



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

MARCH 15, 2022

Regular Board Meeting - 5:15PM

Closed Session to precede the Regular Session – 4:30PM

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-08-21 THE SSCWD UNANIMOUSLY APPROVED THE USE OF VIRTUAL MEETING ACCESS. PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://zoom.us/j/94351443777?pwd=bjVleGdCOVhQa1dSWldhNmt4SDIUdz09>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 900-9128 and when prompted enter Meeting ID: 943 5144 3777

Passcode: 130559

COVID PROTECTION GUIDELINES

Per the San Benito County meeting guidelines all attendees must comply and wear a face covering if not fully vaccinated. If providing proof of vaccination attendees will not need to wear a face covering. Virtual meeting access will continue to be provided until further determined by the District Board; All attendees must comply with any other rules of procedures/instructions announced by the Board of Directors or as directed by Staff. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

CALL TO ORDER - ROLL CALL

President Buzzetta_____, Vice-President Brown_____,

Director Parker_____, Director Alcorn_____, and Director Mauro _____.

- A. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION – 4:30PM

B. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):

- a. *County of San Benito vs. SSCWD*, San Benito County Superior Court Case No. CU-20-00068

2. Labor Negotiation Discussion – Management Negotiations, Gov. Code §54957.6

District Negotiators: Drew Lander, General Manager

Employee Organization: Management Staff

REGULAR SESSION – 5:15PM Following Closed Session

C. PLEDGE OF ALLEGIANCE

- D. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

F. **CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of February 15, 2022. (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from February 1, 2022 through February 31, 2022. (page 8)
3. Receive and Accept Associate Engineer Monthly Status Report. (page 12)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 15)
 - b) Operation Summary (page 21)
 - c) Statement of Income (page 23)
 - d) Investment Summary (page 25)
 - e) Board Designated Reserves (page 26)
5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 29)
 - b) City Meter Reading (page 36)
 - c) Groundwater Level Measurement (page 37)
6. Receive and Accept General Manager Monthly Status Report. (page 38)
7. Approval of Resolution No. 571 of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. Resolution No. 571 attached. (Not a project under CEQA per Article 20, Section 15378) (page 40)

G. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Receive and Discuss Six-Month Budget Review of District’s Financial Results from July 1, 2021 thru December 31, 2021 (Not a Project Under CEQA per Article 20, Section 15378).
(page 45)

H. STATUS REPORTS

1. Governance Committee – (Last Meeting Held January 10, 2022. No Future Meeting Scheduled at this time)
2. Water / Wastewater Committee – (Next Meeting - Thursday, April 7th @4pm)
3. Finance Committee – (Meeting Held March 10th @2pm, Committee Discussion of 6 Month Budget Review)
4. Policy and Procedure Committee – (No Meeting)
5. Personnel Committee – (No Meeting)
6. Water Resources Association of San Benito County – (Meeting Held February 3, 2022 @ 4:00pm)

I. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Current Projects Update (Oral Report), Summer Newsletter Topics, COVID 19 Update (Oral Report)

J. FUTURE AGENDA ITEMS

K. ADJOURNMENT

Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – March 15, 2022 @ 5:15 p.m., District Office

AGENDA DEADLINE: March 9, 2022 @ 12:00 p.m.

Water Resources Association of San Benito County – April 7th, 2022 @ 4pm

Governance Committee – TBD

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
February 15th, 2022

A. CALL TO ORDER: The meeting was called to order at 5:16 p.m. by President Buzzetta, as authorized by the State of California Executive Order N-08-21 via teleconference, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Jerry Buzzetta (JB), Vice President Dee Brown (DB), Director James Parker (JP), Director Edward Mauro (EM), Director Mike Alcorn (MA).

B. PLEDGE OF ALLEGIANCE: Director Alcorn led those in attendance in the Pledge of Allegiance.

C. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Mauro, seconded by Director Alcorn, for which President Buzzetta then took a roll call vote as follows: (EM), yes; (DB), yes; (JP), yes, (MA), yes, (JB), yes; the motion carried 5-0.

D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Associate Engineer Rob Hillebrecht, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly.

Via Teleconference: Attorney Michael Laredo.

E. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of January 18th, 2022.
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of January 1, 2022 through January 31, 2022, totaling \$4,205,675.39 which includes \$203,402.70 for payments to vendors, \$284,795.18 for Payroll, \$405,632.58 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$1,917.73 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
01/14/2022	1-01	ADP Payroll	-73,153.72
01/14/2022	1-01	ADP Payroll	-19,687.37
01/05/2022	RET 122-1	RETURNED CHECK	-122.43
01/28/2022	1-02	ADP Payroll	-67,840.42
01/28/2022	1-02	ADP Payroll	-18,048.88
01/08/2022	RET 122-2	RETURNED CHECK	-16,019.00
01/17/2022	RET 122-3	RETURNED CHECK	-122.43
01/18/2022	RET 122-4	RETURNED CHECK	-222.20
01/24/2022	RET 122-5	RETURNED CHECK	-2,486.00
01/27/2022	RET 122-6	RETURNED CHECK	-400.00
01/29/2022	RET 122-7	RETURNED CHECK	-237.96
01/24/2022	RET 122-8	RETURNED CHECK	-203.41

01/26/2022	RET 122-9	RETURNED CHECK	-741.27
01/31/2022	01-40	MBS Securities	-2,979,406.75
01/04/2022	ACH 2155	BASIC Benefits LLC	-410.33
01/04/2022	ACH 2156	BASIC Benefits LLC	-424.08
01/05/2022	ACH 2157	Principal	-3,526.87
01/06/2022	ACH 2158	Colonial Life	-2,733.63
01/07/2022	ACH 2159	BASIC Benefits LLC	-1,053.30
01/07/2022	ACH 2160	All American Mailing, Inc.	-1,790.69
01/10/2022	ACH 2161	P G & E	-29,298.35
01/11/2022	ACH 2162	BASIC Benefits LLC	-775.00
01/11/2022	ACH 2163	iCloud	-11,142.80
01/14/2022	ACH 2164	All American Mailing, Inc.	-838.46
01/14/2022	ACH 2165	ADP	-2,106.02
01/18/2022	ACH 2166	CalPERS – Retirement	-208.25
01/18/2022	ACH 2167	CalPERS - Retirement	-2,002.83
01/18/2022	ACH 2168	CalPERS – Retirement	-7,578.02
01/18/2022	ACH 2169	CalPERS – Retirement	-8,543.49
01/18/2022	ACH 2170	CalPERS - Retirement	-23.08
01/19/2022	ACH 2171	BASIC Benefits LLC	-27.00
01/19/2022	ACH 2172	BASIC Benefits LLC	-80.49
01/21/2022	ACH 2173	BASIC Benefits LLC	-106.25
01/25/2022	ACH 2174	BASIC Benefits LLC	-1,455.04
01/28/2022	ACH 2175	CalPERS – Retirement	-23.08
01/28/2022	ACH 2176	CalPERS – Retirement	-7,597.47
01/28/2022	ACH 2177	CalPERS - Retirement	-8,475.98
01/28/2022	ACH 2178	CalPERS - Health Insurance	-22,758.93
01/31/2022	ACH 2179	BASIC Benefits LLC	-46.00
01/07/2022	29901	A-1 Services	-403.00
01/07/2022	29902	ACC Business	-1,324.60
01/07/2022	29903	Ace Hardware (Johnson Lumber Co.)	-355.14
01/07/2022	29904	AT&T	-362.10
01/07/2022	29905	Brenntag Pacific, Inc.	-12,307.98
01/07/2022	29906	Central Ag Supply LLC	-1,863.13
01/07/2022	29907	EBCO Pest Control	-69.00
01/07/2022	29908	Edges Electrical Group, LLC	-152.59
01/07/2022	29909	ERA Safety Solutions LLC	-524.40
01/07/2022	29910	Ferguson Enterprises, Inc.	-43.15
01/07/2022	29911	Hach Company	-213.27
01/07/2022	29912	Iconix Waterworks (US) Inc.	-177.09
01/07/2022	29913	Mark Nicholson, Inc.	-6,300.00
01/07/2022	29914	Mc Gilloway, Ray, Brown & Kaufman	-7,200.00
01/07/2022	29915	Mc Master-Carr	-522.64
01/07/2022	29916	Mid Valley Supply	-454.61
01/07/2022	29917	Mission Uniform Service	-404.89
01/07/2022	29918	Nationwide Retirements Solutions	-16,269.65
01/07/2022	29919	O'Reilly Auto Parts	-17.04
01/07/2022	29920	Palace Business Solutions	-103.90
01/07/2022	29921	San Benito County Water District	-190.25
01/07/2022	29922	San Benito Tire Pros & Automotive	-696.30
01/07/2022	29923	Staples Advantage	-86.49
01/07/2022	29924	Toro Petroleum Corp.	-1,982.38
01/07/2022	29925	True Value Hardware	-110.31
01/07/2022	29926	UWUA Local 820	-1,246.32
01/07/2022	29927	AT&T	-422.27
01/10/2022	29928	ANDERSON HOMES	-283.20
01/10/2022	29929	BOYDS ASPHALT SERVICES	-214.46
01/10/2022	29930	CAL VALLEY CONSTRUCTION	-487.26
01/10/2022	29931	JEFF M DREYER JR.	-41.19
01/10/2022	29932	JENNA SCHMIDT & JOHN GERMAN	-63.38
01/10/2022	29933	GRANITE CONST.,	-278.06
01/10/2022	29934	GRAHAM CONTRACTORS	-186.14
01/10/2022	29935	MARCO CECENA JR. & KELLI HIATT	-25.88

01/10/2022	29936	EDDIE MORAN	-31.51
01/10/2022	29937	MELANIE & MANDIE NASAIRE	-25.98
01/10/2022	29938	ROBERT PHILLIPS	-35.95
01/10/2022	29939	SEATEC UNDERGROUND UTILITIES INC	-495.70
01/14/2022	29940	Quick, Troy E.	-250.00
01/14/2022	29941	Ace Hardware (Johnson Lumber Co.)	-690.67
01/14/2022	29942	Assoc. of Calif. Water Agencies (ACWA)	-21,260.00
01/14/2022	29943	Auto Tech Service Center, Inc.	-170.00
01/14/2022	29944	Brenntag Pacific, Inc.	-21,713.98
01/14/2022	29945	City of Hollister-Finance Dept	-405,632.58
01/14/2022	29946	De Lay & Laredo	-3,148.00
01/14/2022	29947	Ferguson Enterprises, Inc.	-44.60
01/14/2022	29948	Hollister Auto Parts, Inc.	-170.94
01/14/2022	29949	Interstate All Battery Center	-102.70
01/14/2022	29950	Nationwide Retirements Solutions	-9,296.84
01/14/2022	29951	Plangrid, Inc.	-936.00
01/14/2022	29952	Recology San Benito County	-313.19
01/14/2022	29953	Regional Government Services	-3,714.25
01/14/2022	29954	San Benito County-Admin Office	-9,628.00
01/14/2022	29955	San Benito County Water District	-309,965.75
01/14/2022	29956	San Benito Tire Pros & Automotive	-139.95
01/14/2022	29957	Staples Advantage	-89.60
01/14/2022	29958	Star Concrete	-529.86
01/14/2022	29959	State Water Resources Control Board-DWO	-155.00
01/14/2022	29960	Trans Union LLC	-171.38
01/14/2022	29961	U.S. Bank Corporate Payment Systems	-4,795.46
01/14/2022	29962	USA Blue Book	-279.74
01/14/2022	29963	Veolia Water Technologies	-8,445.10
01/21/2022	29964	Ace Hardware (Johnson Lumber Co.)	-44.77
01/21/2022	29965	Brenntag Pacific, Inc.	-22,916.08
01/21/2022	29966	CA Dept. of Tax & Fee Administration	-381.00
01/21/2022	29967	exceedio	-3,116.41
01/21/2022	29968	Mission Uniform Service	-388.81
01/21/2022	29969	Palace Business Solutions	-1,048.39
01/21/2022	29970	Simplot Grower Solutions	-1,238.45
01/21/2022	29971	State Water Resources Control Board-AFR	-763.00
01/21/2022	29972	Toro Petroleum Corp.	-2,209.67
01/28/2022	29973	ACC Business	-1,324.60
01/28/2022	29974	J L Wingert Co.	-1,420.74
01/28/2022	29975	Konica Minolta Premier Finance	-416.76
01/28/2022	29976	Mc Gilloway, Ray, Brown & Kaufman	-6,270.00
01/28/2022	29977	Mission Uniform Service	-353.42
01/28/2022	29978	Nationwide Retirements Solutions	-9,296.84
01/28/2022	29979	Palace Business Solutions	-36.65
01/28/2022	29980	Petty Cash	-74.52
01/28/2022	29981	Postmaster	-2,173.96
01/28/2022	29982	Razzolink.com	-76.95
01/28/2022	29983	Verizon Wireless	-324.66
01/28/2022	29984	Zoom Video Communications, Inc.	-549.90
01/31/2022	29985	JOHN BRIGANTINO	-107.13
01/31/2022	29986	ALICIA BRYAN	-67.79
01/31/2022	29987	MARCOS & DEVIN CASTILLO	-76.31
01/31/2022	29988	ALLEN MAXWELL	-240.51
01/31/2022	29989	JANET RUIZ	-400.00
01/31/2022	29990	DENISE A SIMON	-169.24
01/31/2022	29991	SYMMETRY DESIGN & BUILD INC	-800.00

-4,205,675.39

3. Receive Associate Engineer Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.
7. Approval of Resolution #567 of the Board of Directors of the Sunnyslope County Water District- Hollister California Proclaiming a Local Emergency, Ratifying the state of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. (Not a project under CEQA per Article 20, Section 15378).

President Jerry Buzzetta first asked for Board comment, to which there was none. President Buzzetta then asked for public comment and receiving none, President Buzzetta requested a motion to approve the consent agenda. Upon a motion made by Director Brown to approve the Consent Agenda, seconded by Director Parker, for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB), yes; (EM), yes; and (JB) yes; the motion carried 5-0.

F. NEW BUSINESS:

1. **Consider Adoption of Resolution No. 570 Ordering a District Election, Requesting the County of San Benito to Conduct the Election, and Authorizing Payment for the Cost of the Election to be budgeted at \$60,000. (Not a Project Under CEQA per Article 20, Section 15378).**

General Manager Lander spoke on the matter regarding the costs of the elections, once budgeted in the past at \$12-15 thousand, has jumped significantly due to Covid procedures requiring a mailed out ballot. Lander informed the board that three members were due for election this November. Director Alcorn asked if we have to go through the election office or if the district could host their own election. Attorney Michael Laredo was asked to clarify, in which he informed the board that it is required that we go through the election office since we are a special district.

