

MINUTES
BOARD OF DIRECTORS
SUNNYSLOPE COUNTY WATER DISTRICT
Regular Meeting
March 10, 2011

- A. CALL TO ORDER:** The meeting was called to order at 4:45 p.m. by President Meraz, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.
- B. ROLL CALL: Directors Present:** President Dave Meraz, Vice-President Doug Keck, Dawn Anderson, Dave Clapham, and Danny Villalon. **Others present:** District Manager/Secretary Bryan Yamaoka, Attorney Lloyd Lowrey.
- Others present for Open Session:** District Engineer Ken Girouard, Finance & Human Resource Manager Cathy Buck, Water Superintendent Jim Filice, Executive Assistant Carol Porteur, and meeting stenographer Laura Wiener-Smolka.
- C. EXECUTIVE SESSION:** President Meraz moved the meeting to closed session.

- 1. Conference with Real Property Negotiators. Property:** Purchase of lands adjacent to proposed Groundwater Treatment Plant & Evaporation Ponds
Property Identification: APN 020-280-022
SSCWD Negotiators: Yamaoka, Girouard
Property Owners Campisi
Under negotiation: Price and terms of payment.

- D. RECONVENE TO OPEN SESSION and REPORT ANY ACTIONS TAKEN IN EXECUTIVE SESSION:** The regular meeting was called to order at 5:30 p.m. by President Meraz. He reported that the Board gave direction to the negotiators and no actions were taken.
- E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS:** There were no public comments made regarding items *not* on the Agenda.

The following persons made public comments on Agenda item H-1: Sue Dillon, Steve Rosati, and Tarasa (Penny) Bettencourt; on Agenda item H-5: Steve Rosati; on Agenda item H-6: Herman Fehl, Steve Rosati, and Valarie Filice; and on Agenda item H-7: Tarasa (Penny) Bettencourt.

- F. READING OF MINUTES:** During review of the minutes, President Meraz noted that the minutes for the February 8, 2011 special meeting should be corrected to reflect that members of the public were present. He suggested that names of members of the public present be stated in the minutes (when possible). Upon motion made by Director Keck, seconded by Director Villalon, and unanimously carried, the February 8, 2011 special meeting minutes with correction noted, and the February 10, 2011 regular meeting minutes were approved.
- G. OLD BUSINESS:** None.

H. NEW BUSINESS

- 1. RECEIVE, DISCUSS, AND TAKE APPROPRIATE ACTION IN RESPONSE TO LETTER REQUESTING WATER AND SEWER SERVICE FOR RIDGEMARK COMMERCIAL SHOPPING CENTER PROPOSED BY RIDGEMARK GOLF AND COUNTRY CLUB:** Engineer Girouard reviewed a request from the Ridgemark Golf and Country Club for water and wastewater service for a proposed commercial shopping center on Ridgemark Drive. During his report, Engineer Girouard stated that the District has capacity to supply the potable water needs of the project, as well as capacity to serve the project's wastewater requirements. The District's wastewater treatment system is currently handling approximately two-thirds of its wastewater treatment capacity. They would, however, need to build an additional public sewer main and dedicate this public sewer to the District. This line would be between their building and the Villa Pacheco Condominiums. Mr. Girouard also stated that if Ridgemark extends this wastewater main, they would need to sign a Board approved developers agreement with the District.

Engineer Girouard noted that while the District is still in the process of achieving compliance with Regional Water Quality Control Board requirements, treated wastewater from the proposed project would not further degrade the effluent. In addition, the District is not constrained by a moratorium from the Regional Board. Engineer Girouard recommended approval of water and sewer service for the project, subject to a developer agreement approved by the Board.

Ms. Sue Dillon stated that she is a Ridgemark Homeowners Association Board member; that she does not believe the District should add more connections; and that Ridgemark Golf and Country Club is not automatically entitled to use of the road for retail purposes because the Homeowners Association paid for the roads and infrastructure.

