

**MINUTES**  
**Regular Meeting of the Board of Directors**  
**of the**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**June 18, 2019**

**A. CALL TO ORDER:** The meeting was called to order at 4:30 p.m. by Vice President Ross, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

**B. ROLL CALL: Present:** Vice President Ann Ross, Director Judi Johnson, Director James Parker, and Director Robert J. Rodriguez II. **Absent:** President Mike Alcorn (arrived at 5:43 p.m.).

**C. PUBLIC COMMENT ON CLOSED SESSION MATTERS:** Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of 3 minutes per speaker. No public comment was made.

**Staff Present for Closed Session:** General Manager/Secretary Don Ridenhour and Attorney Heidi Quinn.

**D. CLOSED SESSION (PURSUANT TO Government Code Section 54956.9 & 54957.6):** At 4:31 p.m., Vice President Ross closed the meeting to the public to discuss the following:

1. **Conference with Legal Counsel** - Anticipated Litigation, Gov. Code § 54956.9(b): – One case.
2. **Conference with Labor Negotiators** - Gov. Code § 54957.6:  
District Negotiators: Mike Alcorn, Ann Ross, and Don Ridenhour  
Employee organizations: District Staff and Utility Workers Union of American – AFL-CIO, Local 820.

Vice President Ross reconvened the meeting to open session at 5:15 p.m.

**E. PLEDGE OF ALLEGIANCE:** Director Parker led Directors, staff, and public in the Pledge of Allegiance.

**F. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:** Attorney Heidi Quinn reported that status reports were provided on both items, direction was given by the Board, and no reportable action was taken by the Board.

**G. APPROVAL OF AGENDA:** Director Johnson made a motion to have the Directors report moved to item H-1, the motion was seconded by Director Rodriguez and carried 4-0 (President Alcorn absent).

Upon motion made by Director Parker, seconded by Director Johnson, and carried 4-0 (President Alcorn absent), the agenda was approved as presented with the reorder of the Directors report.

**H. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comment was made.

**Staff present for Open Session:** General Manager/Secretary Don Ridenhour, Attorney Heidi Quinn, Executive Assistant/Stenographer Carol Porteur, Water/Wastewater Superintendent Jim Filice, Finance and Human Resource Manager Cathy Buck, and Associate Engineer Rob Hillebrecht.

1. Board Report – Directors: Director Johnson reported that she attended a free seminar and learned that it is good practice for Directors to state their name prior to making a motion, as well as when they second a motion. This practice seems to be clearer for those in attendance of the meeting and the stenographer taking the minutes. It was recommended that this item be discussed at the Policy & Procedure Committee level, and may be brought back to the Board as an agenda item at a later date.

There were no other Board reports.

**I. CONSENT AGENDA:**

1. Approval of Minutes – The Board reviewed the minutes for the Regular Meeting of May 21, 2019.
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of May 14, 2019 through June 10, 2019, totaling \$2,956,309.30, which includes \$2,602,131.08 for payments to vendors and employees, \$351,056.82 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$3,121.40 for customer refunds and checks returned. The last “ACH” (electronic payments) was ACH #1440, the last “DD” (direct deposit-electronic employee payments) was DD #2598, and the last check written was check #26957.

