

**MINUTES**  
**Regular Meeting of the Board of Directors**  
**of the**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**September 18, 2018**

**A. CALL TO ORDER:** The meeting was called to order at 4:40 p.m. by President Johnson, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

**B. ROLL CALL: Present:** President Judi Johnson, Director Mike Alcorn, and Director Honor Spencer. **Absent:** Director Robert J. Rodriguez II, and Director Ann Ross.

**PUBLIC COMMENT ON CLOSED SESSION MATTERS:** Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker. No public comment was made.

**Staff Present for Closed Session:** General Manager/Secretary Don Ridenhour, Attorney Heidi Quinn, and Associate Engineer Rob Hillebrecht (for the pending litigation only).

**C. CLOSED SESSION (PURSUANT TO Government Code Section 54956.9 & 54957.6):** At 4:41 p.m. President Johnson closed the meeting to the public to discuss the following:

1. Pending Litigation – Conference with Legal Counsel (Gov. Code § 54956.9(b) – One case, and
2. Labor Negotiations – Conference with Labor Negotiators (Gov. Code § 54957.6) – Directors Alcorn and Spencer, and General Manager/Secretary Ridenhour.

President Johnson reconvened the meeting to open session at 5:17 p.m.

**D. PLEDGE OF ALLEGIANCE:** President Johnson led Directors, staff, and public in the Pledge of Allegiance.

**E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:** Attorney Heidi Quinn reported that with both matters, a status report was provided, direction was given, but there was no reportable action taken.

**F. APPROVAL OF AGENDA:** Upon motion made by Director Alcorn, seconded by Director Spencer, and carried 3-0 (Directors Rodriguez and Ross absent), the agenda was approved as presented.

**G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comment was made.

**Staff present for Open Session:** General Manager/Secretary Don Ridenhour, Attorney Heidi Quinn, Executive Assistant/Stenographer Carol Porteur, Water/Wastewater Superintendent Jim Filice, Finance and Human Resource Manager Cathy Buck, and Associate Engineer Rob Hillebrecht.

**H. CONSENT AGENDA:**

1. Approval of Minutes – The Board reviewed the minutes for the Regular Meeting of July 17, 2018.
  
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of July 10, 2018 through September 10, 2018, totaling \$3,397,180.02, which includes \$2,651,869.95 for payments to vendors and employees, \$734,053.74 paid to the City of Hollister for net City sewer billings, and \$11,256.33 for customer refunds and checks returned. The last check written was check #26077.

Date	Number	Name	Amount
07/13/18	ACH 1199	EFTPS	\$ -122.40
07/17/18	ACH 1200	RETURNED ACH (ACH Ret 07-01)	-196.71
07/17/18	ACH 1201	RETURNED ACH (ACH Ret 07-02)	-214.96
07/18/18	ACH 1202	RETURNED ACH (ACH Ret 07-03)	-144.95
07/18/18	ACH 1203	RETURNED ACH (ACH Ret 07-04)	-130.23
07/18/18	ACH 1204	RETURNED ACH (ACH Ret 07-05)	-358.48
07/18/18	ACH 1205	RETURNED ACH (ACH Ret 07-06)	-183.03
07/18/18	ACH 1206	RETURNED ACH (ACH Ret 07-07)	-80.63
07/18/18	ACH 1207	RETURNED ACH (ACH Ret 07-08)	-138.79
07/18/18	ACH 1208	RETURNED ACH (ACH Ret 07-09)	-169.35
07/18/18	ACH 1209	RETURNED ACH (ACH Ret 07-10)	-135.71
07/18/18	ACH 1210	RETURNED ACH (ACH Ret 07-11)	-164.79
07/18/18	ACH 1211	RETURNED ACH (ACH Ret 07-12)	-255.52
07/18/18	ACH 1212	RETURNED ACH (ACH Ret 07-13)	-147.78
07/18/18	ACH 1213	RETURNED ACH (ACH Ret 07-14)	-413.35
07/18/18	ACH 1214	RETURNED ACH (ACH Ret 07-15)	-136.51
07/24/18	ACH 1215	RETURNED CHECK (CK Ret 07-01)	-65.08
07/31/18	ACH 1216	CalPERS – Retirement	-1,036.00
07/31/18	ACH 1217	CalPERS – Retirement	-2,268.61
07/31/18	ACH 1218	CalPERS – Retirement	-29,305.69
07/31/18	ACH 1219	CalPERS - Health Insurance	-15,391.57
07/31/18	ACH 1220	EFTPS	-27,185.68
07/31/18	ACH 1221	Employment Dev. Dept. (EDD) DE88 Pmts.	-11,637.71
07/25/18	ACH 1222	RETURNED CHECK (CK Ret 07-02)	-151.11