Resident Steve Rosati referred to page 5, paragraph 4.a., of the developer agreement regarding permits and easements. He stated that the language requiring the developer to obtain local, county, and state permits (including encroachment permits) should be amended to include the Ridgemark Homeowners Association.

In response to President Meraz' question about permits, Attorney Lowrey indicated that he was not aware of what permits RMK Homeowners Association could issue. Mr. Rosati clarified that permits relates more appropriately to encroachment permits or easements. Attorney Lloyd Lowrey responded that the District would need to do our own due diligence on any public easements that would be needed.

Director Keck questioned whether this facility would plan on using any water softeners, and Engineer Girouard responded to his question stating that stipulation on use of water softeners could be part of the contract.

Resident Tarasa Bettencourt stated that she does not believe retail business will survive in the area due to past experience and with the present economy; the project could eventually lead to empty buildings and depressed land; that the homeowners are not asking to stop development; and their concern is for wise development. There was discussion about use of water softeners and a future ordinance restricting their use.

Mr. Rosati stated that the roads are privately owned and have been paid for by the Homeowners Association; that the proposed development should pay its fair share prior to being permitted to use the roads.

Attorney Lowrey stated that the District's role is limited to providing service if it has the capacity; that the question of right to access is valid; and that the agreement can be modified. Engineer Girouard stated that staff will look into the records regarding easement requirements.

Board action on this item was tabled by recommendation of staff.

- 2. RECEIVE, DISCUSS and TAKE APPROPRIATE ACTION ON REQUEST FOR PROPOSALS FOR RIDGEMARK WASTEWATER TREATMENT AND RECYCLED WATER IMPROVEMENTS PROJECT - MITIGATED MONITORING AND REPORTING PLAN, RANGING IN COST FROM \$17,385 TO \$73,491:** Engineer Girouard explained that the board recommended staff get bids for the biological services for the Mitigation, Monitoring and Reporting Plan, which was tabled from the January 13, 2011 board meeting. Engineer Girouard presented four proposals received by the District. He clarified that Board acceptance of one of the proposals does not obligate the District to go forward with the project.

Engineer Girouard noted that the costs associated with the proposals varied widely, as follows: Live Oak Associates \$73,491; EMC Planning Group, Inc., \$37,165; Bryan M. Mori, \$24,050; and Denise Duffy & Associates, Inc., \$17,385.

During his report, Engineer Girouard reviewed four separate analysis ranking the proposals based upon: (1) educational background in relevant biology; (2) credentials (in house) to relocate the endangered species, specifically the California Tiger Salamander and Red Legged Frog; (3) local

knowledge and experience; and (4) responsiveness to specifications of the District's request for proposals.

All four firms are believed to be able to perform the work, but Denise Duffy & Associates, Inc. seems to have the best ability to relocate the endangered species such as the California Tiger Salamander and Red Legged Frog.

During discussion Director Villalon asked about liabilities and pointed out that, for example, there is a \$30,000 fine for improper removal of the salamander. Engineer Girouard stated that this and similar issues will be covered in the professional services agreement. He also stated that the professional services provided by the consultant selected by the Board will be subject to final approval by Fish & Game.

Upon motion made by Director Anderson, seconded by Director Keck, and unanimously carried, the Board approved the proposal of Denise Duffy & Associates, Inc., at a cost not to exceed \$17,385.

President Meraz noted the cost difference between using Denise Duffy & Associates, Inc. and the original bid presented at the January 13th meeting, potentially saves the District \$57,389.

Director Anderson suggested that when the District receives very lengthy proposals, they be placed in a single binder that would be made available to Board members who wish to read the details instead of making five or more sets of copies and significantly reduce paper used. The Board discussed the advantages and disadvantages of having full proposals or summaries of proposals. No consensus was reached.

