

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
September 17, 2019

A. CALL TO ORDER: The meeting was called to order at 4:49 p.m. by Vice President Ross, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

B. ROLL CALL: Present: Vice President Ann Ross, Director Judi Johnson, and Director James Parker (President Mike Alcorn arrived at 4:58 p.m.)

C. PUBLIC COMMENT ON CLOSED SESSION MATTERS: Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker. No public comment was made.

Staff Present for Closed Session: General Manager/Secretary Don Ridenhour and Attorney Heidi Quinn.

D. CLOSED SESSION (PURSUANT TO Government Code Section 54956.9): At 4:50 p.m., Vice President Ross closed the meeting to the public to discuss the following:

1. **Conference with Legal Counsel** - Anticipated Litigation, Gov. Code § 54956.9(b): – One case.

President Alcorn reconvened the meeting to open session at 5:16 p.m.

E. PLEDGE OF ALLEGIANCE: High School student Grace Tomasini led Directors, staff, and public in the Pledge of Allegiance.

F. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION: Attorney Heidi Quinn reported that the Board directed the District to enter into a tolling agreement with the involved parties.

G. APPROVAL OF AGENDA: Director Johnson requested an item be added to new business on the agenda. The item would be for the District Board to vote on casting a vote for the Region 5 ACWA Chair and Co-Chair, which is due by September 30th. Due to this item not being added to the agenda within the required time frame for this meeting, this item could not be added or discussed. Holding a special meeting for this item was the alternative, but Director Johnson withdrew her request.

Upon motion made by Director Ross, seconded by Director Parker, and carried 4-0, the agenda was approved as presented.

H. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comment was made.

Staff present for Open Session: General Manager/Secretary Don Ridenhour, Attorney Heidi Quinn, Executive Assistant/Stenographer Carol Porteur, Finance & Human Resource Manager Cathy Buck, and Assistant Engineer Rob Hillebrecht.

I. CONSENT AGENDA:

1. Approval of Minutes – The Board reviewed the minutes for the Regular Meeting of July 16, 2019 and Special Meeting of August 13, 2019.
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of July 9, 2019 through September 9, 2019, totaling \$4,203,362.01, which includes \$3,491,618.72 for payments to vendors and employees, \$704,858.06 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$6,885.23 for customer refunds and checks returned. The last “ACH” # (electronic payments) was ACH #1511, the last “DD” # (direct deposit-electronic employee payments) was DD #2682, and the last check written was check #27258.

Date	Number	Name	Amount
07/15/19	ACH 1466	EFTPS	\$ -332.04
07/16/19	ACH 1467	RETURNED ACH (ACH Ret 07-01)	-146.09
07/16/19	ACH 1468	RETURNED ACH (ACH Ret 07-02)	-200.99
07/16/19	ACH 1469	RETURNED ACH (ACH Ret 07-03)	-143.85
07/16/19	ACH 1470	RETURNED ACH (ACH Ret 07-04)	-157.83
07/17/19	ACH 1471	RETURNED CHECK (Ck Ret 07-01)	-382.00
07/17/19	ACH 1472	RETURNED ACH (ACH Ret 07-05)	-233.49
07/17/19	ACH 1473	RETURNED ACH (ACH Ret 07-06)	-235.84
07/17/19	ACH 1474	RETURNED ACH (ACH Ret 07-07)	-161.12
07/17/19	ACH 1475	RETURNED ACH (ACH Ret 07-08)	-175.22
07/17/19	ACH 1476	RETURNED ACH (ACH Ret 07-09)	-207.96
07/17/19	ACH 1477	RETURNED ACH (ACH Ret 07-10)	-57.90
07/17/19	ACH 1478	RETURNED ACH (ACH Ret 07-11)	-161.12
07/17/19	ACH 1479	RETURNED ACH (ACH Ret 07-12)	-164.41
07/17/19	ACH 1480	RETURNED ACH (ACH Ret 07-13)	-156.42
07/17/19	ACH 1481	RETURNED CHECK (Ck Ret 07-02)	-154.92
07/31/19	ACH 1482	CalPERS - Retirement	-1,036.00