Date	Number	Name	Amount
08/03/18	ACH 1223	Merchant Services	-2,200.73
08/15/18	ACH 1224	EFTPS	-107.10
08/10/18	ACH 1225	RETURNED CHECK (CK Ret 08-01)	-215.00
08/14/18	ACH 1226	RETURNED CHECK (CK Ret 08-02)	-217.02
08/16/18	ACH 1227	RETURNED ACH (ACH Ret 08-01)	-265.24
08/16/18	ACH 1228	RETURNED ACH (ACH Ret 08-02)	-145.17
08/16/18	ACH 1229	RETURNED CHECK (CK Ret 08-03)	-166.06
08/17/18	ACH 1230	RETURNED ACH (ACH Ret 08-03)	-244.93
08/17/18	ACH 1231	RETURNED ACH (ACH Ret 08-04)	-123.53
08/17/18	ACH 1232	RETURNED ACH (ACH Ret 08-05)	-171.12
08/17/18	ACH 1233	RETURNED ACH (ACH Ret 08-06)	-219.94
08/17/18	ACH 1234	RETURNED ACH (ACH Ret 08-07)	-525.82
08/17/18	ACH 1235	RETURNED ACH (ACH Ret 08-08)	-135.37
08/17/18	ACH 1236	RETURNED ACH (ACH Ret 08-09)	-224.62
08/17/18	ACH 1237	RETURNED ACH (ACH Ret 08-10)	-326.17
08/17/18	ACH 1238	RETURNED ACH (ACH Ret 08-11)	-158.85
08/17/18	ACH 1239	RETURNED ACH (ACH Ret 08-12)	-278.78
08/24/18	ACH 1240	RETURNED CHECK (CK Ret 08-04)	-603.71
08/31/18	ACH 1241	CalPERS – Retirement	-1,036.00
08/31/18	ACH 1242	CalPERS – Retirement	-2,291.75
08/31/18	ACH 1243	CalPERS – Retirement	-29,331.03
08/31/18	ACH 1244	CalPERS - Health Insurance	-15,391.57
08/31/18	ACH 1245	EFTPS	-26,755.60
08/31/18	ACH 1246	Employment Dev. Dept. (EDD) DE88 Pmts.	-11,400.11
09/04/18	ACH 1247	Merchant Services	-2,328.96
07/13/18	DD 2300	Alcorn, Michael H.	-184.70
07/13/18	DD 2301	Johnson, Judi H.	-92.35
07/13/18	DD 2302	Rodriguez, II, Robert J.	-184.70
07/13/18	DD 2303	Ross, Ann C.	-184.70
07/13/18	DD 2304	Spencer, Honor A.	-92.35
07/31/18	DD 2305	Alvarez, Abel	-5,609.47
07/31/18	DD 2306	Bernal, Melissa M	-2,522.39
07/31/18	DD 2307	Boltz, William K	-7,051.82
07/31/18	DD 2308	Brill, Kelly L.	-4,636.06
07/31/18	DD 2309	Buck, Cathy L.	-6,433.73
07/31/18	DD 2310	Burbank, Jr., Dee J.	-5,367.10
07/31/18	DD 2311	Castro, Kevin G.	-5,890.79
07/31/18	DD 2312	Chavez, Jr., Manuel T.	-7,592.02
07/31/18	DD 2313	Eclarin, Ernesto P.	-7,325.14
07/31/18	DD 2314	Filice, James L.	-7,444.39
07/31/18	DD 2315	Hagins, Patrick M.	-4,514.26
07/31/18	DD 2316	Hernandez, Bazilio	-5,053.86
07/31/18	DD 2317	Hillebrecht, Robert B.	-4,794.70
07/31/18	DD 2318	Jackson, Patrick W.	-5,902.45
07/31/18	DD 2319	Malko, Kim A.	-3,469.44

