

MINUTES
BOARD OF DIRECTORS
SUNNYSLOPE COUNTY WATER DISTRICT
Special Meeting
March 12, 2012

- A. CALL TO ORDER:** The meeting was called to order at 8:30 a.m. by President Meraz at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.
- B. ROLL CALL: Present:** President Dave Meraz; Directors Dawn Anderson, Danny Villalon, Dave Clapham and Kathleen Hill. **Others present:** Secretary/General Manager Don Ridenhour, District Engineer Ken Girouard, Finance & Human Resource Manager Cathy Buck, Water Superintendent Jim Filice and Operations & Maintenance Crew Chief Pat Jackson.
- C. APPROVAL OF AGENDA:** Upon motion made by Director Hill, seconded by Director Clapham, and unanimously carried (5-0), the agenda for the March 12, 2012 special meeting was approved.
- D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** President Meraz opened the meeting to public comments regarding matters not itemized on the agenda; there were no comments from the public.
- E. NEW BUSINESS:**

Board Strategic Planning Workshop: Brent Ives of BHI Management Consultants facilitated a strategic planning session and shared the information he received while meeting with District staff, partnering agencies, and one-on-one meetings with each Board Member. Mr. Ives facilitated the discussion with the Board and staff and they developed a draft mission statement, draft 20 year vision, draft 5 year vision, and draft core values. Draft organizational elements were developed including: water management, wastewater services, financial planning, public relations, strategic partners, organizational health/personnel, and administrative management. Utilizing the draft elements developed in the workshop, Mr. Ives laid out the next steps of the strategic plan development process and indicated a draft plan, including strategic actions for the 5 year strategic plan, would be developed with management staff and brought back to the Board for a “tone check” and input in 2 to 3 months. Following this “tone check” with the Board, Mr. Ives will work with management staff and prepare a final strategic plan for the Board’s consideration.

- F. FUTURE AGENDA ITEMS:** None.

The next regular meeting is scheduled to be held at 5:15 p.m. on Thursday, April 12, 2012.

- G. ADJOURN:** Upon motion made by Director Clapham, seconded by Director Hill, and unanimously carried (5-0), the meeting was adjourned at 1:37 p.m.

APPROVED BY THE BOARD: s/Dave Meraz
Dave Meraz, President

RESPECTFULLY SUBMITTED: s/Donald G. Ridenhour
Donald G. Ridenhour, Secretary