President Buzzetta asked for any public comment. Upon receiving no public comment, Director Parker made a motion to approve Resolution #570 Ordering a District Election, Requesting the County of San Benito to Conduct the Election, and Authorizing Payment for the Cost of the Election to be budgeted at \$60,000. This motion was seconded by Director Mauro for which President Buzzetta then took a roll call vote as follows: (EM), yes; (DB), yes; (JP) yes; (MA), yes; and (JB) yes; the motion carried 5-0.

2. **Approve and Authorize the General Manger to Execute a Contract for Professional Services with Raftelis Financial Consultants for the Development of Water and Sewer Rates, Capacity Fee Studies and Provide Water and Sewer Financial Plans for an Amount not to Exceed \$84,502. (Not a Project Under CEQA per Article 20, Section 15378).**

General Manager Lander was asked to speak on the matter. Lander informed the board that there was a need to revisit our rates & revise the current model from the 2019 increase that was set forth after a 2012 study also from Raftelis Financial. General Manager Lander clarified that he's received a project scope from Raftelis to continue the current rate model & have them take a look at our connection fees. Lander said this is an appropriate time to do this due to pending challenges, such as Covid-19 increases in costs and being able to obtain the needed materials. Lander also informed the board that Raftelis is already working within the county therefore it would help with our costs of the project, since they already have data in our area. Teresa from Raftelis, who would be the project manager if we were to move forward, was asked to introduce herself and the company. She proceeded to introduce the company and the team that would be taking part of the survey.

Director Alcorn asked if the company would take board member input into consideration during the study, to which Teresa informed him that they work directly with the staff to ensure satisfaction and accuracy. Alcorn then asked if their report would be defensible if the district was questioned by rate payers and/or developers working with the district, Teresa reassured that the study would be defensible due to the company's background with Nexxus Reports & administrative records within the study. Alcorn's last questions were pertaining to how long a rate study would be valid for & he questioned whether the new rate would have to go to a public vote. Teresa from Raftelis informed him that it's typically a 10 year financial plan with a 5 year rate setting period, then General Manager Lander informed him that a 218 notice would be sent out to rate payers but 50% have to challenge the rate study for the rate to not be approved. The last question was from President Buzzetta asking about a timeline for this project, to which General Manager Lander informed him there is no set timeline although it won't be finalized before elections.

President Buzzetta asked for any public comment. Upon receiving no public comment, Director Alcorn made a motion to authorize the General Manager to Execute a Contract for Professional Services with Raftelis Financial Consultants for the Development of Water and Sewer Rates, Capacity Fee Studies and Provide Water and Sewer Financial Plans for an Amount not to Exceed \$84,502. This motion was seconded by Director Brown for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB) yes; (EM), yes; and (JB) yes; the motion carried 5-0.

3. Authorize the General Manager to Increase the SCADA Conversion Project Budget by \$50,000, Raising the Not to Exceed budget from \$77,000 to \$127,000. (Not a Project Under CEQA per Article 20, Section 15378)

General Manager Lander informed the board that the district is moving forward with its SCADA conversion utilizing Frisch Engineering, the reason for a larger budget is that the project is moving along smoothly and getting done at a faster rate than projected. This budget increase will allow for the transition to tablets and mobile devices, which was always going to be brought to the board as part of this project; it was just not projected to be done this soon. An upside of transitioning to these tablets/mobile devices is that it can allow for the employees to have the information they need at the tips of their fingertips to make decisions on whether they need to go in and collect overtime to fix an issue.

Director Alcorn brought it to the attention of the general manager that if this is a project that is being done for safety measures it's possible the district can obtain a grant. General Manager Lander said he will do some research to see if a grant can help fund

any parts of the project. Buzzetta then questioned if the cost benefit of adding these tablets, since it seems as though there were only three call outs in the last month. Water/Wastewater Superintendent Jose Rodriguez spoke on this matter and said that it was rare to have this little call outs and that a typical month looks anywhere from 10-25. General Manager Lander commented on the matter saying it's difficult to really do a cost analysis with all the preventative measures the district takes.

President Buzzetta asked for public comment and receiving none, President Buzzetta requested a motion to Authorize the General Manager to Increase the SCADA Conversion Project Budget by \$50,000, Raising the Not to Exceed budgeted from \$77,000 to \$127,000. Upon motion made by Director Brown, seconded by Director Parker, to which President Buzzetta took roll call as follows: Directors (EM), yes; (DB), yes; (MA), yes; (JP), yes; and (JB), yes; the motion carried 5-0.

G. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No meeting)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (No meeting)
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (Meeting held February 3rd, 2022 @ 4:00PM) Director Parked commented on this meeting, informing the board that they are not planning on raising the drought out of stage one but work is actively being done to promote water conservation. He also informed the board elections took place and the new Chair is Sunny Flores and Vice President is Leslie Jordan.
7. **AB1234 Ethics and Brown Act Training:** (Training held January 28th, 2022) No comment.
8. **AB1825 Harassment:** (Training held February 4th, 2022) No comment.

H. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **Associate Engineer:** No report.
4. **General Manager:** General Manager/Secretary Lander discussed the 2022 water rate update; it looks as though we will have a zero water allocation from MNI next year. He informed the board that there are other outlets to getting water though, such as buying it; therefore, the district will be looking into buying options in the near future. General Manager Lander also gave an update on the COVID-19 activities, reporting that the office finally opened February 14th, 2022, now that the glass partition has been completed. The office is not seeing too many members of the public though due to the transition for many to having to use online bill payment during Covid. There was a small spike in Covid cases that went through the office, but there have been no cases of exposure in the office yet. Manager Lander also discussed the past due accounts, stating that many are catching up but there has been a slight uptick in unpaid bills the last

couple of months. There is still a steady decrease as judgement liens are being utilized and the district is doing its best to offer the community resources as they become available.

5. **Finance Manager Monthly Status Report:** No report.

I. **FUTURE AGENDA ITEMS:** Director Alcorn requests figuring out Covid sick leave possibly to help employees since we don't qualify for the recently passed Covid Sick Leave SB114. Director Brown also would like to have any recent changes with the law suit to be brought to a closed session meeting.

J. **ADJOURNMENT:** President Buzzetta adjourned the meeting at 6:33 p.m.

APPROVED BY THE BOARD:

Jerry T. Buzzetta, President

RESPECTFULLY SUBMITTED:

Drew A. Lander, Secretary

Sunnyslope County Water District

Disbursement Summary

February 1, 2022 through February 28, 2022

Date	Num	Name	Amount
02/11/2022	2-01	Payroll Feb 5	-71,002.03
02/11/2022	2-01	Payroll Feb 5	-18,777.96
02/01/2022	RET 222-1	RETURNED ACH	-194.72
02/25/2022	2-02	Payroll Feb 19	-67,679.07
02/25/2022	2-02	Payroll Feb 19	-18,361.93
02/03/2022	RET 222-2	RETURNED ACH	-119.26
02/15/2022	RET 222-3	RETURNED CHECK	-149.26
02/10/2022	RET 222-4	RETURNED CHECK	-198.71
02/19/2022	RET 222-5	RETURNED ACH	-666.10
02/23/2022	RET 222-6	RETURNED ACH	-2,324.61
02/24/2022	RET 222-7	RETURNED ACH	-121.66
02/25/2022	RET 222-8	RETURNED CHECK	-149.57
02/26/2022	RET 222-9	RETURNED ACH	-92.00
02/02/2022	ACH 2180	BASIC Benefits LLC	-5.00
02/02/2022	ACH 2181	P G & E	-20,982.36
02/07/2022	ACH 2182	Principal	-3,477.19
02/08/2022	ACH 2183	iCloud	-10,514.25
02/11/2022	ACH 2184	BASIC Benefits LLC	-22.00
02/11/2022	ACH 2185	ADP	-2,106.02
02/14/2022	ACH 2186	CalPERS - Retirement	-23.08
02/14/2022	ACH 2187	BASIC Benefits LLC	-46.87
02/14/2022	ACH 2188	CalPERS - Retirement	-208.25
02/14/2022	ACH 2189	CalPERS - Retirement	-2,002.83
02/14/2022	ACH 2190	CalPERS - Retirement	-7,637.75
02/14/2022	ACH 2191	CalPERS - Retirement	-8,335.27
02/15/2022	ACH 2192	BASIC Benefits LLC	-449.32
02/17/2022	ACH 2193	BASIC Benefits LLC	-487.80
02/18/2022	ACH 2194	Colonial Life	-2,329.14
02/22/2022	ACH 2195	BASIC Benefits LLC	-100.00
02/22/2022	ACH 2196	BASIC Benefits LLC	-100.00
02/23/2022	ACH 2197	ADP	-271.05
02/23/2022	ACH 2198	BASIC Benefits LLC	-1,035.43
02/25/2022	ACH 2199	CalPERS - Retirement	-7,385.48
02/25/2022	ACH 2200	CalPERS - Retirement	-8,375.09
02/25/2022	ACH 2201	CalPERS - Health Insurance	-22,758.93
02/28/2022	ACH 2202	CalPERS - Retirement	-23.08
02/28/2022	ACH 2203	BASIC Benefits LLC	-406.39
02/02/2022	29993	Anne Muraski	-12,787.50
02/04/2022	29994	Secretary of State	-40.00
02/04/2022	29995	Postmaster	-42.60
02/03/2022	29996	Padilla, David	-141.85
02/04/2022	29997	Ace Hardware (Johnson Lumber Co.)	-1,697.39
02/04/2022	29998	Brenntag Pacific, Inc.	-35,721.41

Sunnyslope County Water District

Disbursement Summary

02/04/2022	29999	C & N Tractors	-75.37
02/04/2022	30000	Calcon System, Inc.	-2,285.00
02/04/2022	30001	Central Ag Supply LLC	-293.39
02/04/2022	30002	CM Analytical, Inc.	-11,460.00
02/04/2022	30003	Ferguson Enterprises, Inc.	-25.97
02/04/2022	30004	Green Valley Farm Supply, Inc	-976.46
02/04/2022	30005	Greenwood Chevrolet	-170.60
02/04/2022	30006	Hach Company	-651.10
02/04/2022	30007	Hollister Paint Co.	-150.14
02/04/2022	30008	Iconix Waterworks (US) Inc.	-625.37
02/04/2022	30009	John Smith Road Landfill	-23.37
02/04/2022	30010	Mission Uniform Service	-384.56
02/04/2022	30011	O'Reilly Auto Parts	-21.06
02/04/2022	30012	Palace Business Solutions	-46.54
02/04/2022	30013	Shape, Inc.	-548.14
02/04/2022	30014	Staples Advantage	-208.98
02/04/2022	30015	Toro Petroleum Corp.	-1,929.53
02/04/2022	30016	True Value Hardware	-22.93
02/04/2022	30017	U.S. Bank Corporate Payment Systems	-1,489.45
02/04/2022	30018	USA Blue Book	-1,707.45
02/04/2022	30019	AT&T	-1,098.56
02/04/2022	30020	Central Ag Supply LLC	-121.48
02/04/2022	30021	AT&T	-362.98
02/04/2022	30022	Mission Uniform Service	-378.40
02/14/2022	30023	MARIAM & JOHN ANDERSON	-209.81
02/14/2022	30024	EDWARD BALBAS	-111.05
02/14/2022	30025	HARLAN J & ROBELYN L BEAL	-31.72
02/14/2022	30026	DOUGLAS & JANICE BUESSING	-87.11
02/14/2022	30027	MOISES & MIRIAM ESCALERA	-197.53
02/14/2022	30028	SALEM MONTGOMERY & CHARLES HEA	-200.00
02/14/2022	30029	JOHNNY J LOPEZ	-3.48
02/14/2022	30030	DHAIVATH RAGHUPATHY	-55.11
02/14/2022	30031	TINA REA	-91.80
02/14/2022	30032	LARRY & FELICIA SNYDER	-116.54
02/14/2022	30033	LIDA GUO & DONGFANG WANG	-96.43
02/14/2022	30034	A-1 Services	-403.00
02/14/2022	30035	Abel Septic Tank Service	-51,774.33
02/14/2022	30036	Ace Hardware (Johnson Lumber Co.)	-100.76
02/14/2022	30037	Brenntag Pacific, Inc.	-28,802.69
02/14/2022	30038	Burlingame Engineers, Inc.	-2,481.71
02/14/2022	30039	City of Hollister-Finance Dept	-400,779.94
02/14/2022	30040	Denise Duffy & Associates, Inc.	-10,076.00
02/14/2022	30041	EBCO Pest Control	-69.00
02/14/2022	30042	Engineering News-Record (ENR)	-108.00
02/14/2022	30043	Environmental Dynamics International	-5,085.26
02/14/2022	30044	Fastenal Company	-119.43

Sunnyslope County Water District

Disbursement Summary

02/14/2022	30045	Hach Company	-596.27
02/14/2022	30046	Independent Business Forms, Inc.	-2,936.49
02/14/2022	30047	John Smith Road Landfill	-23.37
02/14/2022	30048	Mark Nicholson, Inc.	-10,106.35
02/14/2022	30049	Mission Uniform Service	-345.42
02/14/2022	30050	Nationwide Retirements Solutions	-9,296.84
02/14/2022	30051	Recology San Benito County	-313.19
02/14/2022	30052	San Benito County-Environ. Health Div.	-8,000.00
02/14/2022	30053	San Benito County Water District	-306,700.79
02/14/2022	30054	Simplot Grower Solutions	-827.39
02/14/2022	30055	Star Concrete	-546.26
02/14/2022	30056	State Water Resources Control Board-DW(-140.00
02/14/2022	30057	Toro Petroleum Corp.	-72.63
02/14/2022	30058	Trans Union LLC	-157.05
02/14/2022	30059	Tyler Technologies, Inc.	-2,210.00
02/14/2022	30060	UWUA Local 820	-830.88
02/15/2022	30061	Coast Counties Glass	-7,930.00
02/15/2022	30062	Haven Technology Corp.	-1,156.50
02/15/2022	30063	San Benito County Water District	-141.00
02/22/2022	30064	Ace Hardware (Johnson Lumber Co.)	-238.04
02/22/2022	30065	Brenntag Pacific, Inc.	-16,900.09
02/22/2022	30066	Central Ag Supply LLC	-1,226.82
02/22/2022	30067	De Lay & Laredo	-2,936.00
02/22/2022	30068	exceedio	-5,549.00
02/22/2022	30069	Hach Company	-1,372.55
02/22/2022	30070	Hollister Paint Co.	-85.29
02/22/2022	30071	Iconix Waterworks (US) Inc.	-1,239.23
02/22/2022	30072	Independent Business Forms, Inc.	-1,564.79
02/22/2022	30073	Mc Master-Carr	-769.34
02/22/2022	30074	Mission Uniform Service	-729.98
02/22/2022	30075	MNS Engineers, Inc.	-25,810.99
02/22/2022	30076	Regional Government Services	-850.25
02/22/2022	30077	San Benito Tire Pros & Automotive	-22.50
02/22/2022	30078	Toro Petroleum Corp.	-2,423.00
02/22/2022	30079	USA Blue Book	-402.44
02/25/2022	30080	Ace Hardware (Johnson Lumber Co.)	-446.77
02/25/2022	30081	Brenntag Pacific, Inc.	-24,374.97
02/25/2022	30082	Brigantino Irrigation	-321.88
02/25/2022	30083	Frank A Olsen Co.	-1,200.00
02/25/2022	30084	Konica Minolta Premier Finance	-416.76
02/25/2022	30085	Mark Nicholson, Inc.	-11,928.00
02/25/2022	30086	MBS Business Systems	-947.56
02/25/2022	30087	Mc Master-Carr	-31.85
02/25/2022	30088	Nationwide Retirements Solutions	-9,296.84
02/25/2022	30089	Palace Business Solutions	-142.64
02/25/2022	30090	Quinn Company	-2,194.25