Date	Number	Name	Amount
07/31/18	DD 2320	Norman, III, Walter R.	-5,380.24
07/31/18	DD 2321	Padilla, David	-5,984.25
07/31/18	DD 2322	Porteur, Carol A.	-4,376.48
07/31/18	DD 2323	Quick, Troy E.	-6,062.52
07/31/18	DD 2324	Ridenhour, Donald G.	-10,515.27
07/31/18	DD 2325	Sanchez, Ricardo A.	-4,667.81
07/31/18	DD 2326	Watson, Scott A.	-7,180.79
07/31/18	DD 2327	Zavala, Anabel G.	-4,432.77
08/15/18	DD 2328	Alcorn, Michael H.	-92.35
08/15/18	DD 2329	Johnson, Judi H.	-184.70
08/15/18	DD 2330	Rodriguez, II, Robert J.	-184.70
08/15/18	DD 2331	Ross, Ann C.	-92.35
08/15/18	DD 2332	Spencer, Honor A.	-92.35
08/31/18	DD 2333	Alvarez, Abel	-6,175.06
08/31/18	DD 2334	Bernal, Melissa M	-2,532.89
08/31/18	DD 2335	Boltz, William K	-7,034.95
08/31/18	DD 2336	Brill, Kelly L.	-4,652.69
08/31/18	DD 2337	Buck, Cathy L.	-6,433.73
08/31/18	DD 2338	Burbank, Jr., Dee J.	-4,642.97
08/31/18	DD 2339	Castro, Kevin G.	-5,660.08
08/31/18	DD 2340	Chavez, Jr., Manuel T.	-6,739.67
08/31/18	DD 2341	Eclarin, Ernesto P.	-7,647.51
08/31/18	DD 2342	Filice, James L.	-7,444.38
08/31/18	DD 2343	Hagins, Patrick M.	-4,514.25
08/31/18	DD 2344	Hernandez, Bazilio	-5,593.28
08/31/18	DD 2345	Hillebrecht, Robert B.	-4,794.71
08/31/18	DD 2346	Jackson, Patrick W.	-5,902.46
08/31/18	DD 2347	Malko, Kim A.	-3,469.45
08/31/18	DD 2348	Norman, III, Walter R.	-5,423.18
08/31/18	DD 2349	Padilla, David	-5,309.36
08/31/18	DD 2350	Porteur, Carol A.	-4,376.47
08/31/18	DD 2351	Quick, Troy E.	-5,724.31
08/31/18	DD 2352	Ridenhour, Donald G.	-10,537.30
08/31/18	DD 2353	Sanchez, Ricardo A.	-4,730.79
08/31/18	DD 2354	Watson, Scott A.	-6,958.75
08/31/18	DD 2355	Zavala, Anabel G.	-4,451.38
07/16/18	25885	DAVE ROLAND & MICHELE BJERKE	-41.64
07/16/18	25886	RICHARD & TAMI BLECHA	-117.55
07/16/18	25887	GARNEY CONSTRUCTION	-623.36
07/16/18	25888	SILVIA IBARRA	-46.84
07/16/18	25889	ERNEST JUHASZ II	-237.10
07/16/18	25890	PAULINE LEVIN	-104.29
07/16/18	25891	GUERAN & LAUREN PIVETTI	-266.19
07/16/18	25892	CARLYN & BRET WICE	-74.93
07/16/18	25893	Norman, III, Walter R.	-124.00

Date	Number	Name	Amount
07/16/18	25894	B.S.K. Analytical Laboratories, Inc.	-5,110.00
07/16/18	25895	Bianchi Kasavan & Pope, LLP	-759.50
07/16/18	25896	Brenntag Pacific, Inc.	-13,977.90
07/16/18	25897	Central Ag Supply LLC	-305.50
07/16/18	25898	City of Hollister-Finance Dept	-368,551.49
07/16/18	25899	Corbin Willits Systems, Inc. (MOM's)	-734.40
07/16/18	25900	Credit Consulting Services, Inc.	-207.22
07/16/18	25901	De Lay & Laredo	-2,100.00
07/16/18	25902	EBCO Pest Control	-60.00
07/16/18	25903	Hach Company	-696.21
07/16/18	25904	Independent Business Forms, Inc.	-2,869.05
07/16/18	25905	John Smith Road Landfill	-221.10
07/16/18	25906	P G & E	-18,634.52
07/16/18	25907	Postal Graphics (was Post Net)	-25.99
07/16/18	25908	RB Communications	-389.32
07/16/18	25909	Recology San Benito County	-128.51
07/16/18	25910	San Benito County Chamber of Commerce	-245.00
07/16/18	25911	San Benito County Water District	-215.50
07/16/18	25912	Trans Union LLC	-108.05
07/16/18	25913	Veolia Water Technologies	-57,689.78
07/16/18	25914	City of Hollister-Finance Dept	-223.64
07/16/18	25915	Hernandez, Bazilio	-129.89
07/23/18	25916	A-1 Services	-403.00
07/23/18	25917	All Star Ready Mix, LLC	-122.80
07/23/18	25918	Brenntag Pacific, Inc.	-7,334.27
07/23/18	25919	Calgon Carbon Corporation	-41,257.88
07/23/18	25920	Independent Business Forms, Inc.	-6,002.02
07/23/18	25921	Mc Master-Carr	-174.41
07/23/18	25922	Pinnacle HealthCare	-285.00
07/23/18	25923	Toro Petroleum Corp.	-1,547.05
07/23/18	25924	Wright Bros. Indust. Supply	-315.97
07/23/18	25925	MEHRAN & AVIDEH SAMARDAR	-34.03
07/23/18	25926	LUPE RODRIGUEZ	-16.84
07/25/18	25927	Postmaster	-188.24
07/30/18	25928	PAPE Material Handling, Inc.	-14,884.37
07/30/18	25929	Allied Electronics, Inc.	-535.87
07/30/18	25930	AutomationDirect.com	-1,483.00
07/30/18	25931	Brenntag Pacific, Inc.	-11,220.20
07/30/18	25932	Carlton's Fire Extinguisher Sales & Service	-940.63
07/30/18	25933	Corix Water Products	-8,553.30
07/30/18	25934	Edges Electrical Group, LLC	-107.33
07/30/18	25935	Ferguson Enterprises, Inc.	-11.74
07/30/18	25936	Geotechnical Consultants, Inc.	-4,187.32
07/30/18	25937	Hach Company	-1,944.37
07/30/18	25938	Hollister Auto Parts, Inc.	-118.04