Date	Number	Name	Amount
07/31/19	ACH 1483	CalPERS - Retirement	-2,308.35
07/31/19	ACH 1484	CalPERS - Retirement	-34,339.37
07/31/19	ACH 1485	CalPERS - Health Insurance	-14,545.23
07/31/19	ACH 1486	CalPERS - Retirement	-6,359.00
07/31/19	ACH 1487	EFTPS	-31,152.90
07/31/19	ACH 1488	Employment Dev. Dept. (EDD) DE88 Pmts.	-12,757.42
08/01/19	ACH 1489	North American Bancard	-1,095.55
08/05/19	ACH 1490	First Data Merchant Services	-12.00
08/05/19	ACH 1491	North American Bancard	-1,330.66
08/05/19	ACH 1492	American Express	-31.69
08/13/19	ACH 1493	Transfer to LAIF	-500,000.00
08/15/19	ACH 1494	EFTPS	-191.26
08/15/19	ACH 1495	RETURNED CHECK (Ck Ret 08-01)	-164.75
08/16/19	ACH 1496	RETURNED ACH (ACH Ret 08-01)	-277.66
08/19/19	ACH 1497	RETURNED ACH (ACH Ret 08-02)	-184.62
08/19/19	ACH 1498	RETURNED ACH (ACH Ret 08-03)	-146.09
08/19/19	ACH 1499	RETURNED ACH (ACH Ret 08-04)	-405.81
08/19/19	ACH 1500	RETURNED ACH (ACH Ret 08-05)	-194.02
08/30/19	ACH 1501	CalPERS - Retirement	-1,036.00
08/30/19	ACH 1502	CalPERS - Retirement	-2,308.35
08/30/19	ACH 1503	CalPERS - Retirement	-34,066.97
08/30/19	ACH 1504	CalPERS - Health Insurance	-15,570.67
08/30/19	ACH 1505	CalPERS - Retirement	-6,359.00
08/30/19	ACH 1506	EFTPS	-30,829.70
08/30/19	ACH 1507	Employment Dev. Dept. (EDD) DE88 Pmts.	-12,560.43
08/26/19	ACH 1508	RET EFT (ACH CHGBK 08-01)	-124.83
09/03/19	ACH 1509	North American Bancard	-1,307.43
09/04/19	ACH 1510	North American Bancard	-1,036.58
09/05/19	ACH 1511	American Express	-29.43
07/15/19	DD 2627	Alcorn, Michael H.	-443.75
07/15/19	DD 2628	Johnson, Judi H.	-402.58
07/15/19	DD 2629	Parker, James F	-184.70
07/15/19	DD 2630	Rodriguez, II, Robert J.	-184.70
07/15/19	DD 2631	Ross, Ann C.	-443.75
07/31/19	DD 2632	Alvarez, Abel	-6,532.26
07/31/19	DD 2633	Bernal, Melissa M	-2,819.71
07/31/19	DD 2634	Boltz, William K	-7,138.45
07/31/19	DD 2635	Buck, Cathy L.	-6,563.78
07/31/19	DD 2636	Burbank, Jr., Dee J.	-5,291.65
07/31/19	DD 2637	Castro, Kevin G.	-6,123.16
07/31/19	DD 2638	Chavez, Jr., Manuel T.	-8,206.72
07/31/19	DD 2639	Eclarin, Ernesto P.	-7,083.30