- 3. RECEIVE, DISCUSS and TAKE APPROPRIATE ACTION TO APPROVE/DENY PROPOSED LESSALT WATER TREATMENT PLANT OPERATING BUDGET FOR FISCAL YEAR 3/1/2011 TO 2/29/2012:** Finance & Human Resource Manager Cathy Buck presented the 2011-2012 budget for operation of the Lessalt Water Treatment Plant. She reported that a copy of the budget was sent to the Hollister City Manager, Clint Quilter, who had not commented. Ms. Buck noted that the District is the lead agency for the plant; that she does not know if the budget is on the City's agenda for approval. During review, Ms. Buck noted that the District's and City's share of the plant's operating expenses is budgeted to be \$532,800 each.

In response to Director Anderson's question about the fluctuating costs of water, Ms. Buck explained that last year water purchased from San Benito County Water District was \$200 per acre foot (A/F) and that this year it is \$220 per A/F. In addition, last year the plant purchased additional water on the spot market at \$400 per A/F and was able to carry over water purchased in the previous year on the spot market for \$375 per A/F.

Upon motion made by Director Anderson, seconded by Director Villalon, and carried unanimously, the Board approved the Lessalt Water Treatment Plant 2011-2012 Budget as presented.

- 4. RECEIVE, REVIEW, and DISCUSS SUNNYSLOPE COUNTY WATER DISTRICT'S SEVEN-MONTH BUDGET REVIEW FOR FISCAL YEAR 2010-2011:** Cathy Buck presented a detailed budget review for the first seven months of fiscal year 2010-2011. The report shows actual results for the month of January 2011, actual results for 7-months year-to-date January, projected totals for FY 2010-11, and approved budget totals for FY 2010-11. For comparative purposes, the report includes last year's actual results for the month and year-to-date January 2010, actual FY 2009-10 year-end results, and the FY 2009-10 budget.

Ms. Buck explained that the Income statement the Board receives monthly does not show as much detail as this Seven-Month Budget Review. She also noted that this budget review will give more detail in the water and wastewater operations. President Meraz asked for clarification on the the Customer Service Revenue & Expenses Budget regarding the over budget and under budget. She gave a brief explanation for items over or under budget projections. She noted that the District is projected to be \$24,520 under budget, overall.

During discussion, Director Clapham spoke about a "layman's summary of how the District is operating." President Meraz pointed out that the Finance Committee can formulate how to set up reports for the 2011-12 budget. Director Keck asked about the budget variance regarding depreciation, Ms. Buck explained that the budget amount for depreciation is estimated because the budget is generally done before the depreciation schedule is updated for capital asset purchases for the prior year, and her estimates were off.

- 5. RECEIVE, REVIEW, and DISCUSS RIDGEMARK AREA WASTEWATER TREATMENT IMPROVEMENT PROJECT BID RESULTS AND EVALUATION:** Engineer Ken Girouard stated that the District received 15 bids for the Ridgemark Wastewater Treatment Improvement Project. He noted that Marc Nakamoto of RMC Water and Environment prepared an evaluation of the bids, noting that the low bidder is Anderson Pacific at \$9,521,946, which includes the additive bid. Public member, Steve Rosati asked if our consultant verifies the past history of the contractors and Mr. Girouard pointed out that Mr. Nakamoto has reviewed the entire bid package and has determined that Anderson Pacific has met the project experience and qualification requirements.

Engineer Girouard reported that staff is working on various items to complete the final application to the State Revolving Fund for financing this project and a final cost comparison to assist the Board in evaluating the options of the District building the facility or connecting to the City's sewer treatment facilities. In response to President Meraz' question regarding the City's estimated cost of hooking up to its system, Secretary Yamaoka stated he believes it was in the range of \$11.2 to \$13 million.

The bid information is being presented informational purposes until the Board makes a final decision on the project. This item will be brought back to the Board for approval or denial after the project comparison discussions have concluded.