Date	Number	Name	Amount
07/30/18	25939	Konica Minolta Premier Finance	-412.91
07/30/18	25940	Mc Master-Carr	-84.77
07/30/18	25941	O'Reilly Auto Parts	-75.30
07/30/18	25942	Palace Business Solutions	-760.58
07/30/18	25943	Postal Graphics (was Post Net)	-67.64
07/30/18	25944	San Benito County Water District	-313,975.19
07/30/18	25945	Verizon Wireless	-273.66
07/31/18	25946	Nationwide Retirements Solutions	-23,256.08
07/31/18	25947	Dearborn National Life Insurance Company	-368.00
07/31/18	25948	HealthSmart Benefit Solutions, Inc. (VSP)	-313.10
07/31/18	25949	Premier Access Insurance Co.	-3,078.46
07/31/18	25950	Postmaster	0.00
08/01/18	25951	Razzolink.com	-76.95
07/31/18	25952	Postmaster	-2,033.65
07/31/18	25953	Petty Cash	-8.20
07/31/18	25954	Sergio Rodriguez	-250.00
07/31/18	25955	SBC, RMA, Public Works Division	-5,858.85
08/06/18	25956	Ace Hardware (Johnson Lumber Co.)	-1,661.70
08/06/18	25957	AT&T	-725.86
08/06/18	25958	Brenntag Pacific, Inc.	-14,653.41
08/06/18	25959	C & N Tractors	-4,068.52
08/06/18	25960	Geotechnical Consultants, Inc.	-9,550.00
08/06/18	25961	Grainger, Inc.	-222.91
08/06/18	25962	Hollister Safe & Lock Inc.	-146.68
08/06/18	25963	Itron, Inc.	-1,776.87
08/06/18	25964	Kennedy/Jenks Consultants	-5,836.25
08/06/18	25965	Mc Master-Carr	-110.80
08/06/18	25966	Mission Uniform Service	-674.40
08/06/18	25967	National Meter & Automation, Inc.	-1,827.70
08/06/18	25968	Phantom Services, Inc.	-2,190.40
08/06/18	25969	Pinnacle Agriculture	-696.79
08/06/18	25970	Pinnacle HealthCare	-183.00
08/06/18	25971	Postmaster	-18.80
08/06/18	25972	Radio Shack (Crystal T.V.)	-67.08
08/06/18	25973	San Benito Tire Pros & Automotive	-693.80
08/06/18	25974	SUEZ WTS Analytical Instruments, Inc.	-268.13
08/06/18	25975	Toro Petroleum Corp.	-2,076.15
08/06/18	25976	True Value Hardware	-12.98
08/06/18	25977	U.S. Bank Corporate Payment Systems	-1,531.77
08/06/18	25978	Underground Service Alert	-1,175.22
08/06/18	25979	Veolia Water Technologies	-10,285.14
08/06/18	25980	Wright Bros. Indust. Supply	-9.70
08/06/18	25981	Wright Bros. Welding & Sheet Metal, Inc.	-8,486.05
08/13/18	25982	AT&T	-274.74
08/13/18	25983	Bianchi Kasavan & Pope, LLP	-403.00