Date	Number	Name	Amount
07/31/19	DD 2640	Filice, James L.	-8,146.90
07/31/19	DD 2641	Hagins, Patrick M.	-4,964.29
07/31/19	DD 2642	Hernandez, Bazilio	-6,520.51
07/31/19	DD 2643	Hillebrecht, Robert B.	-5,413.19
07/31/19	DD 2644	Jackson, Patrick W.	-6,453.89
07/31/19	DD 2645	Malko, Kim A.	-3,934.97
07/31/19	DD 2646	Norman, III, Walter R.	-5,711.18
07/31/19	DD 2647	Padilla, David	-5,692.76
07/31/19	DD 2648	Porteur, Carol A.	-4,855.60
07/31/19	DD 2649	Quick, Troy E.	-7,013.10
07/31/19	DD 2650	Ridenhour, Donald G.	-11,448.74
07/31/19	DD 2651	Roberts, Kelly L.	-5,010.85
07/31/19	DD 2652	Vargas Garcia, Michael J	-4,760.61
07/31/19	DD 2653	Watson, Scott A.	-7,868.50
07/31/19	DD 2654	Zavala, Anabel G.	-4,474.63
08/15/19	DD 2655	Alcorn, Michael H.	-184.70
08/15/19	DD 2656	Johnson, Judi H.	-277.05
08/15/19	DD 2657	Parker, James F	-323.22
08/15/19	DD 2658	Rodriguez, II, Robert J.	-184.70
08/15/19	DD 2659	Ross, Ann C.	-184.70
08/30/19	DD 2660	Alvarez, Abel	-5,607.17
08/30/19	DD 2661	Bernal, Melissa M	-2,780.80
08/30/19	DD 2662	Boltz, William K	-6,721.11
08/30/19	DD 2663	Buck, Cathy L.	-6,563.77
08/30/19	DD 2664	Burbank, Jr., Dee J.	-6,480.92
08/30/19	DD 2665	Castro, Kevin G.	-4,534.95
08/30/19	DD 2666	Chavez, Jr., Manuel T.	-8,835.83
08/30/19	DD 2667	Eclarin, Ernesto P.	-7,236.36
08/30/19	DD 2668	Filice, James L.	-8,146.90
08/30/19	DD 2669	Hagins, Patrick M.	-5,134.18
08/30/19	DD 2670	Hernandez, Bazilio	-6,435.59
08/30/19	DD 2671	Hillebrecht, Robert B.	-5,413.20
08/30/19	DD 2672	Jackson, Patrick W.	-6,453.89
08/30/19	DD 2673	Malko, Kim A.	-3,880.03
08/30/19	DD 2674	Norman, III, Walter R.	-5,671.19
08/30/19	DD 2675	Padilla, David	-6,299.85
08/30/19	DD 2676	Porteur, Carol A.	-4,855.59
08/30/19	DD 2677	Quick, Troy E.	-7,071.95
08/30/19	DD 2678	Ridenhour, Donald G.	-11,553.64
08/30/19	DD 2679	Roberts, Kelly L.	-4,952.21
08/30/19	DD 2680	Vargas Garcia, Michael J	-4,720.61
08/30/19	DD 2681	Watson, Scott A.	-7,105.80

Date	Number	Name	Amount
08/30/19	DD 2682	Zavala, Anabel G.	-4,452.68
07/15/19	27054	Jackson, Patrick W.	-113.45
07/15/19	27055	A Tool Shed	-1,078.00
07/15/19	27056	Ace Hardware (Johnson Lumber Co.)	-39.52
07/15/19	27057	Brenntag Pacific, Inc.	-11,874.30
07/15/19	27058	Central Ag Supply LLC	-1,111.19
07/15/19	27059	City of Hollister-Finance Dept	-350,302.45
07/15/19	27060	EBCO Pest Control	-60.00
07/15/19	27061	John Smith Road Landfill	-2,939.52
07/15/19	27062	Mission Uniform Service	-303.73
07/15/19	27063	O'Reilly Auto Parts	-2.67
07/15/19	27064	P G & E	-17,723.51
07/15/19	27065	Primex	-500.00
07/15/19	27066	Radio Shack (Crystal T.V.)	-21.84
07/15/19	27067	Recology San Benito County	-200.00
07/15/19	27068	SBC Chamber of Commerce	-245.00
07/15/19	27069	Trans Union LLC	-150.34
07/22/19	27070	Eclarin, Ernesto P.	-125.34
07/22/19	27071	Hernandez, Bazilio	-150.10
07/22/19	27072	A-1 Services	-403.00
07/22/19	27073	Auto Tech Service Center, Inc.	-79.00
07/22/19	27074	Brenntag Pacific, Inc.	-13,168.60
07/22/19	27075	Calcon System, Inc.	-1,427.50
07/22/19	27076	CM Analytical, Inc.	-5,557.50
07/22/19	27077	De Lay & Laredo	-3,815.00
07/22/19	27078	Green Valley Farm Supply, Inc	-480.90
07/22/19	27079	Hach Company	-1,022.12
07/22/19	27080	Independent Business Forms, Inc.	-9,550.89
07/22/19	27081	Mc Master-Carr	-481.99
07/22/19	27082	San Benito County Water District	-324.50
07/22/19	27083	SBC Business Council, Inc.	-1,000.00
07/22/19	27084	Shred-It USA	-1,402.63
07/22/19	27085	State Water Resources Control Board-DWOCF	-60.00
07/22/19	27086	Toro Petroleum Corp.	-1,503.29
07/23/19	27087	Postmaster	-186.18
07/29/19	27088	Norman, III, Walter R.	-250.00
07/29/19	27089	Brenntag Pacific, Inc.	-24,377.14
07/29/19	27090	Brigantino Irrigation	-58.59
07/29/19	27091	Carlson's Fire Extinguisher Sales & Serv	-1,196.13
07/29/19	27092	Central Ag Supply LLC	-1,208.90
07/29/19	27093	Greenwood Chevrolet	-82.05
07/29/19	27094	Hach Company	-177.38