- 6. RECEIVE, REVIEW, DISCUSS, and PROVIDE GUIDANCE TO STAFF ON RIDGEMARK AREA WASTEWATER TREATMENT IMPROVEMENT PROJECT EVALUATION CRITERIA:** Secretary Yamaoka stated that, in addition to the financial analysis which is being prepared to assist the Board in discussing and deciding on sewer treatment options, staff submitted a list of nonfinancial discussion points. He stated that staff is requesting guidance on how the Board would like to proceed with discussing and analyzing both the financial and nonfinancial aspects of the Ridgemark Area Wastewater Treatment Improvement Project vs. connecting to the City of Hollister's wastewater treatment system.

Secretary Yamaoka noted that a decision is required before May 14 to meet the 90-day timeline for the bids received for the project; also, a public meeting with Ridgemark, Oak Creek, and Quail Hollow property owners needs to be scheduled. It was pointed out that connecting to the City's system would require starting over with the CEQA process, and it would take about two years before the District could begin construction required for a City connection project.

Herman Fehl identified himself as a Ridgemark Homeowners Association Board member. He expressed concern that if the District connects to the City's system, residents will no longer have elected representation or the ability to receive recycled water for the golf course.

Mr. Rosati spoke how receiving recycled water for the RMK golf course from Sunnyslope could help keep the cost down on the higher quality water for the residents. He stated that he hopes the Sunnyslope Board will make a decision within the next sixty days and move forward with groundbreaking for its own wastewater treatment system.

Ms. Valarie Filice stated she is a former stockholder of Ridgemark Golf & County Club; that Mark Davis stated that recycled water produced by Sunnyslope could result in a savings of \$120,000 to \$140,000 annually for the golf course.

Director Clapham clarified that the Board is not stopping the wastewater treatment project process; that the Board is just "tapping the brakes a little" in order to review the comparative costs. President Meraz agreed, citing due diligence.

During discussion, Secretary Yamaoka pointed out that connecting to the City's system does not preclude the District from continuing to handle collection and distribution of wastewater unless it turns over its entire system to the City. He also noted that a truly regional system would have a board elected by customers in the region, rather than governance by a City Council. Engineer Girouard noted that the City must reduce the salinity of its effluent to 700 mg/l by the end of 2014, and at some point in time both the District and the City will be required to eliminate salinity in the discharge.

- 7. RECEIVE, REVIEW, DISCUSS, and PROVIDE GUIDANCE TO STAFF ON COORDINATION AND TIMING OF POTABLE WATER IMPROVEMENTS AND ENACTMENT OF WATER SOFTENER ORDINANCE FOR RIDGEMARK AND FAIRVIEW PRESSURE ZONES:** Engineer Girouard reported that staff has been requested to develop a water softener ordinance by Harry Blohm of the Governance Committee as part of the overall plan for potable water improvements, wastewater improvements, and recycled water improvements contained in the Hollister Urban Area Water and Wastewater Management Plan; and that Harry Blohm suggested the District develop a draft ordinance to review with the City in May.

Engineer Girouard recommended the Water/Wastewater Committee begin working on a draft ordinance. He stated that the Governance Committee suggested the ordinance be tiered to coincide with the water treatment expansion projects, implementing the first tier of the ordinance after completion of the pipeline from Lessalt to Ridgemark, and later the second tier after construction of the Westside plant. Also discussed was permitting cartridge softener systems for offsite disposal. He noted that some communities have ordinances requiring low flow fixtures and disconnection of softeners when a home is sold.

During discussion, Director Clapham brought up the issue of enforcement of water softener ordinances. Resident Tarasa Bettencourt stated that years ago Ridgemark residents began paying higher rates to fund treated water, which they have still not received, and expressed her ongoing concern for when the higher quality water would be provided in the Ridgemark area. Mr. Yamaoka explained that once the Lessalt upgrade and pipeline is complete, higher quality water would be supplied to Ridgemark. He also stated that the Water Resources Association is applying for an extension of the water softener rebate which is set to expire in December.