Date	Number	Name	Amount
08/13/18	25984	Bracewell Engineering, Inc.	-126.00
08/13/18	25985	Brenntag Pacific, Inc.	-16,216.48
08/13/18	25986	Calif. Clean Energy LLC	-2,626.86
08/13/18	25987	Central Ag Supply LLC	-1,021.40
08/13/18	25988	EBCO Pest Control	-60.00
08/13/18	25989	Mc Master-Carr	-464.38
08/13/18	25990	P G & E	-20,881.13
08/13/18	25991	Recology San Benito County	-128.51
08/13/18	25992	South Valley Internet, Inc.	-20.45
08/14/18	25993	San Benito High School District	-61,938.00
08/20/18	25994	Zavala, Anabel G.	-60.54
08/20/18	25995	MARTY & CRYSTAL ACQUISTAPACE	-81.47
08/20/18	25996	TONY DEDIOS	-16.09
08/20/18	25997	ANDRES DE LA TORRE	-252.84
08/20/18	25998	STEVEN T DENNIS	-224.28
08/20/18	25999	ERIC S & KERIS C GOTO	-114.75
08/20/18	26000	GARY HIURA	-61.37
08/20/18	26001	GUERAN & LAUREN PIVETTI	-1.48
08/20/18	26002	BRITTANY L RAYNAUD	-98.15
08/20/18	26003	NOREEN ZANELLA	-319.93
08/20/18	26004	A-1 Services	-403.00
08/20/18	26005	B.W.S. Distributors, Inc.	-156.12
08/20/18	26006	Brenntag Pacific, Inc.	-11,775.52
08/20/18	26007	Calcon System, Inc.	-1,289.00
08/20/18	26008	Calgon Carbon Corporation	-44,455.00
08/20/18	26009	City of Hollister-Finance Dept	-365,502.25
08/20/18	26010	Edges Electrical Group, LLC	-1,166.85
08/20/18	26011	Evoqua Water Technologies LLC (Siemens)	-750.75
08/20/18	26012	Hach Company	-2,590.61
08/20/18	26013	Independent Business Forms, Inc.	-157.49
08/20/18	26014	Itron, Inc.	-2,087.72
08/20/18	26015	John Smith Road Landfill	-1,099.08
08/20/18	26016	Kennedy/Jenks Consultants	-14,125.00
08/20/18	26017	National Meter & Automation, Inc.	-2,753.80
08/20/18	26018	Postal Graphics (was Post Net)	-53.51
08/20/18	26019	San Benito County Water District	-475.00
08/21/18	26020	San Benito County Water District	-146,337.30
08/22/18	26021	Postmaster	-201.07
08/27/18	26022	Hach Company	-285.72
08/27/18	26023	Konica Minolta Premier Finance	-412.91
08/27/18	26024	Toro Petroleum Corp.	-2,190.69
08/27/18	26025	Trans Union LLC	-65.00
08/27/18	26026	Petty Cash	-22.25
08/27/18	26027	Postmaster	-2,040.66
08/31/18	26028	Nationwide Retirements Solutions	-23,256.08

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Amount</b>
08/31/18	26029	Dearborn National Life Insurance Company	-368.00
08/31/18	26030	HealthSmart Benefit Solutions, Inc. (VSP)	-232.38
08/31/18	26031	Premier Access Insurance Co.	-3,078.46
09/01/18	26032	Razzolink.com	-76.95
09/04/18	26033	Boltz, William K	-97.43
09/04/18	26034	ANDERSON HOMES	-340.12
09/04/18	26035	CENTURY COMMUNITIES	-647.96
09/04/18	26036	STEVE LEON	-98.65
09/04/18	26037	UNDERGROUND CONSTRUCTION CO. INC.	-328.16
09/04/18	26038	Ace Hardware (Johnson Lumber Co.)	-1,317.92
09/04/18	26039	All Star Ready Mix, LLC	-430.71
09/04/18	26040	AT&T	-483.62
09/04/18	26041	B.W.S. Distributors, Inc.	-65.12
09/04/18	26042	Brenntag Pacific, Inc.	-24,729.10
09/04/18	26043	Brigantino Irrigation	-4.39
09/04/18	26044	CM Analytical, Inc.	-17,830.00
09/04/18	26045	Corix Water Products	-7,588.33
09/04/18	26046	De Lay & Laredo	-2,100.00
09/04/18	26047	Evoqua Water Technologies LLC (Siemens)	-1,875.80
09/04/18	26048	Ferguson Enterprises, Inc.	-554.82
09/04/18	26049	Hollister Auto Parts, Inc.	-161.16
09/04/18	26050	Mission Uniform Service	-1,014.44
09/04/18	26051	O'Reilly Auto Parts	-59.41
09/04/18	26052	Palace Business Solutions	-75.35
09/04/18	26053	Pinnacle Agriculture	-796.33
09/04/18	26054	Quinn Company	-318.22
09/04/18	26055	San Benito Tire Pros & Automotive	-1,247.12
09/04/18	26056	South Valley Internet, Inc.	-20.45
09/04/18	26057	Toro Petroleum Corp.	-1,506.93
09/04/18	26058	Veolia Water Technologies	-2,700.74
09/04/18	26059	Verizon Wireless	-307.36
09/04/18	26060	San Benito County Water District	-508.00
09/10/18	26061	Jackson, Patrick W.	-150.00
09/10/18	26062	Ace Hardware (Johnson Lumber Co.)	-103.04
09/10/18	26063	AT&T	-538.66
09/10/18	26064	Auto Tech Service Center, Inc.	-1,028.91
09/10/18	26065	Ben Caputo Printing	-460.06
09/10/18	26066	Brenntag Pacific, Inc.	-19,381.98
09/10/18	26067	CalPERS – Retirement	-700.00
09/10/18	26068	CWSRF Accounting Office	-759,974.56
09/10/18	26069	Green Line	-2,020.00
09/10/18	26070	MBS Business Systems	-981.89
09/10/18	26071	O'Reilly Auto Parts	-10.06
09/10/18	26072	P G & E	-37,300.98
09/10/18	26073	Recology San Benito County	-128.51



Date	Number	Name	Amount
09/10/18	26074	San Benito County Water District	-321,077.13
09/10/18	26075	San Benito Tire Pros & Automotive	-322.09
09/10/18	26076	Toro Petroleum Corp.	-2,322.88
09/10/18	26077	U.S. Bank Corporate Payment Systems	-4,900.57
			<b>\$ -3,397,180.02</b>

President Johnson noted that the list is quite long since there was no meeting held in August, and it reflects two months of disbursements.