Sunnyslope County Water District

Disbursement Summary

02/25/2022	30091	Rowe Upholstery	-485.91
02/25/2022	30092	San Benito Tire Pros & Automotive	-766.16
02/25/2022	30093	Shape, Inc.	-540.26
02/25/2022	30094	Sharp Engineering and Construction, Inc.	-13,760.00
02/25/2022	30095	Star Concrete	-546.25
02/25/2022	30096	USA Blue Book	-1,711.44
02/25/2022	30097	UWUA Local 820	-830.88
02/28/2022	30098	DOUGLAS & JANICE BUESSING	-174.91
02/28/2022	30099	JOHN & RENEE KUNTZ	-94.38
02/28/2022	30100	CAROL A LOTZ	-113.44
02/28/2022	30101	LARRY & FELICIA SNYDER	-116.09
02/28/2022	30102	SUNNYSLOPE CHRISTIAN CENTER	-609.64
02/28/2022	30103	Petty Cash	-210.00
02/28/2022	30104	Postmaster	-2,188.97
02/23/2022	30106	MANUEL CHAVEZ	-136.40
			-1,343,444.73

SUMMARY:

Accounts Payable Paid to:

Vendors	\$	348,704.93
Payroll - Employee		272,793.14
San Benito County		314,841.79
City of Hollister for City Billing Collected, Net of Fees		400,779.94
Customer Refunds & Returned Checks/ACH		6,324.93
Debt & Finance		-
Total Disbursements	\$	<u>1,343,444.73</u>

Staff Report

Agenda Item: **F – 3**

DATE: March 9, 2022 (March 15, 2022 Meeting)

TO: Board of Directors

FROM: Associate Engineer, Rob Hillebrecht

SUBJECT: Associate Engineer Monthly Status Report

Promontory Sewer Pipe Bridge

MNS submitted the 30% design for the Promontory sewer pipe bridge and gravity line. The project remains on target, and we anticipate having completed design by mid-April. Sunnyslope staff forwarded these plans to the Promontory developer and the Ridgemark Golf Course owner. The realignment of an existing sewer line easement through the golf course property is being finalized and the new easement is expected to be ready for approval next meeting. Staff held a meeting with MNS discussing Sunnyslope’s comments and revisions of the plans.

Industrial Wastewater Treatment Plant

Sunnyslope coordinated with the City of Hollister, San Benito Foods (SBF), and Sharp Engineering to draw down the water level of the Industrial Wastewater Treatment Pond and remove accumulated sludge from the banks of the pond. Sharp excavated a very significant amount of sludge from the pond banks and dried it in the City’s Pond 2. Once dried, this sludge is off hauled. By contract with the City, SBF is required to remove 2,000 dry tons of sludge from Pond 1 each year, but credit will be given for additional sludge removed this year. Sharp has also been contracted by SBF to expand the roadway between Pond 1 and Pond 2. Sunnyslope staff are regularly inspecting the road expansion to ensure that all the bank is being compacted sufficiently to prevent future settling and seepage and to reduce rodent burrowing.

Sunnyslope & Memorial Intertie Inaccuracy

Sunnyslope staff have been monitoring a discrepancy in water produced versus water sold that is reported in the operations reports monthly. Staff observed that the amount of water produced, and the amount metered to our customers plus the city interties indicated more water sold than total water produced. Although this is possible, it is inconsistent with years of prior operations and no significant changes have been made in the system to account for this change. After significant investigation into this issue, it was discovered that the intertie between the District and the City at the intersection of Memorial Dr. and Sunnyslope Rd. is consistently reading a flowrate

approximately 150 gallons per minute higher than the actual amount. This showed Sunnyslope selling more water to the city than was actually being delivered. This meter will be repaired and recalibrated at the soonest opportunity. Additionally, an adjustment will be made to the Intertie Balance sheet to reflect this meter error from July 2022 when it appears to have started.

Pressure Control Valve Training

Sunnyslope hosted a training class conducted by Singer Automatic Control Valves at the West Hills facility. The training was attended by 14 Sunnyslope personnel and discussed the theory, function, and control of pressure control valves. Sunnyslope has several similar valves throughout our system designed for various functions. Staff benefitted from a hands-on portion of the training in which they disassembled and reassembled test valves and were guided through giving the valves various control functions.

Potential Consolidation of Best Road Mutual Water

The State Division of Drinking Water meet with Sunnyslope regarding significant grant opportunities available for the consolidation of small water systems. Best Road Mutual Water is a small water system located just east of Sunnyslope and has significant regulatory requirements for improving their water quality. Sunnyslope has contacted them and is discussing the possibility of consolidation. While there remain several hurdles that must be overcome before consolidation is a realistic solution, it has the potential to benefit both Sunnyslope and Best Road Mutual. When a project scope has been developed this project will be presented to the Water/Wastewater Committee for discussion and recommendation.

Active Developments

- Roberts Ranch is nearing completion of the water system for their Phase 2 with only a few remaining punch list items.
- Twin Oaks has completed rough grading for their Phase 3 which is the final phase of their development. Construction on their water system is expected to begin in April.
- West of Fairview Phase 1B will soon be testing their water system and then tying in to Sunnyslope's water distribution system.
- West of Fairview Phase 2 has submitted their Improvement Plans which could be approved in March. Sunnyslope has send a draft water service agreement for their review and comments. This development would connect the landscape system to Santana Ranch.
- Santana Ranch Phase 7 is installing the sewer system and is expected to being installing the water system in late March or early April.
- Santana Ranch Apartments Phase 2 has submitted its initial improvement plans and Sunnyslope is reviewing and providing comments.
- Promontory at Ridgemark has begun installing the sewer collection system for the development. Staff are regularly inspecting the sewer for proper installation and grades. The water system construction is anticipated to begin in April.

- Vista del Calabria commenced with the rough grading of the site. Significant grading is required. Sunnyslope is coordinating with the developer and contractor to install some sections of deep sewer in fill sections before the final grade is established.

Staff Report

Agenda Item: **F – 4a**

DATE: March 8, 2022 (March 15, 2022 Meeting)

TO: Board of Directors

FROM: Finance & Human Resource Manager, Barry Kelly

SUBJECT: Statements of: a. Operations, b. Income, c. Investment, and d. Board Designated Reserves.

OPERATION SUMMARY (Feb 2022)

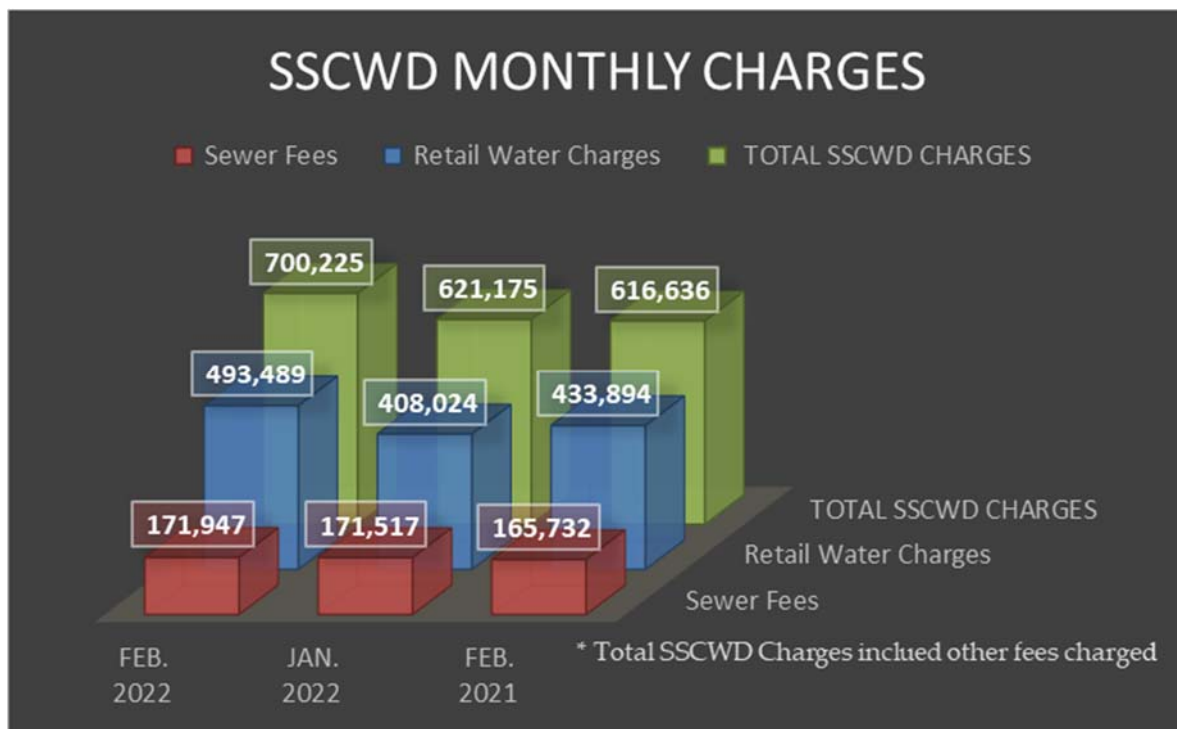
New water services increased 29 accounts in February. The growth rate is expected to increase throughout FY 22. 300 new customers remain the expectation. Total fees collected YTD is \$1.4 million.

Comparison of Capacity Fees Received for the Current Month & Year to Date							
Item	FEB. 2022	JAN. 2022	FEB. 2021	Increase / (Decrease) from Prior Year (PY)	YTD TOTALS Current Fiscal Year	YTD TOTALS Prior Fiscal Year	Increase / (Decrease) from Prior Year (PY)
NO. WATER CAPACITY FEE RECD	29	43	8	21	145	176	(31)
NO. WW CAPACITY FEE RECD	-	-	-	-	-	-	-

We now serve 6,974 water customers. 5,111 accounts utilize online services and electronic payments. Paperless E-Bill has now been adopted by 24% of our customers.

Combined Water and Wastewater Revenues has increased \$245k YOY. Revenue YTD is \$7.7 MM. Total metered water in FY21-22 is 739 MM gallons vs 735 MM in FY20-21. The overall revenue increase is attributed additional contract services.

Summary of Changes in Customer Accounts						
Account Types	FEB. 2022	JAN. 2022	FEB. 2021		Δ from PM ++	Δ from PY *
NO. WATER ACCOUNTS	6,974	6,907	6,623		67	351
NO. SSCWD SEWER ACCTS	1,642	1,236	1,239		406	403
NO. COHSEWER ACCTS	4,547	4,511	4,249		36	298
WATERSMART/INVOICE CLOUD	5,111	5,195	3,478		(84)	1,633
NO. E-BILL Invoice Cloud (Paperless)	1,642	1,605	858		37	784
Percent of Customers Gone Green	23.5%	23.2%	13.0%			



SSCWD Charges Comparison										
MONTHLY CHARGES	FEB. 2022	JAN. 2022	FEB. 2021	YTD 2021	YTD 2020	Δ from PM	Δ from PY	% increase PM	% increase PY	% increase YOY
Retail Water Charges	493,489	408,024	433,894	4,767,543	5,034,489	85,465	59,595	20.9%	12.1%	-5.3%
Sewer Fees	171,947	171,517	165,732	1,376,008	1,328,455	430	6,215	0.3%	3.6%	3.6%
Installation Fees	11,745	17,415	3,240	59,200	74,825	(5,670)	8,505	-32.6%	72.4%	-20.9%
Late Fees	8,584	9,331	-	72,870	-	(747)	8,584	-8.0%	100.0%	
Admin. Collection Fees, net	-	-	150	0	1,080	-	(150)			-100.0%
COH Billing Fees	13,710	13,629	12,789	107,442	100,398	81	921	0.6%	6.7%	7.0%
Other Misc. Fees	750	1,260	832	5,076	8,981	(510)	(82)	-40.5%	-10.9%	-43.5%
TOTAL SSCWD CHARGES	700,225	621,175	616,636	6,388,139	6,548,228	79,049	83,588	12.7%	11.9%	-2.4%

The percentage of past due accounts receivable through February 22 decreased to 12.4%.

STATEMENT OF INCOME

(Jan 31, 2021)

For Jan 2021 YTD, we show an overall Net Operating gain of \$200k vs a budgeted loss of \$1,040k. The favorable YTD results are largely attributed to higher than budgeted water sales and capacity fees.

The cost per Acre Foot of metered water in fiscal 2021 was \$3,228. The Fiscal 22 cost through January decreased to \$2,769. The favorable result indicates a continued improvement in operating efficiency despite wage and prices increases.

INVESTMENT SUMMARY

(Jan 31, 2021)

Cash and invested funds increased to \$17.7 million. Excess funds related to water capacity fees held in the general account at Heritage Bank totaling \$2,979,000 was transferred to MBS brokerage in January.

RESERVES

(Jan 31, 2021)

Total Reserves increased in January to \$11.9 million from \$10.1 million in FY21. See the Board Designated Reserve report for a summary of the transactions and the current status of actual expenditures per Board authorized expenditure.

