

**MINUTES**  
**BOARD OF DIRECTORS**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**Regular Meeting**  
**December 11, 2013**

- A. CALL TO ORDER:** The meeting was called to order at 5:15 p.m. by President Meraz, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.
- B. ROLL CALL: Present:** President Dave Meraz; Directors: Dave Clapham, Kathleen Hill, John M. Johnson, and Danny Villalon.
- C. PLEDGE OF ALLEGIANCE:** Director Villalon led Directors, staff, and public in the Pledge of Allegiance.
- D. APPROVAL OF AGENDA:** Upon motion made by Director Hill, seconded by Director Clapham, and carried 5-0, the agenda was approved as presented.
- E. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda; there were no comments from the public.

**Staff present for Open Session:** General Manager/Secretary Don Ridenhour; Attorney David Laredo; Executive Assistant/Stenographer Carol Porteur; and Finance and Human Resource Manager Cathy Buck.

**Others present:** Joe Smith, Harry Blohm, and a group of San Benito High School students.

**F. CONSENT AGENDA:**

- 1. Approval of Minutes — for the Regular Meeting of November 13, 2013.
- 2. Allowance of Claims – to ratify disbursements for the period November 7 through December 4, 2013 totaling \$1,346,843.23, which includes \$1,007,964.11 for employee compensation and payments to vendors, \$337,179.12 paid to the City of Hollister for payments collected on their customer’s sewer billings, and \$1,700.00 for customer refunds and deductions for checks returned for insufficient funds. The last check written as of December 2, 2013 was #19183. The list of disbursements is as follows:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
11/07/13	ACH 0510	Merchant Services (October fees)	-875.26
11/07/13	ACH 0511	RETURNED CHECK (Ret Ck 11-01)	-152.94
11/15/13	ACH 0512	EFTPS	-256.60
11/08/13	ACH 0513	RETURNED CHECK (Ret Ck 11-02)	-194.93
11/14/13	ACH 0514	RETURNED CHECK (Ret Ck 11-03)	-113.76
11/14/13	ACH 0515	RETURNED CHECK (Ret Ck 11-04)	-149.14
11/22/13	ACH 0516	EFTPS	-1,832.50
11/27/13	ACH 0517	EFTPS	-25,035.25
11/15/13	ACH 0518	RETURNED CHECK (Ret Ck 11-05)	-162.00
11/18/13	ACH 0519	RETURNED CHECK (Ret Ck 11-06)	-15.30
11/19/13	ACH 0520	RETURNED ACH (ACH Ret 11-01)	-172.85
11/22/13	ACH 0521	RETURNED CHECK (Ret Ck 11-07)	-149.99
12/03/13	ACH 0523	Merchant Services (November fees)	-631.72
11/27/13	ACH 0522	Local Agency Investment Fund (LAIF)	-700,000.00
11/15/13	DD 0980	Clapham, David G	-265.05
11/15/13	DD 0981	Johnson, John M	-182.70
11/15/13	DD 0982	Meraz, David E	-182.70
11/15/13	DD 0983	Villalon, Daniel	-159.70