Date	Number	Name	Amount
07/29/19	27095	Hollister Auto Parts, Inc.	-132.39
07/29/19	27096	Interstate Battery System of San Jose Inc	-367.78
07/29/19	27097	Itron, Inc.	-249.60
07/29/19	27098	Kennedy/Jenks Consultants	-45,884.93
07/29/19	27099	Konica Minolta Premier Finance	-416.76
07/29/19	27100	Mid Valley Supply	-328.45
07/29/19	27101	Pinnacle Agriculture	-1,094.45
07/29/19	27102	San Benito Tire Pros & Automotive	-629.20
07/29/19	27103	Specialty Construction Inc.	-812,495.78
07/29/19	27104	Star Concrete	-5.24
07/29/19	27105	Sunnyslope County Water - Retainage	-42,762.94
07/29/19	27106	Toro Petroleum Corp.	-33.63
07/29/19	27107	Veolia Water Technologies	-104.04
07/29/19	27108	Verizon Wireless	-260.37
07/31/19	27109	Postmaster	-2,106.83
07/31/19	27110	Nationwide Retirements Solutions	-17,226.00
07/31/19	27111	Dearborn National Life Insurance Company	-362.41
07/31/19	27112	Pathian Administrators (VSP)	-340.48
07/31/19	27113	Premier Access Insurance Co.	-3,450.23
08/05/19	27114	GARRET J AVINA	-118.62
08/05/19	27115	ANA C DOMINGUEZ	-9.15
08/05/19	27116	KAREN & ERIC JOHNSON	-124.70
08/05/19	27117	BRIAN & TRACY O'CONNOR	-233.12
08/05/19	27118	KEN & JUNE ORR	-65.54
08/05/19	27119	EDWARD GARY PARMENTER	-127.57
08/05/19	27120	HA DO & ADRIAN QUACH	-27.93
08/05/19	27121	F FRANCO , S ESPINOZA & STEPHANIE RIOS	-87.58
08/05/19	27122	ROSENDIN ELECTRIC	-601.20
08/05/19	27123	GABRIELE E TAPIA	-79.42
08/05/19	27124	Ace Hardware (Johnson Lumber Co.)	-828.28
08/05/19	27125	AT&T	-843.86
08/05/19	27126	Bartel Associates, LLC	-3,800.00
08/05/19	27127	Brenntag Pacific, Inc.	-18,019.11
08/05/19	27128	Calgon Carbon Corporation	-48,402.00
08/05/19	27129	Calif. Municipal Treasurers Assoc. (CMTA)	-95.00
08/05/19	27130	City of Hollister-Finance Dept	-93.76
08/05/19	27131	FLW, INC. - Leighton Stone Corporation	-366.35
08/05/19	27132	Frank A Olsen Co.	-524.11
08/05/19	27133	Hach Company	-899.12
08/05/19	27134	Iconix Waterworks (US) Inc.	-5,839.05
08/05/19	27135	J L Wingert Co.	-116.73
08/05/19	27136	Mc Kinnon Lumber Co., Inc.	-28.84