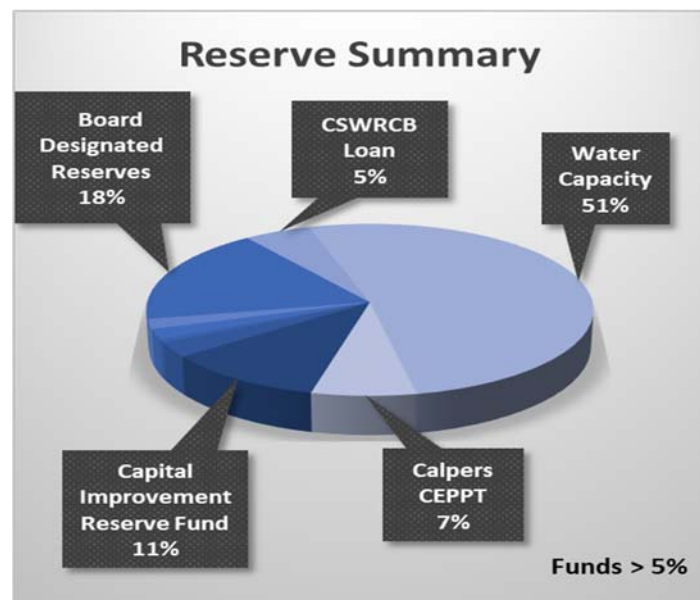


Chart Includes: Water Charges (Retail Wholesale), Sewer Fees, Installation Fees,
Late Fees, Administration Collection Fees, COH Billing Fees, Other Misc Fees

Total SSCWD Charges Chart 1

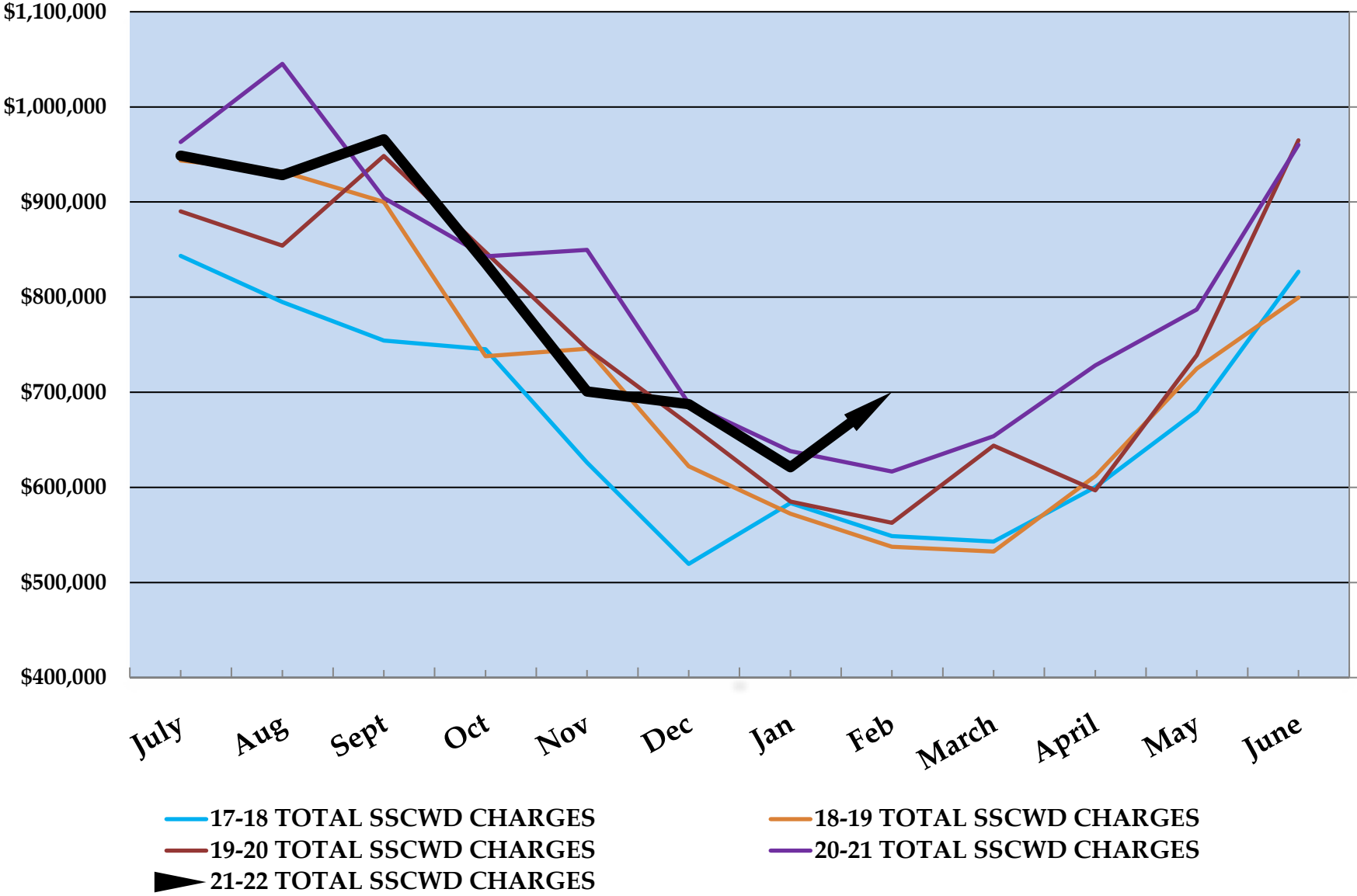


Chart Includes: Only Water Metered to SSCWD Customers,
Chart Does Not Include: COH Interties Wholesale Water Flow

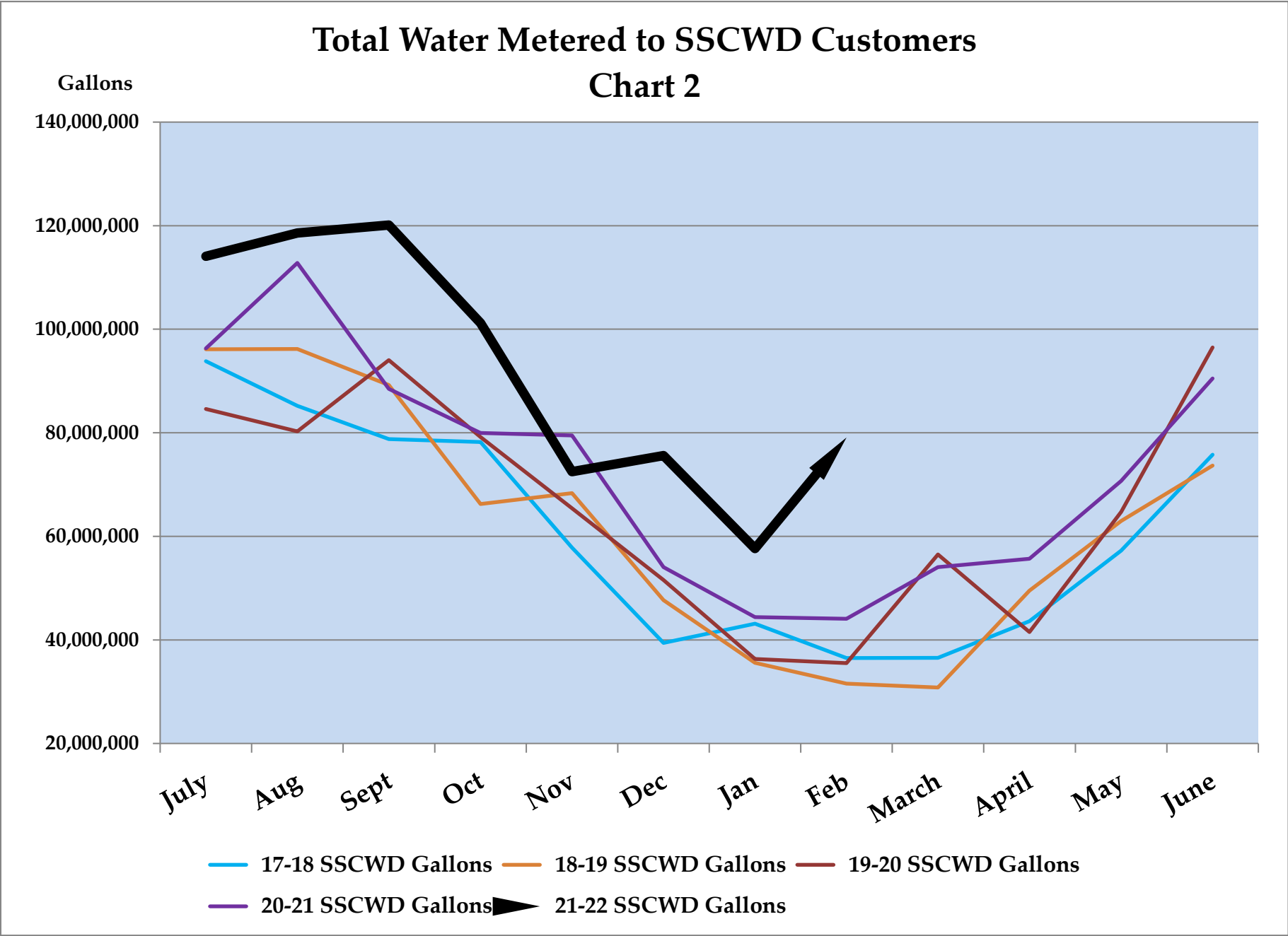
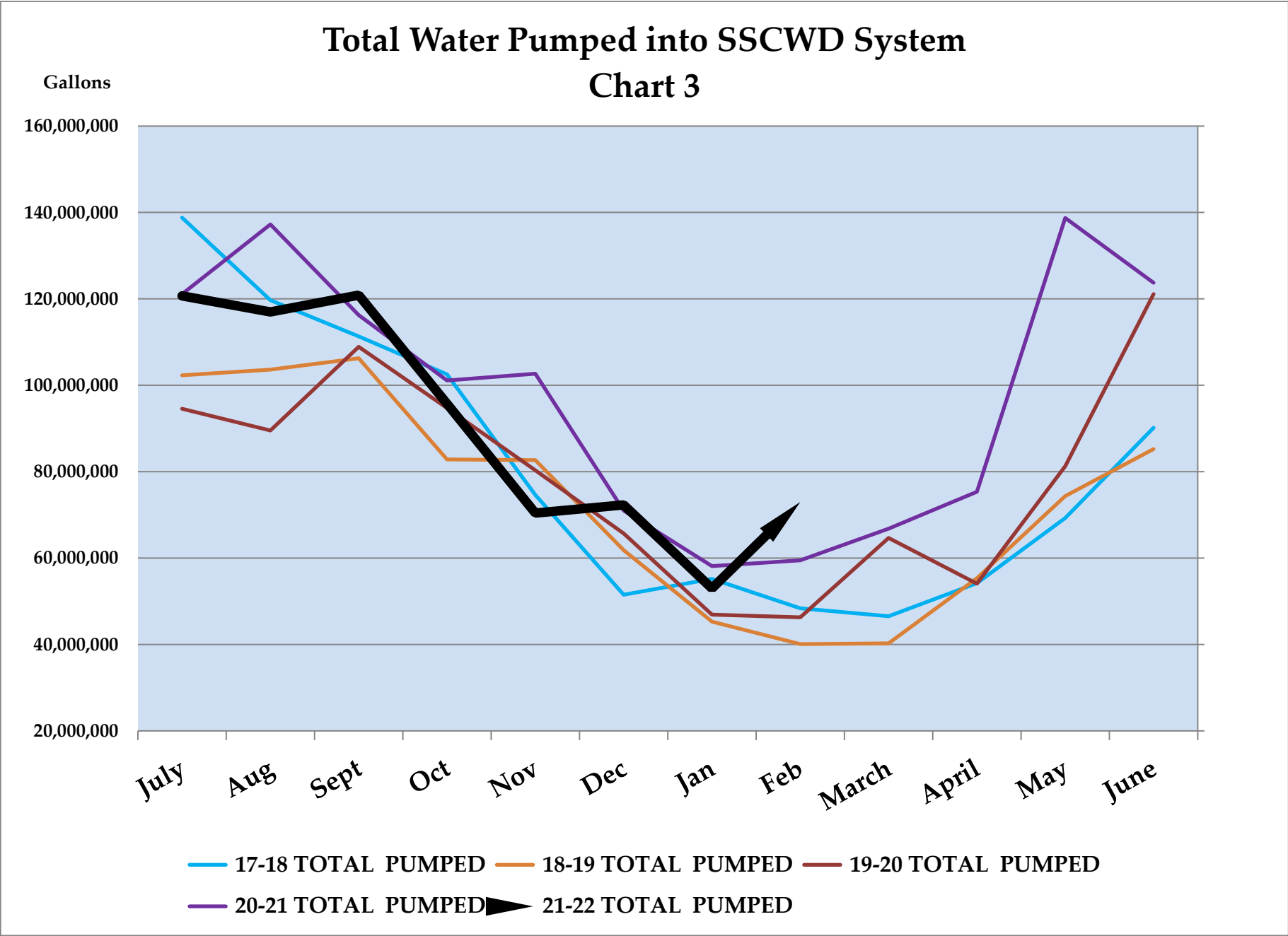


Chart Includes: SSCWD Wells, LESSALT WTP, COH Interties Flow to SSCWD



Sunnyslope County Water District
 2021 / 2022
 OPERATION SUMMARY (This Year)