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
11/22/13	DD 0984	Girouard, Kenneth R.	-5,711.14
11/27/13	DD 0985	Alvarez, Abel	-4,540.03
11/27/13	DD 0986	Brill, Kelly L.	-4,535.87
11/27/13	DD 0987	Buck, Cathy L.	-6,931.07
11/27/13	DD 0988	Castro, Kevin G.	-4,929.34
11/27/13	DD 0989	Chavez, Jr., Manuel T.	-6,477.99
11/27/13	DD 0990	Eclarin, Ernesto P.	-4,928.58
11/27/13	DD 0991	Estrada, Thomas A.	-4,545.93
11/27/13	DD 0992	Filice, James L.	-6,850.78
11/27/13	DD 0993	Hagins, Patrick M.	-4,987.88
11/27/13	DD 0994	Jackson, Patrick W.	-6,679.02
11/27/13	DD 0995	Malko, Kim A.	-2,101.87
11/27/13	DD 0996	Norman, III, Walter R.	-5,802.16
11/27/13	DD 0997	Padilla, David	-5,689.33
11/27/13	DD 0998	Porteur, Carol A.	-4,018.90
11/27/13	DD 0999	Ridenhour, Donald G	-9,946.52
11/27/13	DD 1000	Watson, Scott A.	-5,399.98
11/27/13	DD 1001	Zavala, Anabel G.	-4,250.01
11/07/13	19090	Ace Hardware (Johnson Lumber Co.)	-5.35
11/07/13	19091	Corix Water Products	-80.94
11/07/13	19092	Anderson Pacific Engineering Constr, Inc.	-11,341.70
11/11/13	19093	California Clean Energy LLC	-4,535.78
11/11/13	19094	City of Hollister-Finance Dept	-228.11
11/11/13	19095	Credit Consulting Services, Inc.	-221.17
11/11/13	19096	CWEA Membership- TCP	-159.00
11/11/13	19097	EBCO Pest Control	-55.00
11/11/13	19098	Electrical Distributors Co.	-394.73
11/11/13	19099	Radio Shack (Crystal T.V.)	-33.60
11/11/13	19100	Recology San Benito County	-124.80
11/11/13	19101	San Benito County Water District	-450.75
11/11/13	19102	South Valley Internet, Inc.	-20.45
11/11/13	19103	Staples Advantage	-307.92
11/11/13	19104	Toro Petroleum Corp.	-1,449.10
11/11/13	19105	U.S. Bank Corporate Payment Systems	-541.86
11/11/13	19106	Wright Bros. Welding & Sheet Metal, Inc.	-396.19
11/12/13	19107	Monterey Bay Water Works Assoc. (MBWWA)	-140.00
11/15/13	19108	Hill, Kathleen A	-245.05
11/18/13	19109	A-1 Services	-373.00
11/18/13	19110	All Star Ready Mix, LLC	-2,835.02
11/18/13	19111	American Water Works Association (AWWA)	-635.00
11/18/13	19112	Assoc. of Calif. Water Agencies (ACWA)	-11,000.00
11/18/13	19113	AutomationDirect.com	-279.00
11/18/13	19114	Bianchi Kasavan & Pope, LLP	-4,424.00
11/18/13	19115	Bracewell Engineering, Inc.	-126.00
11/18/13	19116	City of Hollister-Finance Dept	-337,179.12
11/18/13	19117	CM Analytical, Inc.	-1,835.00
11/18/13	19118	De Lay & Laredo	-2,000.00
11/18/13	19119	Everbank Commercial Finance, Inc.	-226.87
11/18/13	19120	Fastenal Company	-39.35
11/18/13	19121	Groeniger & Company	-773.97
11/18/13	19122	Hach Company	-888.21
11/18/13	19123	Mark Nicholson, Inc.	-6,138.00
11/18/13	19124	Monterey Bay Systems	-140.30
11/18/13	19125	State Water Resources Control Board-AFRS	-664.00
11/18/13	19126	State Water Resources Control Board-AFRS	-1,940.00
11/20/13	19127	Eclarin, Ernesto P.	-59.49
11/22/13	19128	Postmaster	-248.66
11/25/13	19129	All Steel Fence, Inc.	-130.00
11/25/13	19130	Auto Tech Service Center, Inc.	-36.88
11/25/13	19131	B.W.S. Distributors, Inc.	-108.60
11/25/13	19132	Calcon System, Inc.	-8,647.00
11/25/13	19133	Electrical Distributors Co.	-229.99