- 8. RECEIVE, REVIEW, DISCUSS, and TAKE APPROPRIATE ACTION ON APPROVAL OF DISTRICT SPECIFICATIONS FOR 2" RESIDENTIAL FIRE SPRINKLER/ DOMESTIC WATER SERVICE CONNECTIONS:** Engineer Girouard noted that in December 2010, the Board approved the concept of a 2" water service to provide both fire sprinkler protection and domestic water for new single family residences. He stated that the 2" design will provide five to six fire sprinklers with water at 75 gallons per minute (gpm).

Engineer Girouard noted that the Board's packet includes a staff-developed standard for the 2" service line and a 2" meter to meet the fire sprinkler and domestic water requirements for new residential construction; that the system requires backflow protection; and that these larger meters should not be installed in sidewalks. He recommended Board consideration and approval of the District specification standards for the 2" meter and connection system.

President Meraz requested that an ad hoc committee, made up of himself, Director Villalon, and Engineer Girouard be formed to review this proposal. Engineer Girouard suggested that the City and County fire chiefs be invited to participate. The committee will bring this item back to the Board at a future meeting.

I. BOARD AND STAFF COMMITTEE STATUS REPORTS

- 1. Water/Wastewater Committee:** No report.
- 2. Governance Committee:** Director Villalon reported that the Governance Committee attended a tour of the Actiflo-Carb pilot project at the Lessalt Water Treatment Plant. The next meeting is scheduled for 6:00 p.m., on March 16, 2011, at the San Benito County Water District Board room.

3. **Finance Committee:** No report.
4. **Water Resources Association of San Benito County:** Director Keck reported that the WRA is nearing the end of the water softener rebate programs; is moving forward with free home water checkups and replacing toilets; and is helping the farmers with their water use. The next meeting will be held at 5:30 p.m. on May 5, 2011, at the San Benito County Water District Board room.
5. **Ridgemark Wastewater Treatment and Recycled Water Improvement Project:** This item was covered in discussions earlier in the agenda.
6. **State Revolving Fund and Stimulus Package Financing:** Secretary Yamaoka commented that the District's State Revolving Fund loan has a 2.6% interest rate and not 2.7% as previously reported.
7. **Lessalt Water Treatment Plant:** Engineer Girouard reported that the ActiFlo-Carb pilot project is wrapping up this month. He also reported that the Preliminary Design report is close to being completed.
8. **Water Related Projects:** No report.
9. **District Operation Summary, Statement of Income, and Investment Summary; Les-salt Water Treatment Agency Investment and Disbursement Summaries; District Maintenance, Meter Reading, and Well Groundwater Level Reports:** During review of the District Operations Summary, President Meraz commented that the number of auto pay customers is the highest number to date. Director Keck asked if the auto pay limited the insufficient fund returns. Cathy Buck responded that 14% of District customers are now using the autopay program, and it does appear to be reducing the number of returned checks.

Ms. Buck reviewed the January 31 Statement of Income. There were no questions by the Board.

During her review of the District's Investment Summary, Ms. Buck noted that the District's fund balance as of February 28 is \$1,969,326.18, which includes seven months interest earned totaling \$8,155.46.

The Board reviewed financial reports for the Lessalt Water Treatment Agency. The Disbursement Summary for February 9 through March 8, 2011 totaled \$113,489.84. Ms. Buck explained that we had gone slightly over our water allocation for the fiscal year by 37.663 acre feet in February, so we needed to pay for that additional water to San Benito County Water District. In addition, the second check to San Benito County Water District for \$51,486.60 was for the 15% deposit on next year's water contract. The Lessalt Water Treatment Agency Investment Summary ending February 28, 2011, reflects a fund total of \$1,652,497.95, which includes twelve months interest earned totaling \$15,206.49.

During review of the February Maintenance Report, there were no questions. Director Clapham asked a question about the water provided in the fields behind Well #8 and, Mr. Filice explained the agreement the District has with Mr. Lompa.

Jim Filice reviewed the Meter Reading Report for the period January 17 to February 16, 2011, and noted intertie meter data indicates the City owes the District 226.9 million gallons of water. He noted that year-to-date distribution proportions of Lessalt water received are: 53.8% to Sunnyslope and 46.2% to the City. Mr. Filice commented that because of the rain during the winter, we are able to give the City more water, but for the last 3 weeks they asked us to slow it down due to a chlorine residual issue they were experiencing.