ITEMS	JULY 2021	AUG. 2021	SEPT. 2021	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	TOTALS
NO. WATER CAPACITY FEE RECD	18	10	14	31	-	-	43	29	145
NO. WW CAPACITY FEE RECD	-	-	-	-	-	-	-	-	-
NO. WATER ACCOUNTS	6,852	6,843	6,867	6,882	6,905	6,915	6,907	6,974	
NO. SSCWD SEWER ACCTS	1,238	1,234	1,240	1,239	1,243	1,239	1,236	1,642	
NO. COH SEWER ACCTS	4,354	4,370	4,403	4,434	4,450	4,497	4,511	4,547	
Total WaterSmart / Invoice Cloud	5,264	5,113	5,264	5,220	5,283	5,372	5,195	5,111	
NO. E-BILL Invoice Cloud (Paperless)	1,172	1,231	1,285	1,363	1,379	1,541	1,605	1,642	
MONTHLY CHARGES									
Retail Water Charges	\$ 746,145.00	\$ 729,111.70	\$ 764,414.16	627,261.43	505,441.99	\$ 493,655.94	\$ 408,023.68	\$ 493,488.98	\$ 4,767,542.88
Sewer Fees	172,054.44	171,880.99	172,511.96	171,914.53	172,142.42	172,040.29	171,516.57	171,946.85	1,376,008.05
Installation Fees	7,765.00	4,050.00	5,670.00	12,555.00	-	-	17,415.00	11,745.00	59,200.00
Late Fees	9,160.00	8,811.00	9,854.14	9,894.03	9,249.38	7,986.59	9,330.77	8,583.67	72,869.58
Admin. Collection Fees, net	-	-	-	-	-	-	-	-	-
COH Billing Fees	13,194.00	13,194.00	13,311.00	13,374.00	13,473.00	13,557.00	13,629.00	13,710.00	107,442.00
Other Misc. Fees	366.95	1,289.36	180.00	510.00	450.00	270.00	1,260.00	750.00	5,076.31
TOTAL SSCWD CHARGES	\$ 948,685.39	\$ 928,337.05	\$ 965,941.26	\$ 835,508.99	\$ 700,756.79	\$ 687,509.82	\$ 621,175.02	\$ 700,224.50	\$ 6,388,138.82
CITY OF HOLLISTER CHARGES									
COH Sewer Fees	393,626.99	394,897.00	396,713.79	399,026.56	401,531.54	403,942.57	405,566.09	407,975.38	\$ 3,203,279.92
COH Street Sweeping	10,153.36	10,582.48	10,200.48	10,243.92	10,291.36	10,359.12	10,394.32	10,471.44	82,696.48
COH Senior Discount	(1,326.60)	(1,326.60)	(1,319.23)	(1,273.67)	(1,266.30)	(1,266.30)	(1,266.30)	(1,266.30)	(10,311.30)
Total COH Charges	402,453.75	404,152.88	405,595.04	407,996.81	410,556.60	413,035.39	414,694.11	417,180.52	3,275,665.10
Late Fees **	-	-	-	-	-	-	-	-	-
TOTAL COH CHARGES	\$ 402,453.75	\$ 404,152.88	\$ 405,595.04	\$ 407,996.81	\$ 410,556.60	\$ 413,035.39	\$ 414,694.11	\$ 417,180.52	\$ 3,275,665.10
ACCOUNTS RECEIVABLE - Aged									
A/R for Sunnyslope Water **	\$ 969,933.44	\$ 961,519.77	\$ 1,013,793.65	\$ 885,815.80	\$ 765,380.29	\$ 732,029.30	\$ 641,273.55	\$ 732,038.40	
A/R for City of Hollister **	436,867.16	435,540.63	436,628.62	435,871.90	447,288.98	441,233.97	441,519.14	450,905.83	
Outstanding Bills Owed	\$ 1,406,800.60	\$ 1,397,060.40	\$ 1,450,422.27	\$ 1,321,687.70	\$ 1,212,669.27	\$ 1,173,263.27	\$ 1,082,792.69	\$ 1,182,944.23	
Past Due	\$ 151,515.86	\$ 150,947.42	\$ 159,388.89	\$ 174,426.70	\$ 160,335.48	\$ 150,458.24	\$ 155,128.27	\$ 146,534.99	
% Past Due	10.77%	10.80%	10.99%	13.20%	13.22%	12.82%	14.33%	12.39%	

Sunnyslope County Water District
 2021 / 2022
 OPERATION SUMMARY (This Year)

ITEMS	JULY 2021	AUG. 2021	SEPT. 2021	OCT. 2021	NOV. 2021	DEC. 2021	JAN. 2022	FEB. 2022	TOTALS
WATER METERED									
Cubic Feet	11,875,200	11,828,700	12,492,400	10,251,200	7,183,600	6,966,700	4,924,400	6,973,900	72,496,100
SSCWD Gallons	88,826,496	88,478,676	93,443,152	76,678,976	53,733,328	52,110,916	36,834,512	52,164,772	542,270,828
Well Flow to COH Gallons	17,817,100	22,242,500	22,239,700	21,114,500	15,859,700	14,530,400	9,787,700	14,026,400	137,618,000
Surface Flow to COH Gallons	7,458,200	7,869,976	4,431,661	3,390,593	2,908,977	8,931,985	11,018,281	12,885,009	58,894,682
TOTAL METERED	114,101,796	118,591,152	120,114,513	101,184,069	72,502,005	75,573,301	57,640,493	79,076,181	738,783,510
WATER SOURCE									
Well #2 (Southside Road)	9,282,000	8,489,000	14,176,000	9,751,000	4,706,000	2,659,000	2,609,000	5,578,000	57,250,000
Well #5 (Ray Cir/Enterprise)	4,461,642	5,877,229	5,753,409	4,836,823	4,355,159	6,919,230	475,879	1,233,184	33,912,555
Well #7 (Enterprise Rd)	7,427,108	13,727,233	21,183,110	10,234,556	4,035,264	2,731,949	6,243,759	10,172,259	75,755,238
Well #8 (Ridgemark)	15,266,000	16,844,000	16,278,000	12,118,000	11,403,000	23,739,000	2,443,000	4,576,000	102,667,000
Well #11 (Southside Road)	30,074,000	32,038,000	43,438,000	30,951,000	18,852,000	5,598,000	-	-	160,951,000
TOTAL from Wells	66,510,750	76,975,462	100,828,519	67,891,379	43,351,423	41,647,179	11,771,638	21,559,443	430,535,793
Lessalt W.T.P. I (High Zone)	11,498,000	3,226,000	838,000	-	-	-	-	-	15,562,000
Lessalt W.T.P. I (Middle Zone)	6,744,000	2,168,000	670,000	-	-	-	-	-	9,582,000
West Hills W.T.P (@ Well #2)	14,521,000	14,294,000	13,887,000	4,107,000	1,000	9,531,000	15,405,000	18,886,000	90,632,000
West Hills W.T.P (@ Well #11)	20,308,000	18,071,000	1,860,000	20,884,000	24,866,000	21,122,000	21,969,000	29,175,000	158,255,000
TOTAL from Surface Water	53,071,000	37,759,000	17,255,000	24,991,000	24,867,000	30,653,000	37,374,000	48,061,000	274,031,000
City Well Flow to SSCWD Gallons	806,200	1,653,500	2,376,200	2,403,700	1,850,900	758,200	1,062,300	1,620,100	12,531,100
City Surface Flow to SSCWD Gallons	324,000	597,000	513,900	442,700	346,500	609,400	1,410,900	1,732,500	5,976,900
TOTAL from City Interties	1,130,200	2,250,500	2,890,100	2,846,400	2,197,400	1,367,600	2,473,200	3,352,600	18,508,000
TOTAL PUMPED	120,711,950	116,984,962	120,973,619	95,728,779	70,415,823	73,667,779	51,618,838	72,973,043	723,074,793
Estimated Water Loss	6,610,154	-	859,106	-	-	-	-	-	7,469,260
Water Loss %	5.476%	0.000%	0.710%	0.000%	0.000%	0.000%	0.000%	0.000%	1.033%
Estimated Water Gain	-	1,606,190	-	5,455,290	2,086,182	1,905,522	6,021,655	6,103,138	23,177,977
Water Gain %	0.000%	1.354%	0.000%	5.391%	2.877%	2.521%	10.447%	7.718%	3.137%
Total Net Water Loss									(15,708,717)
								Reported gain has been attributed to faulty intertie meter.	
Cost of Water Produced (Per Acre Foot)	2,716	2,558	2,369	3,168	3,923	3,234	5,175		2,769
Prior YTD Cost	2,484	2,120	2,925	3,067	2,791	4,713	4,575	4,548	3,228

Sunnyslope County Water District
 STATEMENT OF INCOME
 FOR THE FISCAL YEAR ENDING JUNE 30, 2022 (This Year)
 UN-AUDITED 2/23/2022

*** WATER ***			Variance Over / (Under) Prior Month			Variance Over / (Under) Prior Year	YEAR- TO-DATE	PRIOR YEAR- TO-DATE	PROJECTED 21/22 ACTUAL	FY 21/22 BUDGET
	Dec-21	Jan-22		Dec-20	Jan-21					
OPERATING REVENUES										
Water Sales	498,726	405,914	(92,812)	502,511	435,052	(29,137)	4,278,340	4,599,092	7,334,296	6,700,000
Contracted Services	228,312	228,312	-	220,953	220,953	7,359	1,598,182	1,546,671	2,739,740	2,792,736
Installation Fees	-	17,415	17,415	12,150	20,935	(3,520)	47,455	71,585	81,351	
Late Fees	6,517	7,581	1,064	-	-	7,581	51,673	-	88,582	
Other Revenue	11,264	15,140	3,876	10,921	11,148	3,992	85,127	75,778	119,490	4,000
TOTAL OPERATING REVENUES	744,819	674,362	(70,457)	746,534	688,088	(13,725)	6,060,776	6,293,126	10,363,459	9,496,736
OPERATING EXPENSES										
Salaries and Benefits	(191,768)	(186,949)	4,818	(180,893)	(113,248)	(73,701)	(1,306,776)	(1,158,291)	(2,240,187)	(2,213,997)
Operating Expenses	(558,242)	(728,470)	(170,228)	(769,992)	(628,590)	(99,880)	(4,970,889)	(5,098,647)	(8,521,523)	(9,653,519)
TOTAL OPERATING EXPENSES	(750,010)	(915,419)	(165,410)	(950,885)	(741,838)	(173,581)	(6,277,665)	(6,256,938)	(10,761,710)	(11,867,516)
NET OPERATING INCOME	(5,190)	(241,057)	(235,867)	(204,351)	(53,750)	(187,306)	(216,888)	36,188	(398,251)	(2,370,780)
NON OPERATING INCOME & (EXPENSES)										
Capacity Fees	-	516,000	516,000	351,000	653,200	(137,200)	1,418,475	2,139,100	1,418,475	-
Donated Asset	-	-	-	571,375	-	-	-	571,375	-	-
Miscellaneous Income (Farm Labor Camp)	-	-	-	-	-	-	-	-	-	-
Adjust LAIF Investment to Fair Value	-	-	-	-	-	-	-	(34,956)	-	-
Interest Income	941	2,679	1,738	-	5,974	(3,295)	11,171	23,087	19,150	-
Allocated from G & A (Interest & Sale of Assets)	-	(678)	(678)	(46)	4,296	(4,974)	(4,696)	10,448	(8,051)	-
Debt Service (Loan Expense) & Disposal of Assets	(65,564)	-	65,564	(26,773)	(6,838)	6,838	(65,564)	(48,948)	(112,396)	(61,753)
TOTAL NON OPERATING INCOME & (EXPENSES)	(64,623)	518,001	582,623	895,555	656,631	(138,631)	1,359,386	2,660,107	1,317,178	(61,753)
NET WATER INCOME (LOSS)	\$ (69,813)	\$ 276,944	346,757	\$ 691,205	\$ 602,881	(325,937)	\$ 1,142,497	\$ 2,696,296	\$ 918,927	\$ (2,432,533)
							(0)			
NET WATER INCOME (LOSS) Adjusted for Non Budgeted Items	\$ (70,754)	\$ (241,057)	(170,303)	\$ (231,124)	\$ (60,588)	\$ (180,468)	\$ (282,452)	\$ (12,760)	\$ (510,647)	\$ (2,432,533)

Sunnyslope County Water District
 STATEMENT OF INCOME
 FOR THE FISCAL YEAR ENDING JUNE 30, 2022 (This Year)
 UN-AUDITED 2/23/2022

*** WASTEWATER ***	Dec-21	Jan-22	Variance Over / (Under) Prior Month	Dec-20	Jan-21	Variance Over / (Under) Prior Year
OPERATING REVENUES						
Sewer Sales	172,142	171,517	(625)	166,631	166,335	5,182
Contracted Services	29,213	29,213	-	-	-	29,213
Installation Fees	-	-	-	-	-	-
Late Fees	1,629	1,895	266	-	-	1,895
Other Revenue	2,825	2,811	(15)	2,730	2,741	70
TOTAL OPERATING REVENUES	205,810	205,436	(374)	169,360	169,075	36,361
OPERATING EXPENSES						
Salaries and Benefits	(35,070)	(37,329)	(2,259)	(48,219)	(77,779)	40,449
Operating Expenses	(100,703)	(119,591)	(18,888)	(73,059)	(61,305)	(58,286)
TOTAL OPERATING EXPENSES	(135,773)	(156,921)	(21,148)	(121,278)	(139,084)	(17,837)
NET OPERATING INCOME	70,037	48,515	(21,522)	48,082	29,992	18,523
NON OPERATING INCOME & (EXPENSES)						
Capacity Fees	-	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-	-
Adjust LAIF Investment to Fair Value	-	-	-	-	-	-
Interest Income	443	1,452	1,009	-	-	1,452
Allocated from G & A (Interest & Sale of Assets)	(170)	(170)	(170)	(12)	1,074	(1,244)
Debt Service (Loan Expense) & Southside Rd. Slide	-	(67,200)	(67,200)	(28,543)	(18,856)	(48,344)
TOTAL NON OPERATING INCOME & (EXPENSES)	443	(65,918)	(66,361)	(28,555)	(17,783)	(48,135)
NET WASTEWATER INCOME (LOSS)	70,480	(17,402)	(87,882)	19,527	12,209	(29,612)
NET WASTEWATER INCOME (LOSS) Adjusted for Non Budgeted Items	\$ 70,037	\$ (18,685)	(87,882)	\$ 19,539	\$ 11,135	\$ (29,820)

YEAR- TO-DATE	PRIOR YEAR- TO-DATE	PROJECTED ACTUAL	FY 21/22 BUDGET
1,204,163	1,167,633	2,064,279	2,016,000
426,551	-	393,852	393,852
-	-	-	-
12,918	-	22,146	-
19,722	18,707	33,808	158,000
1,663,353	1,186,341	2,514,085	2,567,852
(255,150)	(348,725)	(437,401)	(582,805)
(808,080)	(436,368)	(1,385,279)	(1,126,013)
(1,063,230)	(785,093)	(1,822,680)	(1,708,818)
600,123	401,248	691,405	859,034
-	-	-	-
-	-	-	-
5,448	73	9,340	-
(1,174)	2,342	(2,013)	-
(117,459)	(134,141)	(201,357)	(210,073)
(113,185)	(140,466)	(194,030)	(210,073)
486,939	260,782	497,375	648,961
\$ 482,665	\$ 267,106	\$ 490,048	\$ 648,961

