

Sunnyslope County Water District

Policy & Procedure Committee

AGENDA

Date: February 4, 2020
Time: 2:00 p.m.
Committee Members: Directors Jim Parker – Jerry Buzzetta
Staff Members: Drew Lander – Cathy Buck

Topics:

1. **Purchasing Policy Amendment** – Update purchasing limits and District credit card users and limits.
2. **Updated Employee Handbook** – Updates due to include signed Union Agreement dated June 18, 2019 and other items associated with recently adopted California legislation:
 - a. SB 83 – FMLA authorized leave increasing from 6 weeks to 8 weeks.
 - b. SB 142 – Lactation Accommodations
 - c. SB 998 – Shut off notification when medical conditions exist at residence and legal requirements.
3. **Disposal of Surplus Property or Equipment Policy Review** – Confirmation that the use of online liquidation services are within existing policy.
4. **Reserve Policy** – Review of recommendations made at last audit.

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