



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

APRIL 23, 2024

Regularly Scheduled Board Meeting - 5:15PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/83216038029?pwd=l7K47iHKhB1G4cL2xHdn4caN03i3Cb.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 832 1603 8029

Dial in Passcode: 130723

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

"Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."

A. CALL TO ORDER - ROLL CALL

President Mauro _____, Vice-President Parker _____,

Director Brown _____, Director Alcorn _____, and Director Buzzetta _____.

REGULAR SESSION

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

E. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Special Board Meeting

- March 19, 2024 (page 1)

2. Receive and Accept Allowance of Claims for Disbursements from March 1, 2024, Through March 31, 2024. (page 08)

3. Receive and Accept Associate Engineer Monthly Status Report – (March Report not Available)

4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 12)
 - b) Operation Summary (page 19)
 - c) Statement of Income (page 22)
 - d) Investment Summary (page 24)
 - e) Board Designated Reserves (page 25)

5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 26)
 - b) City Meter Reading (page 34)
 - c) Groundwater Level Measurement (page 35)

6. Receive and Accept General Manager Monthly Status Report. (page 36)

F. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Consider Adopting Resolution No. 599 Proclaiming May 2024, As “Water Awareness Month” (Not A Project Under CEQA Per Article 20, Section 15378.) (page 38)

2. Consider Adoption Of Resolution No. 600 Ordering A District Election, Requesting The County Of San Benito To Conduct The Election, And Authorizing Payment For The Cost Of The Election To Be Budgeted At \$50,000. (Not A Project Under CEQA Per Article 20, Section 15378). (page 41)

3. Consider Approval of Resolution No. 601 and Authorize the President to Sign an Agreement for Water and Sewer Facilities and Service for the Fairview Corners Development (CEQA Certified MND) (page 47)

4. Consider Approval Of Resolution No. 602 Adopting Guidelines For The Submission And Tabulation Of Protests In Connection With Fee And Charge Hearings Pertaining To The Cielo Vista Sewer Service Area. (page 50)

5. Consider Approval Of New Principal Engineer Job Description, Salary Structure, Modified Organization Chart, And The Retirement Of The Plant Electrician/Instrumentation Technician Position. (page 56)

6. Authorize The General Manager To Contract with Wallace Group For Professional Services To Provide Project Management For The San Benito County Water Agency Consolidation (Phase 2), not to exceed \$3,050,000. (Not A Project Under Ceqa Per Article 20, Section 15378)
(page 66)

G. STATUS REPORT

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, JP) – (No Meeting.)
3. Finance Committee (JB, EM) – (No Meeting.)
4. Policy and Procedure Committee (JP, MA)– (No Meeting)
5. Personnel Committee (EM, DB) – (Meeting held April 9, Recommendation presented for Board Consideration.)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (Meeting held April 4)

H. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

I. FUTURE AGENDA ITEMS

1. Rate model Review and Acceptance Special Meeting Required

J. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – May 28, 2024 @ 5:15 p.m., District Office

AGENDA DEADLINE: May 22, 2024 @ 12:00 p.m.

Future Scheduled Committee Meetings

Water Resources Association of San Benito County – June 6, 2024 @ 4pm

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.