*** WATER & WASTEWATER ***	Dec-21	Jan-22	Variance Over / (Under) Prior Year	Dec-20	Jan-21	Variance Over / (Under) Prior Year
*** COMBINED INCOME (LOSS) WATER & WASTEWATER ***	667	259,542	258,874	710,732	615,090	(355,549)
*** COMBINED INCOME (LOSS) WATER & WASTEWATER Adjusted for Non - Budgeted Items	\$ (717)	\$ (259,742)	\$ (259,024)	\$ (211,585)	\$ (49,453)	\$ (210,288)

YEAR- TO-DATE	PRIOR YEAR- TO-DATE	PROJECTED ACTUAL	FY 20/21 BUDGET
1,629,436	2,957,078	1,416,302	(1,783,572)
\$ 200,212	\$ 254,347	\$ (20,599)	\$ (1,783,572)

Sunnyslope County Water District
 Investment Summary
 2020 / 2021 (ThisYear)

BANK ACCOUNT	INTEREST RATE	JULY 2021	AUGUST 2021	SEPTEMBER 2021	OCTOBER 2021	NOVEMBER 2021	DECEMBER 2021	JANUARY 2022		JUNE 2021
<i>Heritage Bank of Commerce</i>										
CHECKING ACCOUNT Operating - General Fund	0.000%	\$ 7,514,057.96	\$ 7,863,305.12	\$ 6,959,359.82	\$ 4,258,491.95	\$ 4,180,193.66	\$ 4,193,729.75	\$ 2,599,744.36		\$ 7,229,161.84
CHECKING SUBTOTAL		\$ 7,514,057.96	\$ 7,863,305.12	\$ 6,959,359.82	\$ 4,258,491.95	\$ 4,180,193.66	\$ 4,193,729.75	\$ 2,599,744.36		\$ 7,229,161.84
MONEY MARKET ACCT (MMA) Invested - General Fund	0.400%	4,067,597.25	4,070,361.91	4,071,700.32	4,072,994.54	4,074,423.12	4,075,807.54	4,077,019.29		4,065,942.70
MMA SUBTOTAL		\$ 4,067,597.25	\$ 4,070,361.91	\$ 4,071,700.32	\$ 4,072,994.54	\$ 4,074,423.12	\$ 4,075,807.54	\$ 4,077,019.29		\$ 4,065,942.70
<i>L. A. I. F.</i> <i>(Local Agency Investment Fund)</i>										
General Fund	As of: Jan 2022 0.212%	(3,392,777.51)	(3,333,003.52)	(3,420,284.53)	(3,718,450.44)	(3,635,770.35)	(3,438,831.22)	(3,840,760.00)		(3,160,470.75)
Water Connect. Fee	0.212%	6,951,621.04	6,882,013.38	6,959,460.72	7,245,293.06	7,146,570.40	7,047,847.74	7,480,856.17		6,733,577.31
Sewer Connect. Fee	0.212%	21,125.00	21,125.00	21,125.00	21,125.00	21,125.00	21,125.00	21,134.95		21,125.00
SRF Loan Reserve	0.212%	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00	760,000.00		760,000.00
Board Designated Reserves	0.212%	2,686,055.67	2,698,389.34	2,710,723.01	2,723,056.58	2,739,099.15	2,640,882.68	2,612,397.12		2,673,722.00
L.A.I.F. SUBTOTAL		\$ 7,026,024.20	\$ 7,028,524.20	\$ 7,031,024.20	\$ 7,031,024.20	\$ 7,031,024.20	\$ 7,031,024.20	\$ 7,033,628.24		\$ 7,027,953.56
<i>CEPPT</i> <i>(CA Employee Pension Plan Trust)</i>										
Employee Pension Reserve					1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00		-
CEPPT SUBTOTAL					\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00		\$ -
<i>MBS Securites</i> <i>(CD Brokerage - Water Capacity Funds)</i>										
Employee Pension Reserve							-	2,979,000.00		-
MBS SUBTOTAL					\$ -	\$ -	\$ -	\$ 2,979,000.00		\$ -
GRAND TOTAL		\$ 18,607,679.41	\$ 18,962,191.23	\$ 18,062,084.34	\$ 16,362,510.69	\$ 16,285,640.98	\$ 16,300,561.49	\$ 17,689,391.89		\$ 18,323,058.10
	YTD Total									
* TOTAL INTEREST RECORDED	\$ 16,619.33	\$ -	\$ 5,264.66	\$ 3,838.41	\$ 572.55	\$ 1,428.58	\$ 1,384.42	\$ 4,130.71		\$ 48,639.25

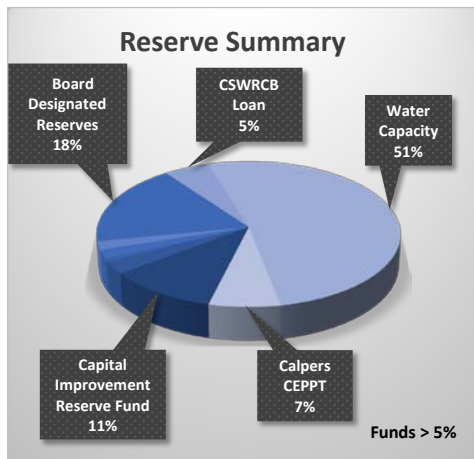
Sunnyslope County Water District

Reserve Summary As of January 31, 2022 (Policy #8600)

	<u>1/31/2022</u>	<u>Increase</u>	<u>Decrease</u>	<u>6/30/2021</u>	<u>6/30/2020</u>	<u>Change</u>
1 Capital Improvement Reserve Fund	\$ 1,564,432	\$ -	\$ 144,986	\$ 1,709,419	\$ 1,775,906	\$ (66,487)
2 Rate Stabilization Fund	-	-	-	-	-	-
3 Drought Contingency Reserve	400,000			400,000	400,000	-
4 Emergency Equipment Replacement Fund	100,000			100,000	100,000	-
5 Vehicle Replacement Fund	280,435	82,886		197,549	148,634	48,916
6 Office and Misc. Equipment Replacement Fund	267,530	776		266,754	292,735	(25,981)
Board Designated Reserves	<u>2,612,397</u>	<u>83,662</u>	<u>144,986</u>	<u>2,673,722</u>	<u>2,717,275</u>	<u>(43,553)</u>
7 CSWRCB Loan	760,000			760,000	760,000	-
8 Water Capacity	7,480,856	1,439,206	691,059	6,732,709	2,867,486	3,865,223
9 Wastewater Capacity	21,135	10		21,125	39,849	(18,724)
10 Calpers CEPPT	1,000,000	1,000,000		-	-	-
Legally Restricted Reserves	<u>9,261,991</u>	<u>2,439,216</u>	<u>691,059</u>	<u>7,513,834</u>	<u>3,667,335</u>	<u>3,846,499</u>
TOTAL	<u>\$ 11,874,388</u>	<u>\$ 2,522,877</u>	<u>\$ 836,045</u>	<u>\$ 10,187,556</u>	<u>\$ 6,384,610</u>	<u>\$ 3,802,946</u>

Detailed Transactions:

Depr. Expense	\$ 83,662		\$ 64,241
Interest Income	\$ 3,326		
Debt Amortization		691,059	(1,264,484)
Capacity Fees	1,439,206		5,016,350
Server Room Improvement - (Approved 8/18/20)			(26,002)
Tyler System Upgrade - (Approved 8/18/20)			(15,305)
CEPPT Funding	1,000,000		
2100 Southside Roof Remodel	-	46,770	
Misc Other Additions		98,216	28,145
	<u>\$ 2,526,193</u>	<u>\$ 836,045</u>	<u>\$ 3,802,946</u>



Board Approved Disbursement Analysis

Date:	Description:	Vendor	Resolution	Actual
1/19/2021	Meter Purchase	MVC/Badger	203,000	196,263
1/19/2021	Audit (FY21, FY22 & FY 23)	MRBK	76,160	27,870
2/16/2021	Outsource Invoicing	Info Send	25,000	0
3/16/2021	CCTV Inspection - Ridgemark	Able	Amended 10/5	
4/21/2021	CEPPT Participation	Calpers	n/a	
5/18/2021	Maintance Position		n/a	
5/18/2021	Workforce Development		n/a	
7/20/2021	Ignition SCADA part 1	Frisch & Calcon	Amended 2/15	
9/21/2021	CEPPT Trust Fund	Calpers	1,000,000	1,000,000
10/5/2021	Loan Payoff	City National	2,540,828	2,540,828
10/5/2021	Storage Building Re-roof	Sharpe	50,000	46,770
10/5/2021	IWTP Transmission line	Able	155,800	87,242
11/16/2021	Sewer Jetter	Muni Main Eq	75,000	0
11/16/2021	Temetra	Meter Valve & C	30,000	0
12/7/2021	Well 11 Rehab	Maggiore	75,000	0
12/21/2021	Force Main	MNS	100,000	25,811
1/18/2022	ACWA Membership	ACWA	21,260	21,160
1/21/2022	1" Meter Purchase	Itron/Badger	105,000	0
1/21/2022	Camry Sale		n/a	
2/15/2022	District Election	SBC	60,000	0
2/15/2022	Rate Study	Raftelis	84,502	0
2/15/2022	Ignition SCADA part 2	Frisch & Calcon	127,000	118,486

Sunnyslope County Water District

Fiscal Year 2022

Board Restricted Reserves

Name	Purpose	Determination	Interest
Capital Improvement Reserve Funds	To provide funds for Projects, improvements and major infrastructure repairs specifically identified as necessary in either a two year horizon or long term. Funds will also be designated as either water or waste water related.	The minimum amount is the 2 year estimate of planned capital expenditures. This fund may be replenished from either an existing capacity fund or current operations. If the source is from a capacity fund, 100% of the amount will be transferred if available. If sourced from operations, a portion of the total need is allocated based upon when the project is scheduled. The goal is to make monthly additions to approximately equal depreciation on capital improvements. Funds will be drawn down as the improvements are paid for.	Allocated based upon the percentage of the total water or wastewater funds invested in a portfolio of laddered securities for each type.
Rate Stabilization Fund	To mitigate the effects of occasional shortfalls in budgeted revenue due to economic conditions, unpredicted government mandates or changes in regulatory oversight.	Funds in reserve may be allocated to cover unpredicted events negatively effecting operating cashflow until the fiscal budgetary process and rate structure can be adjusted to mitigate the effect. No minimum or maximum is currently set. Additons maybe allocated at the discretion of the Board subject to unrestricted funds available.	Allocated based upon the percentage of the total water funds invested in a portfolio of laddered securities.
Drought Contingency Reserve	May be used in the event of water revenue shortfall from the impact of drought related restricted sales.	To be funded initially at 10% of budgeted water revenue. Additions and use of the funds to be authorized by the Board based on the continuance and severity of the drought.	Allocated based upon the percentage of the total water funds invested in a portfolio of laddered securities.
Emergency Fund	May be used for unbudgeted capital replacement or repairs for unexpected needs. Events of this type could stem from earthquake, vandalism, theft or some other circumstance that can not readily be predicted within the normal operating cycle.	To be funded initially with \$250,000. At the beginning of each fiscal year, the fund will be replenished if drawn down below the minimum. There is no maximum.	Allocated based upon the percentage of the total water & wastewater funds invested in a portfolio of laddered securities.
Vehicle Replacement Fund	This is a sinking fund created to capture the depreciated value of capitalized vehicles. The balance is used to fund the replacement of capitalized assets at the end of their useful lives.	Fund to be replenished monthly in an amount equal to depreciation plus Board authorized additions in the approved capital budget plan. Funds will be drawn down as purchases are made.	Allocated based upon the percentage of the total water & wastewater funds invested in a portfolio of laddered securities.
Office and Misc. Equipment Replacement Fund	This is a sinking fund created to capture the depreciated value of capitalized general and administrative related assets. The balance is used to fund the replacement of capitalized assets at the end of their useful lives	Fund to be replenished monthly in an amount equal to depreciation plus Board authorized additions in the approved capital budget plan. Funds will be drawn down as purchases are made.	Allocated based upon the percentage of the total water & wastewater funds invested in a portfolio of laddered securities.

Sunnyslope County Water District

Fiscal Year 2022

Legally Restricted Reserves

Name	Purpose	Determination	Interest
CSWRCB SRF Loan	Governed by Ca State Water Resources Loan Agreement for the construction of the Ridgemark Wastewater treatment facility.	The SRF agreement must be equal to one year of debt service which equals approximately \$760,000 in 2022.	Allocated based upon the percentage of the total wastewater funds invested in a portfolio of laddered securities.
Connections-Water Capacity	Water Capacity fees are collected from developers of new projects. The reserve is to fund future maintenance and replacement of the acquired assets used to service the new development.	Fees are collected based on meter size to ensure that new customers pay their fair share of the capital costs. The funds are allocated to the Capital Improvement reserve as the need to replace and repair as determined.	Allocated based upon the percentage of the total water funds invested in a portfolio of laddered securities.
Connections-Wastewater Capacity	Wastewater Capacity fees are collected from developers of new projects served by the Ridgemark SBR plant. The reserve is to fund future maintenance and replacement of acquired assets used to service the new development and pay for ongoing repair and maintenance of the plant.	Fees are collected based upon equivalent dwelling units to ensure that customers pay their fair share of capital costs. The funds are allocated to the Capital improvement reserve as the need to replace and repair as determined	Allocated based upon the percentage of the total wastewater funds invested in a portfolio of laddered securities.
Calpers Retirement Prefunding - CEPPT	CEPPT is a Calpers trust dedicated towards the payment of future pension obligations. Funds are invested with a strategy to earn a rate of return comperable to the estimated return of the overall pension trust which is approximately 7%.	Initial funding is \$1,000,000. Future amounts will be determined by the Board based upon actuarial assumptions regarding potential shortfalls. Trust funds can be used to pay current pension obligations.	Actual Gains and losses earned and reported by Calpers

Staff Report

Agenda Item: **F – 5a**

DATE: March 8, 2022 (March 15, 2022, Meeting)

TO: Board of Directors

FROM: Water/Wastewater Superintendent, Jose J. Rodriguez

SUBJECT: Superintendent Monthly Status Report: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.