Date	Number	Name	Amount
08/05/19	27137	Mc Master-Carr	-24.72
08/05/19	27138	Mission Uniform Service	-997.36
08/05/19	27139	O'Reilly Auto Parts	-31.97
08/05/19	27140	Palace Business Solutions	-695.40
08/05/19	27141	Razzolink.com	-76.95
08/05/19	27142	Rianda Air, Inc.	-865.00
08/05/19	27143	San Benito County Water District	-405.75
08/05/19	27144	South Valley Internet, Inc.	-20.45
08/05/19	27145	Star Concrete	-486.16
08/05/19	27146	State Water Resources Control Brd-WWOPCP	-590.00
08/05/19	27147	SUEZ WTS Analytical Instruments, Inc.	-937.45
08/05/19	27148	Toro Petroleum Corp.	-83.25
08/05/19	27149	True Value Hardware	-14.38
08/05/19	27150	U.S. Bank Corporate Payment Systems	-5,270.86
08/05/19	27151	Underground Service Alert North 811	-1,451.57
08/05/19	27152	Veolia Water Technologies	-6,370.51
08/05/19	27153	AT&T	-96.12
08/05/19	27154	Void	0.00
08/05/19	27155	Toro Petroleum Corp.	-1,783.23
08/12/19	27156	AT&T	-510.36
08/12/19	27157	Ben Caputo Printing	-48.87
08/12/19	27158	Bracewell Engineering, Inc.	-140.00
08/12/19	27159	Brenntag Pacific, Inc.	-13,429.38
08/12/19	27160	Calif. Clean Energy LLC	-2,679.15
08/12/19	27161	Caltrol Inc	-1,758.98
08/12/19	27162	CM Analytical, Inc.	-10,198.75
08/12/19	27163	EBCO Pest Control	-60.00
08/12/19	27164	Franchise Tax Board	-14.50
08/12/19	27165	Geotechnical Consultants, Inc.	-16,375.00
08/12/19	27166	MuniQuip, LLC	-3,475.23
08/12/19	27167	P G & E	-17,243.10
08/12/19	27168	Power Equipment Co.	-8.81
08/12/19	27169	Recology San Benito County	-208.63
08/12/19	27170	San Benito County Water District	-105,949.39
08/12/19	27171	San Benito County Water District	-50,269.41
08/12/19	27172	Star Concrete	-65.55
08/12/19	27173	Trans Union LLC	-107.08
08/12/19	27174	Wright Bros. Welding & Sheet Metal, Inc.	-35.68
08/19/19	27175	A-1 Services	-403.00
08/19/19	27176	B.W.S. Distributors, Inc.	-254.56
08/19/19	27177	Brenntag Pacific, Inc.	-14,852.30
08/19/19	27178	Central Ag Supply LLC	-499.77

Date	Number	Name	Amount
08/19/19	27179	City of Hollister-Finance Dept	-354,555.61
08/19/19	27180	CWEA Membership- TCP	-185.00
08/19/19	27181	De Lay & Laredo	-5,285.50
08/19/19	27182	Hach Company	-1,170.95
08/19/19	27183	Hollister Safe & Lock Inc.	-122.31
08/19/19	27184	John Smith Road Landfill	-913.50
08/19/19	27185	New SV Media, Inc. (was So. Valley News.)	-176.25
08/19/19	27186	San Benito County Water District	-328,980.35
08/19/19	27187	Star Concrete	-520.30
08/23/19	27188	Postmaster	-186.64
08/26/19	27189	RESTITUTO BARAAN	-89.05
08/26/19	27190	LAURIE COLEMAN	-19.06
08/26/19	27191	GRANITEROCK	-423.50
08/26/19	27192	Auto Tech Service Center, Inc.	-2,878.67
08/26/19	27193	Brenntag Pacific, Inc.	-18,509.03
08/26/19	27194	Cashier Dept. of Pesticide Regulation	-180.00
08/26/19	27195	Hach Company	-2,771.50
08/26/19	27196	Konica Minolta Premier Finance	-416.76
08/26/19	27197	MBS Business Systems	-1,132.47
08/26/19	27198	Specialty Construction Inc.	-335,160.00
08/26/19	27199	Sunnyslope County Water - Retainage	-17,640.00
08/26/19	27200	Toro Petroleum Corp.	-1,900.85
08/26/19	27201	USA Blue Book	-517.02
08/26/19	27202	Wright Bros. Indust. Supply	-94.38
08/30/19	27203	Nationwide Retirements Solutions	-17,226.00
08/30/19	27204	UWUA Local 820	-680.00
08/30/19	27205	Dearborn National Life Insurance Company	-362.41
08/30/19	27206	Pathian Administrators (VSP)	-340.48
08/30/19	27207	Premier Access Insurance Co.	-3,450.23
08/30/19	27208	Petty Cash	-138.55
08/30/19	27209	Postmaster	-2,110.61
08/30/19	27210	Void	0.00
08/30/19	27211	Petty Cash	-68.38
09/03/19	27212	Ace Hardware (Johnson Lumber Co.)	-846.77
09/03/19	27213	B.W.S. Distributors, Inc.	-145.83
09/03/19	27214	Backflow Apparatus & Valve Co. (BAVCO)	-480.80
09/03/19	27215	Brenntag Pacific, Inc.	-21,111.85
09/03/19	27216	Brigantino Irrigation	-357.95
09/03/19	27217	Central Ag Supply LLC	-1,253.42
09/03/19	27218	Don Chapin Co. Inc., The	-100.00
09/03/19	27219	Edges Electrical Group, LLC	-176.10
09/03/19	27220	Mc Master-Carr	-286.39