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
11/25/13	19134	Fastenal Company	-78.72
11/25/13	19135	Hagen Engineering International, Inc.	-4,000.00
11/25/13	19136	Mark Nicholson, Inc.	-8,140.00
11/25/13	19137	McGilloway, Ray, Brown & Kaufman	-6,012.50
11/25/13	19138	Razzolink.com	-115.90
11/25/13	19139	State Water Resources Control Board-AFRS	-4,367.00
11/25/13	19140	Transact Technologies Inc.	-124.86
11/25/13	19141	Wright Bros. Welding & Sheet Metal, Inc.	-159.75
11/27/13	19142	Employment Dev. Dept. (EDD) DE88 Pmts.	-558.35
11/27/13	19143	Employment Dev. Dept. (EDD) DE88 Pmts.	-8,935.56
11/27/13	19144	CalPERS - Retirement	-1,036.00
11/27/13	19145	Nationwide Retirements Solutions	-16,376.74
11/27/13	19146	CalPERS - Health Insurance	-13,157.88
11/27/13	19147	CalPERS - Retirement	-30,915.95
11/27/13	19148	Dearborn National Life Insurance Company	-288.00
11/27/13	19149	HealthSmart Benefit Solutions, Inc. (VSP)	-327.32
11/27/13	19150	Premier Access Insurance Co.	-3,156.68
11/27/13	19151	Postmaster	-1,816.83
11/27/13	19152	Eclarin, Ernesto P.	-2,220.36
11/27/13	19153	Filice, James L.	-3,823.55
11/27/13	19154	Chavez, Jr., Manuel T.	-2,329.48
11/27/13	19155	Petty Cash	-18.12
12/02/13	19156	Ace Hardware (Johnson Lumber Co.)	-366.06
12/02/13	19157	AT&T	-230.81
12/02/13	19158	B.W.S. Distributors, Inc.	-104.14
12/02/13	19159	Brenntag Pacific, Inc.	-1,963.68
12/02/13	19160	Electrical Distributors Co.	-105.13
12/02/13	19161	Ferguson Enterprises, Inc.	-264.95
12/02/13	19162	Hollister Auto Parts, Inc.	-56.97
12/02/13	19163	John Smith Landfill	-12.00
12/02/13	19164	Mid Valley Supply	-433.01
12/02/13	19165	Mission Uniform Service	-576.88
12/02/13	19166	NH3 Service Company	-694.40
12/02/13	19167	O'Reilly Auto Parts	-55.95
12/02/13	19168	Palace Art & Office Supply	-116.34
12/02/13	19169	San Benito Tire, Inc.	-143.74
12/02/13	19170	Toro Petroleum Corp.	-1,544.30
12/02/13	19171	Verizon Wireless	-370.95
12/02/13	19172	Wright Bros. Indust. Supply	-106.60
12/02/13	19173	DARREN LEACH & KITRA BRIGANTINO	-24.04
12/02/13	19174	CARLOS COBOS	-72.95
12/02/13	19175	HERMAN COSSIO	-59.44
12/02/13	19176	TARCILA MEDINA	-70.60
12/02/13	19177	RICK PENNINGTON	-47.89
12/02/13	19178	ROBERTO REYES	-131.97
12/02/13	19179	JOSEPH SERPA	-50.82
12/02/13	19180	FREDERIC & BRIGITTE SPALANZANI	-118.48
12/02/13	19181	JOSE VIEIRA	-12.90
12/02/13	19182	Ben Caputo Printing	-580.48
12/02/13	19183	South Valley Internet, Inc.	-20.45
<b>Total Disbursements</b>			<b><u>-1,346,843.23</u></b>

President Meraz inquired about the three payroll checks issued in addition to the regular payroll. Cathy Buck explained the District has a sick leave cash-out policy that allows employees with 10 or more years of service and over 500 sick leave hours accumulated to “cash-out” up to 96 hours at the end of the calendar year, as long as they do not drop below 500 hours. There were three employees who qualified for sick leave cash-out and they requested separate checks to limit the amount of taxes deducted.

Upon motion made by Director Villalon, seconded by Director Johnson, and carried 5-0, the Board approved the Consent Agenda as presented.

## G. NEW BUSINESS:

### 1. TAKE APPROPRIATE ACTION TO ELECT A PRESIDENT AND VICE-PRESIDENT OF THE BOARD OF DIRECTORS, AND PRESIDENT TO ASSIGN DIRECTOR DUTIES TO STANDING DISTRICT COMMITTEES FOR 2014:

General Manager/Secretary Ridenhour explained that the Board of Directors annually elect one of the five Board of Directors to serve as the President of the Board and a second Director to serve as the Vice President of the Board. The President of the Board then assigns Directors to serve on the five standing committees and the Water Resources Agency. Director Clapham opened comments stating that President Meraz had been doing a great job as President over the past few years and that he would be ok with no change. After some discussion, Director Hill suggested that she would like to see a change and nominated Director Villalon, who was currently serving as Vice President to be President; it was seconded by Director Johnson and unanimously carried. Director Johnson then nominated Director Hill for Vice-President; it was seconded by Director Meraz and unanimously carried.