President Johnson inquired about check #25905 payable to John Smith Road Landfill in the amount of \$221.10, and Mr. Filice responded that was for wastewater sludge disposal, He noted we will also have sludge disposal for the West Hills Water Treatment Plant and this will continue until winter comes and it is too wet for the sludge to dry out. President Johnson also asked about check #25929 payable to Allied Electronics, Inc. for \$535.87, and Mr. Filice explained this was to replace some broken padlock handles on the SCADA equipment. President Johnson also asked about check #25981 payable to Wright Bros. Welding & Sheet Metal, Inc. for \$8,486.05, and Mr. Filice explained that the District has fire hydrants for which replacement parts are not available to purchase, and so we had the needed fire hydrant caps fabricated.

Upon motion made by Director Spencer, seconded by Director Alcorn, and carried 3-0 (Directors Rodriguez and Ross absent), the consent agenda was approved as presented.

#### **I. NEW BUSINESS:**

**1. RECEIVE AUDIT REPORT/PRESENTATION BY PATRICIA KAUFMAN, CPA/PARTNER, WITH MCGILLOWAY, RAY, BROWN & KAUFMAN FOR THE JUNE 30, 2018 AUDIT (Not a project under CEQA per Article 20, Section 15378):**

This agenda item has been postponed until the October 16, 2018 Board meeting.

**2. PROVIDE DIRECTION TO STAFF REGARDING THE CITY OF HOLLISTER REQUEST TO DENY WATER SERVICE TO THE SPRING MEADOWS - ESTATES/TSM 17-104 DEVELOPMENT LOCATED AT 1735 SANTA ANA ROAD (Exempt from CEQA per Article 18, Section 15270):**

General Manager/Secretary Ridenhour stated that in July of 2017, District staff reviewed preliminary plans for the Spring Meadows Development (APN 019-310-009) and provided the County with a letter of intent to provide water service to the development. The proposed development is within the Sunnyslope County Water District service area. The property is also located within the City of Hollister's sphere of influence for wastewater service, so it is anticipated that the property will be annexed to the City at some time in the future. The proposed project is a 20 lot subdivision with each lot being approximately 1 acre in size. The developer has proposed to use individual septic tanks and leach lines for handling wastewater service for

each parcel created. The City of Hollister has requested the project be connected to City sewer and has raised concerns about the low density development not being consistent with their General Plan. The City has sent a letter to the District requesting the District deny water service to the development due to the conflicts the development has with both the City and County General Plans and the Memorandum of Understanding for the Hollister Urban Area. The real issue for the District is the developers proposed use of onsite individual wastewater treatment systems rather than a connection to the City's regional wastewater treatment plant.

The project is located approximately 2,300 feet from the City's current wastewater collection system. While this is not an extraordinary distance, it does add cost to the project and will result in a project that is denser than the one acre lots proposed. The City's General Plan calls for the development to be in line with other subdivisions such as Santana Ranch or The Villages that have 6,000 square foot lots.

In 2008, the District signed into a Memorandum of Understanding (MOU) with the City of Hollister, San Benito County, and the San Benito County Water District. This MOU dates back to 2004 prior to the construction of the City's wastewater treatment plant. The intent of the MOU was to agree to jointly implement the Hollister Urban Area Water and Wastewater Master Plan (HUAWWMP). It identified the City's wastewater facilities as the primary wastewater treatment plant for the Hollister Urban Area (HUA), including areas in the County. There have been developments within the County and within the HUA that have not been connected to the City's wastewater plant, but there have not been developments within the City's sphere of influence that have not connected to the wastewater facilities. There have also been many projects outside the City's sphere but within the HUA that have connected to the City's wastewater facilities. The reason for promoting the use of the City wastewater facilities is to protect the groundwater in the County and ensure the water being discharged from the development does not add contaminants such as sodium, chloride, and nitrates to the groundwater basin. Connecting to the City's wastewater facilities also allows treated wastewater to be reused for irrigation.

The developer of the project has offered to install dry sewer lines within the project and deed restrict the parcels created so they would have to connect to the City's wastewater system in the future when wastewater facilities are extended to the property. The District's Water & Wastewater Committee met on September 11, 2018 to discuss water service to this development. The Committee and staff recommends the Board provide water service to the proposed project with the condition that sewer lines and deed restrictions be placed on the lots created so the development connects to the City sewer system in the future. With direction from the Board, staff will send this condition request to the County as part of the development review.

President Johnson noted that the Attorney present representing the developer is an Attorney that she hired to represent her on a worker's compensation case many years ago.

The Attorney has since left that firm, and although President Johnson knows him, she no longer has any affiliation with him.