Date	Number	Name	Amount
05/15/19	ACH 1416	EFTPS	\$ -467.92

Date	Number	Name	Amount
05/17/19	ACH 1417	RETURNED ACH (ACH Ret 05-01)	-161.12
05/17/19	ACH 1418	RETURNED ACH (ACH Ret 05-02)	-195.47
05/17/19	ACH 1419	RETURNED ACH (ACH Ret 05-03)	-62.50
05/17/19	ACH 1420	RETURNED ACH (ACH Ret 05-04)	-228.79
05/17/19	ACH 1421	RETURNED ACH (ACH Ret 05-05)	-121.66
05/17/19	ACH 1422	RETURNED ACH (ACH Ret 05-06)	-255.11
05/17/19	ACH 1423	RETURNED ACH (ACH Ret 05-07)	-200.99
05/17/19	ACH 1424	RETURNED ACH (ACH Ret 05-08)	-118.49
05/17/19	ACH 1425	RETURNED ACH (ACH Ret 05-09)	-165.82
05/16/19	ACH 1426	RETURNED CHECK (Ck Ret 05-01)	-92.00
05/17/19	ACH 1427	RETURNED CHECK (Ck Ret 05-02)	-150.00
05/22/19	ACH 1428	CalPERS - Retirement	-1,085,858.00
05/22/19	ACH 1429	CalPERS - Retirement	-7,282.00
05/31/19	ACH 1430	CalPERS - Retirement	-1,036.00
05/31/19	ACH 1431	CalPERS - Retirement	-1,965.87
05/31/19	ACH 1432	CalPERS - Retirement	-30,838.17
05/31/19	ACH 1433	CalPERS - Health Insurance	-15,720.22
05/31/19	ACH 1434	CalPERS - Retirement	-6,359.00
05/31/19	ACH 1435	EFTPS	-27,906.20
05/31/19	ACH 1436	Employment Dev. Dept. (EDD) DE88 Pmts.	-11,299.97
06/03/19	ACH 1437	First Data Merchant Services	-68.53
06/03/19	ACH 1438	North American Bancard	-1,122.88
06/03/19	ACH 1439	North American Bancard	-1,104.41
06/05/19	ACH 1440	American Express	-24.81
05/15/19	DD 2571	Alcorn, Michael H.	-814.32
05/15/19	DD 2572	Johnson, Judi H.	-277.05
05/15/19	DD 2573	Parker, James F	-92.35
05/15/19	DD 2574	Rodriguez, II, Robert J.	-92.35
05/15/19	DD 2575	Ross, Ann C.	-731.97
05/31/19	DD 2576	Alvarez, Abel	-5,477.11
05/31/19	DD 2577	Bernal, Melissa M	-2,658.18
05/31/19	DD 2578	Boltz, William K	-6,589.44
05/31/19	DD 2579	Buck, Cathy L.	-6,290.32
05/31/19	DD 2580	Burbank, Jr., Dee J.	-5,888.86
05/31/19	DD 2581	Castro, Kevin G.	-5,159.59
05/31/19	DD 2582	Chavez, Jr., Manuel T.	-7,527.01
05/31/19	DD 2583	Eclarin, Ernesto P.	-6,429.45
05/31/19	DD 2584	Filice, James L.	-7,836.07

Date	Number	Name	Amount
05/31/19	DD 2585	Hagins, Patrick M.	-4,631.57
05/31/19	DD 2586	Hernandez, Bazilio	-5,589.46
05/31/19	DD 2587	Hillebrecht, Robert B.	-5,037.13
05/31/19	DD 2588	Jackson, Patrick W.	-6,169.79
05/31/19	DD 2589	Malko, Kim A.	-3,668.96
05/31/19	DD 2590	Norman, III, Walter R.	-5,440.56
05/31/19	DD 2591	Padilla, David	-5,911.23
05/31/19	DD 2592	Porteur, Carol A.	-4,656.68
05/31/19	DD 2593	Quick, Troy E.	-6,446.65
05/31/19	DD 2594	Ridenhour, Donald G.	-11,065.43
05/31/19	DD 2595	Roberts, Kelly L.	-4,747.08
05/31/19	DD 2596	Vargas Garcia, Michael J	-4,216.45
05/31/19	DD 2597	Watson, Scott A.	-7,140.94
05/31/19	DD 2598	Zavala, Anabel G.	-4,310.26
05/16/19	26872	Buck, Cathy L.	-73.71
05/20/19	26873	NINA HANSEN	-48.39
05/20/19	26874	MIKE & JENNIFER KIVLEHAN	-128.00
05/20/19	26875	DENNIS MADIGAN	-143.27
05/20/19	26876	BROOKS & CHERI SCHMIDT	-289.25
05/20/19	26877	Filice, James L.	-150.00
05/20/19	26878	A-1 Services	-403.00
05/20/19	26879	American Water Works Association (AWWA)	-2,237.00
05/20/19	26880	Auto Tech Service Center, Inc.	-41.58
05/20/19	26881	Bianchi Kasavan & Pope, LLP	-340.00
05/20/19	26882	Brenntag Pacific, Inc.	-11,828.80
05/20/19	26883	Central Ag Supply LLC	-585.59
05/20/19	26884	City of Hollister-Finance Dept.	-351,056.82
05/20/19	26885	De Lay & Laredo	-3,325.00
05/20/19	26886	Don Chapin Co. Inc., The	-50.00
05/20/19	26887	EBCO Pest Control	-60.00
05/20/19	26888	Edges Electrical Group, LLC	-460.05
05/20/19	26889	Hach Company	-40.70
05/20/19	26890	Interstate Battery System of San Jose Inc	-120.02
05/20/19	26891	Konica Minolta Premier Finance	-416.76
05/20/19	26892	Mc Master-Carr	-148.84
05/20/19	26893	Quinn Company	-565.96
05/20/19	26894	Toro Petroleum Corp.	-1,873.32
05/20/19	26895	Wright Bros. Industrial Supply	-89.38