After discussion, the Board agreed to postpone the assignment of Director Duties to standing District committees for 2014 until the January 8<sup>th</sup> meeting.

### 2. PUBLIC HEARING – RECEIVE UPDATE ON THE LESSALT WATER TREATMENT PLANT UPGRADE AND WATER QUALITY REGULATION EXTENSION RECEIVED FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH:

General Manager/Secretary Ridenhour stated that in September, San Benito County Water District (SBCWD) awarded a contract to Specialized Construction, Inc. of San Luis Obispo for \$6.85 million to upgrade the Lessalt Water Treatment Plant. Part of this upgrade includes the installation of a pipeline along Fairview Road to enable Sunnyslope County Water District to deliver higher quality water to the Ridgemark area and other customers in the District's high pressure zone. The Lessalt Water Treatment Plant upgrade is needed for the plant to stay in compliance with water quality requirements of the California Department of Public Health (CDPH). Specialized Construction, Inc. began actual site work the week of November 18<sup>th</sup>. The contract provides the contractor 365 days to complete the project which means the final working day of the project will be in November 2014.

General Manager/Secretary Ridenhour explained that in October of 2013, water quality regulations changed for disinfection by-products requiring the District and the City of Hollister to meet stricter limits set by the CDPH. Disinfection by-products are a result of chlorine added to the treated drinking water for disinfection reacting with microscopic organic particles in the drinking water and are believed to increase the risk of cancer with decades of consumption. The Lessalt Water Treatment Plant is being upgraded to meet these recent changes in the regulations. CDPH granted an extension to the District in October. The extension requires the upgrade of the Lessalt Water Treatment Plant be under construction and for the District and the City to hold public hearings to give customers the opportunity to ask questions and learn about the regulatory relief. The District has been granted an extension until October 1, 2014 to begin meeting the new regulations. Other requirements of the extension granted by CDPH include quarterly reports on the progress of the Lessalt Water Treatment Plant upgrade and the District is required to notify its customers in any quarter when the new regulations are exceeded. Mr. Ridenhour explained that it is possible that the District and the City will exceed the new regulation over the next year until the Lessalt Water Treatment Plant upgrade is complete, but it is important that our customers understand our water quality has not changed and is safe to drink. Mr. Ridenhour also stated that the CDPH would not have granted an extension to meeting the regulations if the health risk was immediate.

General Manager/Secretary Ridenhour stated that the pipeline work on Fairview Road will begin in January with work being done intermittently during the month. He stated that the contractor will be putting up message boards in advance for notification of the construction which will take place.

President Villalon asked what the scale of the disinfection by-product is and how far off the District is, and General Manager/Secretary responded the scale is 80 parts per billion (ppb) for a single test location and the District has test results exceeding 100 ppb at some of the sites. Director Hill inquired about the expected results once the upgrade is complete and General Manager/Secretary Ridenhour stated that the District should be at about 60 ppb after the carbon filters are added to the plant upgrade.

President Villalon opened the Public Hearing at 5:35 p.m.

Member of the public, Joe Smith, said that in the Notice of Public Hearing it stated that soft and better tasting water will be delivered to all of our customers. Mr. Smith asked if this was correct, and members of the Board replied that is true, and that was a large part of making the decision to go forward with the upgrade in partnership with the City of Hollister and San Benito County Water District. It was mentioned that with the soft and better quality water, customers should be able to get rid of their water softeners which will eliminate the salt in our wastewater being discharged back into the groundwater.

There being no further comments, the Public Hearing was closed at 5:40 p.m.

Upon motion made by Director Meraz, seconded by Director Clapham, and unanimously carried 5-0, the Board accepted receiving an update on the Lessalt Water Treatment Plant Upgrade and Water Quality Regulation Extension received from the California Department of Public Health.