Anthony Lombardo, the Attorney representing the developer, spoke on behalf of the developer, stating that he was in full support of District's staff recommendation to continue with the agreement to provide water service with the requirements mentioned. Mr. Lombardo went through reasons why the development should be served by the District and touched on the points raised in his letter to the Board dated August 28, 2018.

Upon motion made by Director Alcorn, seconded by Director Spencer, and carried 3-0 (Directors Rodriguez and Ross absent), the Board directed staff to honor the letter of intent to serve water to Spring Meadows Estates/TSM 17-104 development located at 1735 Santa Ana Road, with the added requirement that they install dry sewer lines within the project and deed restrict the parcels created so they would have to connect to the City's wastewater system in the future.

- 3. CONSIDER AUTHORIZING THE GENERAL MANAGER TO APPROVE A CONSTRUCTION CHANGE ORDER WITH SPECIALTY CONSTRUCTION TO INSTALL APPROXIMATELY 120 FEET OF SEWER PIPE AND FITTINGS AT THE RIDGEMARK WASTEWATER TREATMENT PLANT FOR AN AMOUNT NOT TO EXCEED \$40,000 (Categorically Exempt from CEQA per Article 19, Section 15301):** General Manager/Secretary Ridenhour explained that on June 26, 2018, the Board of Directors awarded a construction contract to Specialty Construction, Inc. for the construction of the 2<sup>nd</sup> phase of the Crosstown Pipeline. As part of the approval the Board authorized a \$4,913,464 contract and an additional 5% or \$246,354 for potential change orders that may come up during the crosstown pipeline construction. Due to the landslides on Southside Road, and questions about the District's Ridgemark Wastewater Treatment facilities, staff would like to install approximately 120 lineal feet of sewer pipe to bypass Percolation Pond #5 at the Ridgemark Wastewater Treatment Plant to allow treated wastewater to be pumped from Percolation Pond #3 to Percolation Pond #6. Since Specialty Construction, Inc. is already mobilized with equipment in the area, staff would like to utilize the contractor to install the bypass sewer pipe. Staff is requesting Board approval because the scope of work is at the wastewater treatment plant and is not directly related to the crosstown pipeline.

Since the Southside Road landslide first occurred at the end of May, District staff has temporarily suspended the use of Percolation Pond #5, which is the pond closest to the hillside failure. Since it could be some time before the cause of the slide is determined, and Pond #5 is used again, staff is requesting some plumbing modifications to allow treated wastewater to be moved to Percolation Pond #6. Percolation Pond #6 is north of the treatment plant and sits on the hill below and just west of the District's Ridgemark Water Tanks. Percolation Pond #6 was constructed in 1990 and was used for approximately 20 years before the wastewater treatment plant was constructed from 2011 through 2013. The

pond has not been needed since 2011, and currently to pump water to Pond #6, wastewater has to be put into Pond #5 where it would then flow through a gravity pipe into the existing pump station that pumps water to Pond #6. Staff would like to install approximately 120 lineal feet of 12” pipe from Percolation Pond #3 to the existing pump station so water can be pumped to Pond #6 without the use of Pond #5.

The Contractor has given the District a price of \$35,500, but General Manager/Secretary Ridenhour would still like approval for \$40,000, in the event that additional work needs to be done that was not considered in the quote.

Upon motion made by Director Alcorn, seconded by Director Spencer, and carried 3-0 (Directors Rodriguez and Ross absent), the Board authorized the General Manager to approve a construction change order with Specialty Construction to install approximately 120 feet of sewer pipe and fittings at the Ridgemark Wastewater Treatment Plant for an amount not to exceed \$40,000.

- 4. CONSIDER DECLARING THE DISTRICT’S BIG JOE FORKLIFT AND VALVE TURNER SURPLUS EQUIPMENT AND AUTHORIZE THE GENERAL MANAGER TO SELL THE EQUIPMENT (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Ridenhour explained that in July 2018, the Board authorized the purchase of a forklift to replace an aging electric lift manufactured by Big Joe. A used Yale forklift was purchased as a replacement for approximately \$14,900. The old forklift has minimal value and may be sold for scrap metal if a buyer is not found.

In August of 2017, the Board authorized the purchase of a trailer mounted valve turner and vacuum excavator, which was purchased later in 2017 for approximately \$65,000. The District has an old trailer mounted valve turner that was constructed by staff many years ago and staff would like to surplus and sell the old equipment. This old valve turner has minimal value and we expect to receive less than \$200 for the equipment.

Director Alcorn suggested that staff look at the possibility of advertising the equipment on a type of government E-Bay website, and General Manager/Secretary Ridenhour responded that staff was considering that possibility.

Upon motion made by Director Alcorn, seconded by Director Spencer, and carried 3-0 (Directors Rodriguez and Ross absent) the Board Declared the District’s Big Joe Forklift and valve turner as surplus equipment and authorized the General Manager to sell the equipment.

