [ACWA's conference page HERE](#) for current health & safety information.

IMPORTANT DATES

**The conference hotel room block opens on August 21, 2023.
Deadline for group rate is November 6, 2023**

For those **registering for conference prior to August 21**, information on how to reserve your hotel room will be provided via e-mail on August 21.

For those registering for conference from **August 21 to November 6**, your **confirmation e-mail** will include the information on how to reserve your hotel room and an opportunity to receive the conference special hotel rates.