- 3. CONSIDER APPROVAL OF RESOLUTION NO. 528 IN SUPPORT OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES' STATEWIDE WATER ACTION PLAN:** General Manager/Secretary Ridenhour stated that the Association of California Water Agencies (ACWA) convened a broad cross-section of member water interests to develop a statewide plan to address the State's overall water supply reliability and ecosystem health. The goal was to design a specific plan that could be broadly supported by water interests throughout the State and serve as a sustainable path forward for California. ACWA's Board of Directors unanimously approved the Statewide Water Action Plan on September 27, 2013 and ACWA submitted the plan to California Governor Edmund Brown, Jr. on October 2, 2013, as the water community's recommendations for developing the Administration's water plan for the State.

General Manager/Secretary Ridenhour stated that the Statewide actions include storage; water use efficiency; water supply assurances; operational assurances; improved regional self-reliance; headwaters protections; water quality; Bay-Delta conservation plan; levee improvements and maintenance; emergency preparedness and public safety; Bay-Delta water quality control plan; water bond for 2014; groundwater resources; water transfers amongst agencies; and governmental coordination of agencies working together.

Mr. Ridenhour stated that ACWA has been holding regional briefings throughout the State and is requesting that each member agency and other water community interests adopt a resolution in support of the Plan. Director Villalon, Director Johnson, and General Manager Ridenhour attended the ACWA Region 1 & 5 briefing in Oakland at the East Bay Municipal Services District offices on November 15<sup>th</sup>. Both Director Johnson and President Villalon stated that the briefing was very informative.

President Villalon asked if there was any Public comment on this resolution; there was none.

Upon motion made by Director Meraz, seconded by Director Johnson and carried 5-0, the Board approved Resolution No.528 in support of the Association of California Water Agencies' Statewide Water Plan Action.

## **H. BOARD AND STAFF COMMITTEE STATUS REPORTS:**

- 1. Governance Committee:** General Manager/Secretary Ridenhour reported that the committee met on December 10<sup>th</sup> and discussed the successful grant application of \$ 4.1 million for the upgrade to Lessalt; they should have final approval later this month or in January. There will be another grant application done in September, 2014, for the West Hills construction. An update was given on the Disinfection By-product rule, the Lessalt upgrade, and design of the West Hills Plant.

Program Manager Harry Blohm updated the Board of Directors regarding the Governance Committee decision to retain Data Instincts for continued public outreach for the Lessalt Water Treatment Plant and the West Hills Plant. Mr. Blohm stated they will be the advisory team for the next 2-3 years and costs will be covered by the balance of the unused existing contract.

- 2. Water/Wastewater Committee:** General Manager/Secretary Ridenhour reported the committee met on December 4. Anderson Pacific continues to finish up with the punch list and the change orders. The committee discussed the Lessalt Upgrade; West Hills design process; Southside Annexation public hearing scheduled for January 8<sup>th</sup>; seismic evaluation of the Ridgemark tanks which are in good condition and require no upgrades prior to painting; and the Lompa property around Well #8.
- 3. Finance Committee:** Director Meraz reported no meeting.
- 4. Policy and Procedure Committee:** General Manager/Secretary Ridenhour reported the committee met on November 26<sup>th</sup> and discussed the election of a President and Vice-President of the Board and committee assignments; the next steps for the personnel policy update; and set its next meeting date as January 21, 2014.
- 5. Personnel Committee:** General Manager/Secretary Ridenhour reported no meeting.
- 6. Water Resources Association of San Benito County:** Director Johnson reported no meeting; the next meeting is scheduled for January 9<sup>th</sup>.
- 7. Ridgemark Wastewater Treatment and Recycled Water Improvement Project:** General Manager/Secretary Ridenhour reported this was covered in previous agenda items.
- 8. District Operation Summary, Statement of Income, and Investment Summary; Hollister-Sunnyslope Water Treatment Agency Investment and Disbursement Summaries; District Maintenance, Meter Reading, and Well Groundwater Level Reports:** Finance and Human Resource Manager Cathy Buck prepared a narrative report on the District's Operations Summary (for November 30, 2013), Statement of Income (for October 31, 2013), and Investment Summary (for November 30, 2013). President Villalon commented that the auto pay customers seems to remain the same. Ms. Buck stated that we try to give customers the incentive to sign up by reversing a second late fee.