During review of the December groundwater level report, Mr. Filice noted that well levels continue to trend upward, which is typical this time of year.

- J. **ALLOWANCE OF CLAIMS:** The Board reviewed the District's Disbursement Summary for the period February 9 through March 8, 2011. Director Anderson questioned check #15966 payable to San Benito County Water District. Ms. Buck explained that it was for our share of expenses for the

HUWWMP from October 2010 through December 2010. Director Anderson also inquired about check #16014 payable to Wastewater Solutions. Jim Filice explained they provide a vacuum service at our leak sites.

Upon motion made by Director Anderson, seconded by Director Keck, and unanimously carried, the Board approved the disbursements totaling \$874,907.01, which includes: \$541,048.66 for employee compensation and accounts payable; \$331,199.75 to the City of Hollister for sewer bills collected; \$2,608.60 for customer refunds and returned checks; and \$50.00 for employee medical benefit plan reimbursements. Last check written as of February 7, 2011 was check #16017.

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
2/10/11	ACH0120	RETURNED CHECK	-355.69
2/11/11	ACH0121	RETURNED CHECK	-200.00
2/11/11	ACH0122	RETURNED CHECK	-137.87
2/11/11	ACH0123	RETURNED CHECK	-147.00
2/28/11	ACH 0124	EFTPS	-22,593.94
2/9/11	ACH 0125	Anthem Blue Cross of California-Jackson	-91.20
2/16/11	ACH0125	RETURNED ACH	-277.19
2/17/11	ACH0126	RETURNED ACH	-255.18
2/17/11	ACH0128	RETURNED CHECK	-118.41
2/23/11	ACH0129	RETURNED CHECK	-138.00
3/3/11	ACH 0130	Merchant Services	-537.62
3/7/11	ACH 0131	RETURNED CHECK	-122.45
3/8/11	DD 0200	Clapham, David G.	-200.00
3/8/11	DD 0201	Keck, Doug (Dir. Dep.)	-300.00
3/8/11	DD 0202	Meraz, David (Dir. Dep.)	-200.00
3/8/11	DD 0203	Villalon, Daniel	-300.00
3/8/11	DD 0204	Wiener-Smolka, Laura S. (Dir. Dep.)	-200.00
2/28/11	DD 0205	Alvarez, Abel	-4,285.56
2/28/11	DD 0206	Brill, Kelly L.	-4,378.08
2/28/11	DD 0207	Buck, Cathy L.	-6,535.49
2/28/11	DD 0208	Castro, Kevin G.	-4,244.30
2/28/11	DD 0209	Chavez, Jr., Manuel T.	-5,781.87
2/28/11	DD 0210	Eclarin, Ernesto P.	-4,691.34
2/28/11	DD 0211	Estrada, Thomas A.	-4,191.04
2/28/11	DD 0212	Filice, James L.	-9,226.91
2/28/11	DD 0213	Girouard, Kenneth R.	-6,354.24
2/28/11	DD 0214	Hagins, Patrick M.	-4,218.38
2/28/11	DD 0215	Imperatrice, Patrick L.	-5,551.31
2/28/11	DD 0216	Jackson, Patrick W.	-6,375.94
2/28/11	DD 0217	Norman, III, Walter R.	-4,970.28
2/28/11	DD 0218	Padilla, David	-4,636.42
2/28/11	DD 0219	Porteur, Carol A.	-3,588.10
2/28/11	DD 0220	Robson, Ann	-2,507.98
2/28/11	DD 0221	Watson, Scott A.	-3,702.28
2/28/11	DD 0222	Yamaoka, Bryan M.	-8,529.15
2/28/11	DD 0223	Zavala, Anabel G.	-4,108.85
2/28/11	DD 0224	Jackson, Norma	-325.66
2/11/11	15923	San Benito Bank-Medical Exp.	-500.00
2/14/11	15924	VOID	0.00
2/14/11	15925	Auto Tech Service Center, Inc.	-35.05
2/14/11	15926	Automotive Color-01	-108.20
2/14/11	15927	City of Hollister-Finance Dept	-331,199.75
2/14/11	15928	Corbin Willits Systems, Inc. (MOM's)	-65.00
2/14/11	15929	Kennedy/Jenks Consultants	-12,145.00
2/14/11	15930	P G & E	-12,020.64
2/14/11	15931	RMC Water and Environment	-17,922.40
2/14/11	15932	San Benito County-Admin Office	-3,143.00
2/14/11	15933	South Valley Internet, Inc.	-17.95
2/14/11	15934	Toro Petroleum Corp.	-1,713.47
2/14/11	15935	A-1 Services	-373.00
2/14/11	15936	VOID	0.00