Narrative

1. All three water reports were completed and submitted on time by February 10, 2022.
2. Maggiora Bros. completed the Well #11 rehabilitation. Procedures, such as verifying rotation, disinfection, flushing and sampling must be completed before well is put back into production.
3. Superintendent submitted a Lessalt Water Treatment Plant start up plan for the State Water Resources Control (SWRCB) for review. Upon state approval, Sunnyslope can start water production accordingly.
4. Jacob Machado took and passed his Water Distribution Grade 1 certification.
5. Maintenance Staff transferred wastewater from one SBR basin into the second basin. While performing tasks staff was directed to document and draft a Standard Operating Procedure (SOP). This SOP will be followed when basin maintenance is needed.
6. Lessalt Water Treatment Facility was not in operation for the month of January due to water restrictions. All water production is being treated at the West Hills Water Treatment Facility.
7. The West Hills Facility produced 2.85 million per day (MGD) in February. Staff continuously monitored water quality, analyzer results and adjust to sustain permit requirements.
8. Sodium Hydroxide storage tank leaking out of the bulkhead. Leak is currently being captured in double containment structure, then pumped into a 500-gallon tote for later disposal. Staff is monitoring leak severity and reporting back to Superintendent. Repairs are scheduled in the coming weeks.
9. Pipe Hunter Jetter Trailer from Municipal Maintenance Equipment Inc. is scheduled to be delivered to the district in late March. Staff will be provided training of proper use of the unit.
10. The Industrial Wastewater Treatment Facility did not operate in the month of February.
11. A new Verkada camara was installed at the Industrial treatment Plant. The new camara replaces the old camara which had limited maneuvering of the main treatment pond. The new camara now gives staff a 180-degree view.

In addition to the daily, weekly & monthly work schedule, our maintenance personnel also performed these additional special work projects.

Water (8) February

1. Maggiora Brothers Drilling Inc. installed new pump and motor at Well #11.
2. Replaced leaking service lines at 1105 and 1125 South Ridgemark Drive.
3. Continued cleaning and painting well discharge piping.
4. RCAC Training on "Ground Water Well Operation and Maintenance," on February 16th.
5. Continued flushing blow-offs.
6. Replaced curb stop at 170 Barnes Lane.
7. Cleaned and trimmed back around Pressure Reducing Valve stations (PRV's).
8. Replaced leaking service lines at 1498 and 1500 Farragot Drive.



Project Location	: Sunnyslope County Water District – Well 11
Project	: Well #11 motor replacement
Department	: Water Department
Description	: In November 2021, Well #11 failed and a new motor was required. Motor was pulled out and new 175 hp motor was installed. The Well was videoed and inspected for deficiencies. When the new motor was received it was installed and connected by Maggiora Bros. As of this report the Well is still not operational due to additional procedures that must be met, such as disinfection and proper bacteriological sampling.

West Hills Water Treatment Plant (5) February

1. Powder Activated Carbon (PAC) sludge was dried into a dry cake form and then loaded into roll-offs provided by RJR recycling to be hauled to John Smith Landfill for land disposal.
2. Grounds maintenance continued. Weeds around the facility perimeter were sprayed.
3. All West Inc. representative was onsite to diagnose filter to waste valve for sand filter #3.
4. Valley Water representatives were given a plant tour at both Water Treatment Facilities.
5. Installed new batteries on plant main generator.



Project Location	: Sunnyslope County Water District - Westhills Water Treatment Plant
Project	: Powder Activate Sludge (PAC)/ sludge hauling
Department	: Water Department
Description	: Westhill water treatment facility uses PAC for taste and odor control and to ensure the removal of organic chemicals from the source water. As part of normal plant operation, excess PAC is routinely wasted into drying beds and allowed to dry out to minimize the weight to be sent to the landfill. Once PAC has dried and most of the water is removed, it is scooped up, placed in bins, and taken to the John Smith Landfill for disposal.

LESSALT Water Treatment Plant (5) February

1. Sharp Engineering completed concrete to relocate chlorine discharge line.
2. Prepared and painted spent wash water line pit, pumps, and piping.
3. Installed new Chlorine line from tank to injecting point.
4. Replaced pilot hose on high zone pumps #P371 & #P372.

5. Sprayed weeds around facility.

Wastewater (3) February

1. Transferred mixed liquor to Basin #1 and emptied Basin #2 at SBR Wastewater Plant to replaced diffusers.
2. It was discovered during an emergency call out that the Paullus Lift Station floats system was not operating properly. JM Electric along with Sunnyslope staff performed various field and instrumentation tests to verify proper operation. One of the floats was found to have a bad connection causing it to occasionally fail which caused pumps to periodically overrun followed by an overrun alarm. Float was replaced with a new float. Sunnyslope staff verified that floats were located at proper levels and in proper sequence.
3. Maintenance staff has continued cleaning and hydro jetting sewer system.



Project Location	: Ridgemark Estates Wastewater Plant
Project	: Basin #1 diffuser replacement
Department	: Sanitation Department
Description	: The diffusers at the SBR have been in place for around 10 year which is the estimated life expectancy for the Sanitary diffusers. Staff also noticed some oxygen deficiencies and air patterns that indicated it was time for replacement.

Industrial Plant (5) February

1. Continued cutting and clearing weeds around ponds.
2. Sludge depth at Industrial Wastewater Treatment Plant were gathered by Sunnyslope staff. Sludge depths will be compared to sludge depths taken in December of 2020 by Synagro and then calculated to determine the approximate sludge remaining in the pond.
3. Sharp Engineering is continuing to remove sludge from Pond #1 and storing it in Pond #2.



Project Location	: Industrial Wastewater Treatment Plant
Project	: Sludge removal from Pond #1 and drying in Pond #2
Department	: Sanitation Department
Description	: San Benito Food is required to remove 2,000 dry tons of sludge annually. San Benito Food contracted Sharp Eng. to remove sludge from the pond and SSCWD to facilitate project and sludge testing.

Completed This Month	Job Descriptions	Completed YTD 2021 – 2022 July 1 to June 30	Completed 2020 – 2021 July 1 to June 30	Completed 2019 – 2020 July 1 to June 30	Completed 2018 – 2019 July 1 to June 30
150	Work Orders	1557	2469	2715	2642
29	Temporary Manual Read Water Meters Installed in New Construction Accounts	144	368	256	146
0	Radio Read Meters & ERTs Installed in New Construction Accounts	0	21	0	1
22	Total: Manual Read Meters Replaced with Radio Read Meters & ERT's, including Radio Meters Installed in New Construction Accounts	209 (Total = 6832)	282	191	246
4	Existing Radio Read Meters & ERTs Replaced with New Radio Read Meters & ERTs	179	322	304	350
8	Valves Exercised (Approx. 2674 in SSCWD System 3/2021)	182	721	319	410
18	Fire Hydrants Flushed (Approx. 938 in SSCWD System 3/2021)	119	749	281	757
27	Meters on Repair List	204	326	449	1147
11	Emergency Calls	117	174	156	204
127	Locates on our Water/Sewer Lines	1272	1732	1037	454
0	Sewer Inspections	1	0	0	2
0	Shutoff Notices	0	0	112	182
4	Water Services Replaced	25 (Total = 920)	12	15	18

(3/2021 Update Valve and Fire Hydrant Count, Includes Santana Ranch pH 1, Villages, Tyler Knoll, Walnut Park, Creekside)



Hollister/Sunnyslope Intertie Water Balance

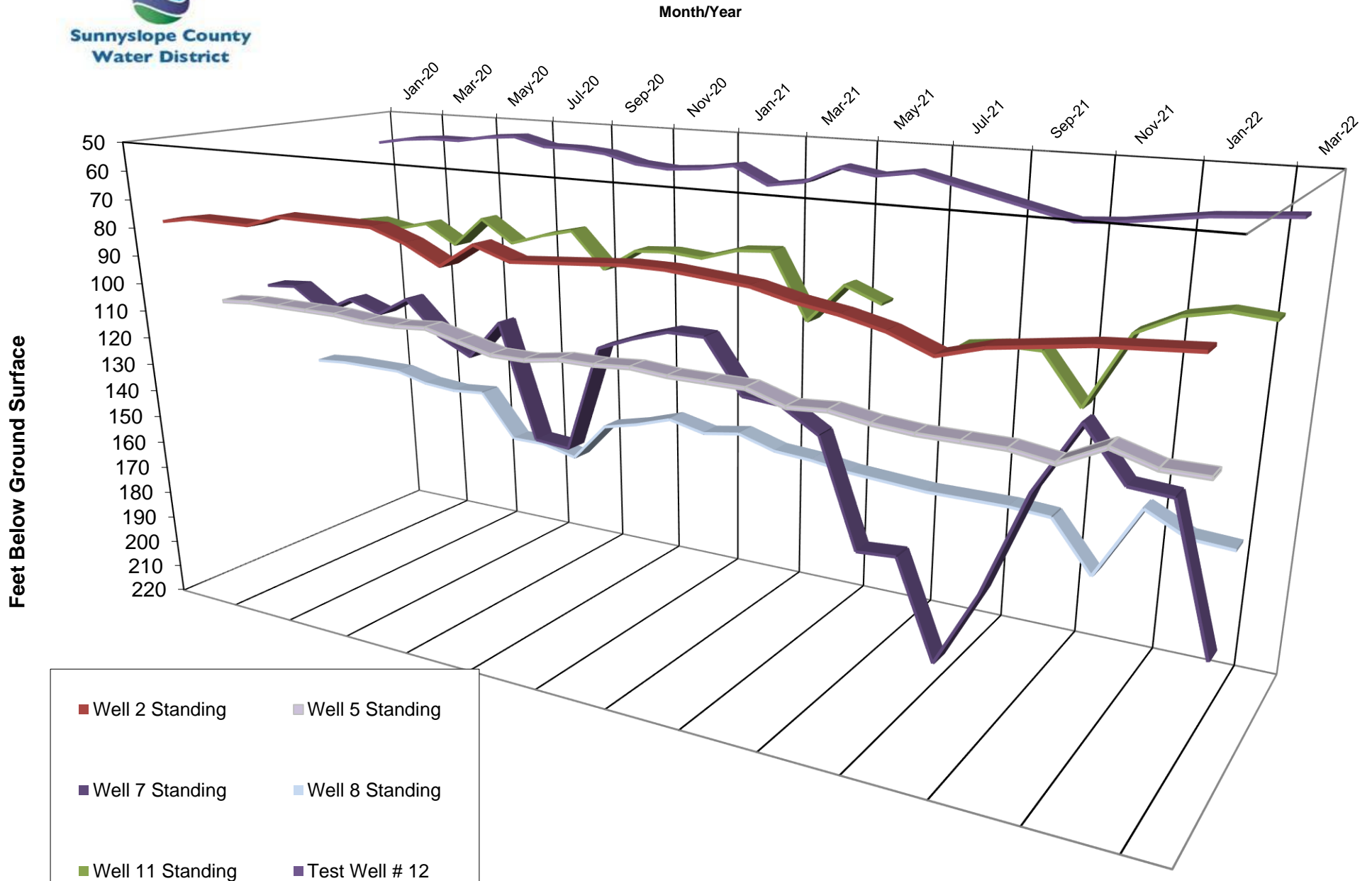
Report Date: March 1, 2022		Current Consumption Period: January 12, 2021		to		February 16, 2022	
Intertie Location	Groundwater Flow to COH	Surface Flow to COH	Groundwater Flow to SSCWD	Surface Flow to SSCWD			
	i n G a l l o n s						
Southside Road Intertie Water Total Flow	0	282,909					
Sunset & Memorial Water Total Flow	4,210,900	3,421,200	0		0		
Sunnyslope & Memorial Water Total Flow	8,778,100	8,084,700	0		0		
Hillcrest and Memorial Water Total Flow	8,100	8,100	1,620,100		1,732,500		
Santa Ana & La Baig Water Total Flow	1,029,300	1,088,100					
Intertie Sub-Total Water Flow	14,026,400	12,885,009	1,620,100		1,732,500		
<i>Total Combined Surface and Ground Water Intertie Flow</i>	26,911,409		3,352,600				
City of Hollister Well 2 Surface Water Total Flow (West Hills)		12,577,000					
City of Hollister Well 4 Surface Water Total Flow (West Hills)		19,340,000					
City of Hollister Well 5 Surface Water Total Flow (West Hills)		14,109,000					
Sunnyslope Well 2 Surface Water Total Flow (West Hills)				18,886,000			
Sunnyslope Well 11 Surface Water Total Flow (West Hills)				29,175,000			
Sunnyslope Surface Water Total Flow (LESSALT)				0			
Surface Water Flow Sub-Totals		46,026,000		48,061,000			
Ground Water and Surface Water Flow Totals	14,026,400	58,911,009	1,620,100		49,793,500		
Current Period:	COH half of Surface Water Flow to Distribution (LESSALT & WH)		47,043,500				
	Net Ground/Surface Water Balance Owed to SSCWD (to COH)	12,406,300	10,135,009				
	Beginning Water Balance Owed to SSCWD (to COH)	711,974,375	-361,248,656				
	Gallons Billed to COH thru Report Date December 1, 2021	0		Informational Last Month Net Total	350,725,719		
	Sub-total Ending Water Balance Owed to SSCWD (to COH)	724,380,675	-351,113,647	Net Sub Total	373,267,028		
	Half of Total Gallons LESSALT Discharge to City of Hollister Wastewater Treatment Plant during the current consumption period			-			
	Exchange Factor; Half of the total gallons discharged to COH WWTP from LESSALT multiplied by a factor of 4			-			
	Ending Water Balance Owed to SSCWD (to COH)	724,380,675	-351,113,647	Net Total	373,267,028		

Current:	West Hills WTP Total Flow to Distribution	94,087,000			
	Percent of Surface Water Received	COH	48.9%	SSCWD	51.1%
Current:	COH half of West Hills WTP Total Flow to Distribution	47,043,500			
	West Hills WTP Surface Water Total Flow to COH	46,026,000			

From April 1, 2021 to Present					
YTD	LESSALT WTP Total Flow to Distribution	129,597,000			
	West Hills WTP Total Flow to Distribution	788,341,000			
	Surface WTPs Total Flow to Distribution	917,938,000			
	Total YTD Surface Flow to COH/SSCWD	COH	490,910,205	SSCWD	427,027,795
	Percent of Surface Water Received	COH	53.5%	SSCWD	46.5%



Depth to Standing Water Level Below Ground Surface



Well 2 Standing	Well 5 Standing
Well 7 Standing	Well 8 Standing
Well 11 Standing	Test Well # 12

Ground Elevation in Feet Above Sea Level
 Well 2 = 325 Well 5 = 438
 Well 7 = 361 Well 8 = 481

Well 11 = 330
 Test Well 12 = 308

Staff Report

Agenda Item: F – 6

DATE: March 9, 2022 (March 15, 2022 Meeting)
TO: Board of Directors
FROM: General Manager, Drew Lander P.E.
SUBJECT: General Manager Monthly Status Report

ACTIVE TASKS:

- 1. Budget Planning and Consideration** – As changes in the world and nation continue to remain in a state of political and economic fluctuation the budget planning process has become more complex. Diesel fuel prices have topped \$6.00/gallon in much of the State and equipment, chemicals, deliveries, electronics, and other commodities will be affected as supply chains and global markets continue to be challenged. These external variables all exacerbate the current outlook for drought planning. This year's budget is being prepared with these challenges in mind and a continued focus on cost effective operations will take precedence.
- 2. Office Technology and Public Access** – The front door has been reopened to the public and staff returned to providing walk in service to customers. The glass partition is a welcome improvement to the front office and has improved public access. Also after one month staff has found the glass has reduced temperature swings in the office due to open doors and afternoon sun. The end goal for all customer payments is to maximize online and automatic payment systems. All walk in customers are instructed on how to make an account and log in to pay their bill using the office touch screen.
- 3. Tyler Technologies Financial Systems Upgrade** – The Tyler Technologies upgrade is back on track. After nine months of postponement due to staffing changes and reorganization of the project, I am happy to report that the Finance Manager has made significant progress towards taking the financial modules live. This first step will go live in April, 2022 and the Billing modules will be brought online at the end of the year in October. The Tyler staff assigned to our go-live this time around have also proven to be the right staff to help us at this time.