## **J. BOARD COMMITTEE and STATUS REPORTS**

1. **Governance Committee:** No meeting.

2. **Water/Wastewater Committee:** General Manager/Secretary Ridenhour reported that the committee met on September 11<sup>th</sup> to discuss the update of the Crosstown Pipeline Phase 1 and Phase 2 Construction; the potential change order for Wastewater Treatment Plant Pond #6; update on the Southside Road slide; and the City of Hollister's request to deny water service to a development project.
3. **Finance Committee:** No meeting.
4. **Policy and Procedure Committee:** No meeting.
5. **Personnel Committee:** No meeting.
6. **Water Resources Association of San Benito County (WRA):** General Manager/Secretary Ridenhour reported that the committee met on September 6<sup>th</sup> and discussed the routine water conservation rebates and a new program that Shawn Novack is working on. This program, which is mainly for teenagers, is a video contest to come up with creative water conservation ideas, and prizes will be given. Mr. Novack is preparing to introduce this new concept at the San Benito County Fair coming up in October as well as placing an ad with the Premier Cinemas here in town.
7. **Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement Reports:** Finance and Human Resource Manager Cathy Buck prepared her monthly written narrative report on the Operations Summary (thru August 31, 2018), Statement of Income (thru July 31, 2018), and Investment Summary (thru August 31, 2018). Ms. Buck pointed out that the District has received six water capacity fees and one wastewater capacity fee in August 2018 and the Automatic Payment services has grown to 2,258 customers as of August 2018.

Director Alcorn asked why the late fees seemed to be going up and Cathy Buck responded that with water sales increasing, late fees tend to increase as well.

The District's Investment Summary report reflects the total cash balance as of August 31, 2018 of \$13,285,092.38, which includes posted interest totaling \$35,103.12 (two months interest on the Money Market, and interest on the LAIF investment that posted in July). Cathy Buck noted that the cash balance is up over \$483,905 over the previous month and also noted, the District will be paying Specialty Construction, Inc. for the crosstown pipeline construction out of the existing funds.

Water/Wastewater Superintendent Jim Filice reported on the August 31, 2018 Maintenance Staff Report, and asked the Board if there were any questions. President Johnson asked about several items on the report to which Mr. Filice explained each item.

In review of the Meter Reading Report for the period of July 16, 2018 to August 15, 2018, the intertie meter data indicates the City received -5.7% of Lessalt Water Treatment Plant water, while the District received 105.7%, and the City received 100% of the West Hills Water Treatment Plant water, while the District received 0%.

Water/Wastewater Superintendent Jim Filice reported on the groundwater level report stating that the levels are holding steady.

8. **Active Tasks Update:** General Manager/Secretary Ridenhour reported that construction of the **cross town pipeline** continues with the 1<sup>st</sup> phase around the High School essentially complete and the 2<sup>nd</sup> phase progressing. The pipe has been installed between the District's Well #2 and Nash Road. A pipe to the City's Bundeson Well is also nearly complete. The booster pump station at the District's Well #2, the pipe from the District's Well #2, and Well #11 remains to be done. In the contract, the project was anticipated to be completed by March of 2019, but it could now be May or June of 2019, due to the lead time it takes to get some of the needed parts and liftstation equipment.

The County has suspended any additional work on moving **Southside Road landslide** material from the hillside above Southside Road and has begun their geotechnical investigation. They have completed three borings, taking soil and water samples. The landslide has raised questions by LAFCO about the District's wastewater treatment capacity. Mr. Ridenhour stated that he has sent a correspondence to LAFCO explaining that the District's wastewater plant has more than enough capacity for the near future. Mr. Ridenhour took Supervisor and LAFCO Commissioner, Anthony Botelho, on a tour of the facilities so he will better understand the District's facilities.

General Manager/Secretary Ridenhour reported that he made a **presentation** about the District **to SIRS** (Sons in Retirement) at their September 13<sup>th</sup> lunch meeting. He shared details about the District including service boundary, capital projects, water supply, and development.

## **K. BOARD and STAFF REPORTS**

1. **Directors:** President Johnson congratulated the Board members that were up for election in November for being un-opposed (and automatically re-elected). She also thanked Assistant Engineer Hillebrecht for doing a great job in his presentation to the County Supervisors.

2. **District Counsel:** No report.
3. **Finance and Human Resource Manager:** No report.
4. **Assistant Engineer:** No report.
5. **General Manager:** No report.

**L. FUTURE AGENDA ITEMS:** 6/30/18 Audit Presentation, and ACWA/JPIA Conference.

**M. ADJOURNMENT:** President Johnson adjourned the meeting at 6:08 p.m.

**APPROVED BY THE BOARD:** *s/ Judi H. Johnson*  
Judi H. Johnson, President

**RESPECTFULLY SUBMITTED:** *s/ Donald G. Ridenhour*  
Donald G. Ridenhour, Secretary