Date	Num	Name	Amount
2/14/11	15937	DOUGLAS COHON	-71.63
2/14/11	15938	CASSANDRA COOK	-116.39
2/14/11	15939	STEVE HARWELL	-16.81
2/14/11	15940	GLENYCE-LEE HEINER	-42.99
2/14/11	15941	LORI MCCLELLAND	-26.62
2/14/11	15942	JAMIE PRUITT	-61.67
2/14/11	15943	JORGE M. RAMREZ	-95.21
2/14/11	15944	ANDERSON HOMES	-11.59
2/23/11	15945	Postmaster	-270.22
2/25/11	15946	All Star Ready Mix, LLC	-1,285.17
2/25/11	15947	Auto Tech Service Center, Inc.	-1,652.72
2/25/11	15948	Bianchi Kasavan & Pope, LLP	-1,455.05
2/25/11	15949	Brigantino Irrigation	-72.90
2/25/11	15950	CM Analytical, Inc.	-1,380.00
2/25/11	15951	Corbin Willits Systems, Inc. (MOM's)	-65.00
2/25/11	15952	EBCO Pest Control	-55.00
2/25/11	15953	Electrical Distributors Co.	-33.82
2/25/11	15954	Employment Dev. Dept. (EDD) DE2176 Pmts	-77.00
2/25/11	15955	Everbank Commercial Finance, Inc.	-257.85
2/25/11	15956	Gabilan Welding, Inc.	-357.71
2/25/11	15957	Hollister-Sunnyslope W. T. A.	-40,149.85
2/25/11	15958	Hollister Auto Parts, Inc.	-73.18
2/25/11	15959	Monterey Bay Systems	-2,195.02
2/25/11	15960	O'Reilly Auto Parts	-143.00
2/25/11	15961	OnTrac	-48.00
2/25/11	15962	P G & E	-3,762.77
2/25/11	15963	Postal Graphics (was Post Net)	-72.77
2/25/11	15964	Power Equipment Co.	-24.69
2/25/11	15965	Razzolink.com	-115.90
2/25/11	15966	San Benito County Water District	-42,796.71
2/25/11	15967	San Benito Tire, Inc.	-216.29
2/25/11	15968	Toro Petroleum Corp.	-1,312.54
2/25/11	15969	Verizon Wireless	-281.52
2/25/11	15970	San Benito County Water District	-3,734.43
2/28/11	15971	Employment Dev. Dept. (EDD) DE88 Pmts.	-9,891.49
2/28/11	15972	CalPERS - Retirement	-1,587.18
2/28/11	15973	Nationwide Retirements Solutions	-13,056.44
2/28/11	15974	VOID	0.00
2/28/11	15975	CalPERS - Health Insurance	-13,120.75
2/28/11	15976	CalPERS - Retirement	-35,668.79
2/28/11	15977	Fort Dearborn Life Insurance Co.	-234.00
2/28/11	15978	Premier Access Insurance Co.	-3,009.81
2/28/11	15979	State Comp. Insurance Fund	-5,686.08
2/28/11	15980	Postmaster	-1,723.56
2/28/11	15981	BAC (Beneficial Administration Company)	-288.14
3/2/11	15982	VOID	0.00
3/2/11	15983	MARK & KATIE AZEVEDO	-56.08
3/2/11	15984	DOUGLAS COHON	-18.37
3/2/11	15985	DOUGLAS & OLIVIA HALLEY	-55.22
3/2/11	15986	JOHN LANE	-15.68
3/2/11	15987	LITTON LOAN SERVICING	-9.35
3/2/11	15988	SHERRY OWEN	-107.01
3/2/11	15989	LCM PROPERTY MANAGMENT	-64.35
3/2/11	15990	RAM PROPERTY MGMT.	-45.01
3/2/11	15991	ART & ELENA AMARILLAS	-42.83
3/3/11	15992	Petty Cash	-27.96
3/7/11	15993	Ace Hardware (Johnson Lumber Co.)	-400.17
3/7/11	15994	All Star Ready Mix, LLC	-1,057.80
3/7/11	15995	AT&T	-297.34
3/7/11	15996	Auto Tech Service Center, Inc.	-35.05
3/7/11	15997	B.W.S. Distributors, Inc.	-248.09