Date	Number	Name	Amount
09/03/19	27221	Void	0.00
09/03/19	27222	O'Reilly Auto Parts	-42.62
09/03/19	27223	Palace Business Solutions	-297.57
09/03/19	27224	Postmaster	-65.00
09/03/19	27225	Razzolink.com	-76.95
09/03/19	27226	San Benito County Water District	-323,747.12
09/03/19	27227	San Benito Tire Pros & Automotive	-2,755.60
09/03/19	27228	Star Concrete	-158.30
09/03/19	27229	Verizon Wireless	-367.35
09/03/19	27230	KAREN J DRESEL	-67.10
09/03/19	27231	GRANITEROCK	-156.60
09/03/19	27232	K HOVNIANIAN HOMES	-42.05
09/03/19	27233	CHARLES NOSSETT	-163.71
09/03/19	27234	LUIS RAMIREZ & JENNIFER TACCI	-34.17
09/03/19	27235	MARGARET WIDELock	-62.52
09/03/19	27236	Mission Uniform Service	-881.09
09/05/19	27237	AT&T	-870.00
09/09/19	27238	Alvarez, Abel	-174.38
09/09/19	27239	DENIS & SHERRIE BESSON	-92.04
09/09/19	27240	MELISSA & ALLISON GARCIA	-23.66
09/09/19	27241	Hagins, Patrick M.	-130.78
09/09/19	27242	Ace Hardware (Johnson Lumber Co.)	-78.91
09/09/19	27243	AT&T	-96.12
09/09/19	27244	AT&T	-194.69
09/09/19	27245	Brenntag Pacific, Inc.	-18,050.27
09/09/19	27246	Brigantino Irrigation	-89.65
09/09/19	27247	Central Ag Supply LLC	-246.81
09/09/19	27248	EBCO Pest Control	-60.00
09/09/19	27249	J L Wingert Co.	-429.63
09/09/19	27250	Mc Master-Carr	-64.41
09/09/19	27251	Pinnacle Agriculture	-870.09
09/09/19	27252	Radio Shack (Crystal T.V.)	-18.56
09/09/19	27253	San Benito County Water District	-392.00
09/09/19	27254	Toro Petroleum Corp.	-1,850.86
09/09/19	27255	U.S. Bank Corporate Payment Systems	-1,332.04
09/09/19	27256	USA Blue Book	-187.88
09/09/19	27257	Water System Optimization, Inc.	-2,500.00
09/09/19	27258	Wright Bros. Welding & Sheet Metal, Inc.	-17.79
TOTAL			\$ -4,203,362.01

Upon motion made by Director Johnson, seconded by Director Ross, and carried 4-0, the consent agenda was approved as presented.

J. NEW BUSINESS:

- 1. INTERVIEW BOARD MEMBER APPLICANTS, CONSIDER APPOINTMENT, AND CONDUCT A SWEARING-IN-CEREMONY OF A NEW BOARD MEMBER TO FILL A VACANCY ON THE BOARD OF DIRECTORS (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Ridenhour explained that on July 16, 2019 the Board of Directors directed staff to advertise and solicit applications to fill a vacancy on the Board of Directors per California Government Code Section 1780 and Board Policy 7080. Notices were posted and applications were received through 2:00 p.m. on September 4, 2019. All applications received were forwarded to each Board Member for review.

General Manager/Secretary Ridenhour explained that the Board of Directors may fill the vacancy by appointment within 60 days of the vacancy, or by September 20, 2019. Mr. Ridenhour added that the Board should conduct interviews of each applicant and consider appointment. He stated that if an applicant is appointed, he will conduct the Swearing-In Ceremony and the appointed Board Member will be seated for the remainder of the meeting.

President Alcorn welcomed Dorothy “Dee” Brown, Jerry Buzzetta, and James Perez, Sr., the three of four applicants in attendance seeking the open Director’s seat. Trevin Barber applied, but was not in attendance. President Alcorn thanked the applicants for their willingness to serve the District and explained the selection process for this appointment and encouraged all applicants to run for election in the future. The Board conducted interviews of each applicant by asking each candidate all of the same questions and considered appointment.