Date	Number	Name	Amount
05/22/19	26896	Postmaster	-199.49
05/27/19	26897	Johnson, Judi H.	-251.98
05/28/19	26898	MARIAM & JOHN ANDERSON	-142.46
05/28/19	26899	BOYDS ASPHALT SERVICES	-618.08
05/28/19	26900	Bianchi Kasavan & Pope, LLP	-74.69
05/28/19	26901	Brenntag Pacific, Inc.	-12,952.23
05/28/19	26902	Central Ag Supply LLC	-75.75
05/28/19	26903	CM Analytical, Inc.	-9,353.75
05/28/19	26904	Ferguson Enterprises, Inc.	-939.60
05/28/19	26905	Hach Company	-923.38
05/28/19	26906	Kennedy/Jenks Consultants	-39,114.10
05/28/19	26907	MBS Business Systems	-981.40
05/28/19	26908	San Benito County Water District	-115,270.00
05/28/19	26909	Specialty Construction Inc.	-591,588.75
05/28/19	26910	Sunnyslope County Water - Retainage	-31,136.25
05/28/19	26911	Verizon Wireless	-249.77
05/31/19	26912	Nationwide Retirements Solutions	-15,699.00
05/31/19	26913	Dearborn National Life Insurance Company	-362.41
05/31/19	26914	HealthSmart Benefit Solutions, Inc. (VSP)	-329.62
05/31/19	26915	Premier Access Insurance Co.	-3,361.69
05/30/19	26916	Petty Cash	-14.33
05/31/19	26917	Postmaster	-2,101.67
06/03/19	26918	Accurate Air Engineering Inc - Lodi	-1,095.63
06/03/19	26919	Ace Hardware (Johnson Lumber Co.)	-1,080.69
06/03/19	26920	AT&T	-510.36
06/03/19	26921	Brenntag Pacific, Inc.	-15,069.67
06/03/19	26922	Caliber Collision - Hollister	-1,000.00
06/03/19	26923	Hach Company	-698.55
06/03/19	26924	Interstate Battery System of San Jose Inc	-183.89
06/03/19	26925	Mark Nicholson, Inc.	-9,492.00
06/03/19	26926	Mission Uniform Service	-858.78
06/03/19	26927	O'Reilly Auto Parts	-37.47
06/03/19	26928	Palace Business Solutions	-366.78
06/03/19	26929	Postmaster	-55.00
06/03/19	26930	Razzolink.com	-76.95
06/03/19	26931	San Benito County Water District	-312,300.21
06/03/19	26932	Star Concrete	-991.59
06/03/19	26933	State Water Resources Control Brd-WWOPCP	-95.00

Date	Number	Name	Amount
06/03/19	26934	Toro Petroleum Corp.	-518.64
06/03/19	26935	AT&T	-96.12
06/10/19	26936	Burbank, Jr., Dee J.	-150.00
06/10/19	26937	Watson, Scott A.	-130.78
06/10/19	26938	A-1 Services	-403.00
06/10/19	26939	AT&T	-548.23
06/10/19	26940	Auto Tech Service Center, Inc.	-1,228.07
06/10/19	26941	B.S.K. Analytical Laboratories, Inc.	-1,103.00
06/10/19	26942	Brenntag Pacific, Inc.	-21,855.49
06/10/19	26943	Calgon Carbon Corporation	-48,402.00
06/10/19	26944	Central Ag Supply LLC	-415.90
06/10/19	26945	Green Valley Farm Supply, Inc	-2,548.68
06/10/19	26946	John Smith Road Landfill	-1,631.70
06/10/19	26947	Mc Master-Carr	-101.60
06/10/19	26948	Pinnacle Agriculture	-916.37
06/10/19	26949	Postmaster	-235.00
06/10/19	26950	Recology San Benito County	-200.00
06/10/19	26951	South Valley Internet, Inc.	-20.45
06/10/19	26952	Void	0.00
06/10/19	26953	Toro Petroleum Corp.	-2,217.63
06/10/19	26954	Trans Union LLC	-113.26
06/10/19	26955	U.S. Bank Corporate Payment Systems	-1,322.56
06/10/19	26956	USA Blue Book	-215.22
06/10/19	26957	State Water Resources Control Board-DWOCP	-105.00
			<b>\$ -2,956,309.30</b>