4. **SCADA Upgrade** – The additional SCADA services contract approved by the Board in February are being worked on by Frisch Engineering. The mirrored SCADA system is anticipated to be operational by May 2022. This improvement is an exciting change and upgrade.
5. **IWTP Update** – San Benito Foods contracted directly with a local firm to remove sludge around Pond #1 as required by the City rental agreement. The Superintendent and Associate Engineer have taken part in managing that project. We are on track to remove 4000 dry tones of sludge from Pond #1. Fuel costs and disposal costs have skyrocketed this last month which has been disappointing, but the work is going well. Electrical conservation design services provided through PG&E have helped to make decisions toward next seasons operation. This year has gone very well, and I am very proud of our staff who have adjusted to make this project successful.
6. **Drought Update** – A zero M&I water allocation has become a reality for this season. SBCWD has advised that 3200 acre feet are available and we will plan for that allocation with anticipation that additional open market purchases could happen based on cost and availability.
7. **Permit Compliance** – Monthly water reports have been completed on time and no violations were reported.

Staff Report

Agenda Item: F – 7

DATE: March 10, 2022 (March 15, 2022 Meeting)

TO: Board of Directors

FROM: Drew A. Lander, General Manager

SUBJECT: Approval of Resolution No. 571 of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act (Not a project under CEQA per Article 20, Section 15378).

RECOMMENDATION:

Approve by consent that the findings required by AB 361 are still current and relevant and authorize the President to sign a Resolution of the Board authorizing remote teleconference meetings of all district legislative bodies for the following 30 days as provided by law.

BACKGROUND:

At the October 5th special meeting the Board discussed and approved Resolution #562 to allow the use of remote meeting access for the following 30 days. This item appeared as a consent agenda item since November and was extended through Resolutions #563, #564, #567, #569 and again having concluded the findings remain current, Resolution #571 extends the used of remote meeting access throughout March for another 30 days.

In September 2021 Governor Newsom signed into effect AB 361, allowing public agencies to hold public meetings through teleconferencing as long as there is a state-proclaimed state of emergency.

AB 361 amends the Brown Act to allow SSCWD to continue using teleconferencing and virtual meeting technology as long as:

- There is a “Proclaimed State of Emergency;”
- State or local officials impose or recommend measures that promote social distancing; or
- SSCWD’s Board finds that, by a majority vote, meeting in person would present an imminent safety risk to attendees.

The March 4, 2020 Proclamation of State of Emergency is still in effect. An Emergency Proclamation is not terminated until the Governor, or Legislature, proclaims it to be terminated. (GC 8629.) Accordingly, the current State of Emergency will remain until it is terminated with a Proclamation Terminating the State of Emergency.

AB 361 Remote Meeting Findings Required:

SSCWD must make the following findings by majority vote:

- SSCWD has reconsidered the circumstances of the state of emergency; and
- Any of the following circumstances exist:
 - The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - State or local officials continue to impose or recommend measures to promote social distancing.

These findings must be made no later than 30 days after meeting remotely for the first time and every 30 days thereafter.

AB 361 will sunset on January 1, 2024.

FISCAL IMPACT:

No change in the fiscal impact is anticipated with the continuation of remote access for District public meetings. The cost of online access software is paid up through June 2022.

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by the California Environmental Quality Act per Article 20, Section 15378.

Attached: Resolution #571

RESOLUTION No. 571

A Resolution of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days In Accord with the Ralph M. Brown Act

FACTS

1. The Board of Directors is committed to preserving and nurturing public access and participation in meetings of the Boards; and
2. All meetings of District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe District legislative bodies conduct business; and
3. The Brown Act, Government Code section 54953(e), enables remote teleconferencing participation in meetings by members of a legislative body, without strict compliance with requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and
4. One required condition is that a state of emergency has been declared by the Governor of the State of California pursuant to Government Code section 8625, proclaiming existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and
5. A proclamation is made that there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the District's jurisdiction, caused by natural, technological, or human-caused disasters; and
6. State or local officials have imposed or recommended measures to promote social distancing, or, that having the legislative body meet in person would present imminent risks to the health and safety of attendees; and
7. The Board of Director's affirms these conditions now exist in its jurisdiction. Specifically, on March 4, 2020, the Governor proclaimed a State of Emergency to exist as a result of the threat of COVID-19. That Proclamation has not been terminated by either the Governor or the Legislature pursuant to Government Code section 8629; and
8. Despite sustained efforts to remedy this circumstance, the District determines that meeting in person poses an imminent risk to health and safety of attendees due to the COVID-19 virus and its variants; and
9. The Board of Directors finds the emergency created by the COVID-19 virus and its variants has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor and similar local health orders that require social distancing; and
10. As a consequence of the local emergency, the Board of Directors determines that all legislative bodies of the District are required to conduct their meetings without full

compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that those District legislative bodies shall comply with the requirements to provide public access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

11. Each District legislative body shall continue to conduct meetings with public access available via call-in or internet-based service options and the public shall be allowed to address the legislative body directly in real time; and
12. This Resolution shall authorize the General Manager to establish and maintain platforms necessary for each District legislative body to hold teleconference meetings and provide an avenue for real-time public comments for such meetings; and
13. The Board of Directors finds the introduction and adoption of this resolution is not subject to the California Environmental Quality Act (CEQA) as the activity is not a project as defined in Section 15378) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SUNNYSLOPE COUNTY WATER DISTRICT:

SECTION 1. RECITALS. The foregoing Findings are true and correct and are adopted by the Board of Directors as though set forth in full.

SECTION 2. PROCLAMATION OF LOCAL EMERGENCY. The Board of Directors hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present imminent risk as a result of the COVID-19 virus and its variants.

SECTION 3. RATIFICATION OF PROCLAMATION OF A STATE OF EMERGENCY. The Board of Directors hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

SECTION 4. REMOTE TELECONFERENCE MEETINGS. The General Manager and legislative bodies of Sunnyslope County Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

SECTION 5. EFFECTIVE DATE OF RESOLUTION. This Resolution shall take effect immediately upon its adoption and shall be remain in effect for a period of 30 days, or until such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which District legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE SUNNYSLOPE
COUNTY WATER DISTRICT this 15 day of March 2022, by the following vote:**

AYES: Directors –
NAYS: None
ABSENT: None

SUNNYSLOPE COUNTY WATER DISTRICT:

Signed: _____

Jerry Buzzetta, President

(seal)

ATTEST:

By: _____

Drew A. Lander, Secretary of the Board of Directors

Staff Report

Agenda Item: G – 1

DATE: March 10, 2022 (March 15, 2022 Meeting)

TO: Board of Directors

FROM: Finance & Human Resource Manager, Barry Kelly

SUBJECT: Receive and Discuss Six-Month Budget Review of District's Financial Results from July 1, 2021 thru December 31, 2021

OVERVIEW:

Please find the Sunnyslope County Water District Profit & Loss Budget Overview from July through December 2021 Report attached. We have installed the 2021-22 Budget into Quickbooks and will be using the Budget Overview Report from the software. The report is sorted by Sewer, Water, Customer Service and G&A with Totals. Labor and benefits are posted to the actual department worked in the pay period by employee.

The Finance Committee met on March 10th, 2022 to review the Budget to Actuals results for the first six months of operations. This Board presentation is to summarize our discussion and report to the Board on the mid-year operating results for the District.

COMBINED OPERATING RESULTS:

Revenue: Total Income \$5,077,124 is up \$38,654 over the budget of \$5,038,470. The minimal variance suggests that the District is on target to realize a few percentage points more than the annual budget.

Labor & Benefits: Total cost of goods sold (COGS) \$1,337,778 is down \$60,624 under the budget of \$1,396,402. The 4% favorable variance reflects additional improvements to operational efficiencies. Certain investments, such as the Vacuum Truck, and procedural changes such as those involving work order processing and preventative maintenance have led to a significant decrease in the amount of overtime historically experienced.

Expense: Total Expense \$3,175,666 is down \$817,532 under the budget of \$3,993,398. The 20% favorable variance is largely attributed to lower water production costs than experience suggests. It was also impacted by the additional contract service work for San Benito Foods which had not been fully budgeted for. Year to date, FY22, the District delivered 2,267 acre feet of metered water. Production costs decreased \$459 per acre foot which equates to over one million dollars in cost

savings. Certain price increases have been experienced and is reflected, for example, in significantly higher Electrical Services costs.

Other Income & Expense: Total Other \$794,119 is down \$930,032 under the budget of \$(135,913). The favorable variance comes from capacity fees which are collected upon the issuance of new service permits which totaled \$902,475. These types of fees are traditionally not budgeted for. There also was a \$20,090 favorable interest expense decrease. This decrease is attributed to paying off the \$2.5 million outstanding principle owed on the City National Loan in November.

Net Income: Total \$1,357,599 is up \$1,846,841 over the budgeted loss of \$(489,242). Although the majority of this pertains to nonoperating capacity fees, \$916,810 is due to favorable operating results.

CONCLUSION / DISCUSSION:

In general, the District is on track to report good to excellent financial results at year end. The District is likely to continue to experience similar to slightly better results with respect to Revenue and Labor for the next six months. We expect expenses to be impacted by recently observed material increases to prices for goods and services. Further, there exists some uncertainty as to the availability of surface water. The shortage may result in significant increases in the price charged per acre foot of delivered surface water by the San Benito County Water Department. There currently isn't sufficient clarity to quantify the future impact. We also continue to experience robust growth in new customers. It is anticipated that an additional two million dollars in capacity fees will be collected before the end of the year.

This information is presented for Board Discussion

ENVIRONMENTAL IMPACT:

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Attachments: SSCWD Profit & Loss Budget Overview

	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
400 · Operating Revenue	4,760,544	229,683	105%
500 · Contracted Services	196,926	-196,926	0%
520 · Miscellaneous Fees	81,000	5,818	107%
525 · Discounts Taken	0	79	100%
550 · Less Allocated from C.S. & G.A.	0	-84,528	100%
551 · Allocate from Cust Serv	0	83,978	100%
552 · Allocate from Gen & Admn	0	550	100%
Total Income	5,038,470	38,654	101%
Cost of Goods Sold			
601 · Salaries & Wages	0	0	0%
602 · Wages & Salaries	1,012,364	12,010	101%
603 · - Employee Benefits	242,841	-37,851	84%
604 · Employee Benefits	0	0	0%
605 · Labor Billed to Others	0	-21,785	100%
607 · OPEB - Retiree Health Benefit	0	0	0%
608 · CalPERS Pension Expense	133,422	-14,426	89%
609.00 · Directors Fees	9,200	1,150	113%
610.00 · Payroll Taxes	571	283	150%
611 · Less Allocated	-593,177	-143,833	124%
612 · Allocated C.S.	213,377	-19,324	91%
613 · Allocated G.&A.	379,805	163,152	143%
Total COGS	1,398,402	-60,624	96%
Gross Profit	3,640,068	99,278	103%
Expense			
619 · Electrical Services	165,000	141,507	186%
620 · Telephone Services	6,200	501	108%
621 · Professional Services	84,300	-9,763	88%
622 · Postage	15,400	3,183	121%
623 · Contract Services	57,630	76,064	232%
624 · Office Supplies	12,590	367	103%
626 · Legal Advertising	0	694	100%
627 · Repairs & Maintenance	71,960	35,763	150%
632 · Diesel	250	5,789	2416%
633 · Vehicle Oper Exp	37,025	6,897	119%
635 · Professional Development	5,450	1,382	125%
637 · Shop Supplies	30,900	5,783	119%
638 · Meeting Expense	360	239	166%
641 · Insurance	45,000	-1,493	97%
650 · Research & Monitoring	42,500	4,696	111%
654 · Depreciation	583,410	150,218	126%
655 · Depreciation - Donated Assets	175,024	-175,024	0%
659 · S.B.C.W.D. Pumping Fees	20,000	18,921	195%
661 · Lessalt WTP O&M Costs	517,352	-136,383	74%
662 · West Hills WTP O&M Costs	851,466	-169,021	80%
664 · Water Treat. Plant O&M Revenue	-1,396,368	17,804	99%
664.03 · San Benito Foods O&M Billing	0	-397,337	100%
665 · SBCWD-Lessalt WTP	862,719	-301,948	65%
666 · SBCWD - West Hills WTP	1,510,250	-177,330	88%
672 · Water Conservation	59,275	-59,275	0%
675 · San Benito Foods O&M Expenses	196,926	42,835	122%
684 · Bad Debts	0	0	0%
690 · Taxes- Fees- Permits- Dues- Sub	67,900	68,277	201%
695 · Less Allocated	-332,301	-17,928	105%
696 · Allocated from G. & A.	259,510	37,752	115%
697 · Allocated from C.S.	43,670	9,296	121%
Total Expense	3,993,398	-817,532	80%
Net Ordinary Income	-353,329	916,810	-159%
Other Income/Expense			
Other Income			
805 · Capacity Fees	0	902,475	100%
810 · Interest Income	0	12,489	100%
840 · Less Allocated.	0	0	0%
850 · Allocation G & A	0	0	0%
Total Other Income	0	914,964	100%
Other Expense			
817 · Southside Rd Slide Investigat'n	0	5,022	100%
820 · Interest Expense	135,913	-20,090	85%
832 · Allocation G&A	0	5,022	100%
839 · Less Allocated .	0	-5,022	100%
Total Other Expense	135,913	-15,068	89%
Net Other Income	-135,913	930,032	-584%
Net Income	-489,242	1,846,841	-277%