After review and discussion, President Alcorn opened the floor to nominations. Director Johnson nominated Dorothy “Dee” Brown, and Director Parker nominated Jerry Buzzetta. Hearing no more nominations, President Alcorn closed nomination. The following roll call votes were cast: President Alcorn – Buzzetta; Director Johnson – Brown; Director Parker – Buzzetta; and Director Ross – Buzzetta. The nomination for Jerry Buzzetta to fill the vacant Board of Director seat for the Sunnyslope County Water District carried 3-1.

Following the appointment of Jerry Buzzetta to the Board of Directors, General Manager/Secretary Ridenhour conducted the Swearing-in-Ceremony and Director Buzzetta was seated as the fifth Board member.

2. **CONSIDER AUTHORIZING BOARD MEMBERS TO ATTEND THE ASSOCIATION OF CALIFORNIA WATER AGENCIES CONFERENCE (ACWA) AND THE ACWA/JOINT POWERS INSURANCE AUTHORITY (JPIA) MEETING FROM DECEMBER 2ND THROUGH DECEMBER 6TH, 2019 IN SAN DIEGO, CALIFORNIA (Not a project under CEQA per Article 20, Section 15378):**

General Manager/Secretary Ridenhour stated that the ACWA Fall Conference is being held in San Diego from December 3rd through December 6th this year. On Monday, December 2nd, the JPIA has a day of meetings and activities including a Board Meeting that our representative sometimes attends (due to our membership in the JPIA for our Workers' Compensation insurance program). There is no fee to attend the JPIA's Board meeting. Director's Johnson and Alcorn are the District's JPIA representative and alternate.

Pre-registration before November 8th for the full conference including meals most days is \$870 per person. The total expenditure for attending the conference is approximately \$3,440 per person including registration, travel, hotel accommodations, meals, and Director fees for five days. The last day to make hotel reservations at the conference rate is November 8th, but earlier registration is suggested because they often run out of rooms available at the discount rate. Costs will be less per person if an attendee does not attend all the days of the conference and attendees share travel.

The Board of Directors must approve any Director's participation when representing the District in any official capacity and for them to receive expense reimbursement for any eligible expenses under District policy.

After much discussion amongst the Board, Director Parker made a motion to allow two Board of Directors to attend the conference, and with no second, the motion died.

Upon motion made by Director Ross, seconded by Director Buzzetta, and carried 3-2 (Directors Johnson and Parker, voting no) the motion allowing a Director to attend either the Spring or Fall ACWA/JPIA Conference per year, but not both, was passed.

3. **DISCUSS HIRING A NEGOTIATOR FOR THE UPCOMING CONTRACT NEGOTIATIONS WITH MANAGEMENT STAFF (Not a project under CEQA per Article 20, Section 15378):**

General Manager/Secretary Ridenhour explained that the District's Personnel Committee and General Manager have been through Union Staff negotiations and Management Staff negotiations the past 18 months. These negotiations have required a significant time commitment from Board Members on the Personnel Committee. On several occasions the idea of hiring a firm or person to conduct the negotiations on behalf of the District Board has been suggested. The current contract with District Managers runs through June 30, 2020 and the contract with Union Staff runs

through June 30, 2021. If the Board wishes to hire a negotiator for future negotiations, it may be appropriate to assign the task of soliciting proposals and reviewing potential consultants or individuals to the Personnel Committee. A time frame should also be discussed and consideration given due to the retirement of three of the managers in the next few months and potential future retirements. An appropriate time to begin negotiating with the management team would be in February or March of 2020 to allow time to come to an agreement before the current management contract ends June 30, 2020.

General Manager/Secretary Ridenhour requested that the Board give him direction on beginning the process. After much discussion amongst the Board, the direction given was to gather as much information from companies that provide negotiation practices and bring the information back to the full Board and they would proceed based on the options presented.

K. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** No meeting.
2. **Water/Wastewater Committee:** General Manager/Secretary Ridenhour reported that a meeting was held today, September 17th. The Committee met with staff; Jeff Cattaneo, General Manager of San Benito County Water District; and Robert Ellis, Consulting Engineer to discuss North County Ground Water Facilities Plan and Supply Program. San Benito County Water District is beginning with the Phase 1 Feasibility Study; and the Memorandum of Understanding with the City of Hollister, San Benito County Water District, and Sunnyslope County Water District. The projected cost share for Sunnyslope County Water District is \$150,000 and this amount would be added to the cost of raw water already purchased from San Benito County Water District and would be paid over a five year period.
3. **Finance Committee:** No meeting.
4. **Policy and Procedure Committee:** No meeting.
5. **Personnel Committee:** General Manager/Secretary Ridenhour reported that the committee met on September 9th to discuss a staffing plan for backfilling the Operations & Maintenance Crew Chief position and the Water/Wastewater Superintendent position; and an update on the General Manager recruitment. Mr. Ridenhour explained that he would like to promote within for the lead water/wastewater position to replace the Maintenance Crew Chief position.

6. **Water Resources Association of San Benito County (WRA):** Director Johnson reported that the committee met on August 8th. Status updates on the normal programs were given, and future plans of another video contest were discussed. Director Johnson stated that the next meeting is scheduled for October 3rd at 4:00 p.m.
7. **Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement Reports:** Finance and Human Resource Manager Cathy Buck prepared her monthly written narrative report on the Operation Summary (thru August 31, 2019), Statement of Income (thru July 31, 2019), and Investment Summary (thru August 31, 2019). Ms. Buck pointed out the number of capacity fees received this fiscal year are at 69 for only two months. She also noted that the various Automatic Payment services are up to 41.4%.

The District's Investment Summary report reflects the total cash balance as of August 31, 2019 of \$10,271,488.77, which includes posted interest totaling \$42,287.67 (two months interest on the Money Market account, and interest on the LAIF investment that posted in July. Cathy Buck reported that the District's cash flow is very good even with spending over \$4M on the Crosstown Pipeline project.

General Manager/Secretary Ridenhour reported on the August 31, 2019 Maintenance Staff Report and asked the Board if there were any questions. Director Johnson had already discussed several of the items with Mr. Ridenhour earlier in the day, but asked that he explain a few to the rest of the Board.

In review of the Meter Reading Report for the period of July 17, 2019 to August 14, 2019, the intertie meter data indicates the City received -8.2% of Lessalt Water Treatment Plant water, while the District received 108.2%, and the City received 100% of the West Hills Water Treatment Plant water, while the District received 0%.

General Manager/Secretary Ridenhour reported on the groundwater level report, stating that the water is trending up.

8. **Active Tasks Update:** General Manager/Secretary Ridenhour reported that Specialty Construction has substantially completed the **Crosstown Pipeline and Pump Station Project**. The facilities are operational and in their 30 day test period. There are a few additional work items that were added through change orders that still need to be completed but do not affect the testing and operation of the facilities.

The **recruitment** for a new **General Manager** continues and applicants are being screened by Ralph Anderson & Associates. Interviews are currently being planned for the week

beginning Monday, October 14th. Mr. Ridenhour spoke with Ralph Anderson & Associates yesterday and depending on how many applications are received within this week, they may extend the deadline for a couple more weeks.

General Manager/Secretary Ridenhour reported that the **recruitment** for a new **Water/Wastewater Superintendent** is beginning with a plan to have the new person in the position in early December before Jim Filice retires to allow for some training and overlap. Other internal staff promotions are underway to ensure proper supervision is in place with the retirement of the Operation Crew Chief, Pat Jackson.

L. BOARD and STAFF REPORTS

1. **Directors:** Director Johnson reported that the Pacheco Pass Reservoir Dam draft environment document is complete and has been released for comments. Significant funding is in place for the project, but additional funding will be required for construction, and this could be an important project for the region.
2. **District Counsel:** No report.
3. **Finance and Human Resource Manager:** Cathy Buck reported that she is currently working on changes from the auditors on the 2018/2019 Financial Statements and is planning on bringing the Audit before the Board at the October board meeting.
4. **Assistant Engineer:** No report.
5. **General Manager:** No report.

M. FUTURE AGENDA ITEMS: Fiscal year 2018/2019 Audit Presentation; update of Board committee assignments; and update on negotiator discussion and direction.

N. ADJOURNMENT: President Alcorn adjourned the meeting at 7:17 p.m.

APPROVED BY THE BOARD: *s/ Michael H. Alcorn*
Michael H. Alcorn, President

RESPECTFULLY SUBMITTED: *s/ Donald G. Ridenhour*
Donald G. Ridenhour, Secretary