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
3/7/11	15998	California Clean Energy LLC	-2,288.74
3/7/11	15999	CM Analytical, Inc.	-24,163.75
3/7/11	16000	Green Rubber Kennedy Ag	-313.99
3/7/11	16001	Hach Company	-721.62
3/7/11	16002	Mc Donald Landscaping	-165.00
3/7/11	16003	Mid Valley Supply	-172.12
3/7/11	16004	Mission Uniform Service	-600.38
3/7/11	16005	Noland Hamerly Etienne & Hoss	-877.50
3/7/11	16006	P G & E	-603.11
3/7/11	16007	Recology San Benito County	-114.27
3/7/11	16008	RMC Water and Environment	-40,441.58
3/7/11	16009	San Benito County Water District	-179.00
3/7/11	16010	Staples	-151.77
3/7/11	16011	TopHealth / Personal Best	-256.42
3/7/11	16012	U.S. Bank Corporate Payment Systems	-1,134.37
3/7/11	16013	Union Bank of California, N.A. (SF)	-108,504.13
3/7/11	16014	Wastewater Solutions	-810.00
3/7/11	16015	Wright Bros. Indust. Supply	-375.06
3/7/11	16016	Wright Bros. Welding & Sheet Metal, Inc.	-84.44
3/7/11	16017	Anderson, Dawn V.	-200.00
1/29/11 - 2/8/11	1366	Total Disbursements - Medical Cking	-50.00
Total Disbursements			<u>-874,907.01</u>

K. STAFF REPORTS

1. **District Counsel:** No report.
2. **District Engineer:** No report.
3. **Finance-HR Manager:** No report.
4. **General Manager:** No report.

L. FUTURE AGENDA ITEMS: Future agenda items include a presentation by Shawn Novak at next month’s regular Board meeting on his job at the Water Resources Association and to make his annual request that the District Proclaim May as Water Awareness Month; an update from Harry Blohm on the Hollister Urban Area Water/Wastewater Master Plan; a study session for the cost comparison of the Ridgemark Wastewater Treatment and Recycled Water Improvements project to the cost of connecting to the City of Hollister’s Wastewater Treatment plant; and a discussion of the Well#8 – Lompa agreement.

The Board scheduled a special meeting on March 23rd at 5:00 p.m. for a study session on the cost comparison of the wastewater treatment project vs. connecting to the City.

The next regular meeting of the Board is scheduled to be held Thursday, April 14, 2011.

M. ADJOURN: Upon motion made by Director Keck, seconded by Director Clapham, and unanimously carried, the meeting was adjourned at 7:45 p.m.

APPROVED BY THE BOARD: s/Dave Meraz
 Dave Meraz, President

RESPECTFULLY SUBMITTED: s/Bryan M. Yamaoka
 Bryan M. Yamaoka, Secretary