



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

SEPTEMBER 13, 2022

Regular Board Meeting - 5:15PM

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-08-21 THE SSCWD UNANIMOUSLY APPROVED THE USE OF VIRTUAL MEETING ACCESS. PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/87295479375>

Passcode not required

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 872 9547 9375

Passcode not required

### COVID PROTECTION GUIDELINES

Per the San Benito County meeting guidelines all boardroom attendees must comply and wear a face covering if not fully vaccinated. If providing proof of vaccination attendees will not need to wear a face covering. Virtual meeting access will continue to be provided until further determined by the District Board; All attendees must comply with any other rules of procedures/instructions announced by the Board of Directors or as directed by Staff. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### *Mission Statement:*

*"Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."*

**A. CALL TO ORDER - ROLL CALL**

President Buzzetta \_\_\_\_\_, Vice-President Brown \_\_\_\_\_,

Director Parker \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Mauro \_\_\_\_\_.

**REGULAR SESSION**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

**D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

**E. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of August 16, 2022 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements From August 1, 2022 through August 31, 2022. (page 9)
3. Receive and Accept Associate Engineer Monthly Status Report. (page 13)
4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 16)
  - b) Operation Summary (page 24)
  - c) Statement of Income (page 26)
  - d) Investment Summary (page 28)
  - e) Board Designated Reserves (page 29)

5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 32)
  - b) City Meter Reading (page 37)
  - c) Groundwater Level Measurement (page 38)
6. Receive and Accept General Manager Monthly Status Report. (page 39)
7. Approval of Resolution No. 580 of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. Resolution No. 580 attached. (Not a project under CEQA per Article 20, Section 15378) (page 41)

**F. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Approve and Ratify the Action Taken by the General Manager to Execute a Contact for Professional Services with EVA Green Power for the Development and Design of a Ground Mount Solar Array in an Amount not to Exceed \$16,000. (Not a Project Under CEQA per Article 20, Section 15378). (page 46)
2. Approve and Ratify the Action Taken by the General Manager to Amend the Existing Contact for Professional Services with MNS Engineers Inc. for Engineering Services During Construction, and for Construction Management Services for a Total NTE of \$125,000. (Not a Project Under CEQA per Article 20, Section 15378). (page 62)
3. Approve Provide the General Manager Direction for Topics to be Included in the Winter News Letter (Not a Project Under CEQA per Article 20, Section 15378). (page 64)

**G. STATUS REPORT**

1. Governance Committee (JP, MA) – (Meeting August 24th)
2. Water / Wastewater Committee (JP, MA) – (Meeting September 9th)
3. Finance Committee (JB, MA) – (No Meeting)

4. Policy and Procedure Committee (DB, EM)– (No Meeting)
5. Personnel Committee (JB, EM) – (No Meeting)
6. Water Resources Association of San Benito County (JP, Alt. MA) – (No Meeting)

#### **H. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Update (Oral Report)

#### **I. FUTURE AGENDA ITEMS**

#### **J. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting – September 18, 2022 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: September 12, 2022 @ 12:00 p.m.**

## **Future Scheduled Committee Meetings**

Water Resources Association of San Benito County – October 6<sup>th</sup>, 2022 @ 4pm

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.