Director Johnson asked several questions on the allowance of claims, which were answered and clarified Finance & Human Resources Manager Cathy Buck.

Upon motion made by Director Johnson, seconded by Director Rodriguez, and carried 4-0 (President Alcorn absent), the consent agenda was approved as presented.

**J. NEW BUSINESS:**

- 1. CONSIDER APPROVAL AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE AN AGREEMENT WITH THE UTILITY WORKERS UNION OF AMERICA, AFL-CIO LOCAL 820 AMENDING WAGES AND BENEFITS FOR REPRESENTED EMPLOYEES THROUGH JUNE 30, 2021. (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Ridenhour stated that

the Personnel Committee has been holding negotiation meetings with the District's Union Staff members (Utility Workers Union of America, Local 820) for several months. Staff have been working without a contract since July 1, 2018. The Personnel Committee is recommending a 3% signing bonus, and a 3% cost of living adjustment effective immediately for the 17 Union Staff members. The Personnel Committee recommends adoption of the Agreement, which extends through June 30, 2021, and authorizes a 4% wage increase effective July 1, 2019 and a 4% wage increase effective July 1, 2020. The agreement includes other recommended adjustments including: increasing on-call pay from \$225 to \$275 per week; changing overtime pay to double time for hours worked over 50 hours in a week and to double time for holiday pay; increasing boot allowance from \$150 to \$250 annually; a new office staff uniform allowance of \$100 per year for logo shirts and jackets; increasing cell phone stipend from \$20 to \$30 per month; and adding Veteran's Day as a recognized District holiday. This Agreement is the first of its kind for our District, and required many hours of additional negotiation time to work out updates to the personnel policies and procedures such as a new grievance procedure, leave policies, overtime procedures, management rights, Union rights, strikes and lockout prohibitions, and incorporating many existing Personnel Handbook provisions into the agreement. It is anticipated that the Personnel Handbook will be revised to be consistent with this proposed agreement in future months. The Union Staff members ratified the Agreement on June 11, 2019.

The Personnel Committee has planned negotiations with Management Staff for a wage and benefits agreement beginning July 1, 2019, now that the long-term agreement with Union Staff is complete.

Upon motion made by Director Johnson, seconded by Director Parker, and carried 5-0 (Director Alcorn arrived during the discussion), the Board approved and authorized the Board President to execute the Agreement with the Utility Workers Union of America, AFL-CIO Local 820, amending wages and benefits for represented employees through June 30, 2021.

2. **CONSIDER ADOPTION AND APPROVAL OF THE DISTRICT BUDGET FOR FISCAL YEAR 2019/20. (Not a project under CEQA per Article 20, Section 15378):** Finance & Human Resource Manager Cathy Buck explained that this budget is similar to the current budget, and reflects the following noteworthy items: Water revenue budget proposed for the new fiscal year is approximately 9.75% higher than this year's projected actual, based on a relaxation of expected customer water conservation. Sewer revenue budget proposed is the same as last year's budget, which is slightly lower (-1.89%) than this year's projected actual, since there are no rate increases scheduled and customer's water conservation in our sewer service area has lowered their sewer bills/revenue. Both

the Lessalt and West Hills WTP's revenue is based on their FY 19/20 operating budgets, which have been reviewed and approved by SBCWD.

The Finance Committee met on June 11, 2019 and reviewed the proposed budget. The Committee supports adoption of the proposed FY 2019/20 budget.