The District's Investment Summary report reflects the total cash balance as of November 30, 2013 of \$5,246,530.65 which includes five-months earned interest totaling \$2,094.79. Ms. Buck reported that the money received from San Benito County Water District was deposited into the checking account but was then transferred to LAIF, where the District earns more interest.

The Board reviewed the Hollister-Sunnyslope Water Treatment Agency's Investment Summary ending November 30, 2013, which reflects a cash balance total of \$1,118,420.81, which includes \$1,356.74 fiscal year-to-date (nine month's) interest earned. The cash balance includes reserves of \$995,246.75.

There were no Hollister-Sunnyslope Water Treatment Agency's Disbursement's for the period of November 7, 2013 to December 4, 2013. Ms. Buck stated that in general, all Lessalt invoices should now be paid by Sunnyslope Water and then billed to San Benito County Water District. San Benito County Water will in turn bill Sunnyslope and the City of Hollister each one half.

General Manager/Secretary Ridenhour reviewed the November 2013 Maintenance Staff Report since Mr. Filice was on vacation. He responded to questions from President Villalon who asked about #2, Verizon Wireless at the Fairview Tanks and General Manager/Secretary Ridenhour responded that the District has not heard from them for some time, however he saw Verizon has had the property surveyed which indicates they are still interested in the property. President Villalon also inquired about #19 installing and plumbing a second Nitrate storage tank at the Paullus Drive Liftstation, Mr. Ridenhour stated that he was not sure of the answer but would have an answer for the Board at the next meeting. President Villalon asked about #11, complete unregulated contaminant monitoring rule 3 (UCMR 3) sampling, Mr. Ridenhour reported that the District has been conducting sampling and water quality testing for several potential contaminants that are not currently regulated but the District is required from time to time to perform testing which helps the State and Federal Government determine and set new regulations.

Director Hill inquired about #5, Dave Padilla and Manny Chavez attending confined space workshop at San Benito County Water District and if other employees had the opportunity to attend these workshops and General Manager/Secretary Ridenhour responded that they do rotate who gets to attend. Director Hill also asked about # 13 replacing leaking caustic fittings from the caustic tank and General Manager/Secretary Ridenhour explained that is normal ongoing maintenance due to corrosive material effecting the fittings which need to be replaced.

During review of the Meter Reading Report for the period October 14, 2013 to November 13, 2013, General Manger/Secretary Ridenhour noted the intertie meter data indicates the City received 31.3% of Lessalt water, while the District received 68.7%. Mr. Ridenhour stated giving the City less than 50% of the Lessalt water helps reduce the balance the City of Hollister owes Sunnyslope.

General Manager/Secretary Ridenhour reviewed the groundwater level report and noted that the wells are holding steady.

- 9. Active Tasks Update:** General Manager/Secretary Ridenhour reported that the District is accepting applications for the Assistant/Associate Engineer position and we have received a couple of résumés but still have not received any applications. Mr. Ridenhour reported that we have received a preliminary draft of comparing other agencies compensation and benefits package to Sunnyslope's from Bryce Consulting and he will

be setting up a Personnel Committee meeting in the near future to review the information.

**I. BOARD AND STAFF REPORTS**

- 1. Directors:** Directors Johnson and Villalon reported they went to the ACWA Region 5 briefing on the State Water Plan and found it worthwhile.
- 2. District Counsel:** Attorney Laredo reported that their firm has received the proposed code updates from staff and should be have comments regarding their review at the February Board meeting.
- 3. District Engineer:** No report.
- 4. Finance-HR Manager:** Cathy Buck reported that she has sent the financial statements and the Managements Discussion & Analysis off to the auditors for their review and she has scheduled the firm to give their presentation at the January Board meeting.
- 5. General Manager:** No report.

**J. FUTURE AGENDA ITEMS:** Future agenda items: Board of Directors compensation; Audit Presentation; and Public Hearing on Southside Road Annexation.

**K. ADJOURN:** Upon motion made by Director Meraz, seconded by Director Clapham, and carried 5-0, the meeting was adjourned at 6:21 p.m.

**APPROVED BY THE BOARD:** s/ Daniel Villalon  
Daniel Villalon, President

**RESPECTFULLY SUBMITTED:** s/ Donald G. Ridenhour  
Donald G. Ridenhour, Secretary