The overall budget for FY 2019/20 reflects a net loss of \$107,522, with no provision for non-operating revenues from capacity fees, miscellaneous fees, or interest income, the combination of which will likely cover this projected loss and result in a net income for the year. While budgeting for a loss is generally not desirable, management believes that the budget is conservative and that actual results will likely be more favorable, barring any unforeseen circumstance.

Ms. Buck explained that it is also important to note that the budget includes non-cash expenses for depreciation and amortization of the water rights. When you add back these non-cash expenses, the expected cash provided from operations is \$1,816,812. The cash generated from operations supports paying for debt service and capital expenditures.

Director Johnson asked about where the Water Resources Association costs were budgeted and Ms. Buck explained in the water conservation line item in the water budget. Director Ross summarized what Ms. Buck reported regarding depreciation, water rights amortization, and capacity fees that the budget would be positive when factoring in these accounting adjustments.

Upon motion made by Director Rodriguez, seconded by Director Johnson, and carried 5-0, the Board adopted and approved the District Budget for Fiscal Year 2019/20 as presented.

3. **CONSIDER APPROVAL AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE A CONTINUATION AGREEMENT EXTENDING ALL WAGE BENEFITS OF THE EXISTING AGREEMENT WITH MANAGEMENT STAFF DURING NEGOTIATIONS THROUGH DECEMBER 31, 2019. (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Ridenhour explained that the District recently entered into a compensation agreement with Management Staff through June 30, 2019. A longer term agreement was planned once negotiations with Union Staff was complete. The District anticipates the Management Staff Agreement to be negotiated very quickly, but a Continuation Agreement is necessary to allow for the extension of wage benefits while the terms of a new agreement are worked out. The Continuation Agreement will allow any new benefits to be retroactive back to July 1, 2019, as long as good faith negotiations are underway and retroactivity is included



in a final agreement. The Personnel Committee has set up negotiation meetings with Management Staff for later this month.

Upon motion made by Director Johnson, seconded by Director Alcorn, and carried 5-0, the Board approved and authorized the Board President to execute a continuation agreement extending all wage benefits of the existing agreement with management staff during negotiations through December 31, 2019.

4. **CONSIDER APPROVAL AND AUTHORIZE THE BOARD PRESIDENT TO SIGN THE AGREEMENT FOR WATER FACILITIES AND SERVICE FOR KLAUER DEVELOPMENT AT 811 SANTA ANA ROAD. (Categorically exempt from CEQA per Article 19, Section 15332, Class 32):** Associate Engineer Rob Hillebrecht stated that the proposed Klauer Development would finish out the La Baig neighborhood, is located just east of Gabilan Elementary School and directly south of Santa Ana Road, and would connect La Baig and Koch Drives. It will be composed of ten single family homes (including one existing home) and one triplex on about two acres.

The development will receive potable water and fire protection water service from Sunnyslope County Water District as it is within the District's boundary. Sunnyslope Staff have reviewed and provided comments on the development Improvement Plans and Final Map to ensure that the development water system meets District requirements. The additional water demands from this development have been considered and addressed in the Hollister Urban Area Water Master Plan to ensure the District has sufficient water supply to serve such development.

The Agreement provided is the District's standard agreement for water facilities and service to a new development. The District currently has the capacity and ability to serve this development with potable water. Yet the Agreement acknowledges the District's right to terminate the Agreement if severe drought, or other unforeseen circumstances significantly limit its capacity or ability to serve new customers.

Upon motion made by Director Rodriguez, seconded by Director Johnson, and carried 5-0, the Board approved and authorized the President to sign the Agreement for Water Facilities and Service for Klauer Development at 811 Santa Ana Road.

## **K. BOARD COMMITTEE and STATUS REPORTS**

1. **Governance Committee:** General Manager/Secretary Ridenhour reported that no meeting was held and a meeting is tentatively scheduled for July 17<sup>th</sup> to discuss the Groundwater Management Act.

2. **Water/Wastewater Committee:** No meeting.
3. **Finance Committee:** General Manager/Secretary Ridenhour reported that a meeting was held on June 11<sup>th</sup> to review and discuss FY 2019-20 Budget Draft for Sunnyslope County Water District operations; and becoming a participating agency in the Statewide Community Infrastructure Program (SCIP) to allow private development projects to finance water/wastewater infrastructure and capacity fees. The FY 2019-20 budget was on tonight's agenda, and the SCIP program may be brought back to the Board on a future agenda.
4. **Policy and Procedure Committee:** No meeting.
5. **Personnel Committee:** General Manager/Secretary Ridenhour reported that the Committee met on May 28<sup>th</sup> & 29<sup>th</sup> to continue discussion on labor negotiations with Union Staff on the agreement presented on tonight's agenda. The next meeting will be on June 25<sup>th</sup> to continue negotiations with Management Staff.
6. **Water Resources Association of San Benito County (WRA):** Director Johnson reported that a meeting was held on June 6<sup>th</sup> to discuss the upcoming budget and hear Program Manager Shawn Novack's report. Director Johnson mentioned that Director Parker was in attendance in the audience.
7. **Operation Summary, Statement of Income, Investment Summary, Maintenance, City Meter Reading, and Groundwater Level Measurement Reports:** Finance and Human Resource Manager Cathy Buck prepared her monthly written narrative report on the Operation Summary (thru May 31, 2019), Statement of Income (thru April 30, 2019), and Investment Summary (thru May 31, 2019). Ms. Buck asked if there were any questions, and there were none.

The District's Investment Summary report reflects the total cash balance as of May 31, 2019 of \$10,127,362.53, which includes posted interest totaling \$173,105.61 (eleven months interest on the Money Market account, and interest on the LAIF investment that posted in July, October, January, and April). Ms. Buck pointed out that the balance is down due to the expenditures for the construction of the Crosstown Pipeline and payment of the CalPERS and OPEB unfunded liabilities.

Water/Wastewater Superintendent Jim Filice reported on the May 31, 2019 Maintenance Staff Report, and asked the Board if there were any questions, and Director Johnson and Vice President Ross asked several questions to which Mr. Filice answered. Mr. Filice

noted that there were seven leaks in the last month, with one leak qualifying as an emergency; and five of the leaks were in one week, which was very unusual.

In review of the Meter Reading Report for the period of April 17, 2019 to May 15, 2019, the intertie meter data indicates the City received -5.4% of Lessalt Water Treatment Plant water, while the District received 105.4%, and the City received 100% of the West Hills Water Treatment Plant water, while the District received 0%. Mr. Filice stated that the balance is hovering where we are trying to keep it.

Water/Wastewater Superintendent Jim Filice reported on the groundwater level report, stating that the water is still climbing.

8. **Active Tasks Update:** General Manager/Secretary Ridenhour reported that Specialty Construction has completed the work at the City's well site intertie and all the piping at the District's well site for the **Crosstown Pipeline**. The motor control center has been delivered and all the remaining electrical work is underway. PG&E powering up the pump station is currently unknown, which will delay completion of the project.

General Manager/Secretary Ridenhour met with other agencies to coordinate and discuss emergency response and critical services for potential **Power Interruptions**. PG&E has been warning the public that power could be interrupted to the community due to fire danger. The District has adequate backup power generators to handle a lengthy interruption, but it would result in staffing cost increases to operate the facilities on generators.

Mr. Ridenhour reported on the proposed **Water Bill Tax**, California Senate Bill 669 and 414, stating that a water tax has been resolved and the State has found another source of funding for disadvantaged community water system upgrades. Senator Caballero was helpful in making this happen and was acknowledged by ACWA.

## **L. BOARD and STAFF REPORTS**

1. **Directors:** Reported in item H-1.
2. **District Counsel:** No report.
3. **Finance and Human Resource Manager:** Cathy Buck reported that she will be on vacation and will not be attending the July Board meeting.
4. **Assistant Engineer:** Rob Hillebrecht reported that he will be on vacation and will not be attending the July board meeting.

5. **General Manager:** Don Ridenhour reported that he will be retiring, and his last day with the District will be November 30, 2019.

**M. FUTURE AGENDA ITEMS:** SCIP Program, and Management Compensation.

**N. ADJOURNMENT:** Vice President Ross adjourned the meeting at 6:38 p.m.

**APPROVED BY THE BOARD:** *s/ Ann C. Ross*  
Ann C. Ross, Vice President

**RESPECTFULLY SUBMITTED:** *s/ Donald G. Ridenhour*  
Donald G. Ridenhour, Secretary